



City of Richmond

City Hall
Richmond VA, 23219
(p) 804.646.6304
(f) 804.646.5789

Meeting Minutes - Draft Planning Commission

Monday, April 15, 2019

1:30 PM

5th Floor Conference Room

Call To Order

Mr. Law called the regular meeting of the Planning Commission to order at 1:30 p.m.

Roll Call

- Present 7 - * Vice Chair Melvin Law, * Commissioner Selena Cuffee-Glenn, * Commissioner Vivek G. Murthy, * Commissioner John Thompson, * Commissioner Ellen Robertson, * Commissioner Elizabeth Hancock Greenfield, and * Commissioner Max Hepp-Buchanan
- Absent 2 - * Chair Rodney Poole, and * Commissioner David Johannas

Chair's Comments

Mr. Law welcomed all who were present.

Approval of Minutes

1. [PDRMIN 2019.009](#)

Attachments: [CPC Draft Minutes April 1, 2019](#)

A motion was made by Commissioner Murthy, seconded by Commissioner Robertson, that the April 1, 2019 Meeting Minutes be adopted. The motion carried by the following vote:

- Aye --** 5 - * Vice Chair Melvin Law, * Commissioner Vivek G. Murthy, * Commissioner John Thompson, * Commissioner Ellen Robertson and * Commissioner Elizabeth Hancock Greenfield
- Excused --** 1 - * Commissioner Selena Cuffee-Glenn
- Abstain --** 1 - * Commissioner Max Hepp-Buchanan

Director's Report

- Richmond 300 Update

Mr. Olinger stated they are continuing to meet with the working groups. The Shockoe Small Area Plan meeting is tonight.

They are continuing to meet on short term rentals. Over 500 surveys have been completed. Two public meetings are scheduled, May 4th and May 14th.

- Council Action Update

Mr. Ebinger provided an update on the actions taken by City Council at its April 8, 2019 meeting.

Consideration of Continuances and Deletions from Agenda

2. [ORD. 2019-018](#) To rezone the property known as 1206 Dinwiddie Avenue from the M-1 Light Industrial District to the B-7 Mixed-Use Business District.

Attachments: [Staff Report](#)
[Ord. No. 2019-018](#)
[Application Form & Applicant's Report](#)
[Survey](#)
[Map](#)

A motion was made by Commissioner Robertson, seconded by Commissioner Murthy, that Item 2 be continued to the July 15, 2019 Planning Commission Meeting. The motion carried unanimously (Commissioner Cuffee-Glenn was not present for the vote).

Consent Agenda

Consent Agenda Public Hearing: No one spoke.

A motion was made by Commissioner Robertson, seconded by Commissioner Thompson, that the Consent Agenda be approved. The motion carried unanimously (Commissioner Cuffee-Glenn was not present for the vote).

4. [ORD. 2019-086](#) To close, to public use and travel, an alley in the block bounded by T Street, North 26th Street, Nine Mile Road, and North 27th Street consisting of 3,034± square feet, upon certain terms and conditions.

Attachments: [Ord. No. 2019-086](#)
[Staff Report](#)
[Map](#)

This Ordinance was recommended for approval to the City Council.

5. [ORD. 2019-087](#) To amend and reordain Ord. No. 84-309-31, adopted Feb. 25, 1985, as previously amended by Ord. No. 2001-310-283, adopted Oct. 8, 2001, which authorized a special use of the property known as 5612 Grove Avenue for the purpose of non-medical office use, to authorize personal services and modify parking requirements, upon certain terms and conditions.

Attachments: [Ord. No. 2019-087](#)
[Staff Report](#)
[Application Form & Applicant's Report](#)
[Plans & Survey](#)
[Map](#)

This Ordinance was recommended for approval to the City Council.

6. [ORD. 2019-088](#) To authorize the special use of the properties known as 2202 West Cary Street, 2206 West Cary Street, 2208 West Cary Street, and 10 South Shields Avenue for the purpose of up to 17 single-family attached dwellings and two single-family detached dwellings, upon certain terms and conditions.

Attachments: [Ord. No. 2019-088](#)
[Staff Report](#)
[Application Form & Applicant's Report](#)
[Plans & Survey](#)
[Map](#)
[Letter of Support - Uptown Association](#)
[Response Forms](#)

This Ordinance was recommended for approval to the City Council.

7. [ORD. 2019-089](#) To authorize the special use of the properties known as 5400 Hull Street Road, 5336 Hull Street Road, and 5348 Hull Street Road for the purpose of self-storage facilities and multifamily dwellings containing up to 245 dwelling units, upon certain terms and conditions.

Attachments: [Ord. No. 2019-089](#)
[Staff Report](#)
[Application Form](#)
[Applicant's Report](#)
[Plans & Survey](#)
[Map](#)

This Ordinance was recommended for approval to the City Council.

8. [ORD. 2019-104](#) To declare a public necessity for and to authorize the acquisition of 0.088± acres of real property at or in the immediate vicinity of 390 South 11th Street for the public purpose of extending the Canal Walk between South 11th Street and South 10th Street to provide pedestrian access to South 10th Street.

Attachments: [Ord. No. 2019-104](#)
[Staff Report](#)
[Map](#)

This Ordinance was recommended for approval to the City Council.

The consent agenda consists of items that appear relatively non-controversial in nature and for which there was no known opposition at the time this agenda was set. The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.

Regular Agenda

3. [ORD. 2019-085](#) To amend ch. 30, art. I of the City Code by adding therein a new section 30-101, concerning the duties of the Department of Planning and Development Review with regard to the mailing of notices, and to amend City Code §§ 30-456.6, 30-1045.4, 30-1050.3, 30-1050.4, 30-1120, and 30-1130, concerning actions, notices, and public hearings by the City Council and the City Planning Commission, for the purpose of making the Department of Planning and Development Review, instead of the Office of the City Clerk, responsible for mailing all notices of public hearings required by ch. 30 of the City Code and general law.

Attachments: [Ord. No. 2019-085](#)

A motion was made by Commissioner Robertson, seconded by Commissioner Greenfield, that the request to continue this Ordinance be denied. The motion carried unanimously (Commissioner Cuffee-Glenn was not present for the vote).

Ms. Robertson stated she is not sure of the reason for the continuance.

Mr. Olinger stated we are looking into staffing issues.

Ms. Robertson stated the challenge that she is having supporting this is the budget, where they are in the middle of the budget cycle and the decision that Council needs to make as it relates to the appropriation of funds. She is requesting to move forward. She does not want to continue this paper.

Mr. Hepp-Buchanan asked why is this change being made.

Ms. Robertson stated the decision was made a while ago to transfer services, but funding was not transferred.

Public Hearing: No one spoke.

A motion was made by Commissioner Robertson, seconded by Commissioner Murthy, that this Ordinance be recommended for approval. The motion carried unanimously (Commissioner Cuffee-Glenn was not present for the vote).

9. [PDRPRES 2019.005](#)

Attachments: [Presentation](#)

Mr. Andy Hill, DESMAN, provided a presentation.

Upcoming Items

Mr. Ebinger listed items tentatively scheduled for the May 6, 2019 Planning Commission Meeting:

-Rezoning requests at 500/512 Hull Street and 1403 Roseneath Road

-Special Use Permit requests at 1206 Jahnke Road, 1501 Jefferson Davis Highway, 2219 Cedar Street, and 2915 West Leigh Street.

Adjournment

Mr. Law adjourned the meeting at 2:41 p.m.

All persons attending the meeting are requested to register on the attendance sheets that have been placed on the chairs and are also available at the table by the conference room entrance. Once you have completed an attendance sheet, it should be provided to the Commission staff.