



# COMMISSION OF ARCHITECTURAL REVIEW

## APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

### PROPERTY (Location of work)

Address 3001 E. Broad St.

Historic district \_\_\_\_\_

Date/time rec'd: \_\_\_\_\_

Rec'd by: \_\_\_\_\_

Application #: \_\_\_\_\_

Hearing date: \_\_\_\_\_

### APPLICANT INFORMATION

Check if Billing Contact

Name Kelly Ober

Phone (804) 387-8622

Company A Plus Roofing

Email kelly@a-plus-roofing.com

Mailing Address 2907 Hungary Spring Rd.  
Henrico, VA 23228

Applicant Type:  Owner  Agent

Lessee  Architect  Contractor

Other (please specify): \_\_\_\_\_

### OWNER INFORMATION (if different from above)

Check if Billing Contact

Name Corbin Page

Company \_\_\_\_\_

Mailing Address 3001 E. Broad St.  
Richmond, VA 23223

Phone (804) 441-4563

Email corbin.dunlap.page@gmail.com

### PROJECT INFORMATION

Project Type:

Alteration

Demolition

New Construction

(Conceptual Review Required)

Project Description: (attach additional sheets if needed)

Upper metal roof replacing with asphalt shingles like 3014 E. Broad Street, 2102 E. Clay Street, and 2702 E. Grace Street, all in the Historic District. Lower metal roofing replacing with new metal roof. Reline the built-in gutters with EPDM. NO STRUCTURAL WORK WILL BE DONE. Homeowner currently has leak that is damaging inside ceilings and needs to replace ASAP

### ACKNOWLEDGEMENT OF RESPONSIBILITY

**Compliance:** If granted, you agree to comply with all conditions of the certificate of appropriateness (COA). Revisions to approved work require staff review and may require a new application and approval from the Commission of Architectural Review (CAR). Failure to comply with the conditions of the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request and payment of associated fee.

**Requirements:** A complete application includes all applicable information requested on checklists available on the CAR website to provide a complete and accurate description of existing and proposed conditions, as well as payment of the application fee. Applicants proposing major new construction, including additions, should meet with Staff to review the application and requirements prior to submitting an application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

**Zoning Requirements:** Prior to Commission review, it is the responsibility of the applicant to determine if zoning approval is required and application materials should be prepared in compliance with zoning.

Signature of Owner

Date

8/27/20



























