



City of Richmond

900 East Broad Street
Richmond, VA 23219
www.rva.gov/office-city-clerk

Draft Meeting Minutes Education and Human Services Standing Committee

Thursday, May 9, 2024

2:00 PM

Council Chamber, 2nd Floor - City Hall

Committee and Other Council Members in Attendance

The Honorable Stephanie Lynch - Chair
The Honorable Cynthia Newbille - Vice Chair

Absent

The Honorable Nicole Jones - Member

Staff and Others in Attendance

Joyce Davis, Council Policy Analyst
Kimberly Morris, Assistant City Clerk
Pamela Nichols, Council Management Analyst
Janet Palmer, Deputy City Attorney
Candice Reid, City Clerk
RJ Warren, Deputy City Clerk

Call to Order

Chair Stephanie Lynch called the meeting to order at 2:02 p.m., and presided.

Chamber Emergency Evacuation Plan Announcement and Public Speaker Guidelines

Upon the Chair's request, Assistant City Clerk Kimberly Morris provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency along with public speaker guidelines.

Public Comment Period

There were no public comment speakers.

Presentation(s)

Fiscal Year 2023 Non-Departmental Charitable Grants Summary Report

Dominic Barrett, Strategic Projects and Grants Advisor, Office of Human Services, provided the committee with a presentation that addressed the FY23 Non-Departmental Summary with a focus on Charitable Grant Funding processes.

[CD.2024.154](#) FY 23 Non-Departmental Summary Report

Attachments: [FY23 Non-D EHS Presentation updated slides 5 7](#)

A copy of the material provided has been filed.

Chair Cynthia Newbille inquired if information can be requested from non-departmental partners to ensure that performance measures are met.

Mr. Barrett stated that the information can be requested from non-departmental organizations to measure outcomes.

Chair Stephanie Lynch stated it will be helpful to see such performance measures, and she inquired what is the process to evaluate performance goals.

Mr. Barrett stated city administration will reach out to non-departmental partners regarding performance measures after receiving interim reports.

Chair Lynch requested that the committee and Council staff schedule a meeting for additional review of performance measures.

Discussion Item(s)

Traci DeShazor, Deputy Chief Administrative Officer for Human Services (DCAO), provided the committee with an update regarding the Human Services portfolio.

DCAO DeShazor introduced Antonio Edgerton as a new Homeless Services Liaison for Human Services, and DCAO DeShazor introduced Michael Fatula as the new Policy Advisor for Opioid Response Coordination.

Paper(s) for Consideration

There were no papers for consideration.

Board Vacancies

Pamela Nichols, Council Management Analyst, reviewed board vacancies for the committee's consideration.

[CD.2024.150](#) May 9, 2024 Education and Human Services Board Vacancy Report

Attachments: [20240509 EHS Board Vacancy Report](#)

Chair Stephanie Lynch moved to forward the following board appointment and reappointment applications to Council with a recommendation to approve, and to continue consideration of Capital Area Partnership Uplifting People, Inc, to the July 11, 2024 Education and Human Services Standing Committee meeting, which was seconded and unanimously approved:

Advisory Board of Recreation and Parks:

Christopher Frelke (reappointment)

Charles Willis

Future of Workforce Commission:

Andreas Addison

Dionne Henderson

Sean Miller

Barbara Couto Sipe

Human Rights Commission:

Aoife Ryle

J. Sargeant Reynolds Community College Board:

Peter Blake

Emmy Ready

Lewis Ginter Botanical Garden, Inc.:

Thomas Loftus

Maggie L. Walker Initiative Citizens Advisory Board:

Jonette Meade Barley

Richmond Behavioral Health Authority:

Deborah Dancey

Richmond Public Library Board:

Sheron Carter-Gunter (reappointment)

Garrett Sawyer (reappointment)

William Yates (reappointment)

Gail Zwirner (reappointment)

Social Services Advisory Board:

Ali Faruk

Approval of Minutes

There were no amendments or corrections to the meeting minutes of April 11, 2024, and the committee approved the minutes as presented.

[CD.2024.146](#) April 11, 2024 - Education & Human Services Standing Committee Meeting Minutes

Attachments: [20240411 EHS Minutes - DRAFT](#)

Staff Report

Council staff provided the committee with the May staff report.

A copy of the material provided has been filed.

[CD.2024.158](#) 20240509 EHS Staff Report

Attachments: [EHS Staff Report May 2024](#)

Adjournment

There being no further business, the meeting adjourned at 2:45 p.m.