



City of Richmond

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Meeting Minutes Planning Commission

Monday, November 21, 2016

1:30 PM

5th Floor Conference Room

Call To Order

Mr. Poole called the regular meeting of the Planning Commission to order at 1:30 p.m.

Roll Call

- Present 7 - * Mr. Rodney Poole, * Mr. Melvin Law, * Ms. Ellen Robertson, * Ms. Selena Cuffee-Glenn, * Ms. Elizabeth Greenfield, * Mr. Max Hepp-Buchanan, and * Mr. John Thompson
- Absent 2 - * Mr. David Johannas, and * Mr. Vivek Murthy

Chair's Comments

Mr. Poole welcomed all who were present, including Matthew Ebinger, who was serving as Secretary to the Planning Commission in Lory Markham's absence.

Approval of Minutes

A motion was made by Vice Chair Law, seconded by Commissioner Greenfield, that this be approved. The motion carried by the following vote:

- Aye -- 6 - * Mr. Poole, * Mr. Law, * Ms. Cuffee-Glenn, * Ms. Greenfield, * Mr. Hepp-Buchanan and * Mr. Thompson

[PDRMIN
2016-016](#)

November 7, 2016 Meeting Minutes

Attachments: [Draft November 7, 2016 Meeting Minutes](#)

Director's Report

Mr. Olinger stated two public meetings were held regarding the BRT Corridor Land Use Plan and the Pulse Corridor Plan.

- Council Action Update

Mr. Ebinger stated Council approved all items that were previously heard by the Planning Commission.

Consideration of Continuances and Deletions from Agenda

Mr. Ebinger stated an exception request regarding development criteria for Chesapeake Bay Resource Protection Areas, for the property known as 205 Lockgreen Court, was advertised prior to this meeting, but was not included on the agenda because the request had been withdrawn.

Consent Agenda

A motion was made by Commissioner Hepp-Buchanan, seconded by Councilor Robertson, that this be approved. The motion carried by the following vote:

Aye -- 7 - * Mr. Poole, * Mr. Law, * Ms. Robertson, * Ms. Cuffee-Glenn, * Ms. Greenfield, * Mr. Hepp-Buchanan and * Mr. Thompson

1. [SUBD 2016-013](#) Preliminary approval of a subdivision at 415 Belt Boulevard (4 lots).
 Attachments: [Staff Report](#)
[Application](#)
[Plat](#)
[Location Map](#)

2. [SUBD 2016-014](#) Preliminary approval of a subdivision at 800 Jefferson Davis Highway (2 lots).
 Attachments: [Staff Report](#)
[Plat](#)
[Application](#)
[Exception Request](#)
[Location Map](#)

3. [CPCR 2016-83](#) Final Community Unit Plan approval for an office building at 9101 Stony Point Drive, known as Building A within Map Section F of the Northern Portion of the Stony Point Community Unit Plan.
 Attachments: [Plans](#)
[Staff Report](#)
[Application Form](#)
[Location Map](#)
[CPCR 2016-83](#)

The consent agenda consists of items that appear relatively non-controversial in nature and for which there was no known opposition at the time this agenda was set. The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.

Regular Agenda

There were no items on the Regular Agenda.

Upcoming Items

- Four Capital Budget amendments for:
 - (1) T. Tyler Potterfield Memorial Bridge
 - (2) Roof repair at 1700 Commerce Road
 - (3) Street improvements east of I-95 between E. Leigh Street and E. Broad Street
 - (4) Streetscape improvements along Broad Street between N. Laurel Street and N. Hamilton Street
- Six ordinance to sell City property:
 - (1) 1006 W. Franklin Street
 - (2) 1302 Floyd Avenue
 - (3) 2308 Idlewood Avenue
 - (4) 500 Dove Street
 - (5) 509 Dove Street
 - (6) 101 N. 6th Street, 603-619 E. Grace Street, 112 & 114 E. Franklin Street and 116 N. 7th Street
- Three special use permit ordinances:
 - (1) Multi-family at 500 W. Marshall Street
 - (2) Single-family attached at 6278 Old Warwick Road
 - (3) Multi-family at 3003 Parkwood Avenue
- Rezoning of 3022 W. Broad Street
- Property acquisition for the Canal Walk Phase 2
- Encroachments for cellular equipment

Discussion: Mr. Thompson asked for an update on the six month period regarding windowless dwelling units. Mr. Ebinger stated Lory Markham would be able to provide an update at the next meeting.

Adjournment

Mr. Poole adjourned the meeting at 1:38 p.m.

All persons attending the meeting are requested to register on the attendance sheets that have been placed on the chairs and are also available at the table by the conference room entrance. Once you have completed an attendance sheet, it should be provided to the Commission staff.