



Application for **SPECIAL USE PERMIT**

Department of Planning and Development Review
Land Use Administration Division
900 E. Broad Street, Room 511
Richmond, Virginia 23219
(804) 646-6304

<http://www.richmondgov.com/>

Application is hereby submitted for: (check one)

- special use permit, new
- special use permit, plan amendment
- special use permit, text only amendment

Project Name/Location

Property Address: 1133 West Franklin Street Date: 04/10/2018

Tax Map #: W0000531001 Fee: _____

Total area of affected site in acres: .2613

(See **page 6** for fee schedule, please make check payable to the "City of Richmond")

Zoning

Current Zoning: R-6

Existing Use: Place of Worship

Proposed Use

(Please include a detailed description of the proposed use in the required applicant's report)

Install up to 10 sq ft of directional signage related to Church activities

Existing Use: Place of Worhsip

Is this property subject to any previous land use cases?

Yes

No

If Yes, please list the Ordinance Number: No. 93-271-235

Applicant/Contact Person: Laura Strickler, Junior Warden of the Vestry

Company: St. James's Episcopal Church

Mailing Address: 1205 West Franklin Street

City: Richmond State: VA Zip Code: 23221

Telephone: (804) 5,391,293 Fax: (804) 3,534,837

Email: laurastrickler@gmail.com

Property Owner: St. James Protestant Episcopal Church, Inc.

If Business Entity, name and title of authorized signee: Laura Strickler, Junior Warden of the Vestry

(The person or persons executing or attesting the execution of this Application on behalf of the Company certifies that he or she has or have been duly authorized and empowered to so execute or attest.)

Mailing Address: 1205 West Franklin Street

City: Richmond State: VA Zip Code: 23220

Telephone: (804) 3,551,779 Fax: (804) 3,534,837

Email: alisk@doers.org

Property Owner Signature: Laura Strickler

Digitally signed by Laura Strickler
Date: 2018.05.08 09:07:32 -0400

The names, addresses, telephone numbers and signatures of all owners of the property are required. Please attach additional sheets as needed. If a legal representative signs for a property owner, please attach an executed power of attorney. **Faxed or photocopied signatures will not be accepted.**

NOTE: Please attach the required plans, checklist, and a check for the application fee (see Filing Procedures for special use permits)

St. James's Episcopal Church

1205 W. Franklin Street, Richmond, VA 23220

6/4/2018

City of Richmond
Department of Planning & Development Review
Land Use Administration Division
900 East Broad Street
Richmond, VA 23219

To Whom it May Concern:

On behalf of St. James's Episcopal Church, I am submitting this application for a Plan Amendment to our Special Use Permit, in order to allow identifying and directional signage to be placed in front of our building, located at 1133 W. Franklin Street.

Enclosed in this package you will find:

1. Applicant Report with Photograph
2. Completed Application for Special Use Permit Amendment
3. A site plan, with location of proposed signage marked
4. Signage plan drawings and photograph depicting font / color selections.

I have included a fee of \$1,800.

Thank you for your consideration,

Laura Strickler

Junior Warden of Vestry of St. James's Episcopal Church

804.539.1293 * laurastrickler@gmail.com

St. James's Episcopal Church

1205 W. Franklin Street, Richmond, VA 23220

Special Use Permit Plan Amendment Applicant Report

We respectfully request an amendment to the Special Use Permit for the property located at 1133 West Franklin Street, to allow signage to be placed on our property in front of the building for identification and directional purposes.

As a part of the complex of buildings belonging to St. James's Episcopal Church, the buildings located at 1133 West Franklin Street house our Sunday School classrooms, meeting rooms, fellowship hall and parish kitchen. This building is located between our parking deck and our sanctuary complex.

Appropriate identifying and directional signage has been installed at our other buildings at 1205 West Franklin Street, and we request the ability to do the same at 1133. The property is used for both church and community activities, yet is almost impossible to identify, beyond the approved address numbers on the building.

We expect this signage will allow easier and quicker identification of our facilities for visitors and direct both members and visitors to our two parking decks. There will be no impact on the safety of the public, no creation of congestion in street, and will not cause any hazards.

Thank you for your consideration.

