



# COMMISSION OF ARCHITECTURAL REVIEW APPLICATION / CERTIFICATE OF APPROPRIATENESS

## PROPERTY (Location of Work)

Address 305 - 307 Brook Road

Historic District Broad Street

## PROPOSED ACTION

- Alteration (including paint colors)
- Addition
- Rehabilitation
- New Construction (Conceptual Review required)
- Demolition
- Conceptual Review
- Final Review

## OWNER

Name \_\_\_\_\_  
 Company 305 Brook Road LLC  
 Mailing Address 1 West Broad Street  
Richmond VA., 23220  
 Phone 804 225-0400  
 Email \_\_\_\_\_  
 Signature \_\_\_\_\_  
 Date 8-8-2017

## APPLICANT (if other than owner)

Name \_\_\_\_\_  
 Company Max's on Broad  
 Mailing Address 305 Brook Road  
Richmond VA., 23220  
 Phone 804 399-5550  
 Email john@meara.org  
 Signature \_\_\_\_\_  
 Date 8-8-2017

## ACKNOWLEDGEMENT OF RESPONSIBILITY

**Requirements:** A complete application includes all applicable information requested on checklists to provide a complete and accurate description of existing and proposed conditions. Preliminary review meeting or site visit with staff may be necessary to process the application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

**Zoning Requirements:** Prior to CAR review, it is the responsibility of the applicant to determine if zoning approval is required and application materials should be prepared in compliance with zoning.

**Compliance:** If granted, you agree to comply with all conditions of the COA. Revisions to approved work require staff review and may require a new application and CAR approval. Failure to comply with the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request.

(Space below for staff use only) \_\_\_\_\_

Application received:

Date/Time \_\_\_\_\_

Complete  Yes  No

By \_\_\_\_\_

**Purpose of Project:**

Max's on Broad located at 305-307 Brook Road has an existing Sidewalk Café and wishes to add an awning to the building to support this space.

**Budget:**

No public funds are involved. Owner is self-funding and has funds on hand. Estimated Project costs are approx. \$14,000 for the awning.

**Project Schedule:**

The project will be completed in approximately 4 weeks from city approval.

**Plans and Documents:**

Detailed drawings are attached.

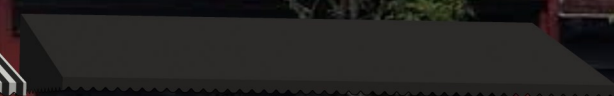
**Project Notes:**

Scope of this submittal is limited to the new awning all other items are existing and to remain or are under separate encroachment applications.

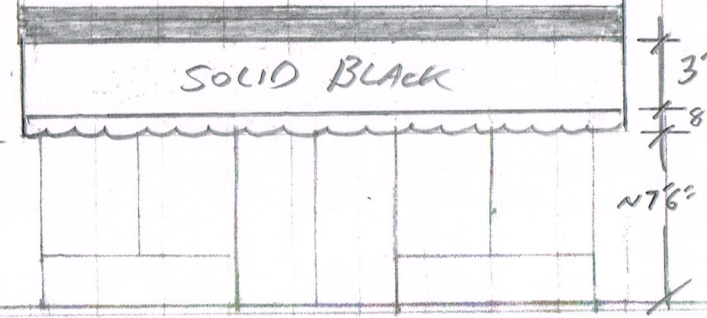
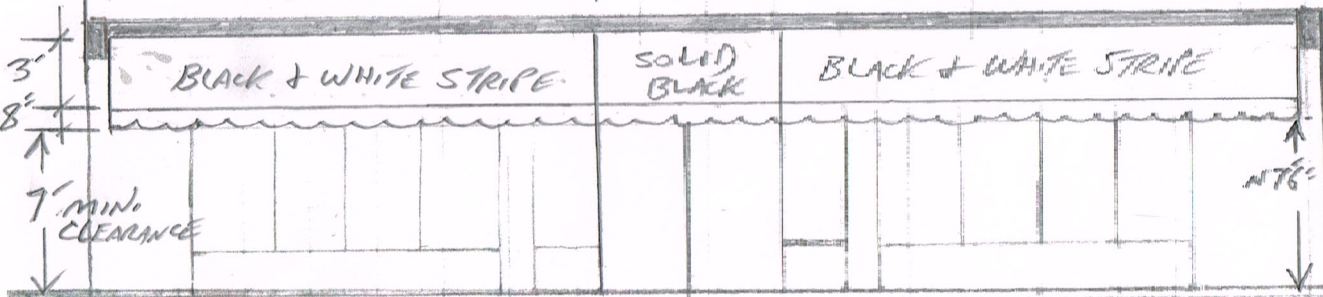
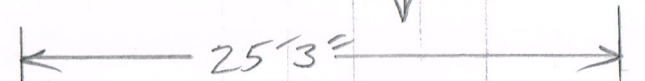
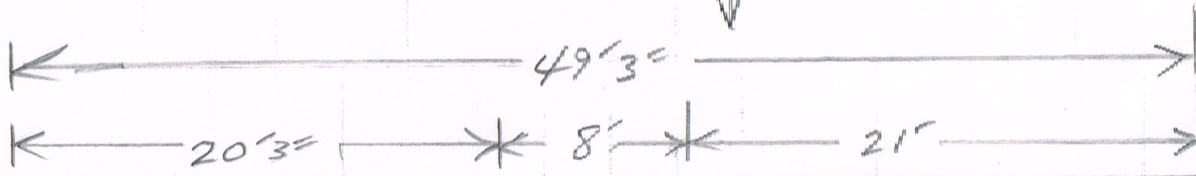
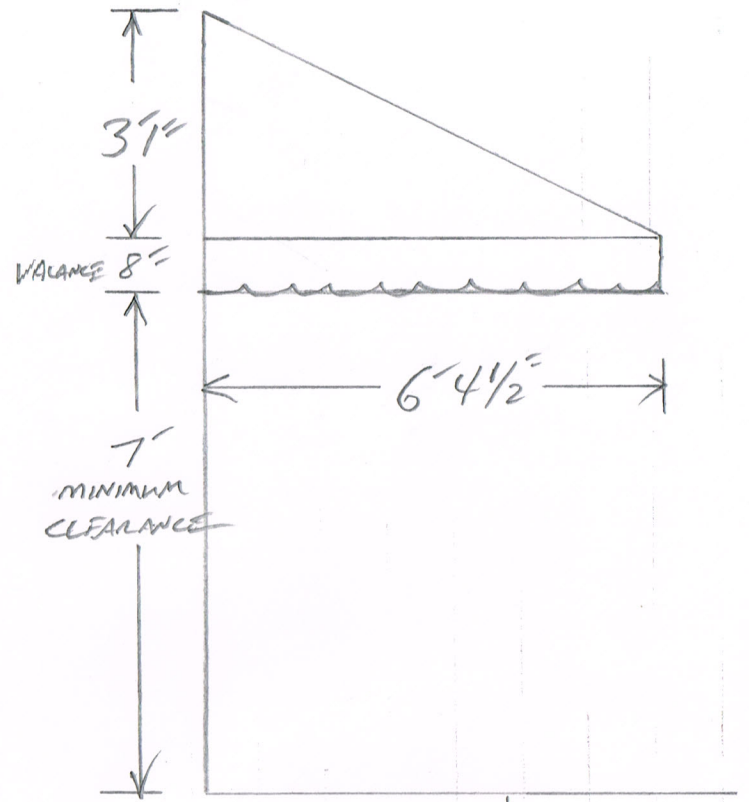
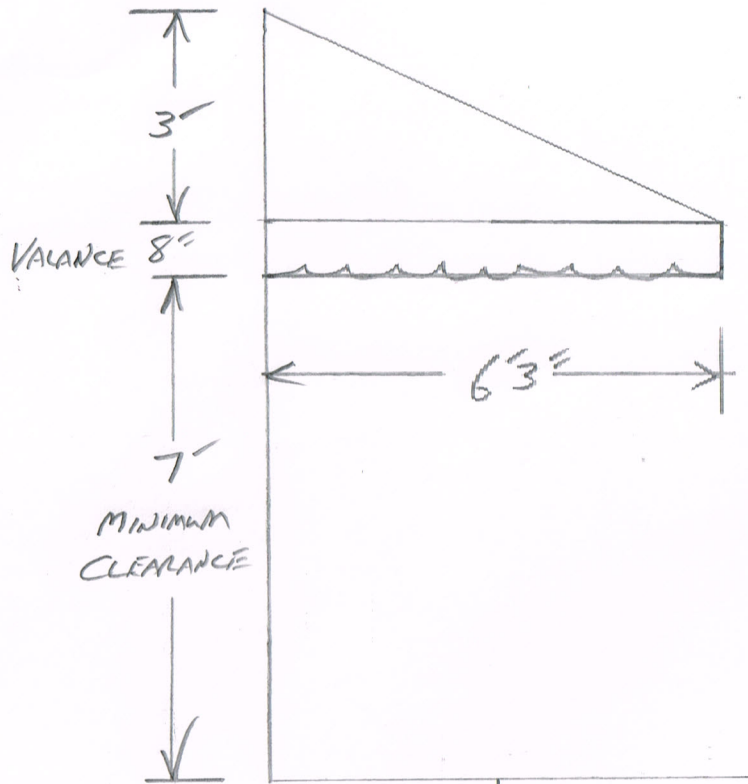
An existing sign is being relocated to allow the awning installation an administrative encroachment application has been filed for that item. A sign permit and WIS permit will be obtained prior to that work.

Watkins Awning is the contractor selected to supply the awning. They will obtain a WIS and Awning permit prior to any work.

Max's WE ARE OPEN!  
don't let the barricades fool you... Max's



MAX'S



**Proposed Awnings**

**(A-1)** Awning 1 - Dimensions are 36" tall by 49'3" Ft Long Awning Projection is 6'3" past Property Line. Awning is a black & White striped material with a solid black section at the main entrance door

**(A-2)** Awning 2 - Dimensions are 37" tall by 25'3" Ft Long . Awning Projection is 6'4.5" past Property Line Awning is solid black

Top of Awning is approx 10'-8" above the sidewalk - Bottom of Awning is 7.0 (Min) above the sidewalk

Exact Materials and colors are as detailed in attached Watkins Awning rendering . Fabric samples have been submitted with the application.

All other items are existing to remain and Not in Contract.



ELEVATION - 305 & 307 BROOK ROAD

REVISIONS

NO.	DATE	DESCRIPTION

FOODSERVICE  
OUTFITTERS  
INC.  
1601 OVERBROOK ROAD #8 RICHMOND, VA 23220 (804) 399-5550

- DESIGN CONSULTATION
- RESTAURANT EQUIPMENT
- PROJECT MANAGEMENT

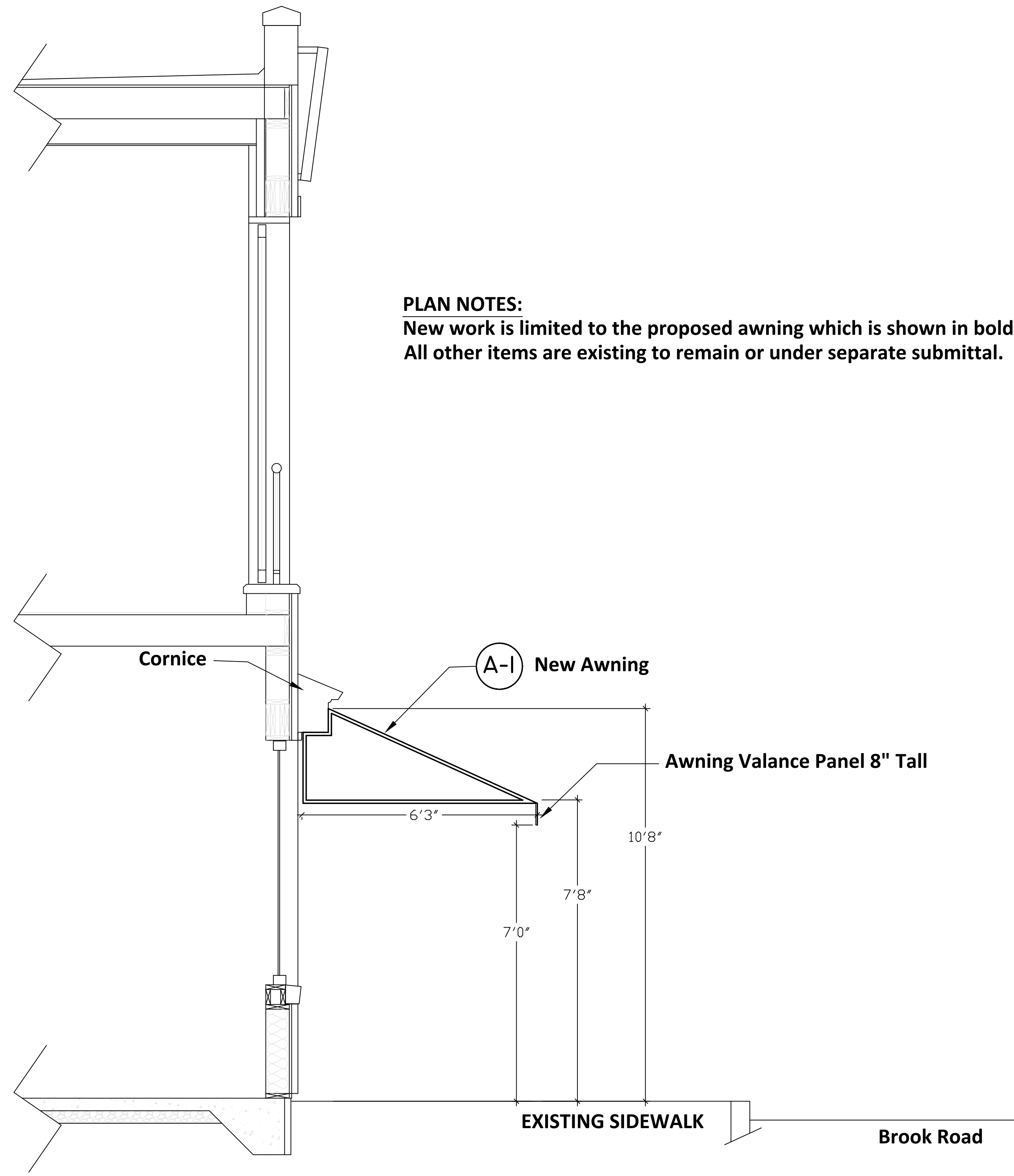
DRAWN BY: JPM  
SCALE: AS NOTED  
DATE: 8/8/2017

Max's on Broad  
305 - 307 BROOK ROAD - RICHMOND, VA 23220  
Awning Elevation

SHEET NUMBER

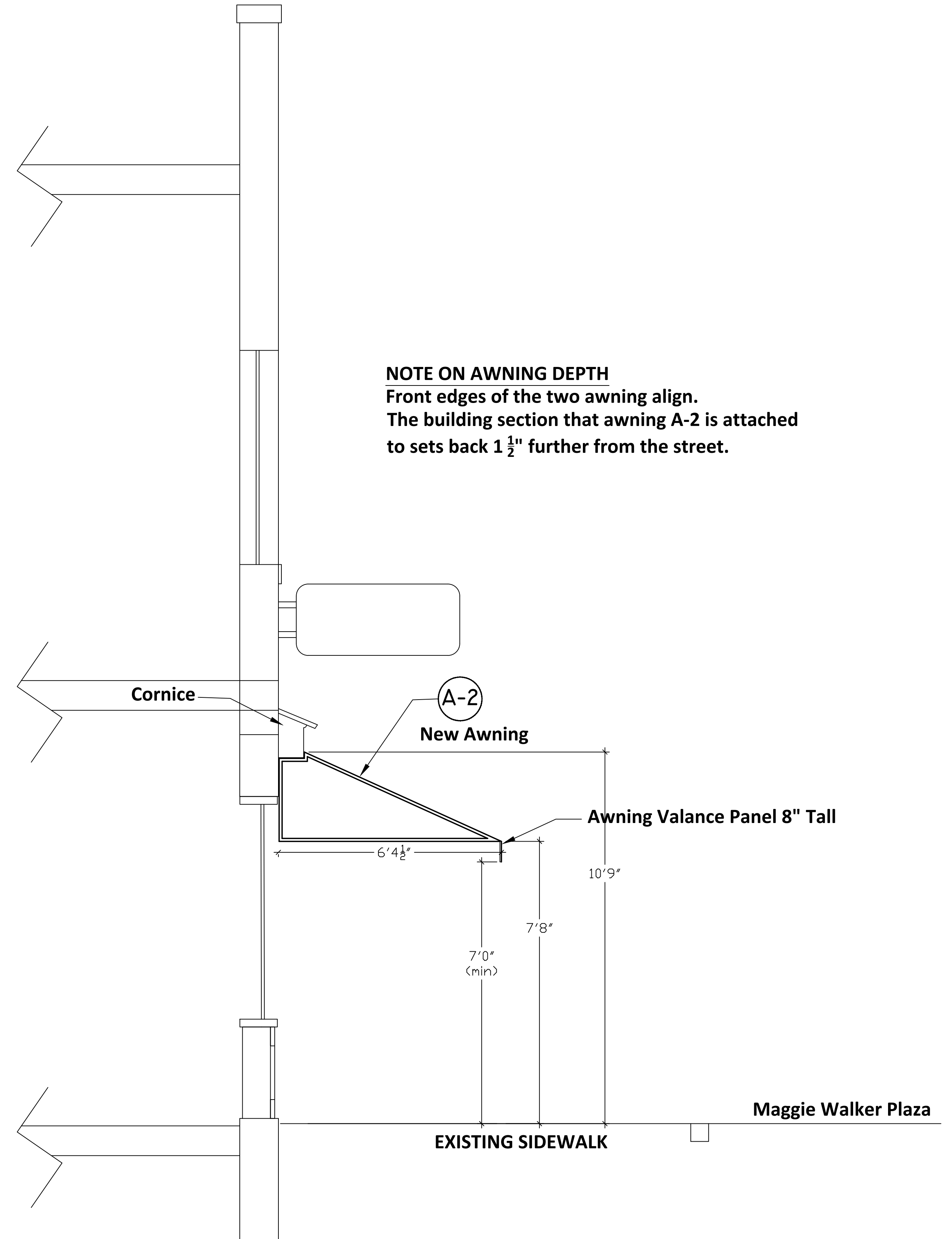
**A1.0**

FILE NAME



**PLAN NOTES:**  
 New work is limited to the proposed awning which is shown in bold line.  
 All other items are existing to remain or under separate submittal.

SECTION AT 307 BROOK ROAD - SHOWING PROPOSED ENCROACHMENTS



**NOTE ON AWNING DEPTH**  
 Front edges of the two awning align.  
 The building section that awning A-2 is attached to sets back 1 1/2" further from the street.

SECTION AT 307 BROOK ROAD - SHOWING PROPOSED ENCROACHMENTS

REVISIONS

NO.	DATE	DESCRIPTION

FOODSERVICE  
 OUTFITTERS  
 INC.  
 1601 OVERBROOK ROAD #8 RICHMOND, VA 23220 (804) 399-5550

- DESIGN CONSULTATION
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DRAWN BY: JPM  
 SCALE: AS NOTED  
 DATE: 8/8/2017

**Max's on Broad**  
 305 - 307 BROOK ROAD - RICHMOND, VA 23220  
**SECTIONS - 305 & 307 BROOK**

SHEET NUMBER  
**A2.0**  
 FILE NAME