

City of Richmond

*900 East Broad Street
2nd Floor of City Hall
Richmond, VA 23219
www.rva.gov*



Meeting Minutes

Thursday, October 16, 2025

10:00 AM

5th Floor Conference Room of City Hall

Urban Design Committee

Call to Order

[PDRPRES
2025.027](#)

To access the meeting via Microsoft Teams, please use the following link: <https://tinyurl.com/53843b3f> or dial *67-804-316-9457 and enter ID: 672 242 656# Public comment will be requested in turn for each item on the agenda. Please stay on mute during other times to reduce background noise. If using a phone to access the meeting, you can use *6 to mute and un-mute.

Attachments: [10 16 2025 Public Access and Participation Instructions - Urban Design Committee](#)

Roll Call

Present -- 8 - * Committee Member Luigi Mignardi, * Amelia Wehunt, * Jessie Gemmer, * Damon Pearson, * Committee Member Timothy Hamnett, * Committee Member Keith Van Inwegen, * Committee Member Justin Doyle and * Erik Bootsma

Absent -- 3 - * Committee Member Eva Clarke, * Committee Member Victor McKenzie Jr. and * Committee Member Conor O'Donnell

Approval of Minutes

A high level summary statement will be provided before voting on a final motion for each individual item. The summary statement will be transmitted to the Planning Commission along with the Motion outcome; and be recorded as minutes for the record.

Secretary's Report

Scope of Review Reminder

17.07 General Location, Character, Extent Approval of public buildings, structures, streets, parks, etc.

- Items of a specific nature that are designed by professionals, such as engineers or architects, are not considered general.

17.05 UDC may make recommendations on the specific design of public structures, appurtenances, and street fixtures.

1. Site Plan Review Process and UDC Items

2. Updating UDC Guidelines

Consideration of Continuances and Deletions from Agenda**CONSENT AGENDA**

UDC 2025-34 was removed from the Consent agenda and placed on Regular agenda by unanimous vote.

REGULAR AGENDA

[UDC 2025-17](#) UDC 2025-17 FINAL Location, Character, Extent review of a proposed bridge replacement over the Manchester Canal; located along Hull Street

between the Mayo Bridge and Brander Street.

Attachments: [UDC 2025-17 App](#)
[UDC 2025-17 Narrative](#)
[UDC 2025-17 Application Packet](#)
[UDC 2025-17 - Staff Report](#)
[UDC 2025-17 - UDC Report to CPC](#)
[Public Input - Manchester Alliance](#)
[Public Input - Bolecek](#)

This Location, Character and Extent Item was recommended for approval with conditions to the Planning Commission due back on 10/21/2025.

The UDC recommends the following conditions:

1. UDC recommends that any street lights replaced in conjunction with this project be replaced with the Manchester Style Street Lights.
2. UDC recommends that the project continue to appropriately address the transition from Mayo Bridge to the Hull Street Commercial Corridor.
3. UDC recommends that any new or replaced sidewalk provide a connection to the existing parking lot located at 101 Hull Street.
4. UDC recommends that any chain link fence replaced by this project's funding be painted matte black where appropriate.
5. UDC recommends that the Applicant continue to coordinate any street work included in this project with the ongoing Hull Street Streetscape Improvement project.
6. UDC recommends the Applicant engage with appropriate City Staff regarding brand continuity.
7. UDC recommends the project match future travel lane configuration of Mayo Bridge and Hull Street Corridor once those conditions are completed.

[UDC 2025-32](#) UDC 2025-32 FINAL Location, Character, Extent review of the proposed renovation of Reconciliation Plaza, located at 1400 E Main St.

Attachments: [UDC 2025-32 App](#)
[UDC 2025-32 Narrative](#)
[UDC 2025-32 Application Packet](#)
[UDC 2025-32 Spec Sheets](#)
[UDC 2025-32 - Staff Report](#)
[UDC 2025-32 - UDC report to CPC](#)

This Location, Character and Extent Item was recommended for approval with conditions to the Planning Commission due back on 10/21/2025.

The UDC recommends the following conditions:

1. UDC recommends that final details on outdoor lighting be sensitive to light pollution or dark-skies compliant, where applicable.
2. UDC recommends inclusion of permeable hardscape materials and sustainable stormwater features, where appropriate, and as suggested by the Urban Design Guidelines.
3. UDC recommends that the re-use of existing materials onsite should be

incorporated with the design plans, where feasible.

[UDC 2025-33](#) UDC 2025-33 CONCEPT Location, Character, Extent review of phase 1 of the proposed Shockoe Project North Memorial, located at 1554 E. Broad St.

Attachments: [UDC 2025-33 Application](#)
[UDC 2025-33 Application Packet](#)
[UDC 2025-33 - Staff Report](#)
[UDC 2025-33 - UDC Report to CPC](#)

This Location, Character and Extent Item was recommended for approval with conditions to the Planning Commission due back on 10/21/2025.

The UDC recommends the following conditions:

1. Submit a detailed landscape plan at Final Review demonstrating a native and diverse plant palette, maintenance plan, and minimal disturbance to existing vegetation.
2. UDC recommends that final details on outdoor lighting be sensitive to light pollution or dark-skies compliant, where applicable.
3. UDC recommends inclusion of permeable hardscape materials and sustainable stormwater features, where appropriate, and as suggested by the Urban Design Guidelines.
4. UDC recommends the inclusion of public art, where feasible.
5. UDC recommends that the re-use of existing materials onsite should be incorporated with the design plans, where feasible.
6. Confirm that ADA-compliant access routes are integrated throughout the descent, reflection area, and Hush Arbor spaces.
7. Provide material examples for stone, bronze, and hardscape finishes for review at Final Submission.
8. Explore opportunities for interpretive signage and wayfinding consistent with the Shockoe Project Master Plan and community consultation.
9. UDC recommends the Applicant consider altering plans for FINAL submission to ensure visibility into the memorial from the larger site.

[UDC 2025-34](#) UDC 2025-34 Plan of Development Recommendation for Front Yard Setback - 300 West 7th Street

Attachments: [UDC 2025-34 App](#)
[UDC 2025-34 SITE PLAN](#)
[UDC 2025-34 LANDSCAPE PLAN](#)
[UDC 2025-34 Staff Report](#)
[UDC 2025-34 UDC Report](#)

OTHER BUSINESS

Adjournment