



Application for **SPECIAL USE PERMIT**

Department of Planning and Development Review  
Land Use Administration Division  
900 E. Broad Street, Room 511  
Richmond, Virginia 23219  
(804) 646-6304  
<http://www.richmondgov.com/>

Application is hereby submitted for: (check one)

- special use permit, new
- special use permit, plan amendment
- special use permit, text only amendment

**Project Name/Location**

Property Address: 1701 Stockton Street Richmond VA 23224 Date: 6-2-22  
Tax Map #: S0000236704 Fee: \_\_\_\_\_  
Total area of affected site in acres: 103

(See **page 6** for fee schedule, please make check payable to the "City of Richmond")

**Zoning**

Current Zoning: R7  
Existing Use: Residential Dwelling

**Proposed Use**

(Please include a detailed description of the proposed use in the required applicant's report)

Family Day Home  
Existing Use: Residential Dwelling

Is this property subject to any previous land use cases?

Yes  No  
If Yes, please list the Ordinance Number: \_\_\_\_\_

**Applicant/Contact Person:** Shanika Christmas

Company: Footprints Childcare LLC  
Mailing Address: 1701 Stockton Street  
City: Richmond VA State: VA Zip Code: 23224  
Telephone: (804) 295-8081 Fax: ( )  
Email: cgshanika@gmail.com

**Property Owner:** MACHEL ROBERTS

If Business Entity, name and title of authorized signee: \_\_\_\_\_

(The person or persons executing or attesting the execution of this Application on behalf of the Company certifies that he or she has or have been duly authorized and empowered to so execute or attest.)

Mailing Address: 11237 Thorncroft Drive  
City: Glen Allen State: VA Zip Code: 23060  
Telephone: (804) 274 9273 Fax: ( )  
Email: MACHEL.ROBERTS@GMAIL.COM

**Property Owner Signature:** Machel Roberts

The names, addresses, telephone numbers and signatures of all owners of the property are required. Please attach additional sheets as needed. If a legal representative signs for a property owner, please attach an executed power of attorney. **Faxed or photocopied signatures will not be accepted.**

**NOTE:** Please attach the required plans, checklist, and a check for the application fee (see Filing Procedures for special use permits)