

INTRODUCED: January 8, 2018

AN ORDINANCE No. 2018-003

To authorize the Chief Administrative Officer to accept funds in the amount of \$72,600.00 from the Medical College of Virginia Foundation; to amend the Fiscal Year 2017-2018 Special Fund Budget by creating a new special fund for the Department of Police called the Law Enforcement Intervention Focusing on Education (LIFE) Program Special Fund; and to appropriate the grant funds received to the Fiscal Year 2017-2018 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Police’s Law Enforcement Intervention Focusing on Education (LIFE) Program Special Fund by \$72,600.00 for the purpose of providing the Law Enforcement Intervention Focusing on Education (LIFE) program with a full-time temporary senior services coordinator position and paying for other program costs.

\_\_\_\_\_  
Patron – Mayor Stoney

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: JAN 22, 2018 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer is authorized to accept funds in the amount of \$72,600.00 from the Medical College of Virginia Foundation for the purpose of providing the Law Enforcement Intervention Focusing on Education (LIFE) program with a full-time temporary senior services coordinator position and paying for other program costs.

AYES:            9            NOES:            0            ABSTAIN:        \_\_\_\_\_

ADOPTED:   JAN 22 2018   REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

§ 2. That Ordinance No. 2017-037, adopted May 15, 2017, which adopted a Special Fund Budget for the fiscal year commencing July 1, 2017, and ending June 30, 2018, and made appropriations pursuant thereto, be and is hereby amended by creating a new special fund for the Department of Police called the Law Enforcement Intervention Focusing on Education (LIFE) Program Special Fund for the purpose of providing for the Law Enforcement Intervention Focusing on Education (LIFE) program.

§ 3. That Ordinance No. 2017-037, adopted May 15, 2017, which adopted a Special Fund Budget for the fiscal year commencing July 1, 2017, and ending June 30, 2018, and made appropriations pursuant thereto, be and is hereby amended by increasing revenues from the funds accepted pursuant to section 1 of this ordinance by \$72,600.00 and increasing the amount appropriated to the Department of Police's Law Enforcement Intervention Focusing on Education (LIFE) Program Special Fund by \$72,600.00 for the purpose of providing the Law Enforcement Intervention Focusing on Education (LIFE) program with a full-time temporary senior services coordinator position and paying for other program costs.

§ 4. This ordinance shall be in force and effect upon adoption.



# CITY OF RICHMOND

INTRACITY CORRESPONDENCE

RECEIVED  
NOV 21 2017

Budget & Strategic Planning

RECEIVED  
JAN 05 2018

O&R REQUEST

OFFICE OF CITY ATTORNEY

DATE: November 20, 2017

EDITION: 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

O & R REQUEST  
4-7284  
NOV 27 2017

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

THROUGH: Lenora Reid, DCAO Finance and Administration

Office of the  
Chief Administrative Officer

THROUGH: John Wack, Director of Finance

THROUGH: Jay A. Brown, Ph.D., Director of Budget and Strategic Planning

FROM: Alfred Durham, Chief of Police

RE: Acceptance of grant funds from the MCV Foundation to support the Law Enforcement Intervention Focusing on Education Program (LIFE) – Senior Services Coordinator and Program Operating Expenses

ORD. OR RES. No. \_\_\_\_\_

**PURPOSE:** To authorize the Chief Administrative Officer (CAO) to accept grant funds of \$72,600 from the MCV Foundation; and to appropriate the increase to the Richmond Police Department FY2018 Special Fund Budget to support the Law Enforcement Intervention Focusing on Education Program (LIFE) Senior Services Coordinator full-time temporary position and to support the LIFE program operating expenses.

**REASON:** The success of the LIFE Program is based on supervision and direction from the Senior Services Coordinator. Grant funds are requested to support a full-time temporary position in the Richmond Police Department, Community, Youth and Intervention Services Unit (CYIS). This position will be funded a minimum of two years. The position will support at-risk youth and their families participating in the LIFE Program by acting as a case manager, linking them with appropriate services during and after their participation in the LIFE Program. The position will also partner with Virginia Commonwealth University (VCU). VCU is responsible for tracking and data collection to provide success metrics and complete a required research component of the grant.

Grant funds are also requested to support the program expenses for the LIFE Program. The LIFE Program includes small and large group facilitators, guest speakers and enrichment/cultural field trips.

**RECOMMENDATION:** It is recommended that this funding is accepted and appropriated to the Richmond Police Department FY 2018 Special Fund Budget for the LIFE Program.

**BACKGROUND:** The MCV Foundation will provide funding for the full-time temporary grant funded position. The position will support at-risk youth and their families participating in the LIFE Program by acting as a case manager, linking them with appropriate services during and after their participation in the nine week LIFE Program. The position will also partner with Virginia Commonwealth University (VCU). VCU is responsible for tracking and data collection to provide success metrics and complete a required research component of the grant.

The MCV Foundation will also provide funding for program resources and activities to assist in the diversion of youth from the criminal justice system. The overall goals of the LIFE Program are the following: (1) reduce the number of in-school juvenile arrests; (2) provide participants with resources that will help youth lead healthy and successful lives; (3) develop positive relationships between students, police and school staff; and (4) increase student success through positive behaviors.

To achieve each of the four goals, several strategies will be used. First, the LIFE program is designed to divert youth from the criminal justice system. Students who complete each session will have their charges dropped and the incident will be removed from their records. Second, every participant will be provided a number of resources through the program. Participants will also receive educational, social, emotional and psychological support from the Richmond Police Department, Richmond Public Schools, Mental Health Professionals, Mentors and community partners to assist each participant with becoming a productive adult. Third, students will develop positive and transparent relationships with school resource officers, school staff, and volunteers from community organizations. Fourth, each participant's school attendance, grades, classroom behavior and school involvement will be monitored during the LIFE program to increase the likelihood that students will succeed in school.

The CITY will confer with participating agencies, including schools, juvenile courts, law enforcement officials, probation officers, government agencies, local elected officials, faith-based, grassroots groups and connect individuals with preventive and intervention services, including community/school opportunities for pro-social involvement.

The City of Richmond Police Department will seek reimbursement from MCV Foundation for the full-time position and program costs.

**FISCAL IMPACT / COST:** These funds will increase the FY18 Special Funds Budget.

**FISCAL IMPLICATIONS:** The addition of \$72,600 will allow the Richmond Police Department an opportunity to financially support the LIFE Program.

**BUDGET AMENDMENT NECESSARY:** Yes. This request amends the FY18 Special Fund Budget.

**REVENUE TO CITY:** The City of Richmond will receive \$72,600 from the MCV Foundation.

**DESIRED EFFECTIVE DATE:** Upon Adoption

**REQUESTED INTRODUCTION DATE:** December 2017

**CITY COUNCIL PUBLIC HEARING DATE:** December 2017

**REQUESTED AGENDA:** Consent Agenda

**RECOMMENDED COUNCIL COMMITTEE:** Public Safety and City Council Committee

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** None.

**AFFECTED AGENCIES:** Department of Finance, Department of Budget and Strategic Planning and the Richmond Police Department

**RELATIONSHIP TO EXISTING ORD. OR RES.:** None.

**REQUIRED CHANGES TO WORK PROGRAM(S):** None.

**ATTACHMENTS:** MCV Foundation proposal(s), Program Budget, Signed Request to establish a full-time grant-funded position

**STAFF:**

Alfred Durham, Chief of Police, [Alfred.Durham@richmondgov.com](mailto:Alfred.Durham@richmondgov.com)

William B. Friday, Deputy Director I, Richmond Police Department, [William.Friday@richmondgov.com](mailto:William.Friday@richmondgov.com)

Matthew E. Peanort, Program Manager, [Matthew.Peanort@richmondgov.com](mailto:Matthew.Peanort@richmondgov.com)

GiTonya L. Parker, Grants Manager, 804.646.7648, [GiTonya.Parker@richmondgov.com](mailto:GiTonya.Parker@richmondgov.com)

# ROBINS FOUNDATION

Submission Number: CIG-16-14227

## Cover Page

Executive Director/CEO Margaret Ann Bollmeier  
Name:

Executive Director/CEO margaretann.bollmeier@vcuhealth.org  
Email:

- Organization Name: **MCV FOUNDATION**
- Primary Contact Name: **James Parrish**
- Primary Contact Email: **jtparrish@vcu.edu**
- Grant Number: **CIG-16-14227**.
- Project Title: **RVA Pathways**
- Address: **1228 E. Broad Street PO Box 980234 Richmond VA 23298-2034**
- Tax ID #: **54-6053660**

I certify that I am authorized to submit this grant application on behalf of the organization and that all of the information contained therein is, to the best of my knowledge and belief, true, correct and complete.

Yes

### Mission Statement

The Medical College of Virginia Foundation promotes philanthropy and stewards resources to support the Virginia Commonwealth University Medical Center and Virginia Commonwealth University Health System by advancing education, research, and patient care.

Describe the unmet need your project will address.

In Richmond, homicide is the leading cause of death among youth 15-24 years of age. Between 2009 and 2013, the Richmond homicide rate among 10 to 24 year-olds was slightly more than four times higher than the state rate. During this period, there were 113 injury related deaths of Richmond City youth; close to 70% of these were due to intentional injury, of which 87% were African American and 91% were male.

A strong correlation exists between juveniles who become involved with the criminal justice system and later involvement as victims or perpetrators of violence. When youth become involved in juvenile delinquent acts, their overall likelihood of being charged with and convicted of future crimes increases. There is a need to interrupt this cycle of violence early by strengthening diversion and prevention efforts, before a juvenile's first interaction with the Department of Justice.

Organization Type

Health & Human Services

## Project Demographic Information

Geographic Area Served: Richmond City

Population Served: Economically Disadvantaged

Age Group: 13-18 Years

Gender: Both

## Project Information

Requested Amount: \$500,000.00

# ROBINS FOUNDATION

Project Start date: 01/02/2017

Project End date: 12/31/2019

Please upload a copy of your current IRS determination letter proving 501(c)3 status:

[MCV501c3.pdf](#)

## Governance

Number of Board Members: 20+

Please upload your list of Board and Officers, with titles

[MCVF Board of Trustees and Officers 2016-2017.pdf](#)

What percent of your board contributes to the organization annually?

100%

If less than 100%, please explain; if 100% contribute, then enter "N/A".

(Note: You may be required to provide documentation demonstrating board contributions history.)

Describe the Board's planned involvement in implementation.

The MCV Foundation Board of Trustees is invested in the success of this initiative and will be involved in oversight and accountability. The RVA Pathways Coalition will be required to provide regular reports to the MCVF Board, detailing their progress on meeting outcomes and describing the status of their grant related activities.

Share the highlights of your strategic planning process or business plan.

MCVF is currently in a strategic planning process, which will build on an interim plan adopted two years ago in which the board defined MCVF as an independently aligned organization with a sole mission to support philanthropy for benefit the MCV Campus of VCU. The new strategic plan will include three pillars: fundraising and stewardship, marketing communications, and its fiduciary role for philanthropic gifts to the MCV Campus.

VCU Injury and Violence Prevention Program's strategic plan articulates a mission "to develop evidence-based and sustainable research, training and community engagement injury surveillance, and prevention and intervention initiatives that promote partnerships between hospitals and communities that are served." The plan's collaborative approach is aimed at building infrastructure for a focused, sustainable injury prevention program, serving as the center for collaborative research and clinical support in the area of injury and violence prevention, and informing public policy decisions.

Share a current governance challenge.

Three years ago, the MCVF board established term limits for its trustees. As a result, the organization is now retiring members with a long history with MCVF and the MCV Campus, many connections in the community, and in some cases, members who have held leadership roles in MCVF. Our challenge is keeping these former trustees engaged and involved with MCVF and the MCV Campus. To address this challenge, we have established a leadership council providing activities throughout the year to provide opportunities for engagement and involvement of all former trustees.

## Management

Staff Size: 12-20

Total # Full Time Employees: 13



Total # Part Time 0  
Employees:

Describe the leadership structure of your organization and the key personnel responsible for this project.

The MCV Foundation supports educational, clinical and research excellence on the MCV Campus and forms a critical link between the community and the university. The MCVF, led by its president and board of trustees, partners with the schools and centers of VCU Health, which have separate management. The VCU Division of Acute Care Surgical Services and their Injury and Violence Prevention Program (IVPP) will house the RVA Pathways initiative. Amy Vincent with the Richmond City Health Department (RCHD) and Coordinator for the City's Youth Violence Prevention Workgroup (YVPW) will provide oversight of the initiative. Ms. Vincent will lead the facilitation, planning and coordination of RVA Pathways activities, ensuring ongoing alignment with the YVPW. In this role, she will report to the RVA Pathways Coalition Steering Committee comprised of representatives from the partner agencies including VCU IVPP, Richmond Police Department, Richmond Public Schools, RCHD and other community partners.

Share a current management challenge.

With ambitious plans for fundraising to expand the service and excellence on the MCV Campus, the fundraising structure of VCU, VCU Health and MCVF can be challenging. While MCVF remains an independent and aligned organization whose only purpose is to serve the MCV Campus, the fundraising teams that support this work do not report to MCVF. Instead, they report to their dean or director and to VCU Development. Our fundraising model is collaborative, and while it is operating well, we must consistently work to remain well-coordinated, and this is a management challenge.

### Relationship Building

Please detail the partnerships and collaborations involved in this project.

Collaboration among organizations is the core of RVA Pathways, which will align current efforts of the lead partners including VCU Health System (VCUHS), Richmond City Health Department (RCHD), Richmond Police Department (RPD) and Richmond Public Schools (RPS). These partners have established relationships and are members of the Juvenile Justice Collaborative/ Youth Violence Prevention Workgroup led by RCHD. We will work to expand that network and recruit additional community partners who currently provide services for at-risk youth to participate in the RVA Pathways coalition. Lead partner programs such as RPD's LIFE Program and VCU's Emerging Leaders Program have a wealth of connections with community partners such as Child Savers. Coalition building efforts will range from these existing partnerships to organizations that have not been previously engaged. Fostering these connections is integral to creating a comprehensive partner network to provide tailored resources based on the needs of at-risk youth.

## List of Supporters



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Name	Amount	Others
Richmond Police Department	\$66,825.00	(In-Kind) Administrative oversight of the program by the RPD team, office space, phones, etc for the Case Coordinator
City of Richmond - Mayor's Youth Academy	\$9,000.00	(In-Kind) Supports half the number of Emerging Leaders participants who have MYA Internships. In 2016, MYA covered two stipends (we had four total Emerging Leaders participants in MYA) at \$1,500/intern for a total of \$3,000 per year. This number will likely increase next year, with more participants involved in MYA.
Richmond Public Schools	\$0.00	(In-Kind) School Resource Officers and administration who work with the RPD to identify youth eligible for the program (actual dollars undetermined)
VCU Injury & Violence Prevention Program	\$95,199.00	(In-Kind) Office space, phones (including cell phones), administrative oversight of the program, and case manager salary.
Jenkins Foundation	\$3,000.00	For development of a mentorship program
<b>Total Amount</b>		<b>\$174,024.00</b>

What marketing/development tools are needed to make this project successful?

- Outreach to youth who attend Richmond Public Schools and their families
- Monthly updates to the Youth Violence Prevention Workgroup
- Engagement with the Richmond City Juvenile Justice Collaborative to demonstrate ongoing alignment with its strategic priorities
- For Emerging Leaders, we have also have a limited printing budget for program brochures. This is currently covered by the Emerging Leaders program as an in-kind cost.

Do you have a budget for those tools?

No

## Finance

Fiscal Year End: Jun 30

Year covered by last audit?: 2016

Please upload your most recent audited financial statements

[MCV Foundation 6-30-16 FS.pdf](#)

If no audit, please explain:

FY 2016 audit for MCV Foundation uploaded

Organization Budget: 2,500,001-5,000,000

Please upload your current year organization budget

[Budget FY 2017 - Summary.pdf](#)

Please upload your most recent Form 990

[MCVF Public Inspection copy 06-2015.PDF](#)

Please upload your Project Budget

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## FOUNDATION

[Robins Foundation Budget-09012016.pdf](#)

If the audited financial statements or Form 990 do not include the most recent fiscal year, please upload Internal financial statements for the most recent fiscal year

Describe your financial management structure (Tell us about the people and processes you have in place that help you be a good steward of resources: ex. Personnel, policies, accounting, financial reporting, compliance)

MCVF has a finance team including a CFO, Controller, accountant, accountant assistant, and two gift administrators. MCVF's President manages the finance team and all financial and investment activities. The finance team follows a set of policies and procedures approved by the MCVF Board of Trustees to receive, steward and disburse monies according to the wishes of our donors. Two board committees oversee and guide all finance activities: the Finance and Audit Committee and the Investment Committee. We have a third party advisory firm who our Investment Committee works with regarding investment allocations. We also have an annual audit and work closely with VCU and VCU Health in all compliance reports.

Describe your financial health (Tell us how you rate the condition of your finances, including strengths and challenges: ex., trends in revenue and expenses, budget comparisons, financial ratios, cash flow, debt management, reserves, endowment)

MCVF is in excellent financial health. We consistently have clean audits with no negative comments. We monitor our expenses each year to make sure we stay within budget to be good fiscal stewards of our donors' contributions. Our challenges revolve around market conditions, which we do our best to mitigate with investment diversification within our pooled investments. Each year we participate in NACUBO and have met or exceeded our benchmarks all but one year over the past 5 fiscal years – 3 of those years over 100 basis points, contributing to continued growth in our endowment, which is now valued at \$371.4 million. We have met or exceeded budget goals for each of the past 10 years.

Describe how you integrate finance into your decision-making and planning: (Tell us the methods your team uses to maintain or strengthen your organization's financial stability)

MCVF's Finance and Audit Committee works closely with the Investment Committee in formulating our endowment spending policy. This policy is used to determine annual endowment distributions. The endowment assets of the MCV Foundation support the long-term operational needs and charitable purposes of the Foundation and the MCV Campus that it serves. The MCV Foundation seeks to achieve a balance between the ability to generate current income and the desire to increase future income as a result of fund growth. Modifications to the spending rules have been infrequent over the course of the Foundation's history, and always undertaken with consideration to best industry practices and the methodologies used by peer institutions.

### Program

## Milestones

Date	Milestone
2017-04-01	Hire case coordinator for the LIFE program and case manager for the Emerging Leaders program
2017-06-01	Recruit community partners to accept referrals from the LIFE program and workforce training programs to accept referrals from the Emerging Leaders program and establish referral processes
2017-10-01	Enroll Richmond Public Schools students into the LIFE program
2017-12-01	Refer youth from LIFE to Emerging Leaders and community partners
2018-04-02	Present evaluation of the first year's activities to the RVA Pathways coalition members

Describe the innovative idea and project. Be sure to specify intended change and how funds provided by Robins Foundation will be used.

Across the Greater Richmond area, there are a host of programs that are focused on serving at-risk youth and reducing violence. However, they operate in silos that limit their reach. RVA Pathways proposes a comprehensive approach to navigating these existing resources by convening a coalition of service providers who will create an extensive referral system for at-risk youth. The

# ROBINS

## FOUNDATION

ultimate goal of these efforts is to facilitate access to effective programs for at-risk youth that will prevent their involvement in violence-related activities and/or entry/re-entry into the juvenile justice system.

RVA Pathways will expand their network of existing partners by identifying and recruiting additional organizations who currently provide services for at-risk youth. We will create a diverse coalition comprised of cross-sector partnerships and build information sharing capability among organizations. RVA Pathways will then implement a referral process for at-risk youth by using a case management model to coordinate and align services for youth who complete RPD's LIFE program. The LIFE Program is a nine week diversion program that serves as an alternative to juvenile arrest. RVA Pathways proposes continued engagement of participants who successfully complete this program through targeted case management. Case managers will be able to draw upon the established resources and communication channels of the RVA Pathways coalition to secure services and program opportunities tailored to meet the needs of their participants. The anticipated outcome will be a persistent and consistent presence of a strong and dedicated case management system to connect participants to the necessary services over a long term period of time that will result in the creation of pathways to a productive, safe adulthood.

Funds will be used to support components of the RVA Pathways initiative such as case management staffing, program incentives for LIFE participants, and evaluation costs.

Describe the model or approach that will be implemented and how it is innovative.

The RVA Pathways model builds upon the findings outlined in a recent North Carolina Medical Journal article, which noted that complicated social issues require a multisector partnership approach. We are taking an innovative, systems level approach to transforming access and reducing service fragmentation by bringing disparate partners from various sectors together to address youth violence. To our knowledge, there is no other program in the nation that aligns a local police department and a Level 1 trauma center to work together to address youth violence prevention. What we propose is creating a structure of assessment/service/support/persistent follow-up/evaluation that aligns all of the available services across the entire spectrum of the participants' needs. This is not merely a "partnership", but an all-encompassing effort that is relational and transformative--one participant at a time--which in turn has a profound impact on the community in which that participant is a member.

Describe how you plan to utilize existing community assets in this project

RVA Pathways will utilize various existing community assets in the implementation of this project, which was designed around maximizing current resources. Richmond City Health Department currently has grant support to lead the Youth Violence Prevention Workgroup. The Workgroup's efforts will dovetail with RVA Pathways as they share both members and goals. The YVPW Project Coordinator will dedicate a portion of her time to managing RVA Pathways activities and ensuring alignment with YVPW strategies.

Richmond Police Department (RPD) resources will also be leveraged for this project. RPD will continue to utilize department funding to support the infrastructure and administration of the LIFE program, a key component of RVA Pathway's referral process for at-risk youth. Richmond Public Schools will continue to provide space for the program to conduct sessions.

The Mayor's Youth Academy also funds stipends for half of the VCU Emerging Leaders program participants who secure summer internships through the Academy.

Describe how this project will make an impact in the community.

--Provide pathways to success for at-risk youth and reduce the number who enter the juvenile justice system; these pathways will include life skills building, career exploration, workforce training, internships, mentoring, parent engagement, and family support.

--Align the work of disparate agencies/organizations that have implemented programs to support at-risk youth to establish a coordinated system that is youth-focused.

--Establish a structured system that works across agencies to identify, track, and address barriers encountered by youth attempting to access community services and supports

--Share information across agencies to allow case managers and program staff to intervene before youth encounter problems

--Implement an evaluation process that highlights the lessons learned from the development of a partnership that includes a public school system, police department, Level 1 Trauma Center, and community services organizations that can serve as a model for youth violence prevention programs at the local, state, and national levels.

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How will you measure the impact of this project? Please include a description of program outcomes to date.

We will use a process evaluation to examine the implementation, milestones, and goals of the RVA Pathways initiative and will incorporate both formative and summative elements, as well as qualitative and quantitative feedback and data. We will use a mixed methods approach to collect data on activities (i.e., combines quantitative and qualitative research techniques, methods, approaches), which strengthens the validity of results and allows for a better understanding of results by triangulating multiple sources of data. We will focus on the alignment of current programs across partners (i.e., how well the partnerships worked, were sustained, supported, barriers encountered; did referral system work? who used the referral system? how was it tracked? how did the materials developed for the partnership work? ), whether milestones were met according to the timeline (i.e., hire case coordinator, hire case manager, recruit community partners to accept referrals, establish referral process, enrollment process), and how stakeholders (i.e., program organizers, partners) reacted to the implementation of RVA Pathways.

Outcomes for the two programs incorporated into RVA Pathways include improved positive youth behaviors, reduced risky behaviors, reduced delinquency and contacts with police, and strengthened social bonds between policy and youth.

Please list at least three specific project outcomes that you expect, along with the associated indicators, targets and measurement tools you plan to use.

Outcomes include

- Coordinated referrals and services for at-risk youth across agencies
- Comprehensive community partner network that serves as a central hub for prevention/intervention programs for at-risk youth
- Reduced juvenile involvement in delinquent and criminal activity

Indicators/targets:

1. Participation of existing and new community partners (targets: all members of the Juvenile Justice Collaborative and youth service providers; identification of additional community partners to work with LIFE program graduates);
2. Success of the youth intervention referral process (targets: Youth referred to LIFE program; LIFE graduates referred to Emerging Leaders program or other community programs);
3. Effectiveness of the RVA Pathways model (Targets: successful internship/employment placement; fewer criminal justice referrals).

Tools will include measuring the number and level of RVA Pathways participants and activities; measuring the number of youth referred to programs and number of those who participate in internships/employment, as well as number involved in justice system after participation.

Describe how the project model or approach is sustainable.

Coalition members will work with the Juvenile Justice Collaborative to confirm the average cost of supporting a youth in detention and will utilize the information to identify opportunities for expense reductions for the City and the State through the Pathways program. We will request reallocation of a percentage of the cost savings created by reducing the number of detained youth.

We will share findings from the model with Attorney General's Office and Richmond Commonwealth Attorney's Office representatives and will work with them to explore funding from the federal Department of Justice and other federal and state agencies focusing on violence prevention initiatives.

We will utilize outcomes to submit proposals to local foundations, the CDC, and the National Institute for Minority Health and Health Disparities to request funding to support this model, which can be replicated in communities across the nation.

How many will be impacted by this project? 0-500

:

Organization Address: 1228 E. Broad Street Richmond VA 23298-2034

**Concept:**  
**Robins Foundation Proposal**  
**Potential Title: RVA Innovative Pathways to Success for At-Risk Youth**  
**August 15, 2016**

**Problem Statement:** Across the Greater Richmond area, there are a host of programs that are focused on reducing youth violence and improving achievement in schools. While many of these programs have positive outcomes, there is currently a lack of connectivity that inhibits our region from transforming from a group of good programs that support at-risk youth to a dynamic coalition that is youth-focused and achieves collective impact for our community.

**Goal:** The goal of this proposal is to build a cohesive network of RVA partner agencies that align resources and programs to achieve the shared goals currently embraced by their organizations that are focused on reducing youth violence and improving student success. The proposed outcome will be to create an innovative, coordinated system that ensures at-risk students have continuous supports and services to develop pathways to a productive, safe adulthood.

**Objectives** 1)Build a coalition of partners across the City of Richmond to support at-risk youth, 2)create a structured information system that tracks activities focused on reducing youth violence and incarceration rates, 3)provide case management support for at-risk youth, and 4) build pathways to success for teens, to include life coaches and workforce training. The partners will align evidence based programs that provide educational support, life skills building, career exploration, internships, mentorship, parent engagement, and family support. The proposed outcome is to provide options for youth to prevent engagement in violence-related activities and/or entry into the juvenile justice system.

**Key Strategies:**

- Align the work of disparate agencies/organizations that have implemented programs to support at-risk youth
- Create a navigation system that identifies and addresses barriers encountered by youth attempting to access community services and supports
- Establish a mechanism to share information across agencies that is person-focused and is supported by coalition partners through standing case conferences
- Implement a process evaluation to ensure the partners have leveraged available resources and optimized communications strategies
- Evaluate the impact on the youth supported by the collaboration
- 

**Partners:**

- Richmond Public Schools
- Richmond Police Department/Law Enforcement Intervention Focusing on Education (LIFE) program
- VCU Injury and Violence Prevention Program (IVPP)/Emerging Leaders
- Richmond City Health District

- Community Services Agencies/Partners
- Workforce Training Partners

**Target Population:**

- Agencies and organizations that have a shared goal of reducing youth violence and improving achievement in schools (RPS, RPD, VCU IVPP, RCHD, and community partners that will be recruited through the life of the grant to participate in the coalition)
- At-risk teens attending Richmond Public Schools. A pilot will be launched to support youth attending the Richmond Alternative School (RAS), an alternative, co-ed school that supports students in grades 6-12 and ages 13-19, who participate in the LIFE Program. The majority of the students reside in the East End or Southside Richmond.

**Management/Oversight:**

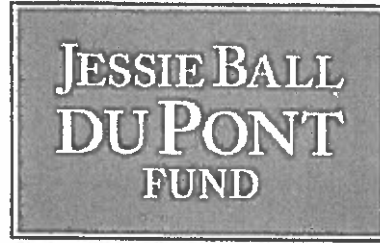
- In 2015(?), the Richmond City Health District (RCHD) was awarded a CDC funded Youth Violence Prevention Training and Technical Assistance grant from the American Institute for Research to develop a community-wide approach to prevent youth violence. The RCHD has partnered with the Juvenile Justice Collaborative to establish a Youth Violence Prevention Workgroup (YVPW) to conduct a community needs assessment and develop a comprehensive strategy for the City. To ensure ongoing alignment with the YVPW activities, the coalition will request support from Ms. Amy Vincent, Project Coordinator for the YVPW to assist in facilitating the planning and coordination of activities for this grant.

**Proposed Model to Establish a Community-System to support At-Risk Youth:**

- RPS refers youth to RPD/LIFE, a 9 week program conducted by RPD officers, FACE (?) staff, Commonwealth Attorney's office, Attorney General's Office and other partners
- A Case Coordinator funded by the grant will focus on referring LIFE "graduates" to programs across the community to ensure opportunities are provided to build upon the knowledge and skills obtained during the 9 week session and keep the student on a positive pathway
- The Case Coordinator will also provide referrals to students and their families while youth are enrolled in the LIFE program
- A key component of the project is the development of the network of community partners who will accept referrals for LIFE participants into existing programs that have demonstrated success in assisting at-risk youth
- An assessment tool will be introduced (possibly the VCU Brief Violence Assessment (BVA) tool?) to determine eligibility for programs
- The VCU Injury and Violence Prevention Program (IVPP)/Emerging Leaders program will accept referrals for students who are older than 14, have a BVA score within an agreed upon range, and meet program criteria that will ensure their eligibility for internships
- A grant funded case manager will join the Emerging Leaders team to expand the capacity to ensure youth are actively engaged in the program components such as the weekly program

sessions, community engagement activities, one-on-one case management, the Mayor's Youth Academy, internships at VCUHS (goal is to expand to local business partners), and the mentorship program.

- The Emerging Leaders program will also engage a Workforce Training program partner to expand upon the knowledge, skills, and interests expressed during the internship to develop a career pathway for each participant.
- Case Conferences will be held weekly (?) with all coalition partners that will be led by the LIFE and Emerging Leaders case managers support ongoing communications between partners and the youth; this model will be utilized to continuously share progress, identify issues as they arise, and employ a team approach to addressing difficult situations that may arise.
- A data sharing arrangement and tool will be established for all participating partners; this will be critical to effectively evaluate the program.
- Evaluation of the model will be conducted by a team from the VCU Wilder School of Government and Public Affairs/Commonwealth Policy Educational Institute (Dr. Robyn McDougle)



*We believe that communities are stronger and healthier when citizens, neighborhoods, and organizations work together across boundaries that divide us, and we encourage Jessie Ball duPont Fund eligible organizations to promote and affirm human diversity in its many forms in their governing and organizational policies and practices. The presence or absence of diversity is considered by the Jessie Ball duPont Fund in making grant decisions.*

Request ID: C-201701002

Status\*

Application Under Review

**ORGANIZATIONAL DETAILS**

**Organization:** Medical College of Virginia Foundation, Inc.  
**Location:** Richmond, VA  
**Primary Grant Contact:** James Parrish  
**Head of Organization:** Margaret Ann Bollmeier  
**Type of organization:** Nonprofit

**GRANT DETAILS**

**Project Title:**  
 RVA Alternative Pathways

**Request Type:** Competitive  
**Geographic Area Served by Proposal:** Richmond, VA

**Project Start Date:** 7/1/2017  
**Project End Date:** 6/30/2018

**Is this a Partnership Grant?**

No



**FINANCES AND FUNDING**

<b>Total Cost of the Project:</b>	\$392,612
<b>Amount Requested from the Fund*</b>	\$74,000
<b>Amount Applicant is Contributing:</b>	\$20,000

**AMOUNT SECURED FROM OTHER SOURCES**

Please list the secured sources below, and the respective amounts that have been secured.

	Source Name	Amount Secured
Source 1	Robins Foundation	\$150,000
Source 2	VCU Office of Health Innovation	\$10,000
Source 3	VCU In-Kind contributions	\$138,612
Source 4		
Source 5		
Total Amount Secured		\$298,612

**AMOUNT REQUESTED/PENDING FROM OTHER SOURCES**

Please list the pending sources below, and the respective amounts you've requested.

	Source Name	Amount Pending
Source 1		
Source 2		
Source 3		
Source 4		
Source 5		
Total Amount Pending		

**POPULATION GROUPS SERVED BY REQUEST**

Provide a description of those being served through this grant in the categories provided below.

**Population Group (please select all that apply)** High School, Low Income, Middle School, Urban

**Gender:** Both Male and Female

**Age Group:** Children (5-17), Young Adults (18-24)

**POPULATION SERVED PROFILE**

Please provide a demographic profile of those being served by this grant proposal using the fields below.

Number in each category	African American	%	Asian	%	Caucasian	%	Hispanic/Latino	%	Other	%
Male	42	53%		%		%	2	3%		%
Female	36	45%		%		%		%		%
Subtotals	78	98%	0	%	0	%	2	3%	0	%
Total Population Served	80									

**ORGANIZATIONAL PROFILE**

All applying organizations must use the most recently available data to complete the following profiles:

- Governing Board
- Salaried Staff (unless entirely volunteer run)
- Hourly Staff (unless entirely volunteer run)

**Governing Board**

Number in each category	African American	%	Asian	%	Caucasian	%	Hispanic/Latino	%	Other	%
Male	1	2%		%	29	66%		%	2	5%
Female	2	5%		%	10	23%		%		%
Subtotals	3	7%	0	%	39	89%	0	%	2	5%
Total Governing Board	44									

**Nonprofit and Religious Salaried Staff (unless entirely volunteer run)**

Number in each category	African American	%	Asian	%	Caucasian	%	Hispanic/Latino	%	Other	%
Male		%		%	1	8%		%		%
Female	1	8%		%	10	83%		%		%
Subtotals	1	8%	0	%	11	92%	0	%	0	%
Total Salaried Staff	12									

**Nonprofit and Religious Hourly Staff (unless entirely volunteer run)**

Number in each category	African American	%	Asian	%	Caucasian	%	Hispanic/Latino	%	Other	%
Male		NaN%		NaN%		NaN%		NaN%		NaN%
Female		NaN%		NaN%		NaN%		NaN%		NaN%
Subtotals	0	NaN%	0	NaN%	0	NaN%	0	NaN%	0	NaN%
Total Hourly Staff	0									

**CASE STATEMENT**

The case statement provides an opportunity for the CEO or head of an eligible organization to make a compelling case for support and explain why this work is a priority and how it will benefit the organization.

Dear Trustees:

I am pleased to submit this proposal to support and evaluate RVA Alternative Pathways, a pilot program to build a coordinated system of community partners focused on Richmond's at-risk youth and their families. The project was the runner up in the Robins Foundation's 2016 Community Innovation Grant competition, and the MCV Foundation Trustees recently approved \$20,000 to help advance this important work.

For more than a decade, MCVF has helped raise support for the prevention and intervention programs developed by the chair of VCU Health's Trauma Center. As the only Level 1 Trauma Center in Central VA, VCU Health is dedicated to saving the lives of the most critically injured individuals in our region. Sadly, this includes the hundreds of youth who suffer violence related injuries. The intersection of crime and these types of injuries has resulted in a natural alliance between VCU Health and the Richmond Police.

The fundamental goal of the two programs on which VCU Health and its community partners will build a coordinated system—Richmond Police Department's L.I.F.E. and VCU's Emerging Leaders—is to provide hope to youth who often see limited options for the future. The visionary leaders of the Richmond Police and VCU's Trauma Center collaborated to leverage these programs and to work with community partners to transform the system of care for at-risk youth and their families, creating a model that has the potential to be replicated in other communities.

MCVF partners with the schools, research centers, and care units of VCU Health to provide

collaborative fundraising to advance their mission. VCU Health is currently finalizing its Health Equity Strategic Plan, which more clearly articulates our commitment to a strategic use of VCU Health's financial and human capital on community-identified initiatives that promote health equity in our region. RVA Alternative Pathways aligns closely with that commitment.

Sincerely,

Margaret Ann Bollmeier

## PROPOSAL NARRATIVE

**Instructions:** The prompts below are limited to a shared character count of 10,000 characters with spaces, which equates to approximately three pages. You may spend your character count as you see fit to tell the best story for your proposal. If you are using Microsoft Word's word count feature, please be sure you use the "characters (with spaces)" to count your 10,000 available characters for the prompts below.

**NOTE:** If you work outside the portal and are pasting information into the below fields, please do one of the following:

- Use commands to paste the text into the field ('command + v on a Mac, control +v on a PC)
- If using a mouse to right click and paste, please add a space at the end of the text

You will notice the character count will change after doing this. If the character count has not changed, please click back in the field, add an additional character or space, and then remove it. This will force the character count to update.

## PROJECT SUMMARY

In one sentence, tell us the following: 1) the amount you are requesting; 2) the duration of the grant request in years; 3) the proposed project or activity; and 4) what you hope to accomplish or change and for whom.

*For example: Organization X requests \$XX,XXX over X years to pilot Project Y in order to increase academic performance and retention rates for first-generation college students.*

MCVF requests \$74,000 to support and evaluate the success of RVA Alternative Pathways, a pilot to build a coordinated system of community partners focused on at-risk youth and their families.

## RATIONALE

Set the context for the work by clearly defining a need, problem, or opportunity. When possible, include data, research, and demographic/population information to support the rationale for undertaking the work.

In Richmond, homicide is the leading cause of death among youth 15-24 years old. Between 2009 and 2013, Richmond's homicide rate among 10-24 year-olds was more than 4 times higher than the state rate. During this period, there were 113 injury related deaths of City youth; almost 70% of these were due to intentional injury, of which 87% were African American and 91% were male.

A strong correlation exists between juveniles who become involved with the criminal justice system and later involvement as victims or perpetrators of violence. We need to interrupt this cycle of violence early by strengthening diversion and prevention efforts, before a juvenile's first interaction with the Department of Justice. Across Richmond, there are a host of programs that focus on reducing youth violence and improving achievement in schools. Many have positive outcomes, but operate in silos, with no shared data, limiting their effectiveness and capacity to support at-risk youth.

#### **DESCRIPTION OF THE WORK/SOLUTION**

**Describe specifically and succinctly what you propose to do and how it addresses the need, challenge or opportunity. Please describe who will benefit from the work and how.**

**Tell us whether or not other organizations in your community, region, or nationally are doing similar work and, if they are, explain if you have sought information from them or will work with them in any way.**

The vision for RVA Alternative Pathways is to create a model of coordinated care for at-risk youth in Richmond that can be replicated by other communities. Pathways takes a multi-sector systems approach to addressing the challenging issue of juvenile delinquency, arrest, incarceration, and violence. Pathways proposes a comprehensive approach to navigating existing resources by convening a coalition of service providers who will create an extensive referral system for at-risk youth. The ultimate goal of these efforts is to facilitate access to options for at-risk youth that will prevent their involvement in violence-related activities and/or entry into the juvenile justice system, thereby creating alternative life pathways for these youth.

VCU Health is partnering with the Richmond Police Department and the Richmond City Health District to create and pilot the Pathways model using two programs—L.I.F.E. and Emerging Leaders. Launched in 2016, LIFE is a 9-week intervention program for 60 youth annually, offered by Richmond police and designed to reduce in-school arrests and provide at-risk youth life skills and tools for success. Elements include

- 90-minute sessions covering topics such as conflict resolution and drug and alcohol awareness
- Mentoring by police officers (4 per session), who also lead classes and provide transportation
- Dress-For-Success, where officers shop with youth for clothes, building self-esteem and reinforcing the officer-youth bond
- Educational field trip to Washington DC
- Graduation banquet attended by police command, city leaders, and families

Under the Pathways model, LIFE graduates will be referred to either VCU's Emerging Leaders program or programs offered by other community partners, based on individual need. Emerging Leaders, launched in 2015, is a 9-month, hospital-community based program that uses a case management model to provide at-risk youth with educational development, life and professional skill building, exposure to health careers, and internship opportunities, including the Mayor's Youth Academy. To date, 46 youth have participated. Based on needs, youth will be referred at the end of Emerging Leaders to other community programs and additional education and training.

We will connect youth from both LIFE and Emerging Leaders to community programs and services, e.g mental health (ChildSavers), family support, tutoring (Church Hill Activities and Tutoring), career training and college prep (Boys & Girls Club), personal development (ART180), workforce readiness, and self-esteem and emotional support (Challenge Discovery). Ultimately, we will align community programs to establish a coordinated system to support youth and families. Critical to the success of the system is shared data and continuous evaluation of both the system and outcomes for participants.

**ACTIVITIES**

Describe the specific activities that you will undertake to implement the work. We encourage the use of a list format.

Make certain that the activities you describe clearly correlate with the proposal budget. (*Helpful hint: We suggest that you create a chronological list of specific action steps you will take to implement the work, identifying target dates.*)

**May-Aug**

- Meet with case managers to develop data collection and referral process
- Conduct training for 8 community partners on referral and data collection process
- Prepare all data collection and evaluation documents for approval by VCU IRB
- Meet with developer to create database for data collection and evaluation and test
- Participate in monthly case manager meetings with community partner referral programs and review any changes to the referral and data collection process

**Sept-Oct**

- Train the data entry intern
- Enroll students into LIFE and Emerging Leaders programs

**December**

- Refer youth from Pathways to appropriate community partner programs

**Jan-Mar 2018**

- Send 1st quarter data collection forms for participants to community partners, schools, and police department
- 1st quarter data received and entered into database
- Phase I focus groups conducted for community partner case managers and Pathways case managers & team members

**April-May 2018**

- 2nd quarter data collection forms mailed, received, and entered in database
- Analyze and prepare Phase I process evaluation

**June-July 2018**

- 3rd quarter data collection forms mailed, received, and entered in database
- Analyze and prepare the first 3 quarters of data for the outcome evaluation for RVA Pathways
- Present evaluation of first year's activities to RVA Pathways coalition members

**Aug 2018**

- 4th quarter data collection forms mailed, received, and entered in database
- Phase II focus groups conducted for case managers of community partners and Pathways case managers & team members

**Sept 2018**

- Year 1 Process and Outcome Evaluation Presentation Incorporate Evaluation feedback into the expansion of Pathways in Year 2

**ANTICIPATED CHANGE / RESULTS**

Tell us what you expect will change because of the work. Explain what will be different—for whom and how many. Tell us how you will know if change occurs.

***You must predict at the outset of the work what you expect to be different, who will be affected, and to what degree. You must describe your method of tracking the results of the work. Please include baseline data—both numbers and percentages—in addition to your targets.***

Year 1:

1. 80 youth will enter and participate in Pathways;
  - 70% of LIFE participants will complete program and be referred to Emerging Leaders or another community program
  - 80% of Emerging Leaders participants will complete and be referred to community partners
2. Outcomes for youth who complete program:
  - o Reduced risky behaviors and delinquent/criminal activity
  - o Fewer violence-related injuries
  - o Increased positive police-youth engagement
  - o Increased school participation
  - o Increased self-esteem
  - o Increased education and career goals
3. Coordinated referrals and services for at-risk youth across agencies

We will evaluate both participant outcomes and system effectiveness. We will examine implementation, milestones, and goals of the initiative, incorporating qualitative and quantitative feedback and data. We will use quantitative and qualitative research methods to collect data on activities and will evaluate the alignment of current programs across partners, looking at how well the partnerships and referral process worked, who used it, and any challenges encountered. We also will assess the impact of the Pathways program on the youth, including assessments of the influence and success of both LIFE and Emerging Leaders programs, as well as that of the referral system.

### **CONTINUATION FUNDING**

**Explain how the work will continue. Describe your plans for sustaining the work beyond the Jessie Ball duPont Fund grant period, including your organization's and/or others' financial commitment to the work.**

In addition to requesting support in year 2 from the Jessie Ball duPont Fund, we have identified 2 local foundations with priorities aligned with social determinants of health and positive youth development from which we will seek support for years 2 and 3. To create long-term sustainability, coalition members will utilize information on cost savings created by the Pathways program (compared to supporting youth in detention) to identify opportunities for City and State support. We will explore funding from the Dept. of Justice and other federal and state agencies focusing on violence prevention initiatives. We will utilize outcomes to submit proposals to local foundations, the CDC, and the National Institute for Minority Health and Health Disparities to request funding to support the expansion of the program to a national model.

### **ORGANIZATIONAL CAPACITY**

**Provide a brief overview of the organization's/staff capacity to undertake the work. Explain**

what, if any, experience your organization/staff members has had doing the type of work for which you seek support. If you are working in partnership, explain the expertise/resources the partner(s) bring(s) to the work.

Dr. Robyn McDougale, Faculty Director of Public Policy Outreach, will design and direct the evaluation of Pathways. Her primary research focus is program evaluation, project impact, and the impact of violent crime on youth and communities. Her research involves working with service-based organizations and law enforcement agencies to evaluate the efficacy of programs for communities experiencing the effects of high crime and violence levels.

Sheryl Garland, VP of Health Policy and Community Relations, VCU Health System, and Dr. Michael Aboutanos, Medical Director of VCU's Level 1 Trauma Center and Director of VCUH's Injury and Violence Prevention Program (IVPP includes Emerging Leaders), will lead and oversee the Pathways implementation. Sheryl serves on the City's Inspire Work Group, the local consortium tasked with implementing the vision of the City's Juvenile Justice Collaborative. Dr. Aboutanos began the IVPP youth violence intervention program in 2007 and brings more than a decade of experience to Pathways.

The LIFE program is led by Captain Daniel Minton, Officer in Charge of Community, Youth and Intervention Services for the Richmond Police Dept. He has worked on youth outreach programs for the past 7 years and has created various Youth Academies that introduce youth to the Department and the role of police officers.

#### **LEARNING FROM THE WORK**

Explain what your organization hopes to learn from this work. Why is it important to your organization and how will it be used to increase the organization's capacity?

Share if you believe others could benefit from this work. If so, how and with whom will you share what was learned from doing this the work.

We will gain knowledge regarding the benefits of aligning the assets of an anchor institution (VCU), government agencies, and community based organizations. Together, there is an opportunity to expand each entity's capacity, while also building an organized system to support at-risk youth. We also will gain an appreciation of the strength of a collective impact approach when addressing a multi-faceted issue. We believe this initiative will define a model that demonstrates how critical community resources can successfully be aligned in a non-traditional manner to support the needs of communities that are struggling with rising rates of violence. Evaluation of process outcomes and program components is critical to demonstrating the model's impact. Our goal is to develop a best practice that can be shared with other communities that have a health system interested in violence prevention, a police department that has a strong community policing mission, and community partners that are focused on youth violence prevention.

Add Trustee Specific Questions?

**UPLOAD DOCUMENTS**



Please upload the following using the green plus symbol:

1. **Proposal Budget (1 page):** Submit a fully allocated, line-item budget of expenses and revenues related to the work. Make certain that your budget reflects all activities and all sources of revenue listed in the proposal, including support provided by your organization. *Excel budget templates are available for download here for one-year and multi-year grants.*
2. **Most Recent Audited Financials:** Please be sure the submitted document does not require a password.
3. **List of Board Members:** Attach a list of your current board members.
4. **Phase II Grants Only:** A 1-2 page listing of at least three projects as identified by a credible source (e.g., energy service company, energy audit, facilities management, etc.) that the college plans to finance through its green revolving fund. The listing should include project descriptions, associated costs, estimated payback periods, and timelines for funding.

UPLOAD DOCUMENTS
<p style="text-align: center;">RVA Alternative Pathways -JBdF-FY2018.xlsx</p> <p>Added by James Parrish at 5:14 PM on May 11, 2017</p>
<p style="text-align: center;">MCV Foundation Board Members 2016-17 with affiliations.docx</p> <p><b>c - List of Trustees</b></p> <p>Added by James Parrish at 3:04 PM on April 18, 2017</p>
<p style="text-align: center;">MCV Foundation 6-30-16 FS.pdf</p> <p><b>d - Most Recent Financial Audit</b></p> <p>Added by James Parrish at 3:04 PM on April 18, 2017</p>

**APPLICATION ACKNOWLEDGEMENT**

*Please review the Acknowledgement Statement below, indicate its correctness, and provide your name and title in the space provided below.*

My submission of this application is made as a person who is authorized to do so on behalf of the applying organization. I certify that the organization named above has tax exemption under Internal Revenue Service Code Section 501(c)(3) and is classified as "not a private foundation" as defined under section 509 (a).

By checking this box, I certify that  Yes  
the above statement is true.

Head of Organization's Name: Margaret Ann Bollmeier

Title: President

Budget Item(s):	duPont Fund	OTHER*	Notes
<b>Personnel</b>			
LIFE Care Coordinator(1)		\$42,000	
LIFE Care Coordinator fringe benefits		\$12,600	
Emerging Leaders Case Manager(2)		\$45,600	
Emerging Leaders Case Manager benefits		\$16,963	
Project Coordinator (10%)		\$5,207	
Police Officer Overtime*	\$20,000		\$50/hour x 400 hours for RPD Officers who work overtime to assist with the LIFE
Evaluation Team	\$30,000	\$15,000	
Evaluation Oversight (30%+) **		\$51,000	IN-KIND: Includes 30% Dr. McDougle's time to oversee the evaluation process, support from Data Analytics team to develop and maintain the survey tools in database, and support to obtain approvals and providing ongoing reporting to VCU's IRB.
<b>Total Personnel</b>	<b>\$50,000</b>	<b>\$188,370</b>	
Internship support		\$2,250	50% of the internship stipend for 3 youth in Yr 1; Mayor's Youth Academy pays balance
Youth participant stipends		\$2,000	Stipends for youth not eligible for MYA due to age restrictions, but who participate in structured program activities during the Summer sponsored by coalition partners
Community Partner referrals support		\$10,000	Program costs for community partners who accept referrals for youth not eligible for Emerging Leaders
Program Support		\$12,420	
<b>L.I.F.E. Program</b>			
Dress for Success	\$6,000		\$2,000 x 3 Sessions: Each student will shop for professional/business attire to wear to the Graduation Banquet. Participants will keep the attire for future use
Enrichment Field Trips	\$3,000	\$3,000	\$2,000 x 3 Sessions; Designed to enrich and broaden the youth's mental and social capacity
Graduation Banquet	\$6,000		\$2,000 x 3 Sessions: Includes food and beverages for all participants, offers, families
National Student Leadership Conference	\$6,000		Attendance at the National Student Leadership Conference: \$3,000 x 2 Participants: Criteria will be developed
LIFE Program Supplies	\$3,000		LIFE Program Supplies: \$1,000 x 3 Sessions: Printing, Program Binders, Handouts, Certificates and other office supplies
<b>Total Non-Personnel</b>	<b>\$24,000</b>	<b>\$29,670</b>	
Fiscal and Administrative (F&A) support**		\$87,612.06	IN-KIND: Support provided for overall oversight, ongoing accounting for expenditures, and compliance with reporting requirements=30% of total grant expenditures
VCU DAR reinvestment fee (4% of total gift)		\$12,960	MCV Foundation -Development and Alumni Relations reinvestment fee
<b>Total Program Expenses</b>	<b>\$74,000</b>	<b>\$318,612</b>	<b>\$392,612</b>
<b>*OTHER Sources</b>			
Robins Foundation		\$150,000	
MCV Foundation		\$20,000	
VCU Health Innovation		\$10,000	
VCU In-Kind**		\$138,612	
<b>Total Committed Income</b>		<b>\$318,612</b>	

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## MEMORANDUM OF AGREEMENT

Between

**Richmond Police Department**  
200 W. Grace St. Richmond, VA 232319

and

**Virginia Commonwealth University ("VCU")**

VCU Office of Health Innovation

P.O. Box 980549

Richmond, Virginia 23298-0549

Work to be performed by VCU's

Trisha Rhodes, Ph.D. (804) 828-9922 Email: [tnrhodes@vcu.edu](mailto:tnrhodes@vcu.edu)  
Hayley Cleary, Ph.D. (804) 827-0475 Email: [hmcleary@vcu.edu](mailto:hmcleary@vcu.edu)

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### I. PURPOSE

The purpose of this agreement is to specify the terms of the agreement between the Richmond Police Department, recipient of an award from the Robins Foundation and Virginia Commonwealth University to conduct research for the RVA Pathways program evaluation by faculty of the L. Douglas Wilder School of Government and Public Affairs.

### II. PERIOD OF AGREEMENT

This agreement shall be effective from April 18, 2017 until June 30, 2019.

This agreement may be terminated without reason by either party with sixty (60) days advance written notice. If this agreement is terminated, the Richmond Police Department shall be liable only for the payment of services rendered before the effective date of termination.

### III. SCOPE OF WORK and DELIVERABLES

**Scope of Work.** The goals of the project are to:

Data Collection. Collect program data from RVA Pathways participants

Contact; Issues; Feedback. The Richmond Police Department will:

- i. Provide a staff contact for the VCU evaluation team and respond in a timely fashion to requests for contact from VCU.

Richmond Police Department Project Contact:

Captain Daniel Minton, (804) 646-0365, Email:  
[Daniel.Minton@richmondgov.com](mailto:Daniel.Minton@richmondgov.com)

- ii. Assist with resolving issues raised by the research requiring clarification about data or other information.
- iii. Offer feedback, assessment, and review, as requested.

VCU Project Contacts.

Trisha Rhodes, Ph.D. (804) 828-9922 Email: [tnrhodes@vcu.edu](mailto:tnrhodes@vcu.edu)

#### IV. GENERAL TERMS AND CONDITIONS

##### A. Modification of Agreement

The Richmond Police Department or VCU may, upon mutual agreement with the other party, issue written modifications to this agreement, including but not limited to the scope of work, budget, deliverables, and compensation. Any and all modifications to this agreement shall be in writing and signed by authorized representatives of both parties.

##### B. Authorities

Nothing in this Agreement shall be construed as authority for either party to make commitments which will bind the other party beyond the Scope of Work contained herein.

##### C. Confidentiality

This technical research is being conducted for the Wilder School evaluation team at VCU. During the course of its work, VCU may have access to information pertaining to the Richmond Police Department and Richmond Public Schools that is confidential and not publicly available. VCU agrees to hold such information confidential during and following the term of this Agreement.

##### D. Performances

All services provided by VCU pursuant to this Agreement shall be performed to "best effort" standards and in accordance with the applicable federal, state and local laws, ordinances, rules and regulations.

##### E. Prime Contractor Responsibility

VCU will be responsible for completely supervising and directing the work under this contract and all subcontractors that it may utilize, to the best of its skill and attention. Subcontractors who perform work under this contract shall be responsible to the Prime Contractor. To the extent permitted by the Virginia *Tort Claims Act*, Virginia Commonwealth University shall be responsible for the negligent acts or omissions of its officers, employees or agents arising out of its obligations under this agreement. Nothing contained herein shall constitute a waiver of the sovereign immunity of Virginia Commonwealth University or the Commonwealth of Virginia.

##### F. Availability of Funds

It is understood and agreed between the parties herein that the Richmond Police Department shall be bound hereunder only to the extent of the funds available or which may become available for the purpose of this agreement.

**G. Ownership of Materials and Documents & Publication of Results**

VCU will retain ownership of the proprietary project plans, working papers, research methodology and primary data that it generates for this technical research. The Richmond Police Department and Richmond Public Schools will retain control of its own proprietary information, including data and material that has not been publicly released but which RPD and RPS may make available to VCU specifically for use with this project.

The Richmond Police Department will own the documents submitted by VCU to the Richmond Police Department pursuant to this agreement.

VCU reserves the right to use and disseminate its research report, portions of that document, or a summary of results, or both, as part of academic or professional publications or presentations; in promotional materials; and as part of future reports or research studies. Any such use will adhere to the "Confidentiality" section of this Agreement.

**EXECUTION—SIGNATURES APPEAR ON THE FOLLOWING PAGES**

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed, intending to be bound thereby.

**VIRGINIA COMMONWEALTH  
UNIVERSITY**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**RICHMOND POLICE DEPARTMENT**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**ROBINS FOUNDATION  
LORA M. AND E. CLAIBORNE ROBINS, SR. COMMUNITY INNOVATION GRANT  
GRANT AGREEMENT**

This agreement is entered into this 1<sup>st</sup> day of April 2017, by and between Robins Foundation ("Robins") and MCV Foundation of Virginia Commonwealth University ("Grantee").

**AWARD**

Project: *RVA Pathways*  
Amount: \$250,000.00  
Award Date: December 7, 2016

**PURPOSE**

The grant funds may be used only for the above named project as described in the Grantee's proposal submitted on September 1, 2016 and addendum submitted March 29, 2017, which are incorporated herein by reference. Per the project budget submitted, no portion of the grant funds may be used for indirect or general operating or overhead expenses of the grantee.

**TERM**

The term of the grant is January 1, 2017 through December 31, 2018.

**COMMUNICATIONS**

The parties agree to communicate about the project and the grant on a monthly basis, and as otherwise needed or requested. Grantee agrees to provide an annual, in-person presentation to Robins' Board of Directors, as requested.

**SCHEDULE OF PAYMENTS**

Grant funds will be released according to the following schedule:

April 1, 2017	\$100,000.00
February 1, 2018	\$150,000.00

**GRANT TERMS**

The grant is subject to Robins' Grant Terms, which are attached and incorporated by reference.


**MODIFICATIONS**

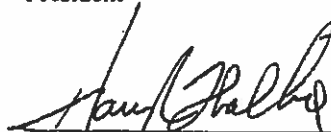
Robins recognizes that the strategic charitable work of the Grantee requires flexibility, and that modifications to the project and/or payment schedule may be necessary in order to accomplish the desired result. Any such modifications will require agreement by both parties, documented in writing prior to implementation.

**For Robins Foundation:**

  
\_\_\_\_\_  
Kelly Chopus  
Chief Executive Officer

**For MCV Foundation of Virginia Commonwealth University:**

  
\_\_\_\_\_  
Margaret Ann Bollmeier  
President

  
\_\_\_\_\_  
Harry R. Thalhimer  
Chairman of the Board

## **ROBINS FOUNDATION GRANT TERMS**

All grants awarded by the Robins Foundation ("Robins") are subject to these Grant Terms ("Terms"), and a Grantee's acceptance, deposit, negotiation or endorsement of a Robins' grant payment constitutes the Grantee's agreement thereto.

### **Use of Funds**

Grantee shall use the grant funds only for the designated purpose ("Purpose") of the grant. Grant funds may not be expended, borrowed, pledged, or transferred for reasons other than the Purpose, without Robins' prior written approval.

If any portion of the grant is used for any other purpose, Grantee will promptly correct the error. If the error is not corrected, Robins reserves the right to require the return of any amounts diverted from the Purpose.

If any portion of the grant is unexpended or uncommitted at the end of the grant term or project, such portion must be returned promptly to Robins.

Grantee will use the grant only for charitable, scientific, testing for public safety, literary or educational purposes, consistent with Section 170(c)(2)(B) of the Internal Revenue Code ("Code").

The grant is not in anyway earmarked to support or carry on any lobbying or voter registration drive.

### **Prohibited Use of Funds**

Grantee will not knowingly use any portion of the grant, directly or indirectly, in a manner inconsistent with Section 501(c)(3) or Section 170(c)(1) of the Code. In addition, Grantee shall not use any portion of the grant, directly or indirectly, to:

- Induce or encourage violations of law, human or civil rights, or public policy;
- Cause any private inurement or improper private benefits to occur;
- Make any grant to an individual, other than as part of Grantee's charitable activities or in furtherance of its charitable purposes; or
- Undertake any activity not in furtherance of the Purpose.

### **Reporting Requirements**

To enable Robins to evaluate the effectiveness of the grant, Robins may, upon request, require the Grantee to submit a written report for any time period during which Grantee receives, holds, or spends all or any portion of the grant. The format of such report will be provided by Robins, and may contain:

- Description of the progress that Grantee has made toward achieving the Purpose and any results achieved;
- Financial accounting of Grantee's expenditure of the grant;
- Any related publications, news clippings, or other materials prepared in connection with the grant; and
- Report on Grantee's compliance with these Terms.

### **Recordkeeping**

Grantee is responsible for expenditure of funds and for maintaining adequate records consistent with generally accepted accounting practices for at least four years after the grant funds have been expended. Grantee shall make these books and records available to Robins, its employees, agents, or auditors, upon request and at reasonable times for review and audit, and shall comply with all reasonable requests of Robins for information and interviews regarding use of grant funds.

### **Limit of Commitment**

Neither these Terms, nor any other statement, oral or written, nor the making of any grant to Grantee, creates any pledge or any commitment by Robins or by any related person or entity to make any other grant to Grantee or any

other entity. Each grant shall be a separate and independent transaction from any other transaction between Robins and Grantee or any other entity.

### **Representations, Warranties and Notice**

By accepting the grant from Robins, Grantee represents and warrants that:

- Grantee is exempt from federal income tax under Section 501(a) and described in Section 501(c)(3) of the Code. Grantee is not a private foundation as defined in Section 509(a) of the Code. If the Grantee is a supporting organization as defined in Section 509(a)(3) of the Code, (i) no director or officer of Robins directly or indirectly controls the Grantee or the supported organization which is affiliated with the Grantee and (ii) if the Grantee is classified as a Type III supporting organization, it meets the “functionally integrated” test where the supporting organization performs the functions or carries out the purposes of the supported organization and, but for the supporting organization, the supported organization would normally engage in those activities directly;
- Grantee will not intervene in any election or support or oppose any political party or candidate for public office, or engage in any lobbying not permitted by Section 501(c)(3) of the Code or, if applicable, Sections 501(h) and 4911 of the Code;
- Grantee hereby reaffirms that the project’s current budget as submitted to Robins accurately reflects Grantee’s present intention to expend at least the amount of this grant on non-lobbying and non-voter registration project activities in Grantee’s current fiscal year, or in equal portions each fiscal year over the grant period, if a multi-year grant.
- Grantee will not use any portion of the grant to support, promote, or engage in violence, terrorism, bigotry, or the destruction of any state, nor will it make subgrants to any entity engaged in these activities or related training of any kind, either directly or indirectly (including through support of other organizations or persons engaged in such activity). Grantee hereby represents and warrants that it is in compliance with all applicable laws restricting U.S. persons from dealing with parties subject to sanctions administered by the U.S. Office of Foreign Assets Control (OFAC). Grantee also hereby represents and warrants that the board, staff, and volunteers of Grantee are not subject to OFAC sanctions, have not violated OFAC sanctions, and have no dealings with terrorist organizations;
- Grantee has the power and is duly authorized to execute, deliver, and perform on all matters related to the grant;
- Grantee’s execution, delivery, and performance of the grant will not conflict with, violate or result in the breach of any terms, conditions or provisions of any agreement or law to which it is subject;
- Grantee operates in compliance with applicable U.S. federal, state, and local laws, rules, and regulations and this grant does not constitute a payment or gift or anything of value to a government official, official of a political party, candidate for political office, or a commercial customer in violation of the U.S.A. Foreign Corrupt Practices Act or the Organization for Economic Cooperation and Development Convention on Combating Bribery of Foreign Public Officials;
- Grantee does not discriminate based on race, religion, sex, age, national origin, disability, or sexual orientation; and,
- Grantee will give Robins immediate written notice of any change in the Internal Revenue Service’s recognition of Grantee’s tax-exempt, public charity, or supporting organization status or any change in Grantee that could lead to a modification or revocation of its tax status under the federal tax laws.

### **Grant Announcements and Publicity**

Grantee will not issue any press release or other public announcement or disclosure (other than in its annual reports or tax returns) concerning the grant by Robins without the prior review and written approval of Robins. Robins’ review and approval are within its sole and absolute discretion. Grantee agrees to provide a copy of any such press release or other public announcement or disclosure sufficiently in advance of the intended publication date to allow adequate review by Robins. Further, Grantee agrees to cooperate fully in connection with any press release or other public announcement or disclosure that Robins may wish to issue in connection with the grant. Robins may include information on the grant in its periodic public reports.

Grantee’s use of Robins’ logos and trademarks requires Robins’ prior written consent.

### **Miscellaneous**

Grantee is solely responsible for all activities supported by the grant, including the use of grant funds by subgrantees and subcontractors, the content of any product created with the grant funds, and the manner in which any such



product may be disseminated. The grant does not create any employer-employee relationship, agency relationship, partnership, or joint venture between the parties, and Grantee shall make no such representation to anyone.

Grantee irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless Robins, its officers, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission of Grantee, its employees, or agents, in applying for or accepting the grant, in expending or applying grant funds, or in carrying out any project or program to be supported by the grant, except to the extent that such claims, liabilities, losses, or expenses arise from or in connection with any act or omission of Robins, its officers, directors, employees, or agents.

The failure of Robins to exercise any of its rights under these Terms shall not be deemed to be a waiver of such rights.

If Robins determines, in its sole discretion, that Grantee has violated or failed to carry out any provision of the grant, Robins may, in addition to any other legal or equitable remedies it may have, terminate a grant with no further obligation to make any further grant payments to Grantee. Robins will notify the Grantee in writing of its intent to terminate a grant and if such breach is not cured within 10 days of such notice, the grant will immediately terminate. In the event Robins terminates the grant, Robins may require the return of all or any part of the grant funds not properly spent or committed to third parties, which Grantee shall immediately repay to Robins. Robins may also avail itself of any other remedies available at law or in equity.

Any notice, request or documentation required or permitted to be given under these Terms is sufficient if in writing and either hand-delivered, sent by overnight courier, or sent by first-class mail, certified mail or registered mail, return receipt requested.

These Terms or any of the rights or obligations under a grant may not be assigned, including by operation of law, merger, consolidation, or the sale or transfer of all or substantially all of Grantee's assets, without Robins' prior written approval, which approval shall be within the sole and absolute discretion of Robins.

These Terms supersede any prior or contemporaneous oral or written understandings or communications between the parties and constitutes the entire agreement of the parties with respect to its subject matter. The provisions of these Terms are severable, and if any provision thereof is found to be invalid or unenforceable, all other provisions shall remain fully valid and enforceable. Terms may not be amended or modified, except in a writing signed by both parties.

Nothing in these Terms is intended to create any rights in or confer any benefits upon any person or entity other than the parties to the grant.

These Terms, and any grant awarded by Robins, shall be governed by the laws of the Commonwealth of Virginia without regard to the law of conflicts of law.



