



DEPARTMENT OF
**PLANNING AND
DEVELOPMENT
REVIEW**

Commission of Architectural Review
Certificate of Appropriateness Application
900 E. Broad Street, Room 510
Richmond, VA 23219
804-646-6569

Property (location of work)
Property Address: 500 North Allen Avenue Current Zoning: _____
Historic District: The Fan

Application is submitted for: (check one)

- Alteration
- Demolition
- New Construction

Project Description (attach additional sheets if needed):
*Add a panelled mural (5' x 20') to the front-facing side of our building

Applicant/Contact Person: E. Elizabeth Lafoon
Company: Orchard House Middle School
Mailing Address: 500 North Allen Ave.
City: Richmond State: VA Zip Code: 23227
Telephone: (804) 347-3680
Email: elafoon@orchardhouse.org
Billing Contact? yes Applicant Type (owner, architect, etc.):

Property Owner: Orchard House Inc.
If Business Entity, name and title of authorized signer: Laura Haskins, Head of School
Mailing Address: 500 North Allen Ave
City: Richmond, VA State: _____ Zip Code: 23227
Telephone: (804) 228-2436
Email: lread@orchardhouse.org
Billing Contact?

****Owner must sign at the bottom of this page****

Acknowledgement of Responsibility

Compliance: If granted, you agree to comply with all conditions of the certificate of appropriateness (COA). Revisions to approved work require staff review and may require a new application and approval from the Commission of Architectural Review (CAR). Failure to comply with the conditions of the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request and payment of associated fee.

Requirements: A complete application includes all applicable information requested on checklists available on the CAR website to provide a complete and accurate description of existing and proposed conditions, as well as payments of the application fee. Applications proposing major new construction, including additions, should meet with staff to review the application and requirements prior to submitting. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Zoning Requirements: Prior to Commission review, it is the responsibility of the applicant to determine if zoning approval is required. Application materials should be prepared in compliance with zoning.

Property Owner Signature: Laura Haskins Date: 8/30/23

Project Narrative

Our application is attached, and a more detailed description of the proposed mural we are working on with Hamilton Glass is outlined below:

- The panels will be made of marine grade plywood called MDO (Medium Density Overlay) and will be mounted to the building in the mortar, in between the bricks.
- The general theme of the mural is all about middle school girl power in its many forms: joy, curiosity, leadership, introspection, growth.
- Attached is a picture of the school building facing Allen Ave. The circled area is where the school sign would be replaced, and the mural would rise directly above it.
- The mural dimensions will be roughly 5'X4' for each panel with 3 or 4 panels lining vertically (5'X20' total), up the face of the building, above the school sign.
- The color selections are as shown in the examples: purple, lavender, green, turquoise, black.

- Here are the latest rough drafts of the mural. Some details will be tweaked, but the overall message and aesthetic would remain the same as shown.



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