



City of Richmond

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Meeting Minutes - Draft Planning Commission

Tuesday, February 19, 2019

1:30 PM

5th Floor Conference Room

Call To Order

Mr. Poole called the regular meeting of the Planning Commission to order at 1:30 p.m.

Roll Call

- Present 8 - * Chair Rodney Poole, * Vice Chair Melvin Law, * Commissioner Selena Cuffee-Glenn, * Commissioner Vivek G. Murthy, * Commissioner Max Hepp-Buchanan, * Commissioner John Thompson, * Commissioner Ellen Robertson, and * Commissioner Elizabeth Hancock Greenfield
- Absent 1 - * Commissioner David Johannas

Chair's Comments

Mr. Poole welcomed all who were present.

Approval of Minutes

1. [PDRMIN 2019.004](#)

Attachments: [CPC Draft Minutes Feb 4, 2019](#)

A motion was made by Vice Chair Law, seconded by Commissioner Robertson, that the February 4, 2019 Meeting Minutes be adopted. The motion carried by the following vote:

- Aye --** 7 - * Chair Rodney Poole, * Vice Chair Melvin Law, * Commissioner Selena Cuffee-Glenn, * Commissioner Max Hepp-Buchanan, * Commissioner John Thompson, * Commissioner Ellen Robertson and * Commissioner Elizabeth Hancock Greenfield
- Excused --** 1 - * Commissioner Vivek G. Murthy

Director's Report

- Richmond 300 Update

Mr. Olinger stated they are working on setting up working groups.

- Council Action Update

Mr. Ebinger provided an update on the actions taken by City Council at its February 11, 2019 meeting.

- Special Meeting

The Special Meeting regarding the Proposed Capital Budget Presentation will be held on March 6, 2019, 11:00 - 12:00 in the Council Chamber.

Consideration of Continuances and Deletions from Agenda

- 2. [ORD. 2019-018](#) To rezone the property known as 1206 Dinwiddie Avenue from the M-1 Light Industrial District to the B-7 Mixed-Use Business District.

Attachments: [Staff Report](#)
[Ord. No. 2019-018](#)
[Application Form & Applicant's Report](#)
[Survey](#)
[Map](#)

A motion was made by Commissioner Robertson, seconded by Commissioner Murthy, that Item 2 be continued to the April 15, 2019 Planning Commission meeting. The motion carried unanimously.

Consent Agenda

Public Hearing: No one spoke.

A motion was made by Commissioner Cuffee-Glenn, seconded by Vice Chair Law, that the Consent Agenda be approved. The motion carried by the following vote:

Aye -- 8 - * Chair Rodney Poole, * Vice Chair Melvin Law, * Commissioner Selena Cuffee-Glenn, * Commissioner Vivek G. Murthy, * Commissioner Max Hepp-Buchanan, * Commissioner John Thompson, * Commissioner Ellen Robertson and * Commissioner Elizabeth Hancock Greenfield

- 3. [ORD. 2019-019](#) To rezone the properties known as 1809 and 1815 East Franklin Street and 6 and 14 North 19th Street from the M-1 Light Industrial District to the B-5 Central Business District.

Attachments: [Ord. No. 2019-019](#)
[Staff Report](#)
[Application Form & Applicant's Report](#)
[Surveys](#)
[Map](#)

This Ordinance was recommended for approval to the City Council.

- 4. [ORD. 2019-027](#) To declare a public necessity for and to authorize the acquisition of the real property known as 1617 Brook Road for the purpose of housing the City's parking enterprise operations.

Attachments: [Ord. No. 2019-027](#)
[Staff Report](#)
[Map](#)

This Ordinance was recommended for approval to the City Council.

5. [ORD. 2019-028](#) To declare surplus and to direct the sale of City-owned real estate located at 1900 Cool Lane and 2011 Mechanicsville Turnpike for nominal consideration to Virginia Supportive Housing for the purpose of facilitating the redevelopment thereof.

Attachments: [Ord. No. 2019-028](#)
[Staff Report](#)
[Map](#)
[Letter of Support](#)

This Ordinance was recommended for approval to the City Council.

6. [UDC 2019-07](#)

Attachments: [Location & Plans](#)
[Staff Report to UDC](#)
[Staff Report to CPC](#)

This Location, Character and Extent Item was approved.

7. [UDC 2019-08](#)

Attachments: [Location & Plans](#)
[Staff Report to UDC](#)
[Staff Comment](#)
[UDC Report to CPC](#)

This Location, Character and Extent Item was approved.

8. [a2019 - 4059](#)

Attachments: [CAR Report to CPC](#)
[Staff Report to CAR \(1/22/2019\)](#)
[Application and Plans \(1/22/2019\)](#)
[Staff Report to CAR \(11/27/2018\)](#)
[Conceptual Application and Plans\(11/27/2018\)](#)
[Site Map](#)

This Location, Character and Extent Item was approved.

The consent agenda consists of items that appear relatively non-controversial in nature and for which there was no known opposition at the time this agenda was set. The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.

Regular Agenda

9. [UDC 2019-05](#) [\(2\)](#)

Attachments: [Location & Plans](#)

[Staff Report to UDC](#)

[1/18/2019 revisions to Street Layout Plan \(2.4.19\)](#)

[UDC Report to CPC](#)

[DPW Comments](#)

Mr. Josh Son provided staff's presentation.

Mr. Jake Helmboldt, Department of Public Works, Pedestrian Bicycle and Trails Coordinator, recommends modifications to the Urban Design Committee's recommendations:

- 2' painted buffer strip should be 18".
- Floating parking area is no longer showing on plans.
- There is no room for two-way bike traffic.

Mr. Murthy asked would bike lane be one-way.

Mr. Helmboldt stated yes.

Mr. Murthy asked can it be made two-way.

Mr. Helmboldt stated there isn't sufficient width for two-way.

Ms. Robertson stated she is concerned that kids will get accustomed to using the bike lane to get to school, but would not be able to take the lane back.

Mr. Hepp-Buchanan stated the street is 100% residential, low vehicle volume. Once recommendations are amended, it should be fine. The proposed green improvements would further slow traffic.

Ms. Andrea Almond stated the goal of the project was to work within the existing curblines.

Expanding within the right of way would increase costs, take out recently installed curb/sidewalk, and would concern certain property owners.

Time of use for children biking during school hours is limited.

Mr. Hepp-Buchanan asked can you speak more about the public engagement process.

Ms. Almond stated they started early with workshops with school children and tenants at

Hillside Court. They have gone to the neighborhood association several times.

Mr. Poole asked is the plan that was presented to the Urban Design Committee the plan that the neighborhood saw.

Ms. Almond stated the only difference is striping of the bike lane. Also, the neighborhood plan did not show floating parking.

Ms. Almond stated they would like plans approved as submitted and would continue to work with the Department of Public Works. They will also take the plans back to the community.

Mr. Murthy asked is directional striping of bike lanes required.

Mr. Helmboldt stated typically bike stencil shows arrow.

Ms. Aislinn Creel, Project Engineer, Timmons Group, stated the green infrastructure for this project can be funded through grants. For the bike lane, they have utilized existing corridor to the maximum possible. The proposed plan provides a balance. The bike lane symbol is only being shown on one location. Signage will be implemented to indicate bike lane.

Ms. Almond stated the revised plans submitted to the Urban Design Committee are the plans that the Planning Commission should vote on.

Mr. Poole asked, they will go back to the community with the revised plans.

Ms. Almond stated yes.

Ms. Robertson stated this project has tremendous buy in from children and their parents. This will be an improvement in the area.

Public Hearing: No one spoke in favor or opposition.

A motion was made by Commissioner Robertson, seconded by Commissioner Cuffee-Glenn, that Location, Character and Extent approval be granted for the plans dated 1/18/2019, without conditions recommended by the Urban Design Committee. The motion carried by the following vote:

Aye -- 8 - * Chair Rodney Poole, * Vice Chair Melvin Law, * Commissioner Selena Cuffee-Glenn, * Commissioner Vivek G. Murthy, * Commissioner Max Hepp-Buchanan, * Commissioner John Thompson, * Commissioner Ellen Robertson and * Commissioner Elizabeth Hancock Greenfield

Upcoming Items

Tentative items for March 4, 2019 meeting:

- Preliminary subdivision approvals
- Special Use Permits at 521 Craigie Avenue, 815 N. 22nd Street, and 2119 E. Broad Street
- Special Use Permit Amendment at 412 W. Marshall Street

Adjournment

Mr. Poole adjourned the meeting at 2:23 p.m.

All persons attending the meeting are requested to register on the attendance sheets that have been placed on the chairs and are also available at the table by the conference room entrance. Once you have completed an attendance sheet, it should be provided to the Commission staff.