



# City of Richmond

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## Meeting Minutes - Draft Planning Commission

Monday, December 18, 2017

1:30 PM

5th Floor Conference Room

### Call To Order

Mr. Poole called the regular meeting of the Planning Commission to order at 1:30 p.m.

### Roll Call

- Present 8 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner Selena Cuffee-Glenn, \* Commissioner Vivek G. Murthy, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Max Hepp-Buchanan, \* Commissioner John Thompson, and \* Committee Member Ellen Robertson
- Absent 1 - \* Commissioner David Johannas

### Chair's Comments

Mr. Poole welcomed all who were present.

### Approval of Minutes

1. [PDRMIN 2017.022](#)

**Attachments:** [Draft October 16, 2017 Meeting Minutes](#)

**A motion was made by Committee Member Robertson, seconded by Commissioner Cuffee-Glenn, that the October 16, 2017 Meeting Minutes be adopted. The motion carried by the following vote:**

- Aye --** 5 - \* Commissioner Selena Cuffee-Glenn, \* Commissioner Vivek G. Murthy, \* Commissioner Max Hepp-Buchanan, \* Commissioner John Thompson and \* Committee Member Ellen Robertson
- Abstain --** 3 - \* Chair Rodney Poole, \* Vice Chair Melvin Law and \* Commissioner Elizabeth Hancock Greenfield

2. [PDRMIN 2017.023](#)

**Attachments:** [Draft November 6, 2017 Meeting Minutes](#)

**A motion was made by Vice Chair Melvin Law, seconded by Commissioner Vivek G. Murthy, that the November 6, 2017 Meeting Minutes be adopted. The motion carried by the following vote:**

- Aye --** 6 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner Vivek G. Murthy, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Max Hepp-Buchanan and \* Commissioner John Thompson

**Excused --** 2 - \* Commissioner Selena Cuffee-Glenn and \* Committee Member Ellen Robertson

**3.** [PDRMIN](#)  
[2017.024](#)

**Attachments:** [Draft December 4, 2017 Meeting Minutes](#)

**A motion was made by Commissioner John Thompson, seconded by Commissioner Vivek G. Murthy, that the December 4, 2017 Meeting Minutes be adopted. The motion carried by the following vote:**

**Aye --** 5 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner Vivek G. Murthy, \* Commissioner Elizabeth Hancock Greenfield and \* Commissioner John Thompson

**Excused --** 2 - \* Commissioner Selena Cuffee-Glenn and \* Committee Member Ellen Robertson

**Abstain --** 1 - \* Commissioner Max Hepp-Buchanan

**Director's Report**

**- Update on the Master Plan Update**

Mr. Olinger provided an update. A kick off meeting for the Advisory Council will take place in January.

**- Update on Public Art Master Plan**

Mr. Olinger provided an update. The Public Art Master Plan will go before the Planning Commission for consideration at its second meeting in February.

**- Planning Commission Representative for Public Art Commission**

**A motion was made by Vice Chair Law, seconded by Commissioner Thompson, that Commissioner Murthy serve as the Planning Commission representative to the Public Art Commission. The motion carried by the following vote:**

**Aye --** 7 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner Selena Cuffee-Glenn, \* Commissioner Vivek G. Murthy, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Max Hepp-Buchanan and \* Commissioner John Thompson

**Excused --** 1 - \* Committee Member Ellen Robertson

**- Council Action Update**

Mr. Ebinger provided an update on the actions taken by City Council at its December 11, 2017 meeting.

**Consideration of Continuances and Deletions from Agenda**

**7.** [ORD.](#)  
[2017-242](#)

To amend Ord. No. 2000-410-2001-10, adopted Jan. 8, 2001, as previously amended by Ord. No. [2001-220-231](#), adopted Jul. 23, 2001, which approved the “Shops at Stratford Hills Community Unit Plan,” for the purpose of increasing the area

subject to the community unit plan by 3.4 acres to 67.9± acres and modifying the development standards, under certain terms and conditions.

- Attachments:** [Staff Report](#)  
[Resolution](#)  
[Application Form](#)  
[Applicant's Report](#)  
[Ord. No. 2017-242](#)  
[Traffic Impact Analysis and Ramey Kemp & Associates Letters](#)  
[Department of Public Works Correspondence](#)  
[Map](#)  
[Conceptual Plan\\_11-21-2017](#)  
[Landscape Plan 7-31-2017](#)  
[Letters of Support](#)  
[Letters of Opposition](#)

**A motion was made by Committee Member Ellen Robertson, seconded by Commissioner Vivek G. Murthy, that this Ordinance be continued to the Planning Commission meeting on 1/3/2018. The motion carried unanimously.**

**Consent Agenda**

No one spoke during the Public Hearing for the Consent Agenda.

**A motion was made by Committee Member Ellen Robertson, seconded by Commissioner Vivek Murthy, that the Consent Agenda be approved. The motion carried unanimously.**

**4. [PAC 14-009](#)**

- Attachments:** [PAC Report to CPC](#)  
[Staff Report to PAC](#)  
[Public Art Proposal - Perfect Bound](#)  
[Hull Street Library Site Plan](#)  
[Hull Street Library Exterior](#)

**This Section 17.05 Review was approved.**

**5. [CPCR.2017.0](#)  
[93](#)**

- Attachments:** [Staff Report](#)  
[Application Form & Applicant's Letter](#)  
[Map](#)  
[Plans](#)  
[Resolution](#)

This City Planning Commission Resolution was approved.

6. [UDC 2017-39](#)

- Attachments: [UDC Report to CPC](#)  
[Staff Report to UDC](#)  
[Location & Plans](#)

This Location, Character and Extent Item was approved.

*The consent agenda consists of items that appear relatively non-controversial in nature and for which there was no known opposition at the time this agenda was set. The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.*

**Regular Agenda**

There were no items on the Regular Agenda.

**Upcoming Items**

Mr. Ebinger provided an update on upcoming items:

- January 2018: Special Meeting with Department of Environmental Quality to discuss Exceptions to the Chesapeake Bay Act Requirements.

-January 3, 2018 Regular Meeting: Special Use Permits at 225 Plazaview Road, 3300 Cutshaw Avenue, 2318 Grove Avenue, 1100 German School Road and 909 N 27th Street; Shops at Stratford Hills Community Unit Plan; Ordinance to amend membership requirements for Commission of Architectural Review; Ordinance to close portion of West Marshall Street at Hermitage Road; Ordinance to close alley at McDonough/West 12th/Perry/West 13th; Election of Officers

**Adjournment**

Mr. Poole adjourned the meeting at 1:49 p.m.

*All persons attending the meeting are requested to register on the attendance sheets that have been placed on the chairs and are also available at the table by the conference room entrance. Once you have completed an attendance sheet, it should be provided to the Commission staff.*