



Application for **SPECIAL USE PERMIT**

Department of Planning and Development Review
Land Use Administration Division
900 E. Broad Street, Room 511
Richmond, Virginia 23219
(804) 646-6304
<http://www.richmondgov.com/>

Application is hereby submitted for: (check one)

- special use permit, new
- special use permit, plan amendment
- special use permit, text only amendment

Project Name/Location

Property Address: 326 E Broad St Date: 12/9/22
Tax Map #: N000-0026/016 Fee: \$200
Total area of affected site in acres: _____

(See **page 6** for fee schedule, please make check payable to the "City of Richmond")

Zoning

Current Zoning: B-4 Central Business District

Existing Use: Sign

Proposed Use

(Please include a detailed description of the proposed use in the required applicant's report)
Need an amendment to a special use permit for new signage.

Existing Use: Sign

Is this property subject to any previous land use cases?

- Yes No
If Yes, please list the Ordinance Number: 2019-080

Applicant/Contact Person: Michael Garris

Company: Garris Signs Inc.
Mailing Address: 4250 Pierce rd
City: Powhatan State: Va Zip Code: 23139
Telephone: (804) 398015 Fax: ()
Email: Garrissigns@gmail.com

Property Owner: Monument Development Eleven

If Business Entity, name and title of authorized signee: Chris Johnson

(The person or persons executing or attesting the execution of this Application on behalf of the Company certifies that he or she has or have been duly authorized and empowered to so execute or attest.)

Mailing Address: 1425 E Cary Street
City: Richmond State: Va Zip Code: 23219
Telephone: (804) 303-7349 Fax: (804) 303-7348
Email: cjohnson@themonumentcompanies.com

Property Owner Signature: 

The names, addresses, telephone numbers and signatures of all owners of the property are required. Please attach additional sheets as needed. If a legal representative signs for a property owner, please attach an executed power of attorney. **Faxed or photocopied signatures will not be accepted.**

NOTE: Please attach the required plans, checklist, and a check for the application fee (see Filing Procedures for special use permits)