

INTRODUCED: January 27, 2025

AN ORDINANCE No. 2025-029

To amend Ord. No. 2021-079, adopted Apr. 12, 2021, which authorized the Chief Administrative Officer to accept funds in the amount of \$150,000.00 from the Virginia Outdoors Foundation; amended the Fiscal Year 2020-2021 Special Fund Budget by creating a new special fund for the Department of Parks, Recreation and Community Facilities called the Bellemeade Park Outdoor Educational Classroom Facility Special Fund; and appropriated the grant funds received to the Fiscal Year 2020-2021 Special Fund Budget by increasing estimated revenues and the amount appropriated to the new Department of Parks, Recreation and Community Facilities' Bellemeade Park Outdoor Educational Classroom Facility Special Fund by \$150,000.00 for the purpose of funding the design, permitting, and construction of an outdoor classroom at Bellemeade Park located at 1800 Krouse Street in the city of Richmond, to change the permitted use of the grant funds and modify the name of the special fund to which the grant funds are appropriated.

\_\_\_\_\_  
Patron – Mayor Avula

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: FEB 24 2025 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

I. That Ordinance No. 2021-079, adopted April 12, 2021, be and is hereby amended and reordained as follows:

§ 1. That the Chief Administrative Officer is authorized to accept funds in the amount of \$150,000.00 from the Virginia Outdoors Foundation for the purpose of funding the [design,

AYES: 9 NOES: 0 ABSTAIN: \_\_\_\_\_

ADOPTED: MAR 24 2025 REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

~~permitting, and construction of an outdoor classroom]~~ following improvements at Bellemeade Park located at 1800 Krouse Street in the city of Richmond: establishment of additional pollinator meadows, maintenance and improvements to walking trails, expansion of James River Park System programs, drainage work and site improvements to the community garden.

§ 2. That Ordinance No. 2020-050, adopted May 11, 2020, which adopted a Special Fund Budget for the fiscal year commencing July 1, 2020, and ending June 30, 2021, and made appropriations pursuant thereto, be and is hereby amended by creating a new special fund for the Department of Parks, Recreation and Community Facilities called the Bellemeade Park [~~Outdoor Educational Classroom Facility~~] Improvements Special Fund for the purpose of funding the ~~[design, permitting, and construction of an outdoor classroom]~~ following improvements at Bellemeade Park located at 1800 Krouse Street in the city of Richmond: establishment of additional pollinator meadows, maintenance and improvements to walking trails, expansion of James River Park System programs, drainage work and site improvements to the community garden.

§ 3. That Ordinance No. 2020-050, adopted May 11, 2020, which adopted a Special Fund Budget for the fiscal year commencing July 1, 2020, and ending June 30, 2021, and made appropriations pursuant thereto, be and is hereby amended by increasing revenues from the funds accepted pursuant to section 1 of this ordinance by \$150,000.00 and increasing the amount appropriated to the new Department of Parks, Recreation and Community Facilities' Bellemeade Park [~~Outdoor Educational Classroom Facility~~] Improvements Special Fund by \$150,000.00 for the purpose of funding the ~~[design, permitting, and construction of an outdoor classroom]~~ following improvements at Bellemeade Park located at 1800 Krouse Street in the city of Richmond: establishment of additional pollinator meadows, maintenance and improvements to

walking trails, expansion of James River Park System programs, drainage work and site improvements to the community garden.

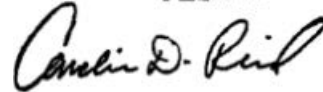
§ 4. This ordinance shall be in force and effect upon adoption.

II. This amendatory ordinance shall be in force and effect upon adoption.

APPROVED AS TO FORM:

CITY ATTORNEY'S OFFICE

**A TRUE COPY:  
TESTE:**

A handwritten signature in black ink, appearing to read "Camille D. Reed".

**City Clerk**



# City of Richmond

900 East Broad Street  
2nd Floor of City Hall  
Richmond, VA 23219  
www.rva.gov

## Master

File Number: Admin-2024-1548

File ID: Admin-2024-1548      Type: Request for Ordinance or Resolution      Status: Regular Agenda

Version: 1      Reference:      In Control: City Clerk  
Department:      File Created: 12/17/2024  
Subject:      Final Action:

Title:

Internal Notes:

Agenda Date: 01/27/2025

Patron(s):      Enactment Date:

Attachments: Admin-2024-1548 Attachment A - Grant Award  
Executed, Admin-2024-1548 WD Ord.-Amend Ord.  
No. 2021-079 - Accept \$150k from VOFAppropriate to  
Bellemeade Park- AATF Signed      Enactment Number:

Contact:      Introduction Date:

Drafter: Wanda.Marable@richmondgov.com      Effective Date:

Related Files:

### Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	12/17/2024	Chris Frelke	Approve	12/19/2024
1	2	12/19/2024	Traci DeShazor	Approve	12/19/2024
1	3	12/19/2024	Meghan Brown	Approve	12/23/2024
1	4	12/19/2024	Sheila White	Approve	12/23/2024
1	5	12/20/2024	Sabrina Joy-Hogg	Approve	12/23/2024
1	6	1/15/2025	Jeff Gray	Approve	12/24/2024
1	7	1/22/2025	Sabrina Joy-Hogg	Approve	1/17/2025
1	8	1/22/2025	Mayor Avula	Approve	1/24/2025

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File Admin-2024-1548

# City of Richmond

## Intracity Correspondence

### O&R Transmittal

**DATE:** December 17, 2024

**TO:** The Honorable Members of City Council

**THROUGH:** The Honorable Dr. Danny Avula, Mayor

**THROUGH:** Sabrina Joy-Hogg, Interim Chief Administrative Officer

**THROUGH:** Sheila White, Director of Finance

**THROUGH:** Meghan Brown, Director of Budget and Strategic Planning

**THROUGH:** Traci J. DeShazor, DCAO for Human Services

**FROM:** Christopher E. Frelke, Director of Parks, Recreation and Community Facilities

**RE:** To amend Ordinance No. 2021-079 for acceptance and re-appropriation of grant funds in the amount of \$150,000 from the Virginia Outdoors Foundation for the purpose of funding the establishment of additional pollinator meadows, maintenance and improvements to walking trails, expansion of James River Park System programs to Bellemeade, drainage work and site improvements to the community garden, at Bellemeade Park.

### ORD. OR RES. No.

**PURPOSE:** To amend and reordain Ord. No. 2021-079, adopted April 12, 2021, which authorized the Chief Administrative Officer to accept grant funds in the amount of \$150,000 from Virginia Outdoors Foundation, amended the FY21 Special Fund Budget to create a new special fund, and appropriated the grant funds to such new special fund, all for the purpose of funding the design, permitting, and construction of an outdoor classroom at Bellmeade Park, located at 1800 Krouse Street, for the purposes of (i) changing the permitted use of the grant funds and (ii) renaming the special fund to which the grant funds shall be appropriated.

**BACKGROUND:** In recent years, Bellemeade Park has been transformed into a thriving green space in an under-served part of South Richmond. Through the work of the Department of Parks, Recreation,

and Community Facilities (PRCF), an extremely active Friends of Bellemeade Park group, Groundwork RVA and the efforts of other volunteer groups, this park has undergone major improvements. These improvements include a network of walking and biking trails, a native plant garden, a working neighborhood bike repair shop, bird house installations, honeybee hive installation, streambed restoration and invasive plant removal projects, among others.

**COMMUNITY ENGAGEMENT:** None.

**STRATEGIC INITIATIVES AND OTHER GOVERNMENTAL:** Bee City USA, Resolution No. 2023-R061

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** None.

**FISCAL IMPACT / COST:** The acceptance and re-appropriation of this \$150,000 award to a PRCF special fund will allow PRCF to use the grant funds to establish an additional pollinator meadow, maintenance, and improvements to walking trails, expansion of James River Park System programs to Bellemeade, drainage work and site improvements to the community garden.

**DESIRED EFFECTIVE DATE:** Upon adoption

**REQUESTED INTRODUCTION DATE:** January 27, 2025

**CITY COUNCIL PUBLIC HEARING DATE:** February 10, 2025

**REQUESTED AGENDA:** Consent

**RECOMMENDED COUNCIL COMMITTEE:** Finance and Economic Development Committee

**AFFECTED AGENCIES:** PRCF

**RELATIONSHIP TO EXISTING ORD. OR RES.:** Ordinance No. 2021-079; Ordinance No. 2023-023, Resolution No. 2023-R061

**ATTACHMENTS:** Attachment A - VOF Award Letter

**STAFF:** Christopher Frelke, Director, PRCF - (804) 646-1128  
Nissa Dean, Deputy Director, PRCF - (804) 646-5619  
Daniel Hazlett, Senior Management Analyst, PRCF - (804) 646-7506



**VIRGINIA OUTDOORS FOUNDATION  
OPEN SPACE LANDS PRESERVATION TRUST FUND-PUBLIC ACCESS  
RECOGNITION OF GRANT AWARD**

On February 9, 2017, the Board of Trustees of the Virginia Outdoors Foundation (VOF) awarded a Preservation Trust Fund-Public Access (PTF-PA) grant in the amount of \$150,000 to the City of Richmond, Department of Parks, Recreation, and Community Facilities in the support of the Bellemeade Park Outdoor Classroom.

While the original scope of work submitted for funding in 2016 involved the development of an outdoor classroom to serve the city's public schools, through the work of city staff and a dedicated volunteer base, the outdoor classroom has already been created. These grant funds will be used for additional on-site enhancements to benefit the use and enjoyment of the property by the community and school groups. The City of Richmond will dedicate 13.73 acres of city-owned land as permanent open space.

**GRANT POLICIES**

**The City of Richmond Department of Parks, Recreation, and Community Facilities, in consideration of the grant funds in the amount of \$150,000 being provided to it pursuant to this agreement by VOF, agrees to comply to the following terms and conditions:**

**Deliverables**

1. The following deliverables are expected to be completed:
  - a. Conveyance by the City of Richmond of a right, interest, or privilege that that will protect, in accordance with Virginia Code § 10.1-1801.1 and § 10.1-1700, approximately 13.73 acres of open space.
    - i. Such right, interest, or privilege shall also convey a permanent right of public access to the property.
  - b. Enhancement of the Bellemeade Park area surrounding the outdoor classroom to support the use and enjoyment of the park as a community gathering space and outdoor educational area.
2. The following due diligence must be provided:
  - a. A survey of the property prepared by a Virginia licensed surveyor or professional engineer, preferably in digital form, depicting the metes and bounds of the property unless VOF determines that an adequate legal description of the Property is available.
  - b. Copies of title work showing grantor's fee simple interest in the property and/or a title insurance policy showing title vested in the grantor as well as any easements, rights, and other encumbrances of record acceptable to VOF.
3. The grant recipient must provide copies of all recorded deeds of transfer, open space easements, and right-of-way or trail easements for which VOF monies have been awarded, showing the locality, deed book, page of recordation, and/or instrument number to VOF no later than one month after recordation.

**Funding**

4. Grant funds distributed shall not exceed eligible documented costs incurred, not to exceed the total grant amount of \$150,000.
5. Funding may be disbursed only once a real estate interest has been conveyed to VOF or a locality, such as the recordation of an open space easement, the dedication of land to open space, or another mechanism approved by VOF.

**Land Protection Requirements**

6. A recordable legal instrument reflecting the conveyance of a real estate right, interest, or privilege, such as deed of Open-Space dedication or easement executed on behalf of Grant Recipient, must be previously approved in form and substance by VOF.

## Reporting

7. Progress reports are required throughout the lifespan of the grant. Reports should be submitted every six months following the signing of the grant agreement. Reports should be submitted through the VOF standardized process. Additionally, a final report is due upon completion of the project. Photo documentation should be included when appropriate.

## Media and Publicity

8. The grant recipient will release information to the media informing the community of the grant award to the project and acknowledging that it has received funding from VOF.
9. All press releases and other printed materials and publications, audiovisuals, and signs pertaining to the project should reference the Virginia Outdoors Foundation or include the VOF logo. VOF staff is available to assist with drafting and distributing press releases by request. Please contact Jason McGarvey, communications manager, at [jmgarvey@vof.org](mailto:jmgarvey@vof.org) to coordinate.
10. Each project site will be permanently marked with a VOF sign or signs (as appropriate) in locations reasonably selected or approved by VOF. VOF shall provide such signs at no cost to the property owner. In cases where there are multiple funders this requirement may be fulfilled by including VOF on the sign acknowledging all funding sources.
11. All material submitted as support or documentation of project progress, such as photographs, may be used by VOF to promote the grant program. Any VOF publications will cite the source of the reprinted material when possible. These records will also be deemed public records and subject to Virginia's Freedom of Information Act; however, copyright holders will retain their copyrights.

## Contract Authority

12. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors.
13. The individuals executing this Agreement possess all necessary power and authority to bind the parties hereto and, upon execution, this Agreement shall constitute a legal and valid obligation of the parties hereto.

## Termination:

14. VOF reserves the right to reclaim grant funds, or properties purchased with grant funds, or to nullify the grant agreement if recipient fails to meet land transfer deadlines, obtain appropriate open space protection, or provide required documentation regardless of transfer of ownership. If no significant progress has been made at the one-year review of the project, the grant contract may be cancelled.

In witness whereof, the parties hereto have executed this contractual agreement as of the dates entered below.

### The Virginia Outdoors Foundation

By: Leslie H. Grayson Date: 08.08.2024  
Leslie Grayson, Deputy Director

### Grant Recipient, City of Richmond, Department of Parks, Recreation, and Community Facilities:

By: \_\_\_\_\_ Date: \_\_\_\_\_

[Signature]

Please print name here: \_\_\_\_\_

Title: \_\_\_\_\_