



Property (location of work)

Property Address: 414 West Marshall Street Richmond, VA23220 Current **Zoning:** R-6 RESIDENTIAL
Historic District: JACKSON WARD HISTORIC DISTRICT

Application is submitted for: (check one)

- Alteration**
- Demolition**
- New Construction**

Project Description (attach additional sheets if needed):

REMOVAL OF A SMALL, MODERN SINGLE STORY ADDITION AND DECK AT THE REAR OF THE HOUSE AND CONSTRUCTION OF A NEW 2-STORY ADDITION CONSISTING OF A FIRST FLOOR LIVING/DINING AREA AND A SECOND FLOOR BEDROOM. A NEW WOOD REAR DECK AND STAIRS IS ALSO PART OF THE PROPOSED WORK.

Applicant/Contact Person: Marianne McManus

Company: _____
Mailing Address: 3162 Juniper Lane
City: Falls Church, State: VA Zip Code: 22044
Telephone: (571) 531 3808
Email: mmcmanus@doc.gov
Billing Contact? Applicant Type (owner, architect, etc.): Owner

Property Owner: Marianne McManus

If Business Entity, name and title of authorized signee: _____
Mailing Address: 3162 Juniper Lane
City: Falls Church State: VA Zip Code: 22044
Telephone: (571) 531 3808
Email: mmcmanus@doc.gov
Billing Contact?

****Owner must sign at the bottom of this page****

Acknowledgement of Responsibility

Compliance: If granted, you agree to comply with all conditions of the certificate of appropriateness (COA). Revisions to approved work require staff review and may require a new application and approval from the Commission of Architectural Review (CAR). Failure to comply with the conditions of the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request and payment of associated fee.

Requirements: A complete application includes all applicable information requested on checklists available on the CAR website to provide a complete and accurate description of existing and proposed conditions, as well as payments of the application fee. Applications proposing major new construction, including additions, should meet with staff to review the application and requirements prior to submitting. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Zoning Requirements: Prior to Commission review, it is the responsibility of the applicant to determine if zoning approval is required. Application materials should be prepared in compliance with zoning.

Property Owner Signature:  Date: 06/15/2023

Certificate of Appropriateness Application Instructions

Staff Contact: (804)-646-6569 | alex.dandridge@rva.gov

Before You Submit

In advance of the application deadline, please contact staff to discuss your project, application requirements, and if necessary, to make an appointment to meet with staff for a project consultation. The CAR website has additional project guidance and required checklists: www.rva.gov/planning-development-review/commission-architectural-review.

Application deadlines are firm. All materials must be submitted by the deadline to be considered at the following commission meeting. Designs must be final at the time of application; revisions will not be accepted after the deadline. Incomplete and/or late applications will not be placed on that month's agenda.

Submission Requirements

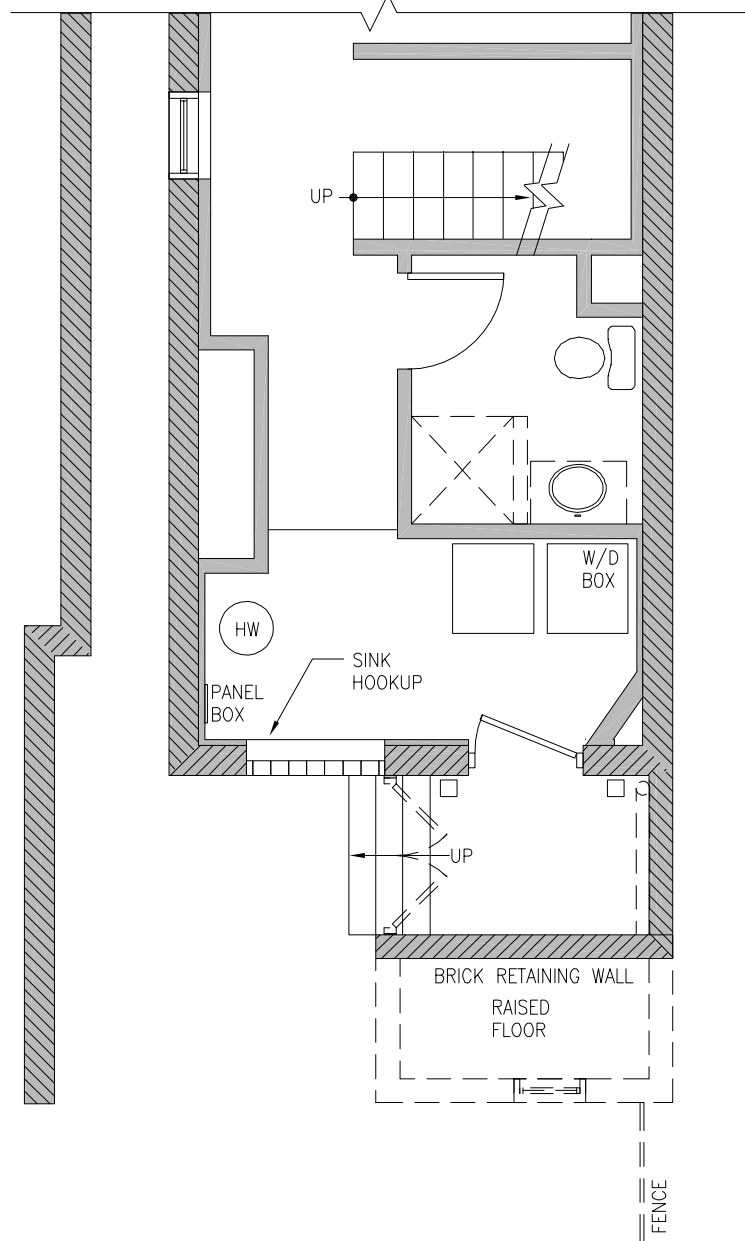
Please submit applications to staff via email with the project address in the subject line. Submit the following items via email to staff:

- One (1) signed and completed application (PDF) – property owner signature required.
- Supporting documentation, as indicated on the [checklist](#), which can be found under the 'Application Information' tab on the website.
- Payment of application fee, if required. Payment of the fee must be received before the application will be scheduled. An invoice will be sent via the City's Online Permit Portal. Please see [fee schedule](#) available on the CAR website for additional information.

A complete application includes a signed application form, legible plans, drawings, elevations, material specifications, and payment of the required fee as described in the City Code of Ordinances Sec. 30-930.6(b). The Commission will not accept new materials, revisions, or redesigns at the meeting. Deferral until the following month's meeting may be necessary in such cases to allow for adequate review by staff, Commissioners, and public notice, if required.

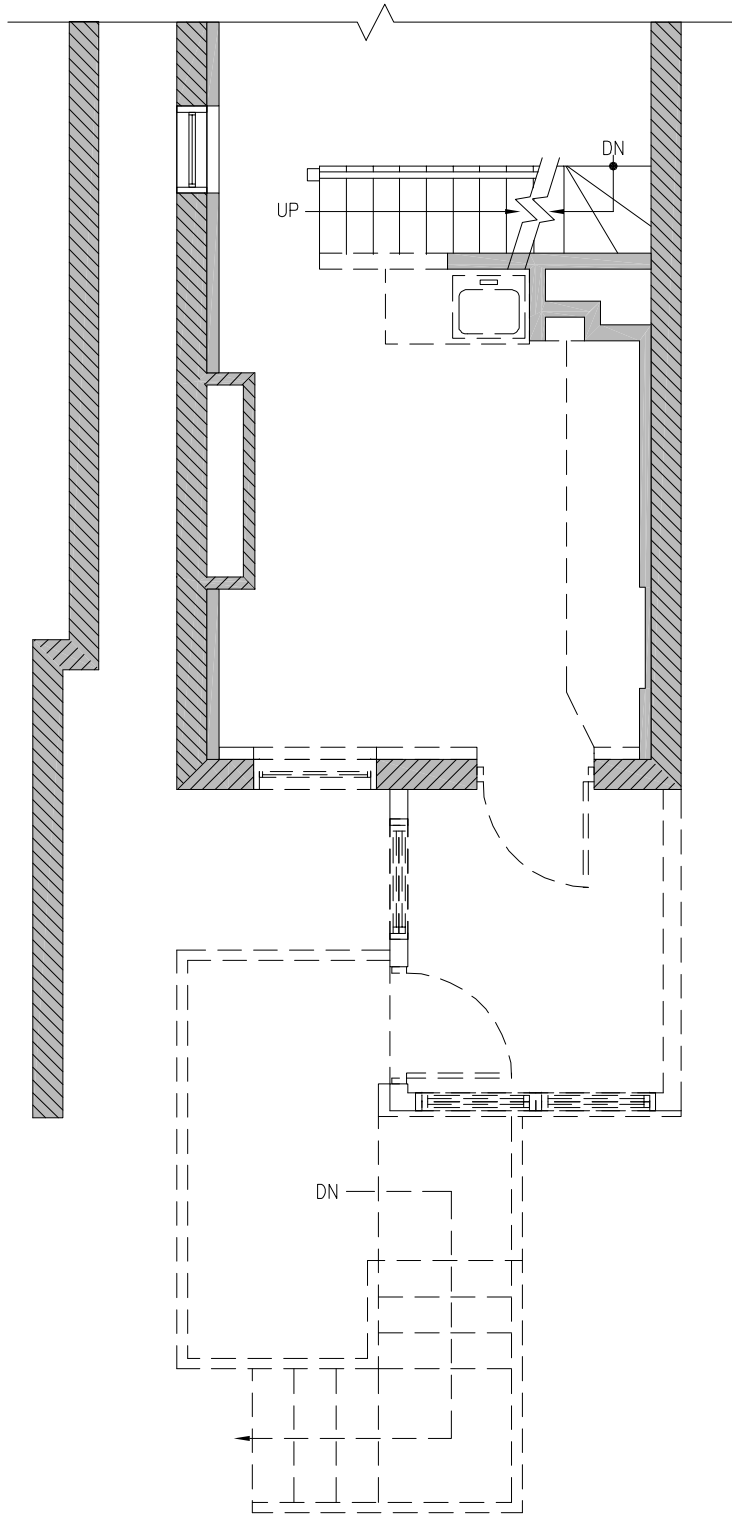
Meeting Information and Application Due Dates

- The Commission meets on the fourth Tuesday of each month, except for December when it meets on the third Tuesday.
- Application hearings start at 4:00pm. Meetings are held in person at City Hall in the 5th floor conference room. Participation via Microsoft Teams is available. It is strongly recommended that at least one person, either the owner or applicant, attend the meeting in person.
- All applications are due at 12 noon the Friday after the monthly CAR meeting, except in December, when applications are due the following Monday. For a list of meeting dates and submission deadline dates for each meeting please visit www.rva.gov/planning-development-review/commission-architectural-review or contact staff.
- Revisions to applications that have been deferred or conceptually reviewed at a CAR meeting can be submitted nine (9) business days after that meeting in order to be reviewed at the following meeting. Please contact staff to confirm this date.
- New construction will be required to go through a conceptual review. The conceptual review is non-binding.
- Applicants are encouraged to reach out to any relevant civic associations and immediate neighbors for new construction or large-scale projects prior to submitting to the Commission of Architectural Review.



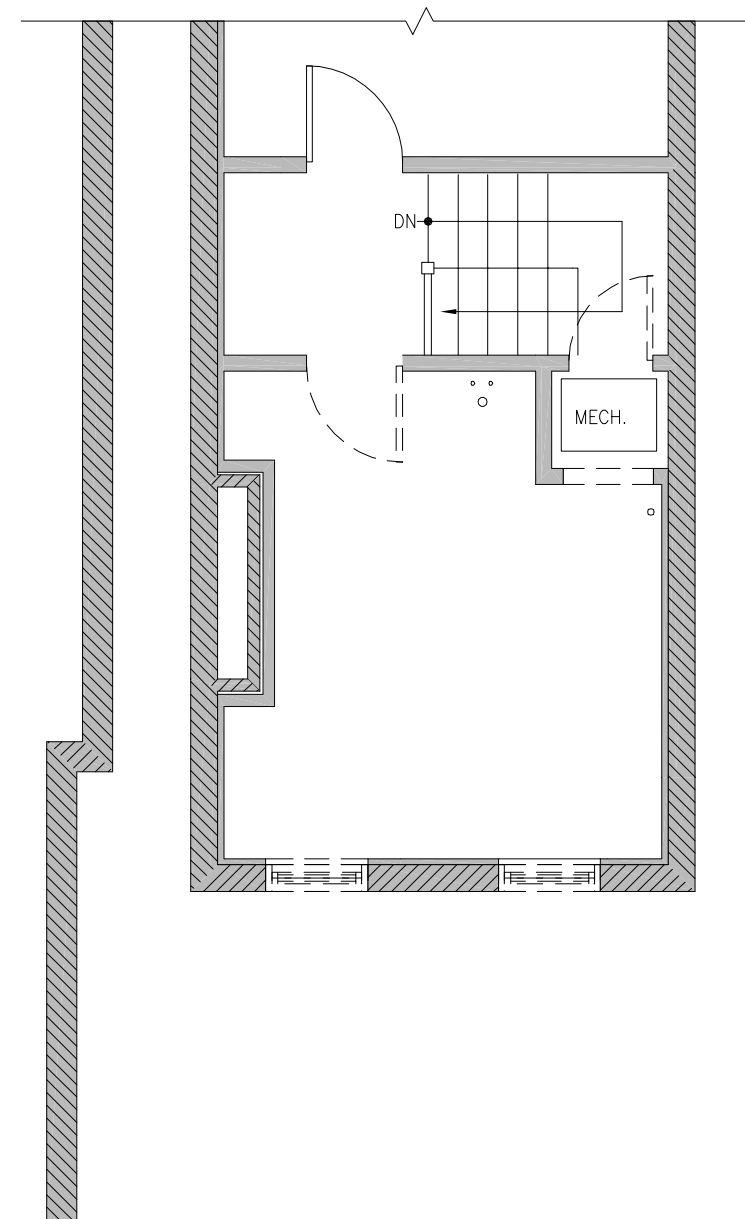
**BASEMENT
 DEMO PLAN**

SCALE: 3/16" = 1'-0"



**1ST FLOOR
 DEMO PLAN**

SCALE: 3/16" = 1'-0"



**2ND FLOOR
 DEMO PLAN**

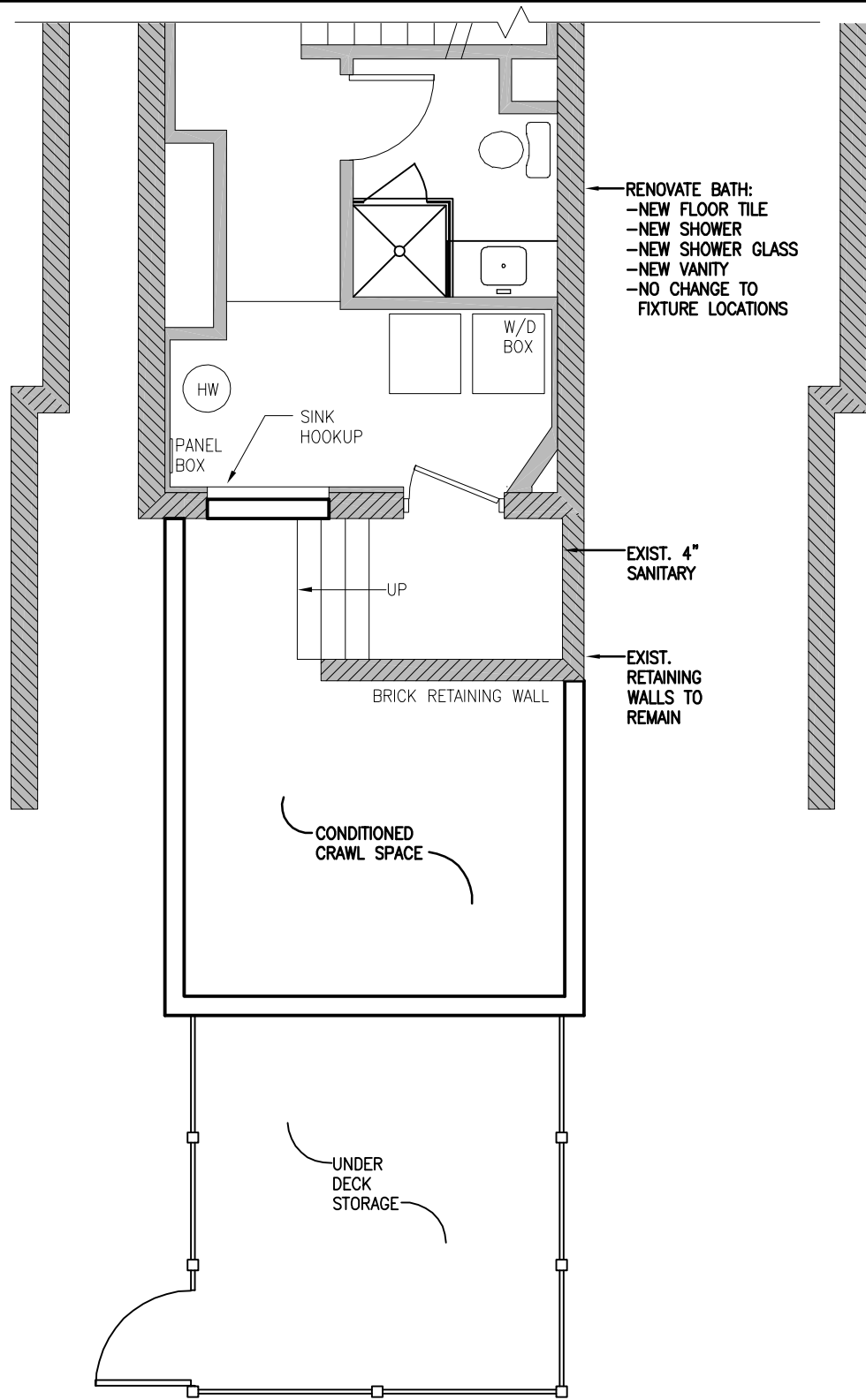
SCALE: 3/16" = 1'-0"

DEMO PLAN LEGEND	
--- --	EXISTING CONSTRUCTION TO BE REMOVED
— — — —	NEW NON-RATED PARTITION WALL
▨	EXIST. CONSTRUCTION TO REMAIN

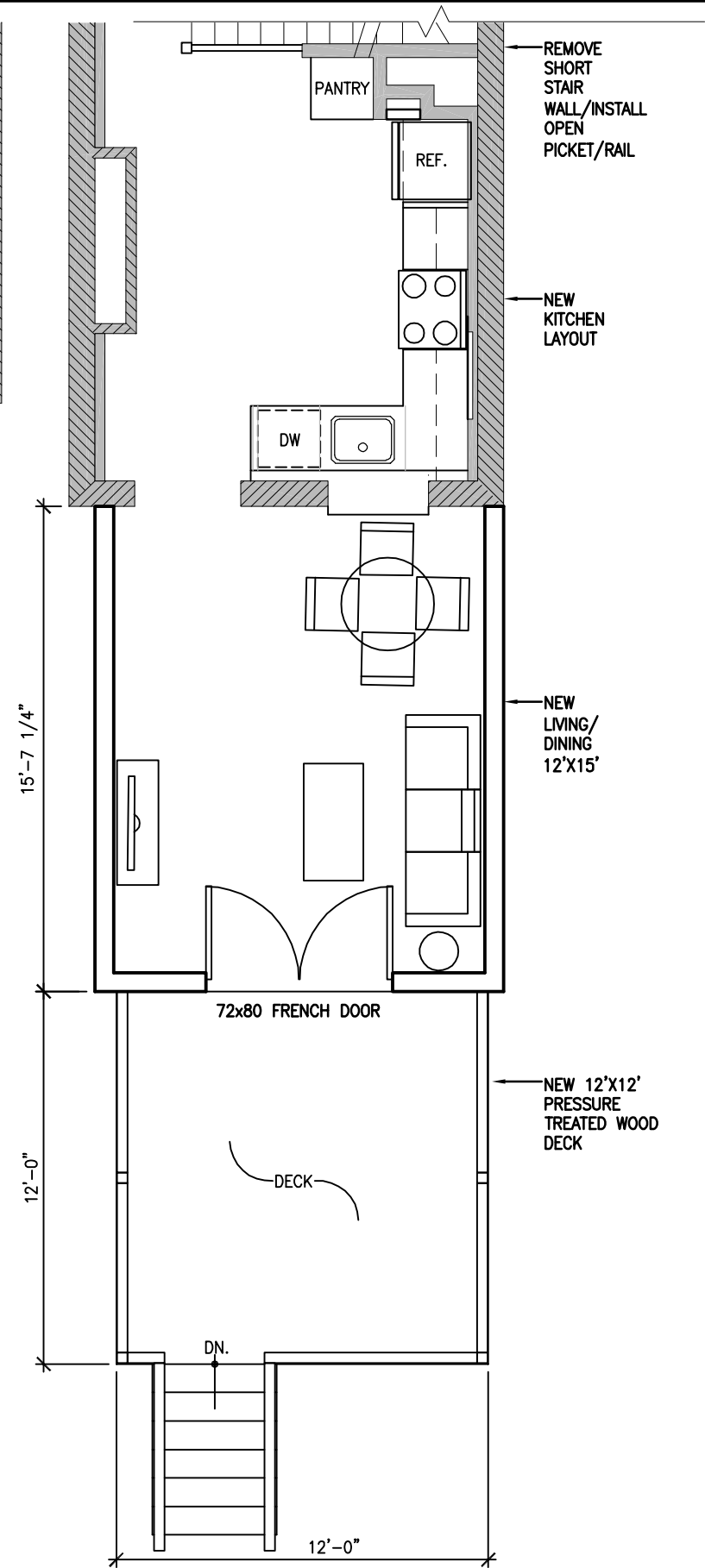
PLAN LEGEND

- (XX) CONSTRUCTION KEY NOTE
- [1] WALL TYPE
- (XX) WINDOW TAG
- (XXX) DOOR TAG
- 1 A9.1 INTERIOR ELEVATION TAG
- ===== NEW NON-RATED PARTITION WALL
- ===== EXIST. CONSTRUCTION TO REMAIN

ALL NEW INTERIOR WALLS ARE TYPE '1' UNLESS OTHERWISE NOTED.



1 PLAN - BASEMENT
 SCALE: 3/16" = 1'-0"

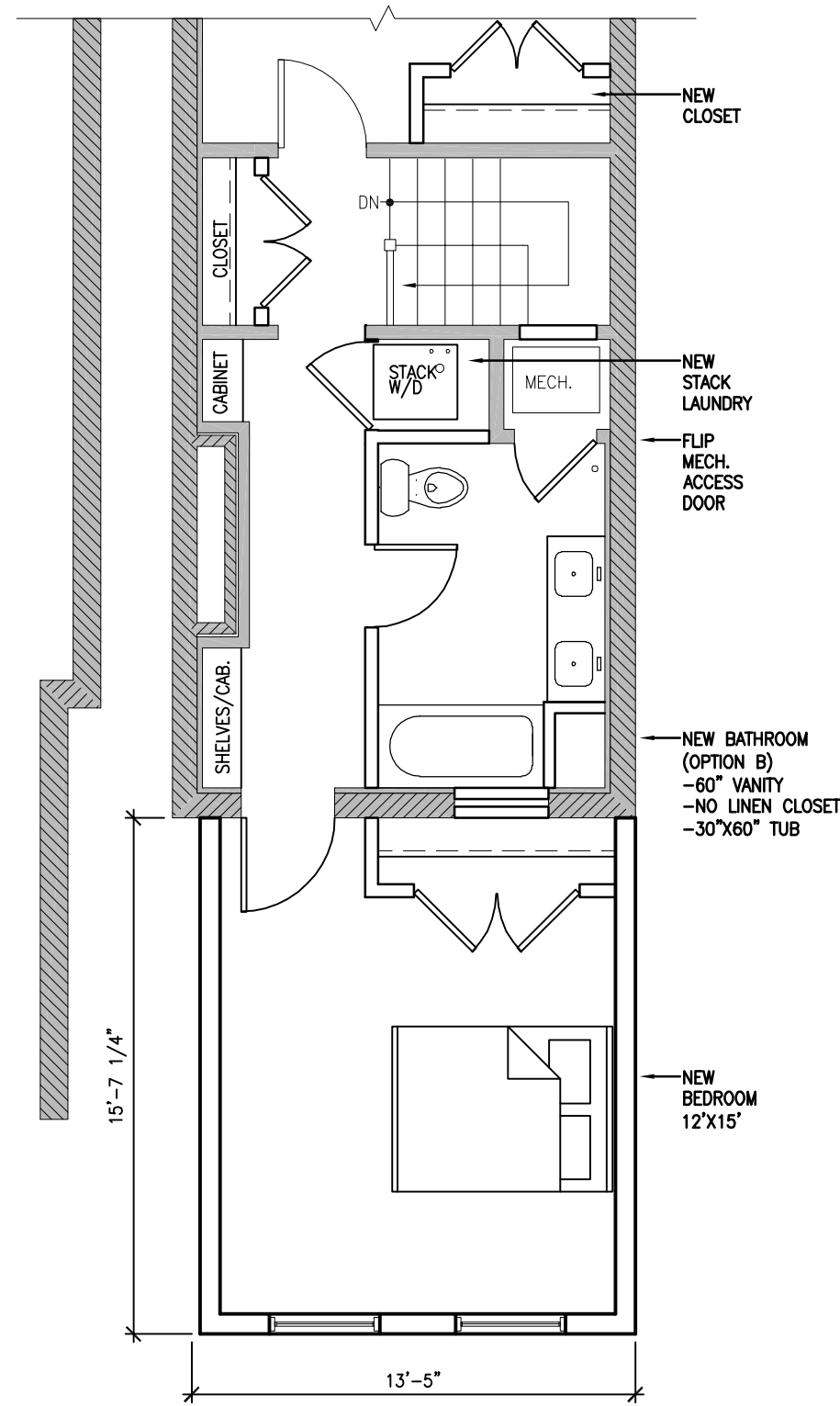


2 PLAN - 1ST FLOOR
 SCALE: 3/16" = 1'-0"

PLAN LEGEND

- (XX) CONSTRUCTION KEY NOTE
- 1 WALL TYPE
- (XX) WINDOW TAG
- (XXX) DOOR TAG
- 1 A9.1 INTERIOR ELEVATION TAG
- NEW NON-RATED PARTITION WALL
- EXIST. CONSTRUCTION TO REMAIN

ALL NEW INTERIOR WALLS ARE TYPE '1' UNLESS OTHERWISE NOTED.



1 PLAN - 2ND FLOOR
SCALE: 3/16" = 1'-0"

RECORD: _____ DATE: _____
REVIEW: 06-06-2023
CAR APPLICATION: 06-26-2023

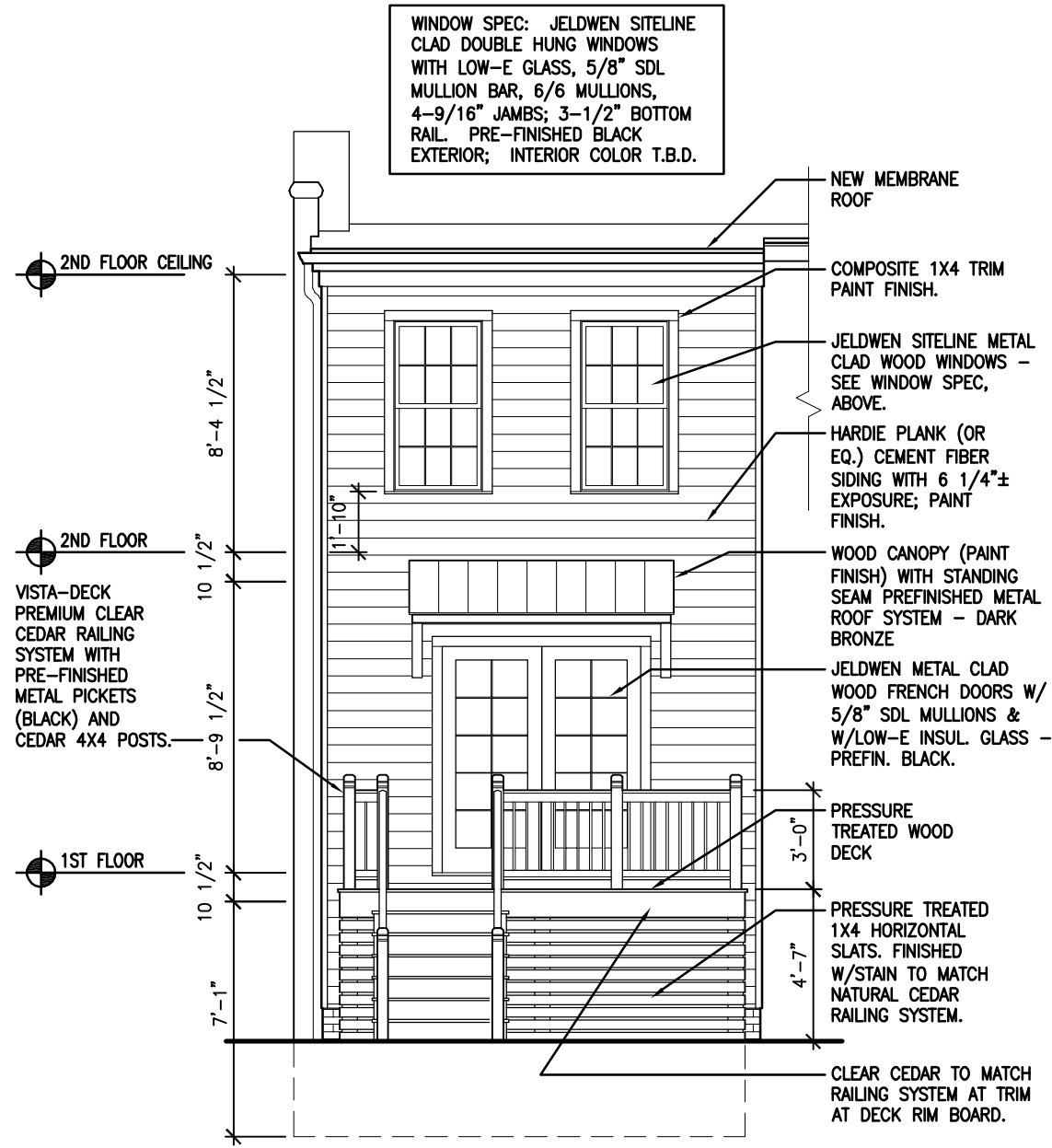
TITLE: PROPOSED PLANS

SHEET: _____
SCALE: AS NOTED

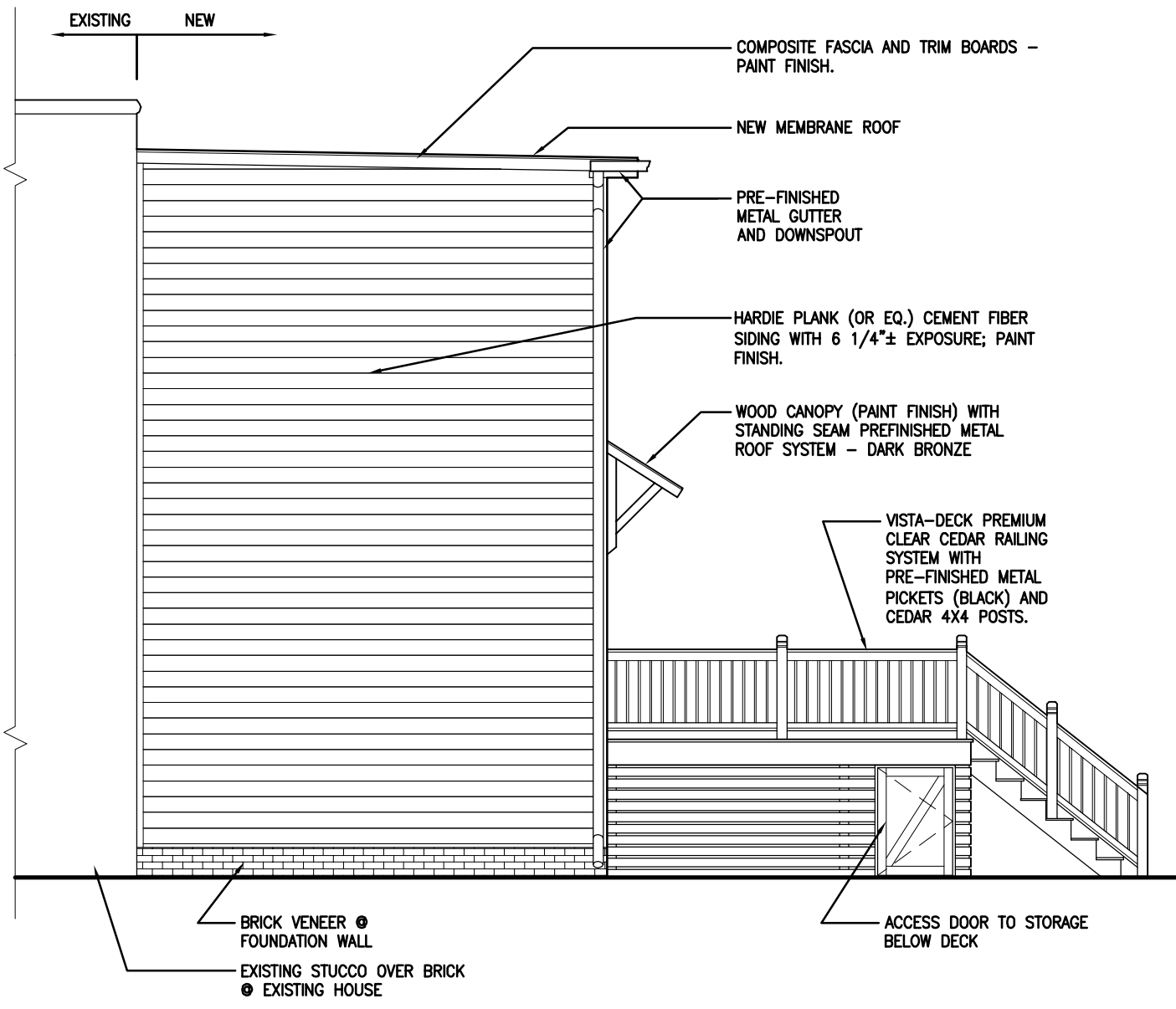
A-2

EXTERIOR COLOR PAINT SCHEDULE: (ALL COLORS CODED AS 'SHERWIN WILLIAMS' PAINT)
 CEMENT FIBER LAP SIDING: SW 2856 FAIRFAX BROWN
 CORNER BOARD TRIM, FASCIA, AND WINDOW TRIM: SW 2844 ROYCROFT MIST GRAY
 WOOD CANOPY FRAMING: SW 2844 ROYCROFT MIST GRAY
 EXTERIOR WINDOWS/FRENCH DOOR: PREFINISHED BLACK
 STANDING SEAM METAL ROOF: PREFINISHED 'DARK BRONZE'

WINDOW SPEC: JELDWEN SITELINE CLAD DOUBLE HUNG WINDOWS WITH LOW-E GLASS, 5/8" SDL MULLION BAR, 6/6 MULLIONS, 4-9/16" JAMBS; 3-1/2" BOTTOM RAIL. PRE-FINISHED BLACK EXTERIOR; INTERIOR COLOR T.B.D.



1 NORTH ELEVATION
 SCALE: 3/16" = 1'-0"



2 EAST ELEVATION
 SCALE: 3/16" = 1'-0"

HOUSE ADDITION/
 RENOVATION
 414 WEST MARSHALL STREET
 RICHMOND, VIRGINIA

RECORD: _____ DATE: _____
 REVIEW: 06-06-2023
 CAR APPLICATION: 06-26-2023

TITLE: PROPOSED PLANS

SHEET: _____

A-3
 SCALE: AS NOTED