

INTRODUCED: November 13, 2018

AN ORDINANCE No. 2018-283

To authorize the Chief Administrative Officer to accept funds in the amount of \$4,500.00 from the Virginia Commission for the Arts and to appropriate the increase to the Fiscal Year 2018-2019 General Fund Budget by increasing estimated revenues and the amount appropriated to the Non-Departmental General Fund Budget by \$4,500.00 for the purpose of providing a grant of \$2,250.00 of such funds each to the Cadence Theatre Company and to CultureWorks, Inc.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: DEC 10 2018 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer is authorized to accept funds in the amount of \$4,500.00 from the Virginia Commission for the Arts for the purpose of providing a grant of \$2,250.00 of such funds each to the Cadence Theatre Company and to CultureWorks, Inc.

§ 2. That the funds received are hereby appropriated to the General Fund Budget for the fiscal year commencing July 1, 2018, and ending June 30, 2019, by increasing estimated revenues by \$4,500.00, increasing the amount appropriated for expenditures by \$4,500.00 and

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: DEC 17 2018 REJECTED: _____ STRICKEN: _____

allotting to the Non-Departmental General Fund Budget the sum of \$4,500.00 for the purpose of providing a grant of \$2,250.00 of such funds each to the Cadence Theatre Company, with program number 79221, and to CultureWorks, Inc, with program number 79006.

§ 3. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND

INTRACITY CORRESPONDENCE

O & R REQUEST

4-8235
OCT 10 2018

Office of the
Administrative Officer

OCT 31 2018

O&R REQUEST

RECEIVED

EDITION:
RECEIVED

DATE: September 20, 2018

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

LS 10/31/18

OCT 31 2018

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

SCG

OFFICE OF CITY ATTORNEY

THROUGH: Lenora Reid, Deputy Chief Administrative Officer for Finance & Administration

LR

THROUGH: John Wack, Director of Finance

JW

FROM: Jay A. Brown, Director of Budget & Strategic Planning

JAB

RE: Non-Departmental Budget Amendments Submitted to Council

ORD. OR RES. No. _____

PURPOSE: To authorize the Chief Administrative Officer to amend the FY2019 General Fund Budget by accepting a grant award in the amount of \$4,500 from the Virginia Commission for the Arts through the Creative Communities Partnership Grant program and appropriating the same to the Non-Departmental Budget for the fiscal year beginning on July 1, 2018 and ending June 30, 2019.

REASON: The City received a \$4,500 grant award on behalf of the Cadence Theatre Company, a local arts organization, and CultureWorks, the organization managing the Arts and Culture Funding Consortium and administering local government funding to the member arts organizations. The award will be equally divided and passed-through to the Cadence Theatre Company and CultureWorks, with each organization receiving \$2,250.

RECOMMENDATION: The administration recommends adoption of this Ordinance.

BACKGROUND: Each year, the Virginia Commission for the Arts challenges local governments to fund art organizations in their communities and provides up to \$5,000 (this year up to \$4,500 due to state budget considerations) on a dollar-for-dollar basis for the local government to pass-through to a local arts organization. This year, the City was approached by the Cadence Theatre Company and CultureWorks to submit a Creative Communities Partnership Grant (for-

merly the Local Government Challenge Grant) application to the Virginia Commission for the Arts on their behalf. The City submitted a grant application that included both organizations which was subsequently awarded in the amount of \$4,500.

SOURCE

- New/increased revenue
- Existing general fund
- Fund Balance/Reserve/Contingency/Other Funding Source

FISCAL IMPACT/COST (current FY):

- **If Adopted:** There is no fiscal impact or cost associated with acceptance and appropriation of this award. The matching funds requirement has already been met through the City's Non-Departmental funding of the Arts and Cultural Funding Consortium (CultureWorks) and no additional City funds or other City resources are required.
- **If Not Adopted:** The City of Richmond will be unable to provide the Local Government Challenge Grant to the Awardees

FISCAL IMPLICATIONS Acceptance and appropriation of this award will leverage City funds already appropriated for funding arts organizations located in the City of Richmond. The awarded funds will pass-through the City directly to the Cadence Theatre Company and CultureWorks.

BUDGET AMENDMENT NECESSARY: Yes, this will amend the FY2019 General Fund Budget.

REVENUE TO CITY: Yes, this will increase revenue to the City by \$4,500.

DESIRED EFFECTIVE DATE: Upon Adoption.

REQUESTED INTRODUCTION DATE: November 13, 2018

CITY COUNCIL PUBLIC HEARING DATE: December 10, 2018

REQUESTED AGENDA: Consent.

RECOMMENDED COUNCIL COMMITTEE: Request a waiver.

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: None

AFFECTED AGENCIES: Department of Finance and Department of Budget and Strategic Planning.

RELATIONSHIP TO EXISTING ORD. OR RES.: Amends Ord. No. 2018-057

REQUIRED CHANGES TO WORK PROGRAM(S): None

ATTACHMENTS: Grant award letter from the Virginia Commission for the Arts

STAFF: Chris Johnston – 646-5048

GENERAL FUND TRANSFER BUDGET ITEM DETAIL:

Existing Item – You must show the total appropriation/s for each budget item for your agency EXCEPT the budget item to receive funds

<u>FROM</u>					
<u>Item #</u>	<u>Title</u>	<u>Program</u> <small>(cost center #)</small>	<u>Subprogram</u> <small>(service code #)</small>	<u>Transfer</u> <u>Amount</u>	<u>New Appropriation</u> <u>Amount</u>

Existing Item – You must show the total appropriation for each modified budget item to receive funds, for your agency

AND/OR

New Item – You must show the total appropriation for each modified budget item to receive funds, for your agency

<u>TO</u>					
<u>Item #</u>	<u>Title</u>	<u>Program (cost center #)</u>	<u>Subprogram (service code #)</u>	<u>Transfer Amount/New Amount</u>	<u>New Appropriation Amount</u>
243	Non-Departmental	79006 (Culture- Works, Inc.)	SV0101	2,250	93,743,423
243	Non-Departmental	79221 (Cadence Theatre Company)	SV0101	2,250	93,745,673
<u>Grand Total</u>				4,500	93,745,673

*****Grand total for the New Appropriation Amount MUST match the TOTAL AGENCY budget requested as a result of this ordinance*****



Received

JUN 29 2018

Office of the
Chief Administrative Officer

COMMONWEALTH of VIRGINIA

Commission for the Arts

MAIN STREET CENTRE
600 EAST MAIN STREET
SUITE 330
RICHMOND, VA 23219

MARGARET G. VANDERHYE
EXECUTIVE DIRECTOR

June 19, 2018

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KATHLEEN O HARE
CHATHAM, VA

Selena Cuffee-Glenn, Chief Administrative Officer
City of Richmond
900 East Broad Street, Rm 201
Richmond, VA 23219

Grant I.D. #: 19-0328 Creative Communities Partnership Grant: \$ 4,500
Federal I.D. #: 54-6001556 Vendor I.D. #:

Dear Ms. Cuffee-Glenn:

It is a pleasure to inform you that the Virginia Commission for the Arts has awarded your locality a Creative Communities Partnership Grant for 2018-2019 in the amount on the reference line above.

Your signature on the Certification of Assurances in the application indicated your agreement to the grant conditions. Any changes in the distribution of either the local or state funds must be reported to the Commission staff. In all published materials and announcements about your local re-granting program, acknowledgement must be made that the program is partially supported by the Virginia Commission for the Arts and the National Endowment for the Arts. Logos for the VCA and NEA can be downloaded from the Commission website www.arts.virginia.gov

In order to release the funds, the Commission must receive confirmation through the new VCA online grants portal that your local government has fulfilled the matching requirement no later than **February 1, 2019**. The requirement is met through an appropriation of 2018 - 2019 local tax revenues for arts organizations matching or exceeding the amount of the grant. **The online confirmation must include a list of the organizations that received funding and the total amount, including the Commission's match, awarded to each organization.** This confirmation must take the form of the appropriate page of your jurisdiction's approved 2018 - 2019 budget or a copy of the check(s) to the sub-grantee(s). Your confirmation should refer to the total actual dollar amounts to be received by the arts organization(s).

The Commission is grateful for your contribution in making high quality arts activities available to the citizens of Virginia. Please accept our best wishes for your continued success.

Sincerely,

Margaret Vanderhye
Executive Director