

INTRODUCED: May 23, 2016

AN ORDINANCE No. 2016-175

To amend ch. 2, art. III, div. 2 of the City Code by adding therein a new § 2-91 for the purpose of authorizing the Chief Administrative Officer, on behalf of the City, to enter into license agreements or similar documents to permit the City to use real property not owned by the City under certain conditions.

Patron – Mayor Jones

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: JUNE 27 2016 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That Chapter 2, Article III, Division 2 of the Code of the City of Richmond (2015) be and is hereby amended and reordained by **adding therein a new** section numbered 2-91 as follows:

Sec. 2-91. License to use non-City real property.

The Chief Administrative Officer, on behalf of the City, may enter into license agreements or similar documents to permit the City to use real property not owned by the City, provided that (i) the period of time for which the City is allowed to use the real property is not greater than five

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: JUNE 27 2016 REJECTED: _____ STRICKEN: _____

days, (ii) the license agreement or similar document does not grant the City a leasehold interest or other property interest in the real property, and (iii) the City Attorney has approved as to form the license agreement or similar document prior to the Chief Administrative Officer's signature thereof.

§ 2. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

4-5176
O & R REQUEST

MAY 18 2016

Chief Administration Office
City of Richmond

RECEIVED
MAY 23 2016

OFFICE OF CITY ATTORNEY
EDITION

O&R REQUEST

DATE: May 10, 2016
TO: The Honorable Members of City Council
THROUGH: Dwight C. Jones, Mayor
THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer
FROM: Keith Rogers Jr., Senior Assistant to the Chief Administrative Officer
RE: License Agreements or Similar Documents to permit the use of real property not owned by the City

ORD. OR RES. No. _____

PURPOSE: To authorize the Chief Administrative Officer, on behalf of the City, to enter into license agreements or similar documents to permit the City to use real property not owned by the City under certain conditions.

REASON: This request seeks to provide this specific authority to the Chief Administrative Officer to execute facility use agreements or similar documents to use real property not owned by the City under certain conditions.

RECOMMENDATION: City Administration recommends approval.

BACKGROUND: As a course of business, various departments and agencies will seek to use non-city owned facilities for meetings, events and etc. For example, city department may desire to hold a staff retreat at a hotel meeting room. Typically the use of such facilities is confirmed with execution of a facility use agreement or similar document. Currently, the City code offers no specific authority for an officer of the City to execute such a document.

FISCAL IMPACT / COST: N/A.

FISCAL IMPLICATIONS: N/A.

BUDGET AMENDMENT NECESSARY: No.

O&R Request

Page 2 of 2

REVENUE TO CITY: N/A.

DESIRED EFFECTIVE DATE: Upon adoption.

REQUESTED INTRODUCTION DATE: May 23, 2016.

CITY COUNCIL PUBLIC HEARING DATE: June 27, 2016

REQUESTED AGENDA: Consent

RECOMMENDED COUNCIL COMMITTEE: Land Use, Housing & Transportation

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: N/A

AFFECTED AGENCIES: All City Agencies.

RELATIONSHIP TO EXISTING ORD. OR RES.: N/A.

REQUIRED CHANGES TO WORK PROGRAM(S): N/A.

ATTACHMENTS: N/A.

STAFF: Keith Rogers Jr., Senior Assistant to the Chief Administrative Officer, 646-7597