

INTRODUCED: September 9, 2019

AN ORDINANCE No. 2019-251

To amend and reordain certain fees set forth in Appendix A of the City Code for section 8-545 (concerning fees for the temporary use of Main Street Station) for the purpose of revising the schedule of fees for the temporary use of Main Street Station.

\_\_\_\_\_  
Patron – Mayor Stoney  
\_\_\_\_\_

Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: SEP 23 2019 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That Appendix A of Code of the City of Richmond (2015) be and is hereby amended and reordained by **adding therein new** fees for section 8-545 of the Code of the City of Richmond (2015) as follows:

<i>Code Section</i>	<i>Description</i>	<i>Fee</i>
8-545	Fees for temporary use of Main Street Station	
	(a) Head house	
	(1) Sunday through Thursday	
	a. <u>Two-hour package</u>	\$1,675.00
	<del>a.</del> <u>b. Four-hour package</u>	\$3,350.00
	<del>b.</del> <u>c. Five-hour package</u>	\$3,900.00
	<del>c.</del> <u>d. Six-hour package</u>	\$4,400.00

AYES:                    9                    NOES:                    0                    ABSTAIN:                    \_\_\_\_\_

ADOPTED:            SEP 23 2019            REJECTED:            \_\_\_\_\_            STRICKEN:            \_\_\_\_\_

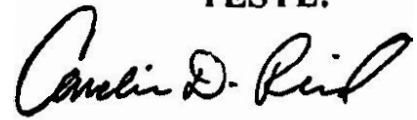
(2) Friday through Saturday		
a. <u>Two-hour package</u>		\$3,000.00
<del>a.</del> b. Four-hour package		\$6,000.00
<del>b.</del> c. Five-hour package		\$7,000.00
<del>c.</del> d. Six-hour package		\$8,100.00
(b) Train shed (first floor only)		
(1) Sunday through Thursday		
a. Four-hour package		\$2,800.00
b. Five-hour package		\$2,800.00
c. Six-hour package		\$2,800.00
(2) Friday through Saturday		
a. Four-hour package		\$3,500.00
b. Five-hour package		\$3,500.00
c. Six-hour package		\$3,500.00
(c) Train shed (second floor only)		
(1) Sunday through Thursday		
a. Four-hour package		
1. Zero to 500 patrons		\$6,600.00
2. 501 to 1,000 patrons		\$6,800.00
3. 1,001 or more patrons		\$7,700.00
b. Five-hour package		
1. Zero to 500 patrons		\$7,700.00
2. 501 to 1,000 patrons		\$7,900.00
3. 1,001 or more patrons		\$8,700.00
c. Six-hour package		
1. Zero to 500 patrons		\$8,700.00
2. 501 to 1,000 patrons		\$8,900.00
3. 1,001 or more patrons		\$9,800.00
(2) Friday through Saturday		
a. Four-hour package		
1. Zero to 500 patrons		\$12,500.00
2. 501 to 1,000 patrons		\$12,700.00
3. 1,001 or more patrons		\$13,500.00
b. Five-hour package		
1. Zero to 500 patrons		\$13,500.00
2. 501 to 1,000 patrons		\$13,700.00
3. 1,001 or more patrons		\$14,600.00
c. Six-hour package		
1. Zero to 500 patrons		\$14,600.00
2. 501 to 1,000 patrons		\$14,800.00
3. 1,001 or more patrons		\$15,600.00
(d) Catering preparation room		\$200.00
(e) Bride's green room		\$200.00
(f) <u>Commercial kitchen</u>		
<u>(1) Sunday through Thursday</u>		<u>\$2,500.00</u>
<u>(2) Friday through Saturday</u>		<u>\$3,500.00</u>

<u>(3) Prep kitchen only</u>	<u>\$1,000.00</u>
<u>(4) Ice maker rental</u>	<u>\$500.00</u>
<u>(5) Plate warmer, for each rental</u>	<u>\$250.00</u>
<u>(g) North Plaza</u>	
<u>(1) Sunday through Thursday</u>	<u>\$1,500.00</u>
<u>(2) Friday through Saturday</u>	<u>\$2,000.00</u>
<u>(h) The Square</u>	
<u>(1) Sunday through Thursday</u>	<u>\$750.00</u>
<u>(2) Friday through Saturday</u>	<u>\$1,000.00</u>

§ 2. This ordinance shall be in force and effect upon adoption.

**A TRUE COPY:**

**TESTE:**



**City Clerk**



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

O & R REQUEST
4-8999
JUL 26 2019
Office of the Chief Administrative Officer

REQUEST

DATE: July 17, 2019

EDITION: 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

THROUGH: Selena Cuffee Glenn, Chief Administrative Officer

THROUGH: Lenora Reid, DCAO, Finance and Administration

THROUGH: John Wack, Director of Finance

THROUGH: Jay Brown, Director, Budget & Strategic Planning

THROUGH: Robert Steidel, DCAO, Operations

FROM: Bobby Vincent Jr., Director of Public Works

SUBJECT: AMEND MAIN STREET STATION RENTAL FEES

ORD. OR RES. No.

PURPOSE: To amend City Code § 8-545 concerning fees and rates to be charged by the City's Department of Public Works for leasing space at a Main Street Station venues and equipment, as set forth on the attached Fiscal Year 2020 Rental Fee Schedule.

REASON: As the Main Street Station nears completion additional spaces and equipment will be available to include the Commercial Kitchen & equipment, the North Storage Room, the Square and the Outdoor Plaza North for leasing beginning September 1, 2019.

RECOMMENDATION: Approval is recommended by the City Administration.

BACKGROUND: The City and the RMTA entered into the original Management Agreement on June 30, 2003, which was approved by Ordinance 2003-85-71, with a designated expiration date of June 30, 2006. The RMTA management pursuant to the agreement includes facility security (per active train station Homeland Security policies), facility caretaker (per AMTRAK/City Agreement), custodial services, event planning, facility operations for the Department of Economic and Community Development offices in the Headhouse and general maintenance of the station (per grant obligation following the Secretary of Interior Guidelines for Rehabilitation).

Handwritten signatures and stamps: '82 8/30/19 RECEIVED SEP 03 2019 OFFICE OF THE CITY ATTORNEY'

The First Amendment extended the Management Agreement for two years until June 30, 2008. The Second Amendment revised the Management Agreement from granting a two (2) year extension to a (1) year extension and extended the Agreement to June 30, 2009. The Third, Fourth, Fifth, Sixth, Seventh, Eighth, and Ninth Amendments extended the Management Agreement to June 30, 2010, June 30, 2011, June 30, 2012, June 30, 2013, June 30, 2014, June 30, 2016, and June 30, 2017, respectively. The Tenth Amendment extended the term to December 31, 2018.

At the time of the original Management Agreement, only the Main Street Station Headhouse, central plant and parking east of the Headhouse were included in the Management Agreement, representing the property under the control of the City. Since that time, the City purchased the train shed and surrounding property including the Seaboard Building at 1500 E. Franklin St. Additionally, the City built the Plaza at Main St. Station south of the Headhouse on Main St. to serve as an improved passenger drop off facility, a tourism center for the motor coach industry, a parking facility to serve the Station and opened the region's most comprehensive electric vehicle charging station capable of serving all electric cars in service. Megabus began and continues operation at the Plaza at Main St. Station and serves 11,000 Megabus passengers a month.

The Tenth Amendment clarified the definition of the Train Shed in the Management Agreement, ensuring the services extended to the newly renovated train shed while accommodating the Virginia Tourism Welcome enter (a portion of the train shed licensed to the Virginia Tourism Corporation pursuant to Ordinance No. 2016-035).

The Eleventh Amendment to the Management Agreement between the City and the RMTA approved the extension of the Management Agreement for an additional six months ending on June 30, 2019 to transition management to the City. Effective July 1, 2019, the Department of Public Works will assume management of the Main Street Station.

Ordinance No. 2019-154 adopted on June 24, 2019 created the Main Street Station FY'20 Fee Schedule. Amendments to the FY'20 Fee Schedule are italicized and bolded on the attached fee schedule.

**FISCAL IMPACT TO CITY/COST:** The City's FY'20 Proposed General Fund Budget includes the operating budget for the operating and maintenance costs, utilities, security, janitorial, landscaping, payroll for building operation and management as well as revenue from rental fees.

**FISCAL IMPLICATIONS:** Anticipated revenue from rental fees of approximately \$146,000

**BUDGET AMENDMENT NECESSARY:** No

**REVENUE TO THE CITY:** These rates are included in FY'20 Budget, Ordinance No. 2019-042 adopted May 13, 2019.

**DESIRED EFFECTIVE DATE:** Upon adoption

**REQUESTED INTRODUCTION DATE:** September 9, 2019

**CITY COUNCIL PUBLIC HEARING:** September 23, 2019

**REQUESTED AGENDA:** Consent

**RECOMMENDED COUNCIL COMMITTEE:** Finance and Economic Development (September 19, 2019)

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** N/A

**AFFECTED AGENCIES:** Public Works

**RELATIONSHIP TO EXISTING ORD. OR RES:**

Ordinance 2003-85-71, Original RMA Agreement

Ordinance 2006-38-57, First Amendment

Ordinance 2008-149-147, Second Amendment

Ordinance 2009-111-120, Third Amendment

Ordinance 2010-144-143, Fourth Amendment

Ordinance 2011-125-128, Fifth Amendment

Ordinance 2012-81-82, Sixth Amendment

Ordinance 2013-115-123, Seventh Amendment

Ordinance 2014-135-130, Eight Amendment

Ordinance 2016-143, Ninth Amendment

Ordinance 2017-119, Tenth Amendment

Ordinance 2019-105, Eleventh Amendment

**REQUIRED CHANGES TO WORK PROGRAM (S):** None

**ATTACHMENTS:** Revised FY'2020 Rental Fee Schedule- changes italicized and bolded and Ordinance No. 2019-154, adopted June 24, 2019.

**STAFF:** Jeannie Welliver, DPW (646-7322)

Lynne Lancaster, DPW (646-6006)

Main Street Station Revised Fees-Appendix A of the Code of the City of Richmond

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