

INTRODUCED: October 10, 2022

AN ORDINANCE No. 2022-280

To amend Ord. No. 2022-055, adopted May 9, 2022, which adopted the Fiscal Year 2022-2023 General Fund Budget and made appropriations pursuant thereto, to transfer \$75,000.00 from the Department of Housing and Community Development, and appropriate such \$75,000.00 to the Office of the Deputy Chief Administrative Officer for Human Services for the purpose of moving the funding for the position of “Homeless Services Assistant” from the Department of Housing and Community Development to a new position within the Office of the Deputy Chief Administrative Officer for Human Services called the “Programs and Operations Manager.”

\_\_\_\_\_  
Patrons – Mayor Stoney and Ms. Lambert

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: NOV 14 2022 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That Ordinance No. 2022-055, adopted May 9, 2022, which adopted a General Fund Budget for the fiscal year commencing July 1, 2022, and ending June 30, 2023, and made appropriations pursuant thereto, is hereby amended by transferring funds in the amount of \$75,000.00 from the Department of Housing and Community Development and appropriating those transferred funds in the amount of \$75,000.00 to the Office of the Deputy Chief Administrative Officer for Human Services for the purpose of moving the funding for the position

AYES: 9 NOES: 0 ABSTAIN: \_\_\_\_\_

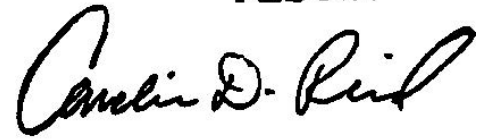
ADOPTED: NOV 14 2022 REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

of “Homeless Services Assistant” from the Department of Housing and Community Development to a new position within the Office of the Deputy Chief Administrative Officer for Human Services called the “Programs and Operations Manager.”

§ 2. This ordinance shall be in force and effect upon adoption.

**A TRUE COPY:**

**TESTE:**

A handwritten signature in black ink, appearing to read "Carolin D. Reil". The signature is written in a cursive, flowing style.

**City Clerk**




# City of Richmond

## Intracity Correspondence

### O&R REQUEST

**DATE:** September 14, 2022 **EDITION:** 1

**TO:** The Honorable Members of City Council

**THROUGH:** The Honorable Levar M. Stoney, Mayor 

**THROUGH:** J.E. Lincoln Saunders, Chief Administrative Officer  J.E. Lincoln Saunders / RCS Digitally signed by J.E. Lincoln Saunders / RCS  
Date: 2022.09.22 13:16:44 -04'00'

**THROUGH:** Sabrina Joy-Hogg, Deputy Chief Administrative Officer for Finance and Administration 

**THROUGH:** Sheila White, Director of Finance 

**THROUGH:** Jason May, Director of Budget and Strategic Planning 



**THROUGH:** Sharon Ebert, Deputy Chief Administrative Officer for Economic and Community Development

**THROUGH:** Reginald E. Gordon, Deputy Chief Administrative Officer for Human Services 

**FROM:** Dominic Barrett, Strategic Projects and Grants Advisor – Office of Human Services 

**RE:** Transfer of a position from Department of Housing and Community Development to Human Services

**ORD. OR RES. No.** \_\_\_\_\_

**PURPOSE:** To amend Ordinance No. 2022-055 adopted May 9, 2022, which adopted the Fiscal Year 2022-2023 General Fund Budget and made appropriations pursuant thereto, to transfer \$75,000 from the Department of Housing and Community Development, and to appropriate such \$75,000 to the Office of the Deputy Chief Administrative Officer for Human Services, all for the purpose of moving funding for the position of “Homeless Services Assistant’ from the Department of Housing and Community Development to the Office of the Deputy Chief Administrative Officer for Human Services for a newly created fulltime position of “Programs and Operations Manager.”

**REASON:** To move funding for the position of “Homeless Services Assistant’ which was newly created in the FY 22-23 budget from the Department of Housing and Community Development to

the Office of the Deputy Chief Administrative Officer for Human Services for a new fulltime position of “Programs and Operations Manager.”

**RECOMMENDATION:** The City Administration recommends adoption.

**BACKGROUND:** At the request of the CAO and in response to several requests from City Council, a Homeless Services Liaison position came into existence a year ago. The work is now essential. Council approved funding for a Management Analyst, Associate position to support homelessness and housing outreach in the FY22-23 budget. Given the nature of the position and the Strategic Plan to End Homelessness, it was determined that the most appropriate and effective department for the position would be Human Services. By shifting this funding to Human Services, we will fund a Homeless Services position titled “Programs and Operations Manager” within Human Services.

**FISCAL IMPACT / COST:** No cost. This is budget neutral as funding is just being transferred from one department to another.

**FISCAL IMPLICATIONS:** N/A - This is budget neutral as funding is just being transferred from one department to another.

**BUDGET AMENDMENT NECESSARY:** Yes

**REVENUE TO CITY:** N/A

**DESIRED EFFECTIVE DATE:** Upon adoption

**REQUESTED INTRODUCTION DATE:** October 10, 2022

**CITY COUNCIL PUBLIC HEARING DATE:** November 14, 2022

**REQUESTED AGENDA:** Consent

**RECOMMENDED COUNCIL COMMITTEE:**

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** N/A

**AFFECTED AGENCIES:** Human Services, Department of Housing and Community Development, Budget, Finance

**RELATIONSHIP TO EXISTING ORD. OR RES.:** Amends Ordinance No. 2022-055 adopted May 9, 2022, which adopted the Fiscal Year 2022-2023 General Fund Budget

**REQUIRED CHANGES TO WORK PROGRAM(S):** N/A

**ATTACHMENTS:**

**STAFF:** Dominic Barrett, Strategic Projects and Grants Advisor – Office of Human Services, 646-5861.