

INTRODUCED: January 28, 2019

AN ORDINANCE No. 2019-015

To authorize the Chief Administrative Officer to accept funds in the amount of \$50,000.00 from the Supreme Court of Virginia; to amend the Fiscal Year 2018-2019 Special Fund Budget by creating a new special fund for the Department of Justice Services called the Richmond Circuit Court Behavioral Health Docket Special Fund; and to appropriate the increase to the Fiscal Year 2018-2019 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Justice Services' Richmond Circuit Court Behavioral Health Docket Special Fund by \$50,000.00 for the purpose of providing enhanced behavioral health treatment services through the Circuit Court of the City of Richmond's behavioral health docket program.

\_\_\_\_\_  
Patron – Mayor Stoney

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: FEB 11 2019 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer is authorized to accept funds in the amount of \$50,000.00 from the Supreme Court of Virginia for the purpose of providing enhanced behavioral health treatment services through the Circuit Court of the City of Richmond's behavioral health docket program.

AYES:            9            NOES:            0            ABSTAIN: \_\_\_\_\_

ADOPTED:    FEB 11 2019    REJECTED: \_\_\_\_\_    STRICKEN: \_\_\_\_\_

§ 2. That Ordinance No. 2018-058, adopted May 14, 2018, which adopted a Special Fund Budget for the fiscal year commencing July 1, 2018, and ending July 1, 2019, and made appropriations pursuant thereto, be and is hereby amended by creating a new special fund for the Department of Justice Services called the Richmond Circuit Court Behavioral Health Docket Special Fund for the purpose of providing enhanced behavioral health treatment services through the Circuit Court of the City of Richmond's behavioral health docket program.

§ 3. That the funds received are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2018, and ending June 30, 2019, by increasing estimated revenues by \$50,000.00, increasing the amount appropriated for expenditures by \$50,000.00 and allotting to the Department of Justice Services' Richmond Circuit Court Behavioral Health Docket Special Fund the sum of \$50,000.00 for the purpose of providing enhanced behavioral health treatment services through the Circuit Court of the City of Richmond's behavioral health docket program.

§ 4. This ordinance shall be in force and effect upon adoption.



# CITY OF RICHMOND

## INTRACITY CORRESPONDENCE

O & R REQUEST

4-8519

JAN 17 2019

Office of the  
Chief Administrative Officer

**O&R REQUEST**

**DATE:** December 26, 2018

**EDITION:** 2

**TO:** The Honorable Members of City Council

**THROUGH:** The Honorable Levar M. Stoney, Mayor

**THROUGH:** Selena Cuffee-Glenn, Chief Administrative Officer

**THROUGH:** Lenora Reid, DCAO, Finance & Administration

**THROUGH:** John B. Wack, Director of Finance

**THROUGH:** Jay A. Brown, Director of Budget and Strategic Planning

**THROUGH:** Reginald Gordon, Deputy Chief Administrative Officer of Human Services

**FROM:** Rodney J. Baskerville, Interim Director of Justice Services

**RE:** Acceptance Virginia Behavior/Mental Health Grant, Office of the Executive Secretary of Virginia (OES) of the Supreme Court.

*On behalf of me, Jay*  
*or behalf of*  
*SO*  
**RECEIVED**  
JAN 25 2019  
OFFICE OF CITY ATTORNEY

**ORD. OR RES. No.** \_\_\_\_\_

**PURPOSE:** To authorize the Chief Administrative Officer to accept and appropriate grant funds in the amount of \$50,000, from the Office of the Executive Secretary of the Supreme Court of Virginia for the grant period of December 21, 2018 through June 30, 2019. The overall objective of the use of these funds is to increase the effectiveness of strategies that influence positive outcomes for defendants placed on the Richmond Circuit Court Behavioral Health docket (BHD).

**REASON:** The goals of the BHD are to improve clinical outcomes; reduce recidivism; reduce behavioral health related court workloads; increase personal, familial and societal accountability among offenders; and promote effective planning and use of resources among the criminal justice and community agencies.

**RECOMMENDATION:** Adoption of this ordinance and appropriate a new line item in the Department of Justice Services' special fund budget. The Mayor is proposing that the grant funds be appropriated to a new line item listed as Richmond Circuit Court Behavioral Health Docket.

**BACKGROUND:** The City of Richmond was pleased to receive approval from the Virginia Supreme Court to pilot the Richmond Circuit Court Behavioral Health Docket (BHD) in early 2018. The circuit court defendants targeted for the BHD are 18 or older, with a history of treatment intervention with Richmond Behavioral Health Authority or a local mental health provider; whose mental illness is a factor in criminal justice involvement; whose participation in the BHD will not create an increased risk to public safety; and who are at risk for criminal recidivism and in need of treatment services. Since implementation of the pilot program, 75% of the defendants have been diagnosed with co-occurring disorders (psychological disorder with substance use disorder). Community stabilization requiring intervention for substance use was determined to be critical for an individual's success.

**FISCAL IMPACT / COST:** There is no matching funds requirement for this grant.

**FISCAL IMPLICATIONS:** No Impact

**BUDGET AMENDMENT NECESSARY:** Yes

**REVENUE TO CITY:** The City will receive \$50,000 from the Office of the Executive Secretary of the Supreme Court of Virginia.

**DESIRED EFFECTIVE DATE:** Upon adoption

**REQUESTED INTRODUCTION DATE:** January 28, 2019

**CITY COUNCIL PUBLIC HEARING DATE:** February 11, 2019

**REQUESTED AGENDA:** Consent Agenda

**RECOMMENDED COUNCIL COMMITTEE:** Waive Committee

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** None

**AFFECTED AGENCIES:** Department of Budget, Department of Finance and Justice Services

**RELATIONSHIP TO EXISTING ORD. OR RES:** To amend the Special Fund Budget Ord. 2018-058 fiscal year 2018 – 2019 and appropriate the adopted funds to the Department of Justice Services.

**REQUIRED CHANGES TO WORK PROGRAM(S):** None

**ATTACHMENTS:** Grant application,

**STAFF:** Rhonda Gilmer, Deputy Director II  
Department of Justice Service



## STATEMENT OF GRANT AWARD SPECIAL CONDITIONS

Supreme Court of Virginia  
Office of the Executive Secretary  
Judicial Services Department  
100 North Ninth Street  
Richmond, Virginia 23219

### For the Supreme Court of Virginia Behavioral Health Docket Grant to Localities

**Subrecipient:** City of Richmond

**Title:** Richmond Circuit Court Behavioral Health Docket

**Date:** December 20, 2018

The following conditions are attached to and made a part of this grant award:

1. By signing the Statement of Grant Award/Acceptance, the grant recipient agrees:
  - to use the grant funds to carry out the activities described in the grant application, as modified by the terms and conditions attached to this award or by subsequent amendments approved by the OES;
  - to adhere to the approved budget contained in this award and amendments made to it in accord with these terms and conditions;
  - and to comply with all terms, conditions and assurances either attached to this award or submitted with the grant application.
2. The subgrantee agrees to submit such reports as requested by the OES on forms provided by the OES. Funds from this grant will not be disbursed, if any of the required Financial or Progress reports are overdue by more than 30 days unless you can show good cause for missing the reporting deadline.
3. Grant funds, including local match, may be expended and/or obligated during the grant period. All legal obligations must be liquidated no later than 60 days after the end of the grant period. The grant recipient agrees to supply a final grant financial report and return all received and unexpended grant funds (exclusive of local match) to the OES within 60 days after the end of the grant liquidation period.
4. By accepting this grant, the recipient assures that funds made available through it will not be used to replace state or local funds that would, in the absence of this grant, be made available for the same purposes.
5. Subgrantee may follow their own established travel rates if they have an established travel policy. If a subgrantee does not have an established policy, then they must adhere to state travel policy. The state allows reimbursement for actual reasonable expenses. The state allows \$0.50 per mile for mileage. Transportation costs for air and rail must be at coach rates.
6. Within 60 days of the starting date of the grant, the subgrantee must initiate the project funded. If not, the subgrantee must report to the OES, by letter, the steps taken to initiate the project, the reasons for the delay, and the expected starting date. If the project is not operational within 90 days of the start date, the subgrantee must obtain approval in writing from the OES for a new implementation date or the OES may cancel and terminate the project and redistribute the funds.

7. **No amendment to the approved budget may be made without the prior written approval of OES. No more than two (2) budget amendments will be permitted during the grant period. Budget amendments must be requested using the enclosed budget amendment request form accompanied with a narrative. No budget amendments will be allowed after Monday April 15, 2019.**
8. The subrecipient agrees to forward a copy to the OES of the scheduled audit of this grant award.
9. All purchases for goods and services must comply with the Virginia Public Procurement Act. Procurement transactions, whether negotiated or advertised and without regard to dollar value, shall be conducted in a manner so as to provide maximum open and free competition. An exemption to this regulation requires the prior approval of the OES and is only given in unusual circumstances. Any request for exemption must be submitted in writing to the OES. Permission to make sole source procurements must be obtained from the OES in advance.
10. Acceptance of this grant award by the local government applicant constitutes its agreement that it assumes full responsibility for the management of all aspects of the grant and the activities funded by the grant, including assuring proper fiscal management of and accounting for grant funds; assuring that personnel paid with grant funds are hired, supervised and evaluated in accord with the local government's established employment and personnel policies; and assuring that all terms, conditions and assurances—those submitted with the grant application, and those issued with this award—are complied with.
11. Any delegation of responsibility for carrying out grant-funded activities to an office or department not a part of the local government must be pursuant to a written memorandum of understanding by which the implementing office or department agrees to comply with all applicable grant terms, conditions and assurances. Any such delegation notwithstanding, the applicant acknowledges by its acceptance of the award its ultimate responsibility for compliance with all terms, conditions and assurances of the grant award.
12. **PROJECT INCOME:** Any funds generated as a direct result of the OES grant funded projects are deemed project income. Project income must be reported on forms provided by the OES. The following are examples of project income: Service fees; Client fees; Drug test fees; Usage or Rental fees; sales of materials; income received from sale of seized and forfeited assets (cash, personal or real property included).
13. Prior to the OES disbursing funds, the Subgrantee must comply with the following special conditions:

None.

**Supreme Court of Virginia**  
**Office of the Executive Secretary**  
 100 North Ninth Street, Richmond, VA 23219

**Statement of Grant Award/Acceptance**

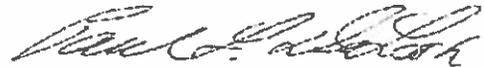
<b>Subgrantee--</b> City of Richmond	<b>Date:</b> December 20, 2018 Richmond Circuit BHD
<b>Grant Period--</b> <b>From:</b> 1/1/2019	<b>Through:</b> 6/30/2019

Project Director	Project Administrator	Finance Officer
Ms. Rhonda Gilmer Deputy Director II Department of Justice Services 730 E. Broad Street, 8 <sup>th</sup> Floor Richmond, VA 23219  <b>Phone No:</b> (804) 646-5410 <b>Email:</b> <a href="mailto:Rhonda.Gilmer@richmondgov.com">Rhonda.Gilmer@richmondgov.com</a>	Ms. Selena Cuffee-Glenn Chief Administrative Officer City of Richmond 900 E. Broad Street, Rm 201 Richmond, VA 23219  <b>Phone No:</b> (804) 646-7978 <b>Email:</b> <a href="mailto:Selena.Cuffee-Glenn@richmondgov.com">Selena.Cuffee-Glenn@richmondgov.com</a>	Ms. Gulshan Allen Accountant III City of Richmond 900 E. Broad Street Room 1002 Richmond, VA 23219  <b>Phone No:</b> (804) 646-6328 <b>Email:</b> <a href="mailto:Gulshan.Allen@richmondgov.com">Gulshan.Allen@richmondgov.com</a>

**GRANT AWARD BUDGET**

Budget Categories	Program Funds TOTALS
<b>A. Personnel</b>	\$ -0-
<b>B. Consultants</b>	\$25,200
<b>C. Travel</b>	\$ - 0
<b>D. Equipment</b>	\$ - 0 -
<b>E. Indirect Expenses</b>	\$ - 0 -
<b>F. Supplies &amp; Other Expenses</b>	\$24,800
<b>TOTALS</b>	\$50,000.00

This grant is subject to all rules, regulations, and criteria included in the grant application and the special conditions attached thereto.



**Paul F. DeLosh, Director of Judicial Services**

The undersigned, having received the Statement of Grant Award/Acceptance and the Conditions attached thereto, does hereby accept this grant and agree to the conditions pertaining thereto, this 20th day of December 2018.

Signature: \_\_\_\_\_

**Title:**

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