



Governmental Operations Standing Committee
Boards & Commissions
Quarterly Vacancy Report

Thursday, February 27, 2020

Board Name	Criteria for Appointment	Applicant Name
Richmond Public Library Board (9 members) (page 2)	Member Removal	Tanya Francis (page 3)

*Applicants must reside and/or work in the city

Richmond Public Library Board

Vacancy Chart

As of
May 10, 2020

The Library Board shall consist of nine (9) members who shall be qualified voters of the City appointed by the City Council for terms of four (4) years, commencing July 1 of the year of appointment.

(Assigned to the Governmental Operations Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Kevin Butterfield	All members of Council	06/30/2022	No	Resigned	Must Reside - Qualified voter

Contact:

Gianna Pack, Executive Assistant III
Richmond Public Library
646-2547
gianna.pack@richmondgov.com



CITY OF RICHMOND
RICHMOND PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES

November 20, 2019

Honorable City Council Members
City of Richmond
900 East Broad Street
Richmond, Virginia 23219

Dear Honorable City Council Members:

This letter is to request the City of Richmond Council Members take action to immediately remove Ms. Tanya Francis from her position as a public member on the Library Board of Trustees (LBOT). I know this request is quite unusual since we have not needed to request this before.

Article II. Membership, Section 4 By-Laws of the Richmond Public Library Board states, “A Member who misses four (4) consecutive regularly scheduled meetings shall be subject to removal pursuant to the procedure provided in Section 4.15 of the City Charter, or substantially similar procedure. (*Code of the City of Richmond*, § 2-837).

Ms. Francis has missed 5 out of 10 meeting in CY2018 and missed 7 out of 9 meetings to date in CY2019. Of those seven meetings, she has missed six meetings consecutively. Mr. Lydiard, Vice Chairman and Lead on the LBOT Governance Committee has made several attempts to obtain Ms. Francis intentions to remain as a member on the Board without successful follow up from her. Although Ms. Francis’ first term will end June 30, 2020, it is the LBOT’s desire to move this request to City Council for decision.

Again, I regret that I have to bring this matter to your attention. If you have any questions, please feel free to contact me at 804-677-3957 cell or wyatesva@gmail.com.

Sincerely,

William Yates, Chair
Library Board of Trustees

C: Library Board of Trustees
Scott Firestine, Library Director
Gianna Pack, Executive Assistant/Liaison

- Belmont Branch 804/646-1139
3100 Ellwood Avenue, 23221
- East End Branch 804/646-4474
1200 North 25th Street, 23223
- Hull Street Branch 804/646-8699
1400 Hull Street, 23224
- West End Branch 804/646-1877
5420 Patterson Avenue, 23222
- Broad Rock Branch 804/646-8488
4820 Old Warwick Road, 23224
- Ginter Park Branch 804/646-1236
1200 Westbrook Avenue, 23227
- North Avenue Branch 804/646-6675
2901 North Avenue, 23222
- Westover Hills Branch 804/646-8833
1408 Westover Hills Boulevard, 23225

101 EAST FRANKLIN STREET, RICHMOND, VA 23219 • P: 804.646.4256 • F: 804.646.7685 (ADMINISTRATION) • F: 804.646.4757 (TECHNICAL SERVICES)

www.rvalibrary.org • www.richmondgov.com

3. Attendance Records; Dates of Meetings

i Include your attendance records here or fill out the spreadsheet separately and attach to report; include the dates of meetings, please submit separately the agendas and minutes for respective meeting dates:

Attendance Record CY2019

Library Board of Trustees

Richmond Public Library

	NAME	1/23/2019	2/27/2019	3/27/2019	4/24/2019	5/22/2019	6/26/2019	7/24/2019	9/25/2019	10/23/2019	12/4/2019	#	%
1	Altman, Emily (NEW)								x	x	x	3	30.0%
2	Burton, Barbara		x	x		x	x					4	40.0%
3	Francis, Tanya	x		x								2	20.0%
4	Lydiard, David	x	x	x	x	x	x	x	x	x	x	10	100.0%
5	Peterson, Christine (NEW)								x	x	x	3	30.0%
6	Weaver, Daisy	x	x	x	x	x	x	x	x	x	x	10	100.0%
7	Woody, Janet (NEW)								x	x	x	3	30.0%
8	Yates, William	x	x			x	x	x	x	x	x	8	80.0%
9	VACANT											0	0.0%
	# in Attendance:	4	4	4	2	4	4	3	6	6	6		

2	Butterfield, Kevin	x	x	x	x		x	x	Resigned in August			6	
4	Green, Danita		x			x	x	Term Ended 6/30/19			3		
6	Olanrewaju, Larry	x	x	x	x	x	x	Term Ended 6/30/19			6		
9	Zwirner, Gail	x	x	x	x	x	Term Ended 6/30/19			5			