



Application for **SPECIAL USE PERMIT**

Department of Planning and Development Review

Land Use Administration Division

900 E. Broad Street, Room 511

Richmond, Virginia 23219

(804) 646-6304

<http://www.richmondva.gov/>

Application is hereby submitted for: (check one)

- special use permit, new
- special use permit, plan amendment
- special use permit, text only amendment

Project Name/Location

Property Address: 5612 Grove Ave. Date: 8/22/18

Tax Map #: W020-0111/003 Fee: 1200.-

Total area of affected site in acres: .13

(See **page 6** for fee schedule, please make check payable to the "City of Richmond")

Zoning

Current Zoning: R4

Existing Use: SUP

Proposed Use

(Please include a detailed description of the proposed use in the required applicant's report)

Existing Use: interior design business / non-medical office
personal services / general office use

Is this property subject to any previous land use cases?

Yes

No

If Yes, please list the Ordinance Number: 84-309-85-31 2/25/85
2001-310-283 9/10/2001

Applicant/Contact Person: Elaine V. Oakey

Company: _____

Mailing Address: 1803 Blue Ridge Rd.

City: Charlottesville State: VA Zip Code: 22903

Telephone: (434) 293-9880 Fax: ()

Email: oakeyelaine@gmail.com

Property Owner: Elaine Oakey

If Business Entity, name and title of authorized signee: _____

(The person or persons executing or attesting the execution of this Application on behalf of the Company certifies that he or she has or have been duly authorized and empowered to so execute or attest.)

Mailing Address: 1803 Blue Ridge Rd.

City: Charlottesville State: VA Zip Code: 22903

Telephone: (434) 293-9880 Fax: ()

Email: oakeyelaine@gmail.com

Property Owner Signature: Elaine V. Oakey

The names, addresses, telephone numbers and signatures of all owners of the property are required. Please attach additional sheets as needed. If a legal representative signs for a property owner, please attach an executed power of attorney. **Faxed or photocopied signatures will not be accepted.**

NOTE: Please attach the required plans, checklist, and a check for the application fee (see Filing Procedures for special use permits)

Applicant Report (Updated 2/2019):

Property Address: 5612 Grove Avenue, Richmond VA. 23226

Tax Map #/Parcel No: W020-0111/003

To amend Ordinance No. 84-309-85-31, adopted February 25, 1985 and previously amended September 10, 2001. My request is to amend the Special Use Permit to include personal services and general office use with no fewer than five (5) off-street parking spaces. The reason for the request is to give greater flexibility to the City and to myself in the future. The Special Use Permit will NOT:

- a) Be detrimental to the safety, health, morals and general welfare of the community involved;
- b) Create congestion in the streets, roads, alleys and other public ways as the business would not be high intensity use;
- c) Create hazards from fire or other dangers;
- d) Cause overcrowding of land and an undue concentration of population as the business would be by appointment only;
- e) Adversely affect or interfere with public or private schools, parks, playgrounds, water supplies, sewage disposal, transportation or other public requirements, conveniences and improvements;
- f) Interfere with adequate light and air.

The request to amend the Special Use Permit to include personal services and general office use is to accommodate, if necessary in the future, **a broader range of businesses and to accommodate an interior design firm that would like to use the building for appointment only meetings and general office uses.**

The interior design firm would not be a high-intensity use business. There will be no change in the landscape or lighting around the exterior of the building. There would be minimal internal renovations to the existing floor plan as shown on Exhibit B.

I appreciate your consideration with regard to this matter.

Sincerely,



Elaine Oakey
Property Owner