



# Commission of Architectural Review SUBMISSION APPLICATION

City of Richmond, Room 510 – City Hall  
900 East Broad Street, Richmond, Virginia 23219  
PHONE: (804) 646-6335 FAX: (804) 646-5789

12 COPIES OF SUPPORTING DOCUMENTATION ARE REQUIRED FOR PROCESSING YOUR SUBMISSION

LOCATION OF WORK: 2303 Venable DATE: September 13

OWNER'S NAME: Cathleen Thomas/Mark Lavery TEL NO.: (804) 648-7052

AND ADDRESS: 2500 E Leigh St EMAIL: markslavery@gmail.com

CITY, STATE AND ZIP CODE: Richmond, VA 23223

ARCHITECT/CONTRACTOR'S NAME: Mark Lavery TEL. NO.: (804) 648-7052

AND ADDRESS: 2500 E Leigh St EMAIL: markslavery@gmail.com

CITY, STATE AND ZIP CODE: Richmond VA 23223

Would you like to receive your staff report via email? Yes  No

### REQUEST FOR CONCEPTUAL REVIEW

I hereby request Conceptual Review under the provisions of Chapter 114, Article IX, Division 4, Section 114-930.6(d) of the Richmond City Code for the proposal outlined below in accordance with materials accompanying this application. I understand that conceptual review is advisory only.

### APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

I hereby make application for the issuance of a certificate under the provisions of Chapter 114, Article IX, Division 4 (Old and Historic Districts) of the Richmond City Code for the proposal outlined below in accordance with plans and specifications accompanying this application.

### DETAILED DESCRIPTION OF PROPOSED WORK (Required):

#### STATE HOW THE DESIGN REVIEW GUIDELINES INFORM THE DESIGN OF THE WORK

**PROPOSED.** (Include additional sheets of description if necessary, and 12 copies of artwork helpful in describing the project. The 12 copies are not required if the project is being reviewed for an administrative approval. See instruction sheet for requirements.)

*See attached*

Signature of Owner or Authorized Agent: X

Name of Owner or Authorized Agent (please print legibly): Mark Lavery

(Space below for staff use only)

Received by Commission Secretary

APPLICATION NO. \_\_\_\_\_

DATE \_\_\_\_\_

SCHEDULED FOR \_\_\_\_\_

Note: CAR reviews all applications on a case-by-case basis.

2303 Venable  
Richmond, VA 23223

RE: Placement / Replacement of HVAC outside unit

The decision to place the homes HVAC outside unit in the front alcove, between porch and brick wall, was made for the following reasons:

The unit is less visible from public streets and right of ways  
(If placed in back yard the unit could be seen from the bus stop at the corner of Venable and 23 all the way back to the intersection of 23rd and M, Because of the intersecting angles of the streets.)

The unit's noise level is decreased due to the natural baffling provided by the location

The unit is less visible and more secure







