

INTRODUCED: January 11, 2016

AN ORDINANCE No. 2016-001

To authorize the Chief Administrative Officer to accept funds in the amount of \$7,462.00 from the Virginia Department of Social Services and to appropriate the increase to the Fiscal Year 2015-2016 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Social Services by \$7,462.00 for the purpose of funding the Healthy Families Richmond home visiting services program for the prevention of child abuse and neglect.

Patron – Mayor Jones

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: JAN 25 2016 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is authorized to accept funds in the amount of \$7,462.00 from the Virginia Department of Social Services for the purpose of funding the Healthy Families Richmond home visiting services program for the prevention of child abuse and neglect.

§ 2. That the funds received are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2015, and ending June 30, 2016, by increasing estimated

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: FEB 8 2016 REJECTED: _____ STRICKEN: _____

revenues by \$7,462.00, increasing the amount appropriated for expenditures by \$7,462.00 and allotting to the Department of Social Services the sum of \$7,462.00 for the purpose of funding the Healthy Families Richmond home visiting services program for the prevention of child abuse and neglect.

§ 3. This ordinance shall be in force and effect upon adoption.

RECEIVED

JAN 07 2016

FILE COPY



OFFICE OF CITY ATTORNEY

CITY OF RICHMOND
INTRACITY CORRESPONDENCE

RECEIVED

DEC 28 2015

OFFICE OF CITY ATTORNEY

O&R REQUEST

DATE: October 22, 2015

EDITION: 1 4-4733

TO: The Honorable Members of City Council

O & R REQUEST

THROUGH: Dwight C. Jones, Mayor *[Signature]*

DEC 28 2015

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer *[Signature]*

Chief Administration Office
City of Richmond

THROUGH: Lenora Reid, Deputy Chief Administrative Officer, Finance and Administration *[Signature]*

THROUGH: James Duval, Interim Director of Finance

THROUGH: Jay Brown, Director, Budget and Strategic Planning *[Signature]*

THROUGH: Debra Gardner, Deputy Chief Administrative Officer, Human Services *[Signature]*

FROM: Shunda Giles, Director of Social Services *[Signature]*

RE: To authorize the Chief Administrative Officer to accept funds from the Virginia Department of Social Services for the Healthy Families Richmond program

ORD. OR RES. No. Amend Ordinance No. 2015-57-83

PURPOSE: The purpose of this ordinance is to authorize the Chief Administrative Officer (CAO) to accept \$7,462.00 in funding from the Virginia Department of Social Services for the Healthy Families Richmond program. Funds in the amount of \$7,462.00 will be appropriated to the Special Revenue Budget for the Richmond City Department of Social Services for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

REASON: These funds will be used to promote child well-being and help prevent the abuse and neglect of children through home visiting services.

RECOMMENDATION: The City's Administration and the Department of Social Services recommend approval and appropriation of these funds to assist vulnerable families at-risk of child abuse and neglect. Funding for this program has been provided annually to the city for over 15 years.

BACKGROUND Healthy Families America (HFA) is a nationally recognized evidence-based home visiting program model designed to work with overburdened families who are at-risk for adverse childhood experiences, including child maltreatment. It is the primary home visiting model best equipped to work with families who may have histories of trauma, intimate partner violence, mental health and/or substance abuse issues. Healthy Family services begin prenatally or right after the birth of a baby and are offered voluntarily, intensively and until the child turns three (3) years of age. Healthy Families Richmond is one of 29 Healthy Families programs in Virginia.

FISCAL IMPACT / COST: These funds will increase the Department of Social Services FY2015-2016 Special Revenue & Expense Budgets Reporting for Healthy Families from \$91,374.00 to \$98,836.00, an increase of \$7,462.00.

FISCAL IMPLICATIONS: A match of \$32,946.00 is required and is paid by the city's general fund budget through a percentage of the salary for the Program Manager for Healthy Families.

BUDGET AMENDMENT NECESSARY: Yes

REVENUE TO CITY: Yes - \$7,462.00

DESIRED EFFECTIVE DATE: Upon Adoption

REQUESTED INTRODUCTION DATE, November 9, 2015

CITY COUNCIL PUBLIC HEARING DATE: December 14, 2015

REQUESTED AGENDA: Consent Agenda

RECOMMENDED COUNCIL COMMITTEE: Education and Human Services

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: None

AFFECTED AGENCIES: Office of Chief Administrative Officer, Legal Department (for review of draft ordinance), Budget and Strategic Planning, Finance, Social Services, Human Services

RELATIONSHIP TO EXISTING ORD. OR RES.: This amends Ordinance No. 2015-57-83

REQUIRED CHANGES TO WORK PROGRAM(S): None

ATTACHMENTS: Copy of E-mail from the Virginia Department of Social Services
Copy of Ordinance No. 2015-57-83

O&R Request

Page 3 of 3

STAFF:

Shunda Giles, Director
Department of Social Services
804-646-7337

Myrtle Brown, Deputy Director II
DSS Administration and Finance
804-646-7457

JoAnne Robertson, Program Manager
DSS Healthy Families Richmond
804-646-3306

Robertson, Jo Anne - DSS

From: Perkins, Nancy (VDSS) [Nancy.W.Perkins@dss.virginia.gov]
Sent: Tuesday, May 05, 2015 1:32 PM
To: Robertson, Jo Anne - DSS
Cc: Robertson, Danielle M. - Finance
Subject: FY 2016 Healthy Families Funding Award and Application
Attachments: FY 2016 Healthy Families Application Final 5-4-15.pdf; Healthy Families FY 2016 Application Cover Page Attachment A.doc; Description of Healthy Families.doc; Healthy Families Chart-FY 2016 Numbers Served-Staffing - Attachment C.doc; Work Plan FY2016 Attachment D.doc; Program Budget and Narrative FY2016 - Attachment E.rtf; Healthy Families Assurances - Attachment F.pdf; CERTIFICATION REGARDING LOBBYING Attachment G.pdf; Certification Regarding Debarment - Attachment H FY2016.docx.pdf; Certification Regarding Electronic Reimbursement - Attachment I.pdf; W-9 Form Attachment J.docx; FFATA Subrecipient Required Data Form - Attachment K.docx; General Certification - Attachment L.pdf; Assurances Non-Construction Programs - Attachment M.pdf; state corporation commission form Attachment N.docx

Importance: High

FY 2016 Contract Number: FAM-15-084-27 Please enter this number on your Cover Page

Jo Anne,

The Healthy Families Initiative funding level will remain the same at \$4.2 million for State Fiscal Year (SFY) 2016. However, as you are aware, the funding amount for each site has been reviewed and updated by the Virginia Department of Social Services (VDSS) for SFY 2016. The new funding amount is based on two factors: the 2013 number of live births and the 2013 child abuse rates, weighted equally, for each service area. Additionally, a base level of funding of \$55,000.00 to provide a minimal level of support for all local programs, and a maximum reduction of 5% from the SFY 2015 award, was established.

The SFY 2016 award for your program is **\$98,836.00** in 100% federal TANF funds, pending final sole source approval. The cash or in-kind match amount is **\$32,946.00**. In order to receive the funding, the attached Healthy Families application must be completed and submitted by Friday, May 29, 2015. Once the application has been reviewed and approved by VDSS, a contract will be sent to your agency director for signature.

A total of three copies, one with original signatures and two copies, must be mailed to our office at the following address:

Nancy Perkins
Virginia Department of Social Services
CPS Unit – 11th Floor
801 East Main Street
Richmond, VA 23219

Also, the Chart (Attachment C) Workplan (Attachment D) and Budget (Attachment E) must be emailed to me at nancy.w.perkins@dss.virginia.gov by May 29th.

Please contact me at (804) 726-7540 or Ann Childress at (804)726-7545 if you have any questions regarding this email.

Thank you,

Nancy Perkins

*Nancy Perkins
CPS Contract Administrator
Virginia Department of Social Services
801 East Main Street, 11th Floor
Richmond, VA 23219*

*Telephone: (804) 726-7540
email: nancy.w.perkins@dss.virginia.gov*