



Application for **SPECIAL USE PERMIT**

Department of Planning and Development Review  
Land Use Administration Division  
900 E. Broad Street, Room 511  
Richmond, Virginia 23219  
(804) 646-6304  
<http://www.richmondgov.com/>

Application is hereby submitted for: (check one)

- special use permit, new**
- special use permit, plan amendment**
- special use permit, text only amendment**

**Project Name/Location**

Property Address: 1520 & 1518 W. MAIN ST. Date: 11/10/20  
 Tax Map #: W0007037 Fee: \$27400.  
 Total area of affected site in acres: .425 & .176 = .601

(See **page 6** for fee schedule, please make check payable to the "City of Richmond")

**Zoning**

Current Zoning: U.B.  
 Existing Use: Office & Commercial

**Proposed Use**

(Please include a detailed description of the proposed use in the required applicant's report)  
 Existing Use: Office & Commercial  
Office, Commercial & Residential

Is this property subject to any previous land use cases?

Yes  No  If Yes, please list the Ordinance Number: \_\_\_\_\_

**Applicant/Contact Person:**

JOHN A CONRAD  
 Company: 1520 W MAIN Street, LLC  
 Mailing Address: 1520 W. MAIN ST.  
 City: Richmond State: VA Zip Code: 23220  
 Telephone: (804) 359-6002 Fax: (804) 359-6004  
 Email: johnconrad@theconradfirm.com

**Property Owner:**

1520 W MAIN Street, LLC  
 If Business Entity, name and title of authorized signee: BY JOHN A CONRAD, Member

(The person or persons executing or attesting the execution of this Application on behalf of the Company certifies that he or she has or have been duly authorized and empowered to so execute or attest.)

Mailing Address: SAME  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Telephone: ( ) Fax: ( )  
 Email: \_\_\_\_\_

**Property Owner Signature:** 1520 W Main Street, LLC, by John Conrad, Member

The names, addresses, telephone numbers and signatures of all owners of the property are required. Please attach additional sheets as needed. If a legal representative signs for a property owner, please attach an executed power of attorney. **Faxed or photocopied signatures will not be accepted.**

**NOTE:** Please attach the required plans, checklist, and a check for the application fee (see Filing Procedures for special use permits)