

BOARD OF ZONING APPEALS

July 9, 2025

Mark and Shaleetta Drawbaugh 1308 Oakwood Avenue Richmond, VA 23223

To Whom It May Concern:

RE: BZA 18-2025 (CONTINUED FROM JULY 2, 2025 MEETING)

You are hereby notified that the Board of Zoning Appeals will hold a public hearing on Wednesday, August 6, 2025 at 1:00 PM in the 5th Floor Conference Room, City Hall, 900 E. Broad Street to consider an application for building permits to construct a one-story rear addition and two-story detached garage accessory to an existing single-family (detached) dwelling at 1308 OAKWOOD AVENUE (Tax Parcel Number E000-1104/032), located in an R-5 (Single-Family Residential) District. This meeting will be open to in-person participation with a virtual option. The public will have the option to provide their comments by teleconference/videoconference via Microsoft Teams, or in writing via email as indicated below.

Please be advised that the applicant or applicant's representative is required to participate in the subject public hearing either by teleconference/videoconference or in person. For teleconference participation call 804-316-9457 and entering code 102 798 056#. phone video access by computer, smart or https://richmondva.legistar.com/Calendar.aspx. Select the Board of Zoning Appeals dropdown and 2025 drop-down, click meeting details for August 6, 2025 meeting and then click video access. In the event you have difficulty accessing a public hearing you may contact Mr. William Davidson at 804-396-5350 or by email at Chuck.Davidson@rva.gov for assistance. The Board of Zoning Appeals Rules of Procedure provides that in the case of an application for a variance or a special exception, the applicant, proponents or persons aggrieved under §15.2-2314 of the Code of Virginia, shall be permitted a total of six (6) minutes each to present their case. The Board of Zoning Appeals will withhold questions until the conclusion of the respective presentations. For the purposes of the record it also requested that before addressing the Board you identify yourself and spell your name.

Finally, when you submitted your application to the zoning office you were given an handout entitled, Suggestions for Presenting Your Case to the Board, which indicated that you should discuss your request with your neighbor(s) and neighborhood

BZA 18-2025 Page 2 July 9, 2025

association(s) prior to appearing before the Board of Zoning Appeals. Contact information for civic group(s) can be found by navigating to the Civic Group webpage of the City's website at https://www.rva.gov/planning-development-review/civic-groups. Once there, you can search for your property using the interactive map. A dialogue box will provide you with the names of all civic groups within which your property may lie. Once you have those group names, simply scroll down the page to the appropriate group(s) to find the contact information for each. The Board understands that given the current situation it is not practical to conduct face-to-face discussions with either your neighbors or neighborhood association(s) but the Board requests that you make a good faith effort to provide them with relevant information regarding your case.

If you have any questions regarding the Board's procedures or any issue involving presentation of your case, please feel free to contact me.

Very truly yours,

Roy W. Benbow, Secretary Phone: (804) 240-2124

E-mail: Roy.Benbow@rva.gov

Zoj w. Lanteer

cc: Zoning Administrator

Notice of this meeting is being sent to the persons whom the Board of Zoning Appeals believes to be property owners in the immediate vicinity of the property concerned in this application. This notice is for their information only, and there is no need for them to appear unless they so desire. The Board will, however, welcome such views as any persons care to express during the hearing on this application.

Aylor Allison E Barnes Andrew J And Kathleen K Blackwell Lawonda 3443 S Street 3439 S Street 1309 Oakwood Ave Richmond, VA 23223 Richmond, VA 23223 Richmond, VA 23223 Blount Kim Y Blackwell Rachel Sydell Brown Randolph Jr 3421 S St 1311 Oakwood Ave 3849 Baronet Dr Richmond, VA 23223 Richmond, VA 23223 Richmond, VA 23234 Cook Lawrence Christopher And Lauren Crute Charles E & Lula J Danko Luke And Czufin Ashley Clare Leinhass Cook 1316 Oakwood Ave 3410 2/3 R Street 1306 Oakwood Ave Richmond, VA 23223 Richmond, VA 23223 Richmond, VA 23223 Garrett Elizabeth A And Brown Robert Tyler Holmes Muriel V Jones Mary M 1300 Oakwood Ave 3416 R St 1303 Bentbrook Dr Richmond, VA 23223 Richmond, VA 23223 Richmond, VA 23231 Lee Nicole And Gardner Joshua Peter Lewis Victoria R Keskin Osman 1307 Oakwood Ave 1215 Oakwood Ave 1302 Oakwood Ave Richmond, VA 23223 Richmond, VA 23223 Richmond, VA 23223 Meredith Grace M D Est C/o Brenda Meredith Miller Lawrence G Pearson Lawrence H Jr 2204 Mcdonald Rd 1320 Oakwood Ave 3607 Seminary Ave Richmond, VA 23222 Richmond, VA 23223 Richmond, VA 23227 Ram Real Estate 1 Llc Robertson Bruce D And Robin M Schwandt Kyle 3412 R Street 1312 Oakwood Ave 25 Harvest Drive Barto, PA 19504 Richmond, VA 23223 Richmond, VA 23223 Shelton William & Irene T & T Property Cleaning Services Llc Vp3445 Llc 1213 Oakwood Ave 5854 Walmsley Blvd 801 23rd St Richmond, VA 23223 Richmond, VA 23224 Virginia Beach, VA 23451

Wijesooriya N Romesh And Lawson Mcneil

1301 Oakwood Ave

Richmond, VA 23223

Wright Gavin & Martin Jessica L

1314 Oakwood Ave

Richmond, VA 23223

Waller Richard Jr

Richmond, VA 23241

Po Box 12405

Property: 1308 Oakwood Ave **Parcel ID:** E0001104032

Parcel

Street Address: 1308 Oakwood Ave Richmond, VA 23223-

Owner: DRAWBAUGH MARK B AND SHALEETTA H
Mailing Address: 1308 OAKWOOD AVE, RICHMOND, VA 23223

Subdivision Name: NONE

Parent Parcel ID:

Assessment Area: 342 - Oakwood Property Class: 120 - R Two Story

Zoning District: R-5 - Residential (Single Family)

Exemption Code: -

-Current Assessment-

Effective Date: 01/01/2025 Land Value: \$70,000 Improvement Value: \$240,000 Total Value: \$310,000 Area Tax: \$0

Special Assessment District:

Land Description

Parcel Square Feet: 3987.5

Acreage: 0.0915

Property Description 1: 0027.50X0145.00 0000.000

State Plane Coords(?): X= 11801327.927988 Y= 3719805.100140

Latitude: 37.53375052, Longitude: -77.40182444

Description

Land Type: Residential Lot A

Topology:
Front Size: 27
Rear Size: 145
Parcel Square Feet: 3987.5
Acreage: 0.0915

Property Description 1: 0027.50X0145.00 0000.000

Subdivision Name: NONE

State Plane Coords(?): X= 11801327.927988 Y= 3719805.100140

Latitude: 37.53375052, Longitude: -77.40182444

Other

Street improvement:

Sidewalk:

Assessments

Assessment Year	Land Value	Improvement Value	Total Value	Reason
2025	\$70,000	\$240,000	\$310,000	Not Available
2024	\$70,000	\$234,000	\$304,000	Not Available
2023	\$70,000	\$225,000	\$295,000	Not Available
2022	\$55,000	\$217,000	\$272,000	Not Available
2021	\$40,000	\$189,000	\$229,000	Not Available
2020	\$35,000	\$185,000	\$220,000	Reassessment
2019	\$25,000	\$187,000	\$212,000	Reassessment
2018	\$20,000	\$181,000	\$201,000	Reassessment
2017	\$20,000	\$177,000	\$197,000	Reassessment
2016	\$20,000	\$160,000	\$180,000	Reassessment
2015	\$20,000	\$165,000	\$185,000	Reassessment
2014	\$20,000	\$165,000	\$185,000	Reassessment
2013	\$20,000	\$165,000	\$185,000	Reassessment
2012	\$20,000	\$84,000	\$104,000	Reassessment
2011	\$20,000	\$93,000	\$113,000	CarryOver
2010	\$20,000	\$93,000	\$113,000	Reassessment
2009	\$20,000	\$93,100	\$113,100	Reassessment
2008	\$20,000	\$93,100	\$113,100	Reassessment
2007	\$19,000	\$94,100	\$113,100	Reassessment
2006	\$11,900	\$94,100	\$106,000	Reassessment
2005	\$7,500	\$53,800	\$61,300	Reassessment
2004	\$6,300	\$45,200	\$51,500	Reassessment
2003	\$6,300	\$45,200	\$51,500	Reassessment
2002	\$6,200	\$44,300	\$50,500	Reassessment
1998	\$6,000	\$43,000	\$49,000	Not Available

-Transfers

Transfer Date	Consideration Amount	Grantor Name	Deed Reference	Verified Market Sale Description
07/24/2018	\$230,000	Not Available	ID2018-15047	
09/04/2012	\$165,000	Not Available	ID2012-17456	
01/11/2012	\$17,000	Not Available	ID2012-730	
12/21/2011	\$77,764	Not Available	ID2011-21742	2 - INVALID SALE-Foreclosure, Forced Sale etc.
08/07/2007	\$85,000	Not Available	ID2007-26964	Invalid-Property Changed After Reassessment/Before Transfer
04/15/2005	\$106,000	Not Available	ID2005-11792	
08/18/1988	\$31,500	Not Available	00176-0374	
05/14/1982	\$0	Not Available	000796-00467	
08/14/1956	\$8,100	Not Available	000000-00000	

Planning

Master Plan Future Land Use: NH-MU

Zoning District: R-5 - Residential (Single Family)

Planning District: East Traffic Zone: 1061

City Neighborhood Code: OKW
City Neighborhood Name: Oakwood

Civic Code: 3000

Civic Association Name: Church Hill Central Civic Association

Subdivision Name: NONE

City Old and Historic District:

National historic District: Oakwood-Chimborazo

Neighborhoods in Bloom: Redevelopment Conservation Area:

Economic Development

Care Area: Enterprise Zone:

Environment

100 YEAR Flood Plain Flag: Contact the Water Resources Division at 646-7586.

500 YEAR Flood Plain Flag: N

Resource Protection Flag: Contact the Water Resources Division at 646-7586.

Wetland Flag: N

Census

Census Year	Block	Block Group	Tract
2000	1008	0209001	020900
1990	111	0209001	020900

Schools

Elementary School: Chimborazo

Middle School: Martin Luther King Jr

High School: Armstrong

Public Safety

Police Precinct: 1
Police Sector: 111
Fire District: 11
Dispatch Zone: 109A

Public Works Schedules

Street Sweep: TBD Leaf Collection: TBD Refuse Collection: Thursday Bulk Collection: TBD

Government Districts

Council District: 7

Council District for 2025 (Current Election): 7

Voter Precinct: 703
State House District: 79
State Senate District: 14
Congressional District: 4

Extension 1 Details

Extension Name: 001 -

Year Built: 1920 Stories: 2 Units: 0

Number Of Rooms: 0 Number Of Bed Rooms: 3 Number Of Full Baths: 2 Number Of Half Baths: 1

Condition: GOOD

Foundation Type:

1st Predominant Exterior: Metal or Vinyl Siding

2nd Predominant Exterior: N/A

Roof Style: Flat or Shed

Roof Material: Metal, preformed corrugat

Interior Wall: Drywall

Floor Finish: Hardwood, Carpet

Heating Type: Heat Pump

Central Air: Y

Basement Garage Car #: 0

Fireplace: N

Building Description (Out Building and Yard Items):

Extension 1 Dimensions

Finished Living Area: 2342 Sqft

Attic: 0 Sqft

Finished Attic: 0 Sqft

Basement: 0 Sqft

Finished Basement: 0 Sqft Attached Garage: 0 Sqft Detached Garage: 0 Sqft Attached Carport: 0 Sqft Enclosed Porch: 0 Sqft

Open Porch: 0 Sqft

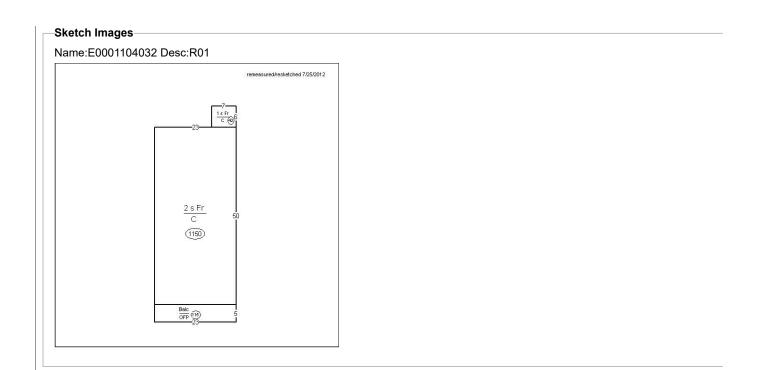
Deck: 0 Sqft

Property Images

Name:E0001104032 Desc:R01



Click here for Larger Image



RICHMOND BOARD OF ZONING APPEALS APPLICATION FORM



THE RICHMOND ZONING ADMINISTRATION OFFICE ROOM 110, CITY HALL, 900 EAST BROAD STREET RICHMOND, VIRGINIA 23219 (804) 646-6340

	TO BE COMP	LETED BY THE APPLICANT	
PROPETY			
OWNER:	Mark and Shaleetta Drawbaugh	PHONE: (Home) ()	(Mobile) (804) <u>252-4684</u>
ADDRESS	1308 Oakwood Avenue	FAX: (_)	_ (Work) ()
	Richmond, Virginia 23223	E-mail Address: mark@t3	ec.com
PROPERTY	OWNER'S		
REPRESEN	TATIVE:	PHONE: (Home) ()	(Mobile) ()
(Name/Address)		FAX: (_)	
		E-mail Address:	
PROPERTY A	TO BE COMPLETED BY TH DDRESS(ES) 1308 Oakwood Avenue	E ZONING ADMINSTRATION O	FFICE
TYPE OF APP		M checial evocation	
		SPECIAL EXCEPTION	
	INANCE SECTION NUMBERS(S): 30-30		
	NREQUIRED FOR: <u>Building permits to contained by the Building permits to contained by the Building Permits to a single</u>		3'-7" x 22') and to construct a
	NUMBER(S): <u>E000-1104/032</u>		R-5 (Single-Family Residential)
	APPROVED FOR THE REASON THAT:		
	ree feet (3') is required; 0.25 feet ± is proposi verage shall not exceed thirty-five percent (3:		
	ot coverage of 1,198.27 square feet (30%) cur		
	moval of the rear panty (40.26 SF); 1,457.00		
eet (51%) is pro	posed with the two-story detached garage.		
ATE REQUES	ST DISAPPROVED: April 8, 2025	FEI	WAIVER: YES NO:
DATE FILED: M	larch 23, 2025 THME EDED: 4:00 p.m. PR	EPARED BY: David Duckhardt RE	CEIPT NO. BZAR-164521-2025
AS CERTIFIED	BY: WC/		(ZONING ADMINSTRATOR)
BASE MY AP	PLICATION ON:		
ECTION 17.20	PARAGRAPH(S)	OF THE CHARTER OF THE CIT	Y OF RICHMOND
ECTION 15.2	2309.2 OF THE CODE OF VIR	GINIA [OR]	
ECTION 1040.	3 PARAGRAPH(S) (1) OF THE	ZONING ORDINANCE OF THE	CITY OF RICHMOND
	TO BE COMPLI	ETED BY APPLICANT	
have received t	he handouts, Suggestions for Presenting Yo	our Case to the Board & Excerpts from	n the City Charter
	led that I, or my representative, must be p		
		MIL	1 DATE 5/1/25
GNATURE O	FOWNER OR AUTHORIZED AGENT:	117/5	DATE: 5/1/25

*** TO BE COMPLETED BY THE SECRETARY TO THE BOARD OF ZONING APPEALS ***

CASE NUMBER: BZA 18-2025 HEARING DATE: August 6, 2025 AT 1:00 P.M.

BOARD OF ZONING APPEALS CASE BZA 18-2025 150' Buffer

APPLICANT(S): Mark and Shaleetta Drawbaugh

PREMISES: 1308 Oakwood Avenue (Tax Parcel Number E000-1104/032)

SUBJECT: Building permits to construct a one-story rear addition and two-story detached garage accessory to an existing single-family (detached) dwelling.

REASON FOR THE REQUEST: Based on Sections 30-300, 30-410.5(2), 30-410.6 & 30-620.1(c) of the Zoning Ordinance for the reason that:

The side yard (setback) and lot coverage requirements are not met.





BOARD OF ZONING APPEALS PRESENTATION SUGGESTIONS

CITY OF RICHMOND, VIRGINIA

When presenting your request for a variance or exception to the Board of Zoning Appeals, it is important that you consider the points outlined below. The City Charter requires that every decision of the Board must be based upon a finding of fact that the Board must determine from sworn testimony, together with pertinent evidence, presented at its public hearing. It is essential that the Board receive thorough and complete information in order for it to adequately consider your case and make an informed decision.

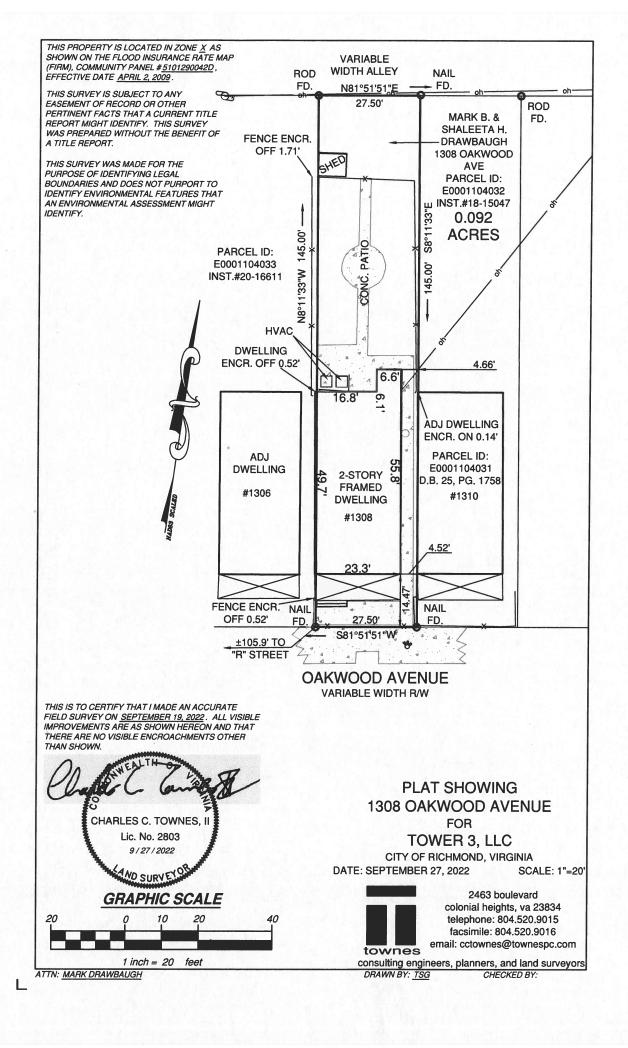
- 1. The powers and duties of the Board of Zoning Appeals (BZA) are specified in Section 17.20 of the City Charter and Article X, Division 5, of the Zoning Ordinance. The Zoning Office will assist you in identifying how your case should be filed. If you have questions regarding your case filing, please contact the Zoning Administration Office (804-646-6340/6701). Please review the applicable provisions of the City Charter or the Zoning Ordinance thoroughly and address them when presenting your case to the Board to show that the applicable requirements have been satisfied.
- 2. The Board of Zoning Appeals is a quasi-judicial board whose decisions are controlled by statutory law and also take into consideration applicable case law that has been handed down by the Richmond Circuit Court and the Virginia Supreme Court. The Board suggests that if you have any legal questions regarding statutory or case law as it may apply to your application, that those legal issues should be discussed with an attorney before you make your final decision to submit an application to the Board.
- 3. The Board considers it essential that you discuss your case with nearby residents (notification letters are sent to all property owners within a 150-foot radius of your property) and any nearby civic association(s). Information regarding your neighborhood association(s) and/or contact person(s) may be obtained here. Once on the page, you can search for your property using the interactive map. A dialogue box will provide you with the names of all civic groups within which your property may lie. Once you have those group names, scroll down the page to the appropriate group(s) to find the contact information for each.

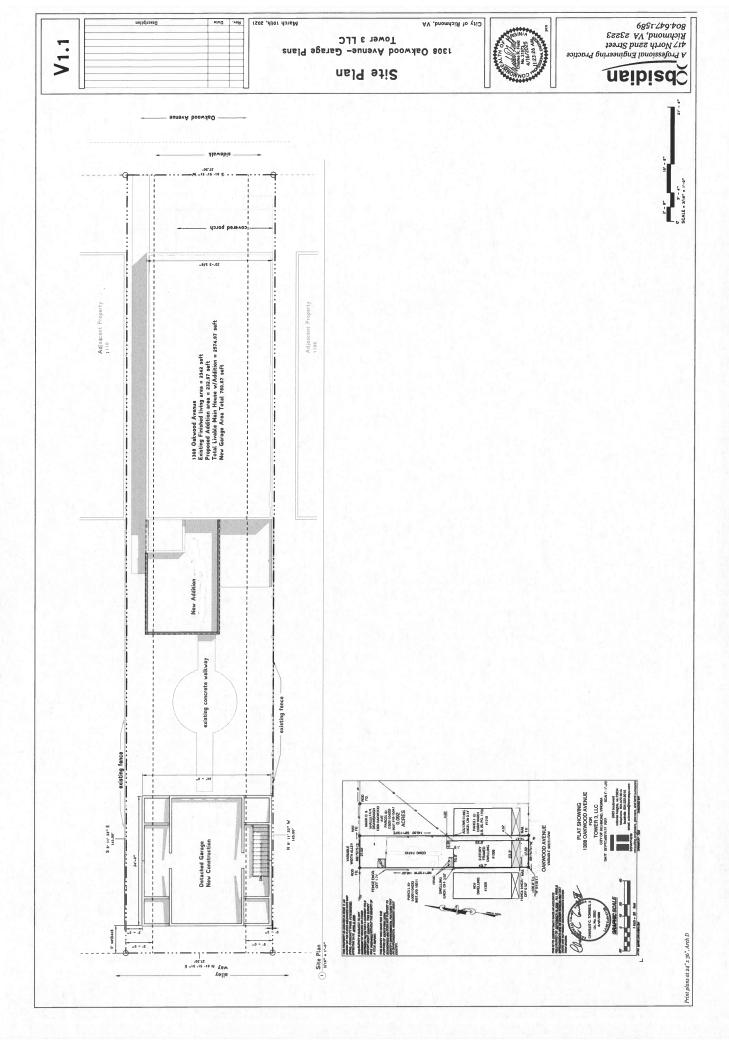
Be advised that if you fail to discuss your request with your neighbors and neighborhood association(s), you should anticipate that your case will be continued until the Board's next regularly scheduled meeting. It is highly recommended that you contact your neighborhood association as soon as possible to determine their meeting schedule in order to be sure you allow yourself enough time to talk to all concerned parties prior to the hearing before the Board. The Board's Rules of Procedure require payment of a \$175.00 continuance fee if the applicant must request a continuance for the reason that the applicant failed to discuss their case with their neighbor(s) or neighborhood association(s).

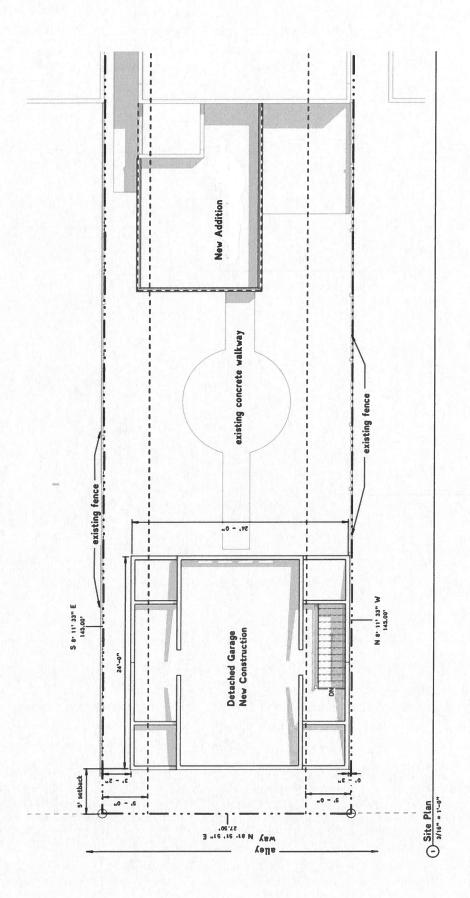
- 4. You are also strongly encouraged to discuss your pending case with the Secretary of the Board, Roy Benbow at (804) 240-2124 well before the hearing. The BZA Secretary can be helpful by explaining the BZA public hearing requirements and process.
- 5. Utilizing photographs, plans, maps, diagrams and such other written or graphic evidence as needed to fully explain your request can be a great help to the Board in understanding your request and thereby improve your chances for success. Remember . . . a picture is worth a thousand words.
- 6. Note that, although the Board is not authorized to grant a waiver from the zoning regulations based on financial circumstances alone, it may be a factor to be taken into consideration along with other facts in a case. If your case involves such a factor, please provide the Board with complete and relevant financial information for its review.
- 7. The Board's hearings are informal, although all testimony is taken under oath. You are not required to be represented by an attorney in presenting your case. However, if you choose, you may have legal representation and/or may utilize such technical experts or other persons to testify on your behalf as you feel are needed to adequately explain your request to the Board.

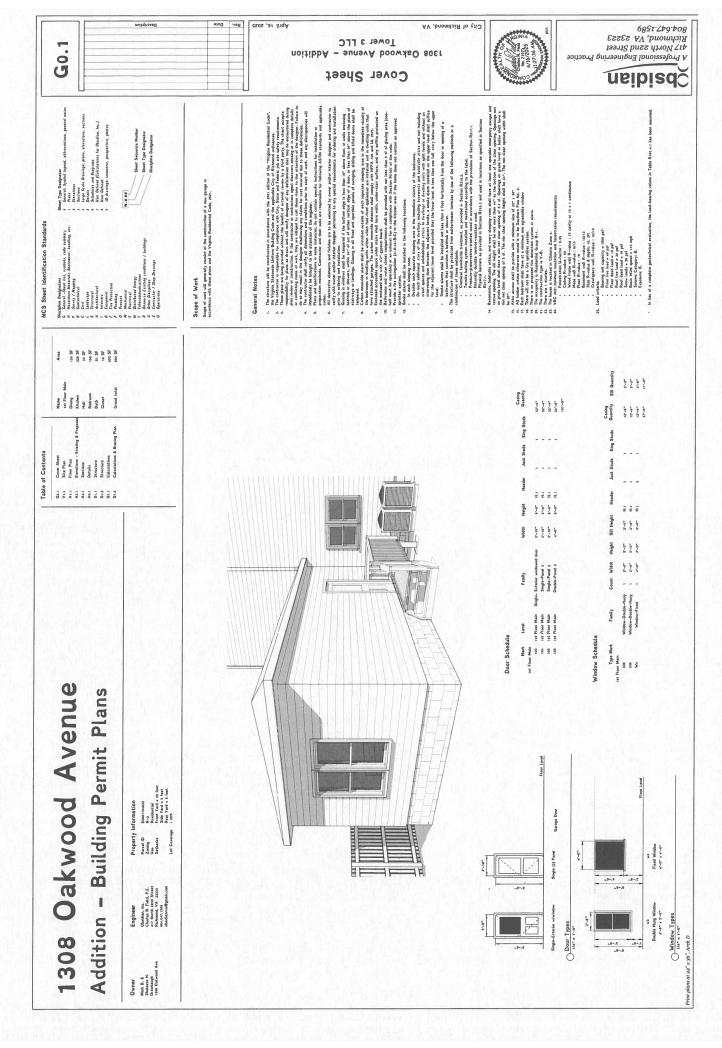
Acknowledgement of Receipt by Applicant or Authorized Agent: MAZK BEALRAGEH.

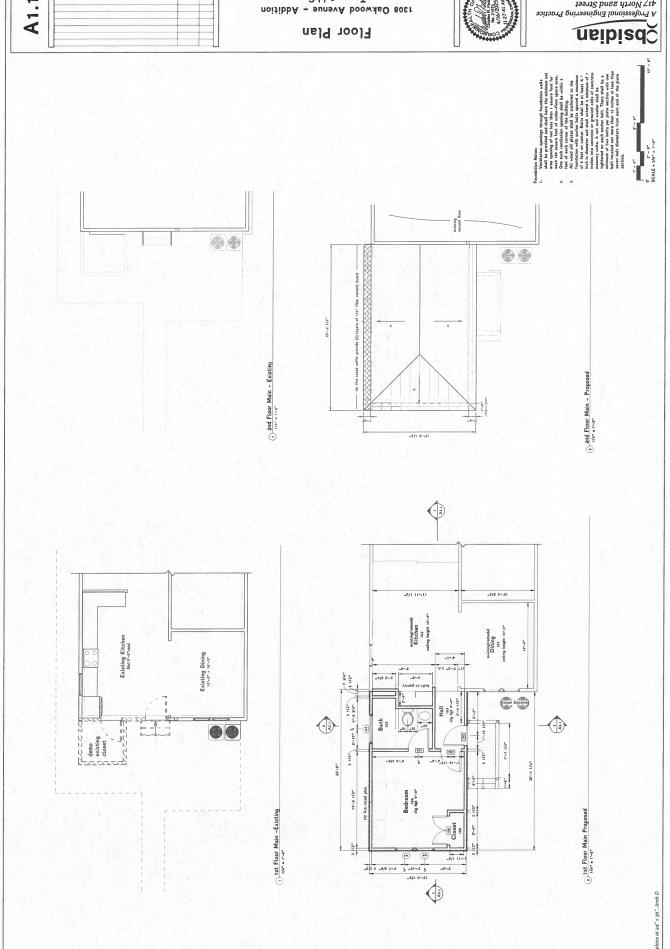
Revised: November 4, 2020











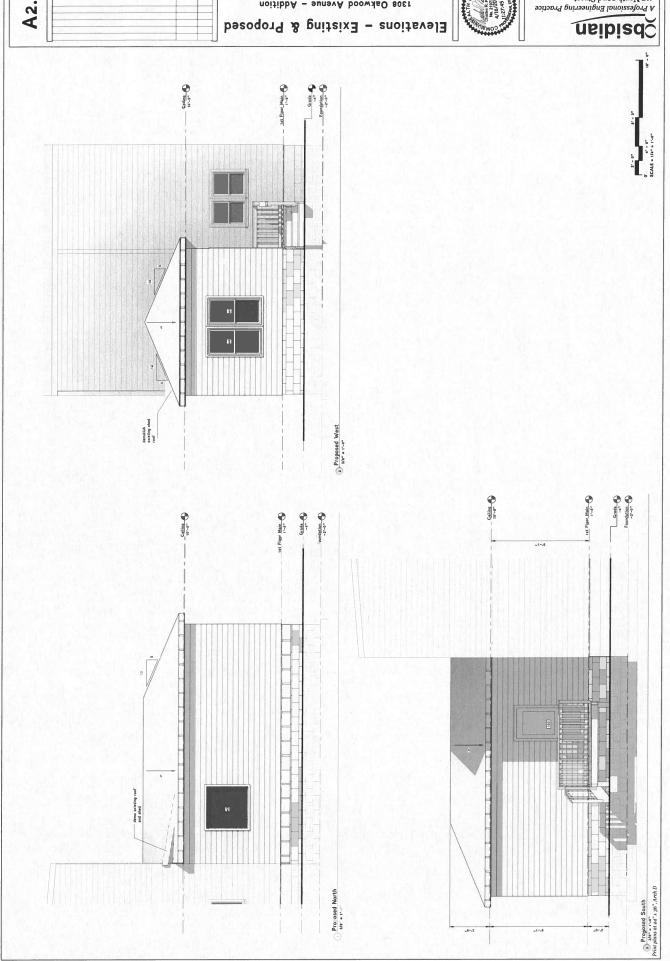
Rev. Date A1.1

1308 Oakwood Avenue - Addition Tower 3 LLC

April 16, 2025



AV ,bnomd, No City of Richmond, VA



A2.1

nothibbA - Avenue - Addition Sect DLLC Tower

City of Richmond, VA



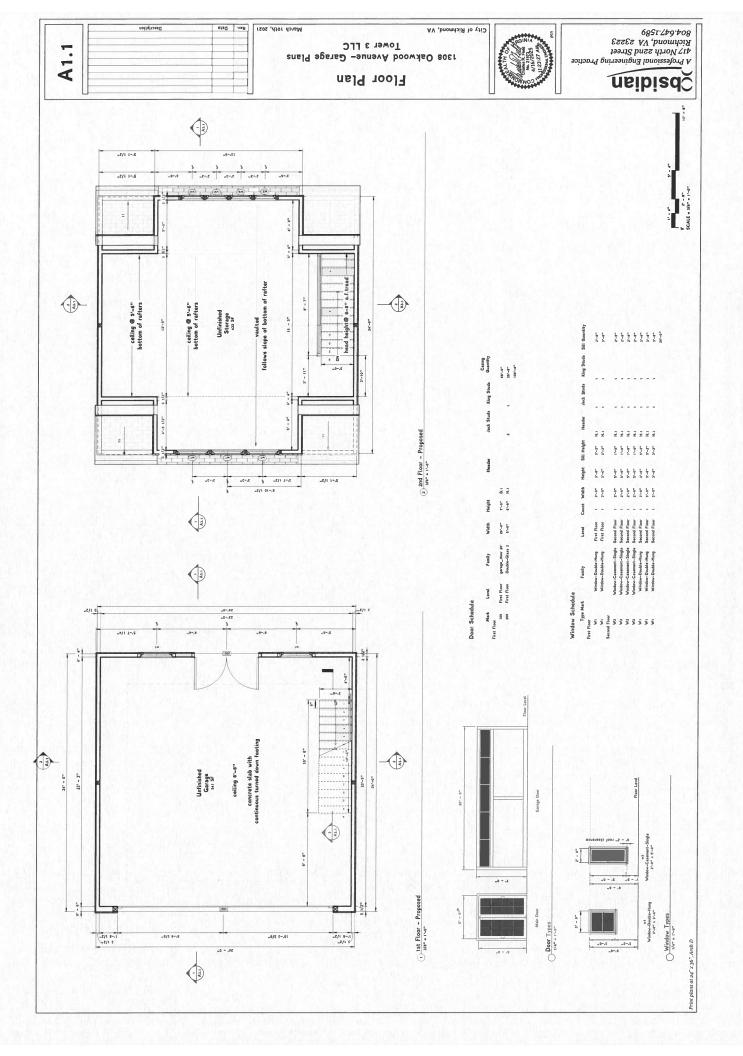
A Professional Engineering Practice 417 North 22nd Street Anomhiñ 9041.74, 1889

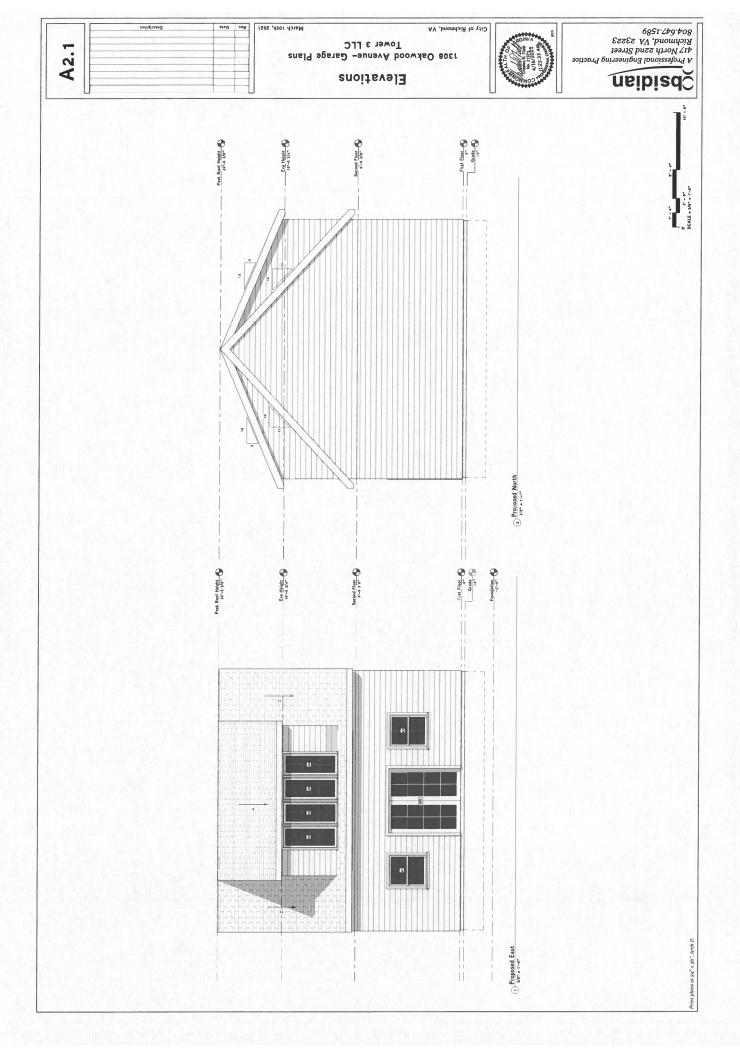
417 Notessional Engineering Practice 417 North 22nd Street 716 October 641, VA 8041.740 1308 Oakwood Avenue- Garage Plans Tower 3 LLC G₀.1 Cover Sheet naibiad 1. Bearenfull, habitals aftits, and entry deping two hall have at least on operate emergency starps and a consequency. Not all single half how comes has a for to the bearenful of cold or operate property and a single half has been consequently bearenful. The min case are single that the cold of the cold o The statement of the st we consult again that is builted or good of the absence the given part is believed to a selection in the definite of the selection in the definite of the defi i fermitické Unatama, sa provided in Section Rana. Linging system installed ond materiales correcting to the label. Pérson certe certe de la comment certe de la provision el Section Ratto... Actual provinciant voca la correctiona valut los provisions el Section Ratto... La commentant certe con la commentant voca... La commentant la provinciant voca... Person la commentant la commentant voca... Person la commentant la commenta Scope of Work Scope of work vill generally consist of the construction of a new gauge accordance with those plans and the Virginia Residential Code, 2021. NCS Sheet Identification Standards 432 SF 432 SF 972 SF Dettached Garage - Building Permit Plans 1308 Oakwood Avenue Property Information Purcel D. Econosasa Leoning Residential Setbacts Pricerly Year 20 feet Side Yard = 1 feet Let Coverage (359 Engineer Obsidan, Inc. Charles R. Field, P.E. 417 North 22nd Street Rickmood, VA 22223 604,421,1589 obsidiaarva@gmai.com Print plans at 24" x 36", Arch D

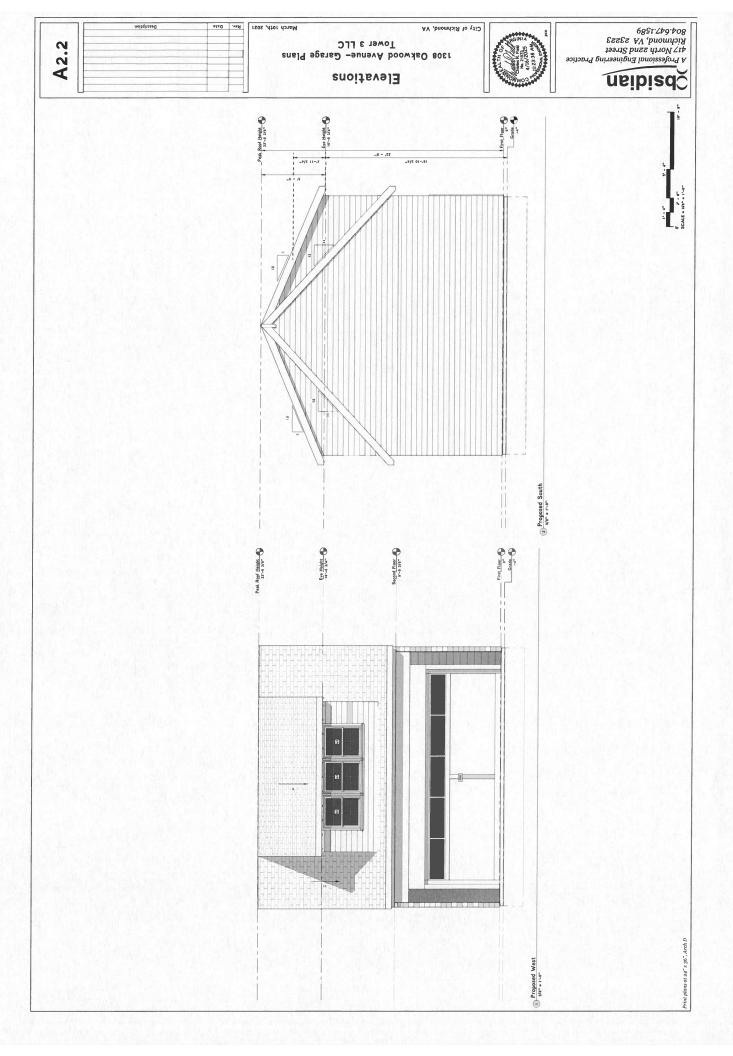
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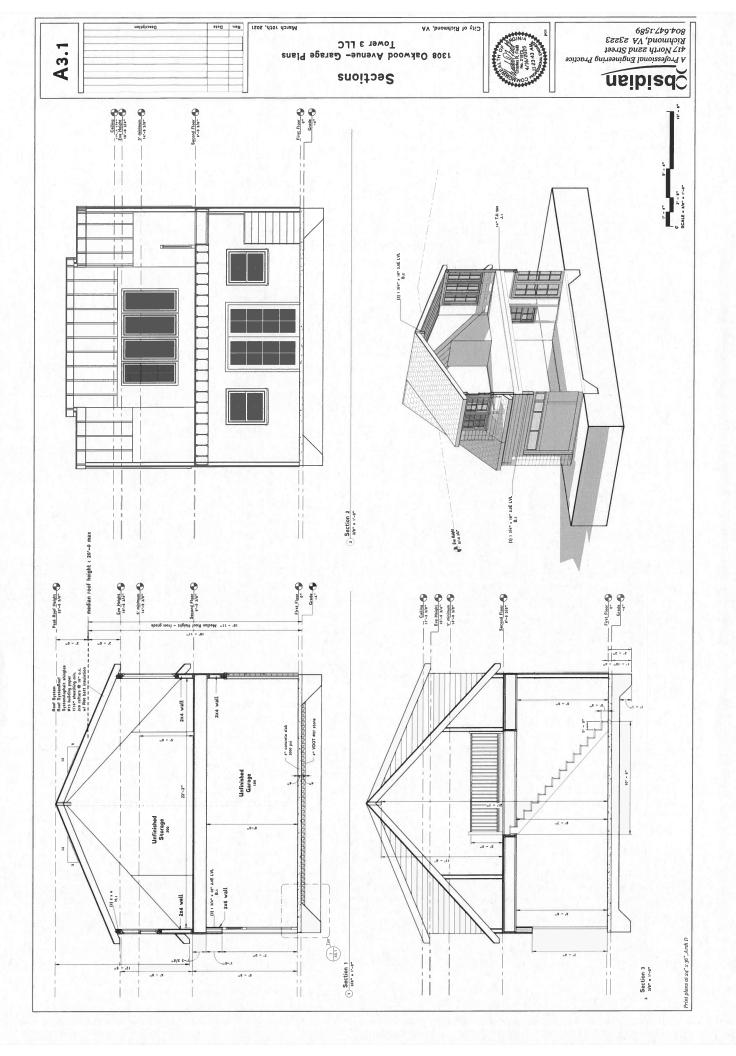
March 10th, 2021

City of Richmond, VA









Duckhardt, David F. - PDR

Zoning Administration

From:	Mark Drawbaugh <mark@t3gc.com< th=""><th>om></th><th></th></mark@t3gc.com<>	om>	
Sent:	Tuesday, April 22, 2025 2:47 PM		
To:	Duckhardt, David F PDR		
Subject:	Re: 1308 Oakwood Ave		
CAUTION: This message is	from an external sender - Do not open attac address and know the cont	chments or click links unless you recognize the sender's tent is safe.	
Hi David!			
Exterior Siding will be Hardi	Plank		
Roofing; Architectural / Dime Foundation: Parged Block	ensional Shingles		
Thank you!			
On Tue, Apr 22, 2025 at 10:4	44 AM Duckhardt, David F PDR < <u>David.</u>	.Duckhardt@rva.gov> wrote:	
Mark,			
Just one last question, I kno rear addition and on the de		t are the proposed exterior building materials on th	e
Exterior Siding:			
Roofing material:			
Foundation material (If it is	block, it will need to be parged):		
Let me know and I will inclu	de this in the packet of drawings		
David			