



# COMMISSION OF ARCHITECTURAL REVIEW

## APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

**PROPERTY** (location of work)  
**Address** 2308 Jefferson Avenue, Richmond, VA 23223  
**Historic district** Union Hill

Date/time rec'd: 10:54 am 6-29-18  
Rec'd by: AH  
Application #: COA-03934-2018  
Hearing date: 7/24/18

### APPLICANT INFORMATION

**Name** Sarah Krumbein  
**Company** Hampshire Properties, LLC.  
**Mailing Address** PO Box 6784  
Richmond, VA 23230

**Phone** 804-414-0537  
**Email** sarah.krumbein@yahoo.com  
**Applicant Type:**  Owner  Agent  
 Lessee  Architect  Contractor  
Other (please specify): \_\_\_\_\_

### OWNER INFORMATION (if different from above)

**Name** Richmond Housing LLC  
**Mailing Address** PO Box 6784  
Richmond, VA 23230

**Company** \_\_\_\_\_  
**Phone** \_\_\_\_\_  
**Email** \_\_\_\_\_

### PROJECT INFORMATION

**Review Type:**  Conceptual Review  Final Review  
**Project Type:**  Alteration  Demolition  New Construction  
(Conceptual Review Required)

**Project Description:** (attach additional sheets if needed)

Please see attachments.

### ACKNOWLEDGEMENT OF RESPONSIBILITY

**Compliance:** If granted, you agree to comply with all conditions of the COA. Revisions to approved work require staff review and may require a new application and CAR approval. Failure to comply with the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request.

**Requirements:** A complete application includes all applicable information requested on checklists to provide a complete and accurate description of existing and proposed conditions. Preliminary review meeting or site visit with staff may be necessary to process the application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

**Zoning Requirements:** Prior to CAR review, it is the responsibility of the applicant to determine if zoning approval is required and application materials should be prepared in compliance with zoning.

**Signature of Owner** Sarah Krumbein **Date** \_\_\_\_\_

**Description:**

We are submitting a CAR application to install a fence around the vacant lot located at 2308 Jefferson Avenue. There was a chain link fence on the site when the District was established in addition to the chain link fence that is currently there. We look forward to working with staff to come up with an option that compliments what is currently existing.

*We have outlined several options for review and approval in accordance with the Richmond Old and Historic Districts Handbook and Design Review Guidelines pgs.51 and 78. Please let us know which option is preferred.*

*In all options we are proposed (3) gates, one at the front and two towards the rear of the lot at the east and west sides. We are installing side access at the request of the gardeners. We have met with Tricycle Gardens on June 5, 2018 and the Union Hill Civic Association on June 6, 2018 to inform them of this application.*

**Option 1:**

Install a chain link fence on all sides of the land that is to be silver in color. This fence will not exceed 6.5 feet in height on the north, east, and west sides of the property. The fence will be 4 feet in height on the south (front end) of the property which is to serve as the front entrance. The front entrance will also include a vehicle access gate while 2 walk-through gates will be placed on the west and east sides of the property towards the rear.

**Option 2:**

Install a privacy fence on all sides of the land. This fence will not exceed 6.5 feet in height and the separation of fence palings will not exceed 2 inches. The south side of the property will serve as the front entrance and host a vehicle access gate while 2 walk-through gates will be placed on the west and east sides of the property towards the rear.

**Option 3:**

Install a fence around the land with north and east sides being privacy while south and east sides are chain link. Both chain link and privacy fences will not exceed 6.5 feet. The fence at the front (south end) will not exceed 4 feet and will host a vehicle access gate while 2 walk-through gates will be placed on the west and east sides of the property towards the rear. Additionally, the fence palings of the privacy fence will not exceed 2 inches.

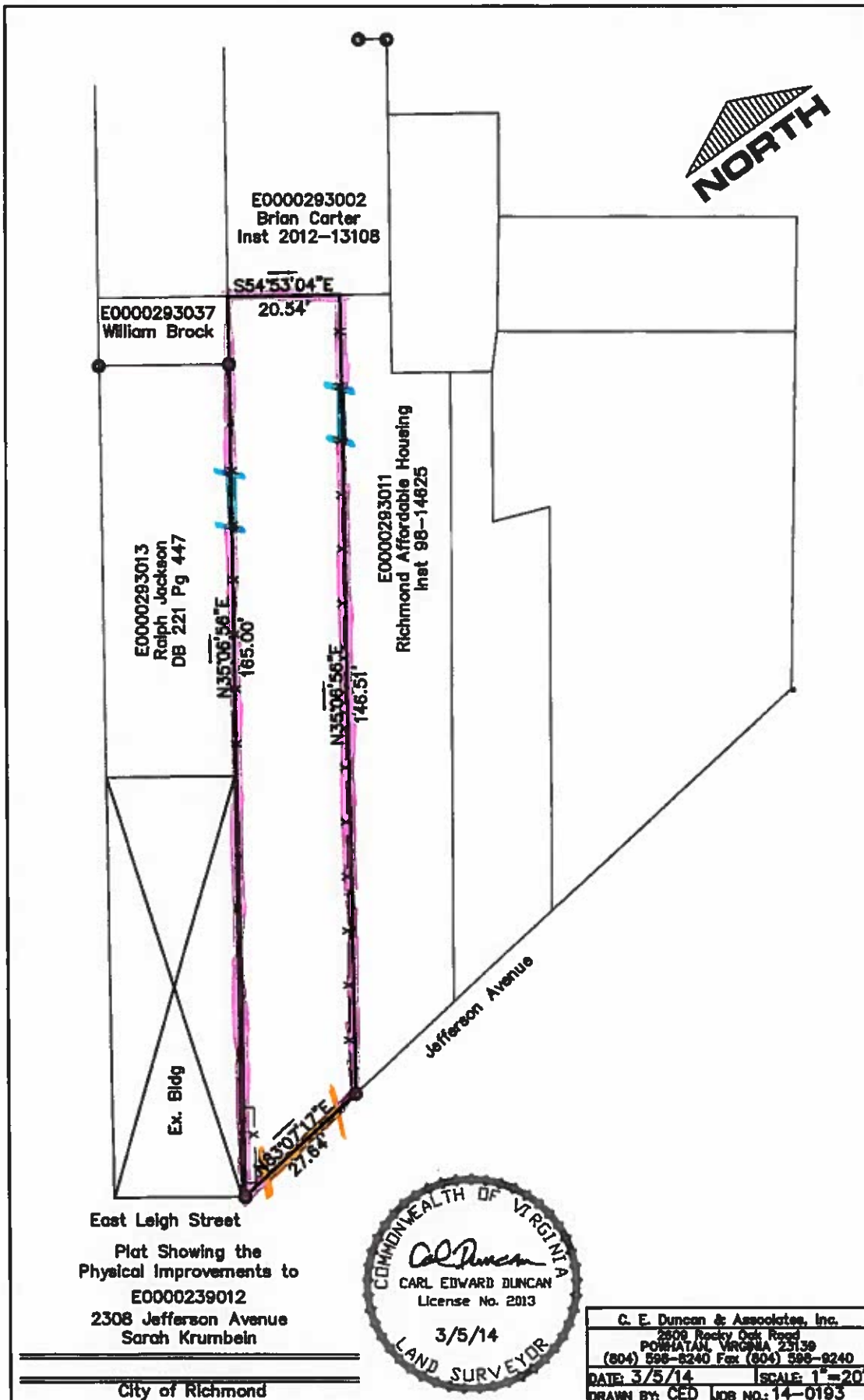
**Option 4:**

Install a fence around the land with south and west sides being privacy while north and west sides are chain link. Both chain link and privacy fences will not exceed 6.5 feet. The fence at the front (south end) will host a vehicle access gate while 2 walk-through gates will be placed on the west and east sides of the property towards the rear. Additionally, the fence palings of the privacy fence will not exceed 2 inches.

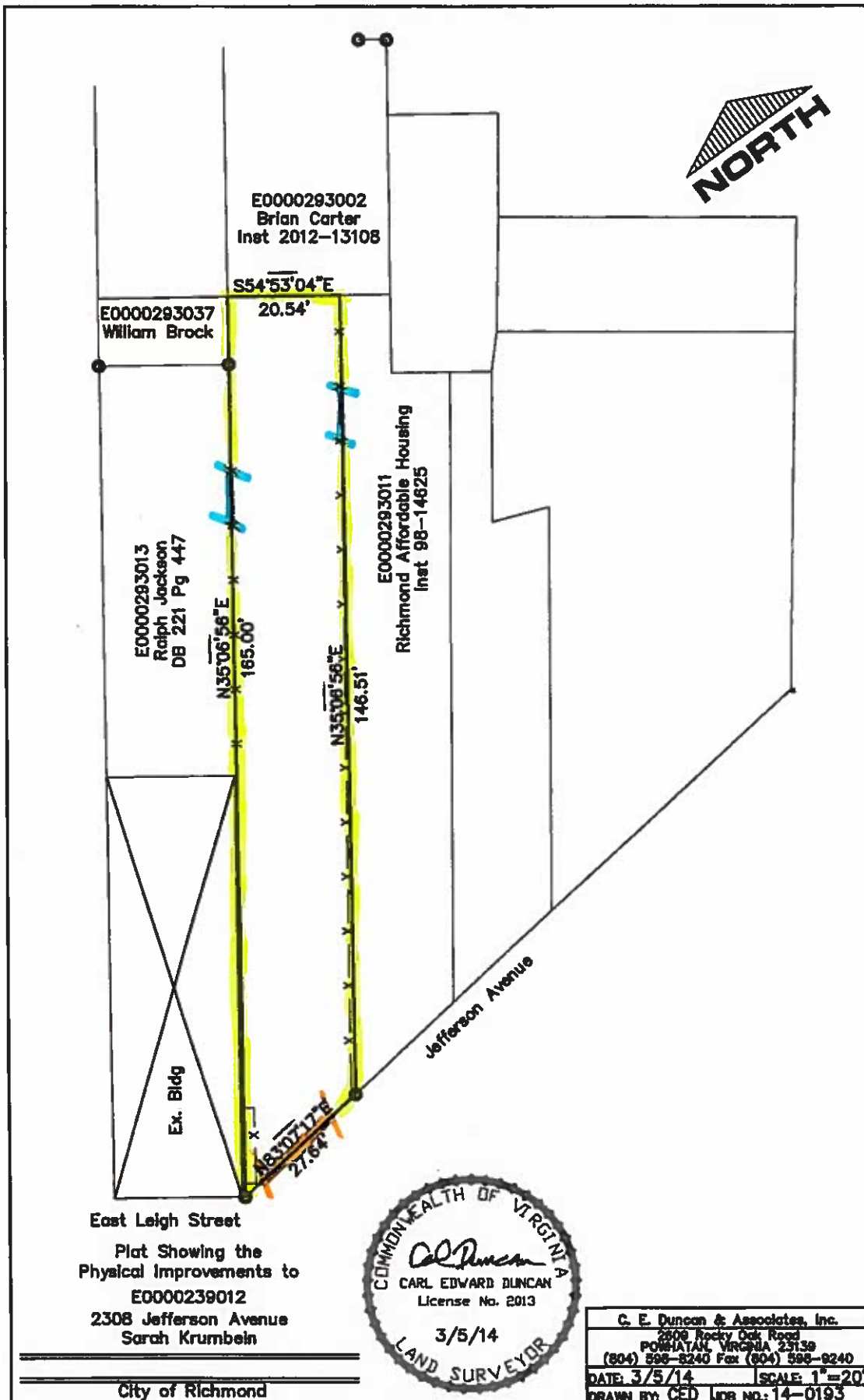
**Key for Illustrations**

<b>PINK</b>	Chain Link Fence
<b>YELLOW</b>	Wood Privacy Fence
<b>ORANGE</b>	Vehicle Access Gate
<b>BLUE</b>	Walk-through Gate

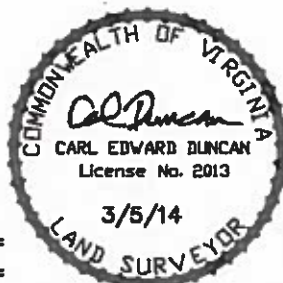
# Option 1:



# Option 2:



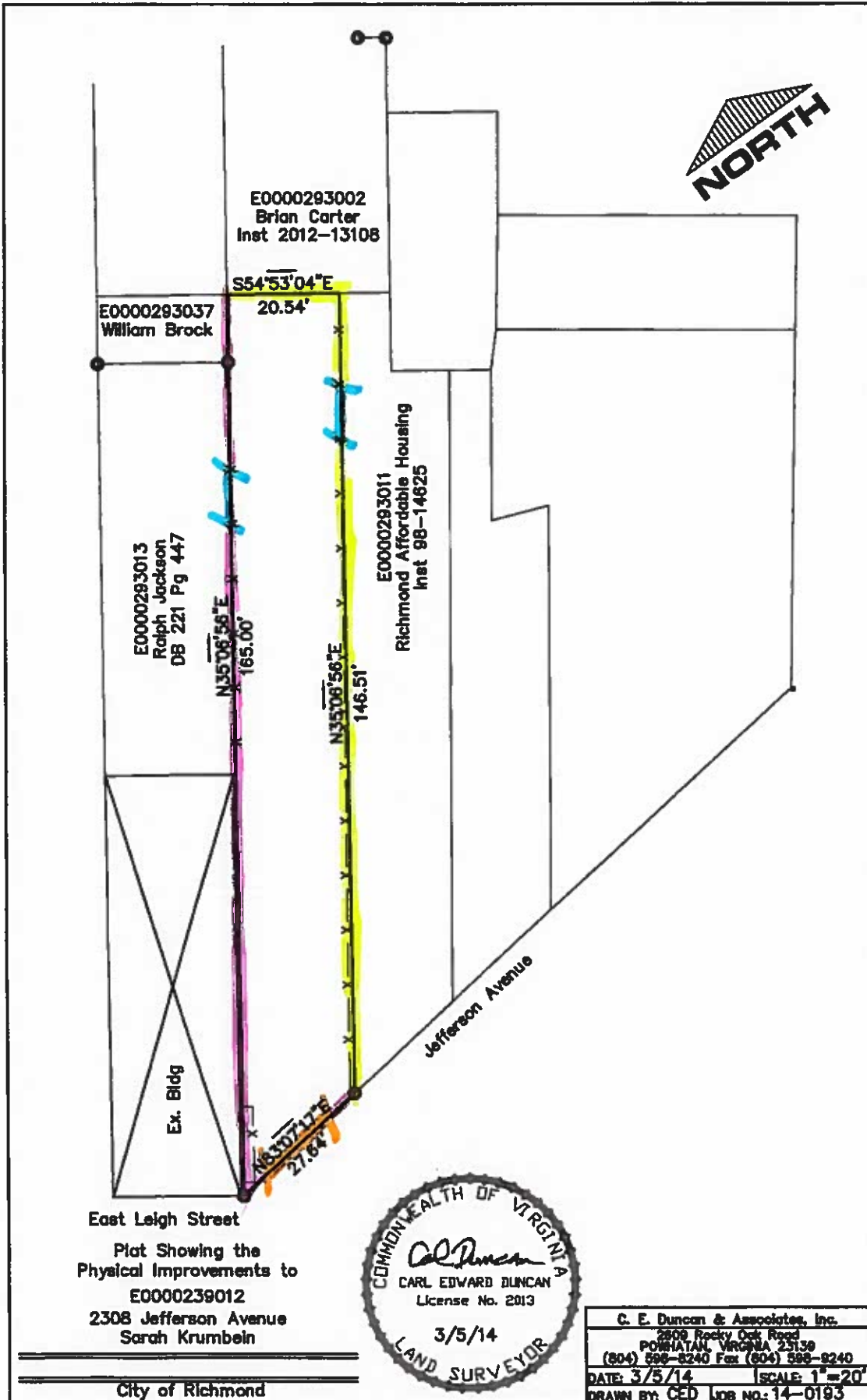
East Leigh Street  
 Plat Showing the  
 Physical Improvements to  
 E0000239012  
 2308 Jefferson Avenue  
 Sarah Krumbeln



C. E. Duncan & Associates, Inc.  
 2508 Rocky Oak Road  
 POWHATAN, VIRGINIA 23139  
 (804) 598-8240 Fax (804) 598-8240  
 DATE: 3/5/14 SCALE: 1"=20'  
 DRAWN BY: CED JOB NO.: 14-0193

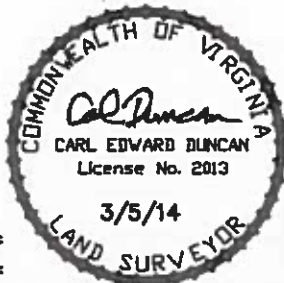
City of Richmond

# Option 3:



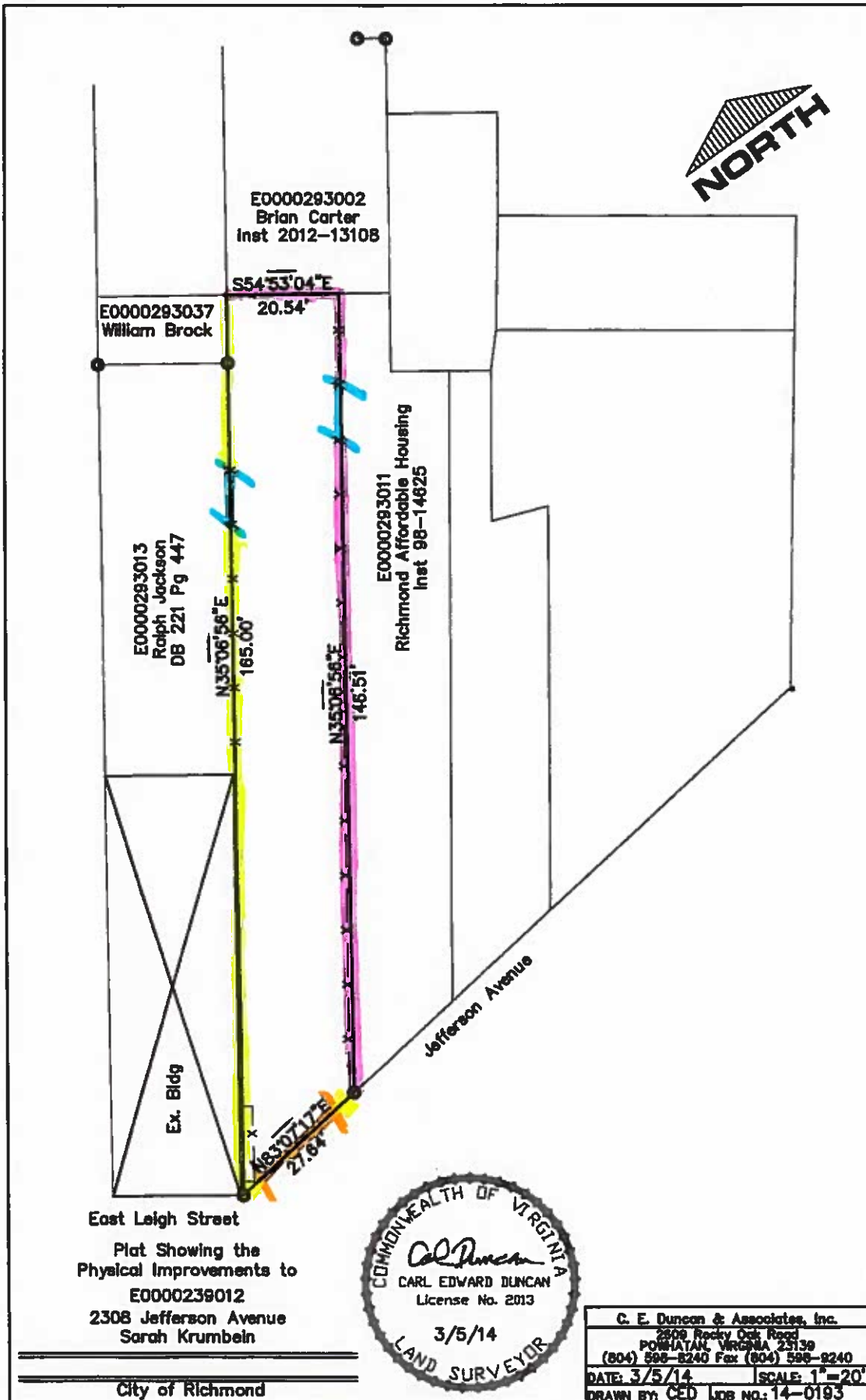
East Leigh Street  
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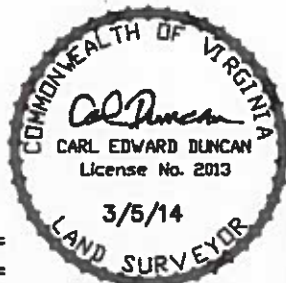
G. E. Duncan & Associates, Inc.  
 2808 Rocky Oak Road  
 POWHATAN, VIRGINIA 23139  
 (804) 598-8240 Fax (804) 598-8240  
 DATE: 3/5/14 SCALE: 1"=20'  
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# Option 4:



Plat Showing the  
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**Proposed Fence Type**

**Chain Link Fence will be similar to pictures below:**



**Wood Privacy Fence will be similar to pictures below:**



**Existing Remains of Chain Link & Wood Privacy Fence**

**East gate separating Tricycle Garden and land**



**West Gate behind 2306 E. Leigh St.**





**West – Open Space near parking lot behind 2306 E. Leigh St.**



Remains of chain link fence