



Application for Urban Design Committee Review

Department of Planning and Development Review

Planning & Preservation Division

900 E. Broad Street, Room 510

Richmond, Virginia 23219 | (804) 646-6335

<https://www.rva.gov/planning-development-review/urban-design-committee>



Application Type (select one)

Location, Character, & Extent

Section 17.05

Other: _____

Encroachment

Design Overlay District

Review Type (select one)

Conceptual

Final

Project Information

Submission Date: 09/21/2022

Project Name: 1700 Monument Avenue Richmond Virginia 23220

Project Address: 1700 Monument Avenue Richmond Virginia 23220

Brief Project Description (this is not a replacement for the required detailed narrative):

The Commonwealth of Virginia transferred parcel W0001252001 (1700 Monument Avenue) to the City of Richmond via ORD 2021-351, adopted unanimously by City Council on January 10, 2022. The City proposes to install a temporary landscape design within the circle. Scope of work is to install plantings and irrigation within the existing area.

Applicant Information (a City representative must be the applicant, with an exception for encroachments)

Name: Mark Lewis

Email: mark.lewis@rva.gov

City Agency: DPW (SPCG)

Phone: 804-646-6614

Main Contact (if different from Applicant): _____

Company: _____

Phone: _____

Email: _____

Submittal Deadlines

All applications and support materials must be filed no later than 21 days prior to the scheduled meeting of the Urban Design Committee (UDC). Please see the schedule on page 3 as actual deadlines are adjusted due to City holidays. **Late or incomplete submissions will be deferred to the next meeting.**

Filing

Applications can be mailed or delivered to the attention of "Urban Design Committee" at the address listed at the top of this page. **It is important that the applicant discuss the proposal with appropriate City agencies, Zoning Administration staff, and area civic associations and residents prior to filing the application with the UDC.**

Submittal Deadlines

The UDC is an 11 member committee created by City Council in 1968 whose purpose is to advise the City Planning Commission (CPC) on the design of projects on City property or right-of-way. The UDC provides advice of an aesthetic nature in connection with the performance of the duties of the Commission under Sections 17.05, 17.06, and 17.07 of the City Charter. The UDC also advises the Department of Public Works in regards to private encroachments in the public right-of-way.

last revised 12/21/2020