



Staff Report
City of Richmond, Virginia

Urban Design Committee



UDC 2024-33	Final Location, Character, and Extent Review	Meeting Date: 7/16/2024
Applicant/Petitioner	Lloyd Schieldge, Richmond Public Schools	
Project Description	FINAL Location, Character, and Extent review of the construction of a modular classroom trailer at Reid Elementary School, located at 1301 Whitehead Road	
Project Location		
Address: 1301 Whitehead Road		
Property Owner: City of Richmond School Board		
High-Level Details: The applicant proposes a final plan to construct a modular classroom structure that contains 8 different classrooms, aluminum access decks, and associated concrete walkways.		
Staff Recommendation	Approval	
Staff Contact	Ray Roakes, Planner, raymond.roakes@rva.gov	
Public Outreach/ Previous Reviews	Not Applicable	
Staff Recommendations	Staff Recommends Approval	

Findings of Fact

Site Description	The site is located in the Pocoshock neighborhood at Reid Elementary School, The site is zoned R-3 - Residential (Single Family).
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Scope of Review	The project is subject to location, character, and extent review under Section 17.07 of the Richmond City Charter and review and consideration under Section 17.05.
Project Description	Installation of modular classroom structure that contains 8 different classrooms at Reid Elementary School. Trailer to be set on ABS pads without the need for foundations. Trailer will contain one multi-fixture boys room and one multi-fixture girls room along with a single fixture M/F staff restroom and an electrical closet. Trailer will connect to existing building fire/security alarm. Each classroom will hold 25 students. An ADA accessible metal ramp and stairs will be on one end, and a metal set of stairs at the other end. Mulch will be spread under and around the ramp and stairs and a light fixture will be mounted outside each of the exit doors. Additional site lighting already exists. A short paved walkway will be installed to connect the steps at the main entrance to existing nearby walkway.

Urban Design Guidelines and Master Plan

The Planning Commission, through Resolution CPCR 2016-76, has confirmed that temporary classrooms located at public schools do not require review by the Urban Design Committee.

The Resolution states that “it is in the public interest to expedite review of location, character, and extent projects by avoiding the necessity for making case-by-case Planning Commission determinations regarding the appropriateness of refer projects to the Urban Design Committee or Commission of Architectural review.”

Therefore, modular school buildings are exempted from review by the Urban Design Committee and Commission of Architectural Review on matters of aesthetic nature relating to the location, character, and extent.