

City of Richmond

*900 East Broad Street
2nd Floor of City Hall
Richmond, VA 23219
www.rva.gov*



Meeting Minutes

Thursday, July 10, 2025

10:00 AM

5th Floor Conference Room of City Hall

Urban Design Committee

Call to Order

Present -- 8 - * Committee Member Luigi Mignardi, * Amelia Wehunt, * Jessie Gemmer, * Damon Pearson, * Committee Member Keith Van Inwegen, * Committee Member Eva Clarke, * Committee Member Justin Doyle and * Committee Member Conor O'Donnell

Absent -- 3 - * Committee Member Timothy Hamnett, * Committee Member Victor McKenzie Jr. and * Erik Bootsma

1. [PDRPRES 2025.020](#) To access the meeting via Microsoft Teams, please use the following link: <https://tinyurl.com/yy83fcz3> or dial *67-804-316-9457 and enter ID: 928 917 482# Public comment will be requested in turn for each item on the agenda. Please stay on mute during other times to reduce background noise. If using a phone to access the meeting, you can use *6 to mute and un-mute.

Attachments: [07_10_2025_Public Access and Participation Instructions - Urban Design Committee](#)

Roll Call

Committee Member Gemmer motioned, and Vice Chair Clarke seconded, to allow Committee Member Pearson to attend virtually. The motion passed unanimously.

Present -- 7 - * Committee Member Luigi Mignardi, * Amelia Wehunt, * Jessie Gemmer, * Damon Pearson, * Committee Member Keith Van Inwegen, * Committee Member Eva Clarke and * Committee Member Justin Doyle

Absent -- 3 - * Committee Member Timothy Hamnett, * Committee Member Victor McKenzie Jr. and * Committee Member Conor O'Donnell

Approval of Minutes

A high level summary statement will be provided before voting on a final motion for each individual item. The summary statement will be transmitted to the Planning Commission along with the Motion outcome; and be recorded as minutes for the record.

Secretary's Report

Staff noted that UDC 2025-21 FINAL Application for Greening Richmond Public Libraries Belmont Branch was sent to the Planning Commission for review since it was substantially similar to the CONCEPT approved by the UDC and the UDC recommended conditions.

Scope of Review Reminder

17.07 General Location, Character, Extent Approval of public buildings, structures, streets, parks, etc.

- Items of a specific nature that are designed by professionals, such as engineers or architects, are not considered general.

17.05 UDC may make recommendations on the specific design of public structures, appurtenances, and street fixtures.

Consideration of Continuances and Deletions from Agenda

CONSENT AGENDA

Committee Member Gemmer motioned, and Committee Member Van Inwegen seconded, that item UDC 2025-22 was moved to the full agenda. The motioned passed unanimously.

Vice Chair Clarke motioned, and Committee Member Gemmer seconded, that item UDC 2025-23 was moved to the full agenda. The motion passed unanimously.

REGULAR AGENDA

2. [UDC 2025-22](#) UDC 2025-22 FINAL Location, Character, and Extent review of the Greening Richmond Public Libraries: Hull Street Branch project, located at 1400 Hull Street.

Attachments: [UDC 2025-22 App and Narrative](#)
[UDC 2025-22 Application Packet](#)
[UDC 2022-22 Site Plan](#)
[UDC 2025-22 - Scheduling Report](#)
[UDC 2025-22 Staff Report](#)
[UDC 2025-22 UDC report to CPC](#)

This Location, Character and Extent Item was recommended for approval, with conditions, to the Planning Commission due back on 7/15/2025.

Recommended Conditions:

1. Applicant to match using the existing brick pavers if any sidewalk is altered or added.

3. [UDC 2025-23](#) UDC 2025-23 SIGNAGE PACKAGE for the separately approved renovation of Browns Island, located at 500 Tredegar St.

Attachments: [UDC 2025-23 App](#)
[UDC 2025-23 Location Plan and Schedule](#)
[UDC 2025-23 Sign Design Book](#)
[UDC 2025-23 Programming Plan 1](#)
[UDC 2025-23 Programming Plan 2](#)
[UDC 2025-23 - Scheduling Report](#)
[UDC 2025-23 - Staff Report](#)
[UDC 2025-23 - UDC report to CPC](#)

This Location, Character and Extent Item was recommended for approval with conditions to the Planning Commission due back on 7/15/2025.

Recommended Conditions:

1. Applicant to include language on signage regarding littering and removal of the graphic on the restroom building.

4. [UDC 2025-19](#) UDC 2025-19 CONCEPT Location, Character, Extent review for the

renovation of the Holly Street Playground, located at 819 Holly Street.

Attachments: [UDC 2025-19 Application Packet](#)
[UDC 2025-19 Narrative](#)
[UDC 2025-19 Concept Site Plan](#)
[UDC 2025-19 - Scheduling Report](#)
[UDC 2025-19 - Staff Report](#)
[UDC 2025-19 - UDC report to CPC](#)
[Public Input](#)

This Location, Character and Extent Item was recommended for approval with conditions to the Planning Commission due back on 7/15/2025.

Recommended Conditions:

1. Final details on outdoor lighting be sensitive to light pollution or dark-skies compliant.
2. Inclusion of permeable hardscape materials where appropriate and as suggested by the Urban Design Guidelines.
3. The re-use of existing materials onsite should be incorporated with the design plans, where feasible.
4. A maintenance plan be submitted during the Final UDC review phase to include landscaping, sustainability features, public spaces, and splash-pad.
5. The Applicant incorporate public art, where feasible.
6. Applicant to explore additional shade features, specifically around the proposed play area, for final review.
7. Applicant to consider fencing material options for final review.

5. [UDC 2025-20](#) UDC 2025-20 CONCEPT Location, Character, Extent review for the reconstruction of the bridge over CSX on Arthur Ashe Blvd., located between Norfolk Street and Boulevard West.

Attachments: [UDC 2025-20 Application Packet](#)
[Exhibit 1 - Community Outreach Summary Report](#)
[UDC 2025-20 - Staff Report](#)
[UDC 2025-20 - UDC report to CPC](#)

This Location, Character and Extent Item was recommended for approval with conditions to the Planning Commission due back on 7/15/2025.

Recommended Conditions:

1. Final details on outdoor lighting be sensitive to light pollution or dark-skies compliant.
2. Inclusion of permeable hardscape materials where appropriate and as suggested by the Urban Design Guidelines.
3. The re-use of existing materials onsite should be incorporated with the design plans, where feasible.
4. A maintenance plan be submitted during the Final UDC review phase to include landscaping, sustainability features, public spaces.
5. The Applicant incorporate public art, where feasible.

OTHER BUSINESS

Discussion - Street Tree Care and Replacement along Monument Avenue

Adjournment