



# City of Richmond

900 East Broad Street  
Richmond, VA 23219  
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## Meeting Minutes Governmental Operations Standing Committee

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Wednesday, February 22, 2023

1:00 PM

Council Chamber, 2nd Floor - City Hall

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### Committee Members and Others in Attendance

The Honorable Katherine Jordan – Chair  
The Honorable Stephanie Lynch – Member (late arrival)

Susan McKenney, Assistant City Attorney  
Joyce Davis, Council Policy Analyst  
LaTasha Holmes, Council Chief of Staff  
Pamela Nichols, Council Management Analyst  
Rachael Paul, Assistant City Clerk  
Candice Reid, City Clerk  
Paul Van Lenten, Council Budget Analyst  
RJ Warren, Deputy City Clerk

### Absent

The Honorable Ann-Frances Lambert – Vice Chair

### Call to Order

Chair Katherine Jordan called the meeting to order at 1:10 p.m., and presided.

### Chamber Emergency Evacuation Plan Announcement and Citizen Speaker Guidelines

Upon the Chair's request, Assistant City Clerk Rachael Paul provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency along with citizen speaker guidelines.

### Public Comment Period

There were no public comments.

## Presentation(s)

### **Combined Sewer System (CSS) Program, 2035 Plan Progress, & Department of Public Utilities (DPU) Rate Setting Process**

April Bingham, Director of the Department of Public Utilities, provided the committee a presentation regarding the combined sewer system, 2023 plan progress, and DPU rate setting process. Ms. Bingham stated that she would provide a separate presentation providing more information about the DPU rate setting process at the March 22, 2023 Governmental Operations Standing Committee meeting.

[CD.2023.035](#) Combined Sewer System (CSS) Program, 2035 Plan Progress, & DPU Rate Setting Process Presentation

**Attachments:** [20230222 Combined Sewer System \(CSS\) Program, 2035 Plan Progress, & DPU Rate Setting Process](#)

*A copy of the material provided has been filed.*

*Chair Katherine Jordan requested more information regarding funding options for storm water.*

## Staff Report

Council Policy Analyst Joyce Davis provided the committee with a staff report.

[CD.2023.072](#) Governmental Operations Standing Committee Staff Report - February 22, 2023

**Attachments:** [20230222 Gov Ops Staff Report](#)

*Chair Katherine Jordan requested creating a working group with city administration to determine which reports from city departments were necessary for Council review.*

Adam Hohl, Deputy Chief Administrative Officer for Operations Policy Advisor, informed Chair Jordan that city administration would support efforts to review necessary reports with Council staff.

*Chair Katherine Jordan recessed the meeting at 1:39 p.m.*

*Member Stephanie Lynch arrived at 1:57 p.m., and was seated.*

*Chair Katherine Jordan reconvened the meeting at 1:58 p.m.*

## Paper(s) for Consideration

**Member Stephanie Lynch moved to amend the agenda as follows:**

1. [RES. 2023-R011](#) To request that the Chief Administrative Officer cause the Department of Parks, Recreation and Community Facilities to consult with the Office of the City Attorney concerning the development of a plan and the preparation of necessary documents to acquire, preferably by gift, the properties known as Evergreen Cemetery and East End Cemetery and to present such a plan and documents to the Council.

**Patrons:** Ms. Newbille and Ms. Lambert

**Attachments:** [Res. No. 2023-R011](#)

**To be continued to the April 26, 2023 Governmental Operations Standing Committee meeting**

**The motion was seconded and unanimously approved.**

## **Board Vacancies**

Council Management Analyst Pamela Nichols reviewed board applications for the committee's consideration.

[CD.2023.053](#) February 22, 2023 Quarterly Board Vacancy Report - Governmental Operations Standing Committee

**Attachments:** [20230222 Gov Ops Board Report](#)

**Chair Katherine Jordan moved to forward the following board appointments to Council with a recommendation to approve, which was seconded and unanimously approved.**

City Charter Review Commission 2022:

Daisy Weaver

John Girardi

*A copy of the material provided has been filed.*

## **Discussion Item(s)**

None

## **Approval of Minutes**

There were no corrections or amendments to the meeting minutes of Wednesday, January 25, 2023, and the committee approved the minutes as presented.

[CD.2023.048](#) January 25, 2023 - Governmental Operations Services Standing  
Committee Meeting Minutes

**Attachments:** [20230125 Gov Ops Mins](#)

## Adjournment

There being no further business, the meeting adjourned at 2:04 p.m.