



# Richmond City Council

Boards & Commissions  
 Appointments & Reappointments

Formal Meeting of Richmond City Council  
 Monday, February 12, 2018 – 6:00 p.m.

## Governmental Operations Standing Committee recommends appointment of the following applicants:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
<b>City Personnel Board</b> (10 members) <a href="#">(page 2)</a>	Members of the classified system of the city of Richmond	Charlene Beth Brinson <a href="#">(page 3)</a>	02/12/2018 – 01/28/2023 <i>Succeeding David W. Kilmon</i>
		La Forest Fields Williams <a href="#">(page 5)</a>	02/12/2018 – 01/28/2023 <i>Succeeding LaWanda Shaw Thrower</i>
<b>Sister Cities Commission</b> (13 members) <a href="#">(page 7)</a>	*	Sgt. Stacy J. Henry <a href="#">(page 8)</a>	02/12/2018 – 09/26/2020 <i>Succeeding Patricia W. Cummins</i>
		Stacy Luks <a href="#">(page 10)</a>	02/12/2018 – 01/09/2021 <i>Succeeding Christopher A. Brooks</i>
		Stephen T. Robertson <a href="#">(page 13)</a>	02/12/2018 – 11/10/2020 <i>Succeeding Susanne Ella Boer</i>

## Organizational Development Standing Committee recommends appointment of the following applicants:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
<b>Ethics Reform Task Force</b> (11 members) <a href="#">(page 15)</a>	Persons with experience and expertise concerning ethical standards in both the public sector and the private sector and concerning areas, such as human resources and procurement, that may be relevant to the consideration of appropriate ethical standards for a governmental organization *	Dr. Cristen Jandreau <a href="#">(page 16)</a>	02/12/2018 – Terminating upon the completion of the Ethics Reform Task Force's duties
<b>Maggie L. Walker Initiative Citizens Advisory Board</b> (16 members) <a href="#">(page 18)</a>	Resident of the city of Richmond	Cindy P. Chambers <a href="#">(page 19)</a>	03/10/2018 – 03/09/2021 <i>Succeeding Heidi W. Abbott</i>

## Finance and Economic Development Standing Committee recommends appointment of the following applicants:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
<b>Economic Development Authority</b> (7 directors) <a href="#">(page 21)</a>	Resident of the city	Hossein Sadid <a href="#">(reappointment, page 22)</a>	04/27/2018 – 04/26/2022

# City Personnel Board

## Vacancy Chart

*as of*

March 13, 2018

Ten (10) persons appointed by the Council who reside within the City, except that Board members who are members of the classified system of the City shall not be subject to this section's residency requirement. Two (2) members of the Board shall be members of the classified service nominated by the members thereof in a manner prescribed by the Council.

*(Assigned to the Governmental Operations Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
LaWanda Shaw Thrower	All members of Council	01/28/2018	No	-	Member of the classified service of the city of Richmond
David W. Kilmon	All members of Council	Currently serving on an interim basis	No	-	Member of the classified service of the city of Richmond

**Contact:**

Veronica Kenner

Human Resources Consultant

Department of Human Resources

804-646-5862

Veronica.kenner@richmondgov.com



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**CITY PERSONNEL BOARD**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No  If Yes, Which County?

Are You A City Resident?  Yes  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*A.A.S- Paralegal, B.S.- Criminal Justice , March 2005-2008 Worked in the Mayor's Wilder's Office under the supervision for the C.A.O. Mr. William Harrell, - Responsible for the day-to-day operations of a full service municipal organization. Ensuring organizational effectiveness and responsiveness to the Mayor, Chief Administrative Officer (C.A.O.), citizens, visitors and dignitaries; greeted customers visiting the Office of the CAO and provided both internal and external information; maintained City services information; fulfilled Freedom Of Information (FIOA) requests; performed office functions including payroll and human resources; performed data entry of special city council meetings; responsible for special projects; established and maintains effective working relationships with other departments/agencies and external resources.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:



City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces Application**

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*Project Team Leader for the 2016 United -Way Kick Off Breakfast for DPU, trained with C.A.S.A. ( program Salvation Army - conducted budgeting classes for the Clients, Dept. Social Services - Foster Care 9 week training program, Mayor Youth Academy ( participated on mock interviews, leadership classes, etc..). Neighbor -To-Neighbor volunteered Boys & Girls Club. Toastmaster's International Club #6535 Served on the Board of Director's and held the office of the treasurer for a non profit organization ( Outreach involvement Center) Early Child Hood Development volunteered for several 9 week sessions for parenting classes.*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Department of Corrections  
Office Services Specialist - Classifications Section  
Responsible for intake status calls and retrieving data from system; researched medical, psychological, and criminal history to determine appropriate institutional assignment for inmates; assembled data for creation of status reports.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Star-Net*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**CITY PERSONNEL BOARD**

Title: \_\_\_\_\_  
Name: *La Forest Fields Williams*  
Home Address: 009729 RANSOM HILLS TERRACE NORTH CHESTERFIELD VA 23237  
Home Telephone: 804-218-8678 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: laforest.williams@yahoo.com  
Employer: Parks, Recreation and Community Facilities  
Job Title: Administrative Program Support Assistant/HR Coordinator How Long? \_\_\_\_\_  
Business Address: 001209 ADMIRAL STREET RICHMOND VA 23220  
Business Telephone: 804-646-5696 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address laforest.williams@richmondgov.com  
Is Your Place of Employment Located in the city of Richmond  No   
Is your Place of Employment Located in the County?  Yes  If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  No  If Yes, Which City Council District? \_\_\_\_\_ Number of Years? \_\_\_\_\_

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Master's of Business Administration, Averett University. I am an experienced, Human Resources Management and Administrative Professional with 24 plus years of experience in board management, policy development, leadership roles, HR business protocols, staff recruitment and training, as well as serving as national board representative for the human resources national certification professional organization Society for Human Resource Management (SHRM). My reputation for addressing employee relations matters to strengthen the employer and employee relationship in a number of sectors, higher education, city government, and recreation. In my current position as a HR Coordinator I will bring to the board knowledge to interpret and explain human resources policies, procedures, laws, standards, or regulations. Assist and advise management on grievances, performance evaluations, and classifications policies and procedure.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*I served as a liaison for the City of Richmond Parks, Recreation and Community Facilities. 2010-2014. Currently serve as a board member on the City of Richmond Rise! Employee Achievement Awards Program.*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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**Other Community Involvement:**

*Other Board appointments include: American Red Cross Central Virginia Chapter, National Black MBA Association Richmond Chapter, Society for Human Resource Management (SHRM) Strategic Leadership Committee and (SHRM) Sterling Workplace Committee, VCU Higher Ground Women's Leadership Program and the National Forum for Public Administrators.*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*I bring significant professional and organizational leadership to ensure the organization's workplace policies and procedures complies with applicable laws/regulations while minimizing the organization's risk and exposure. In turn providing equality to all City of Richmond employees and stakeholders.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*I heard about this opportunity via StarNet.*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Sister Cities Commission

## Vacancy Chart

*as of*  
March 13, 2018

The commission shall consist of thirteen (13) members, of whom at least one shall be a member of Council. The members shall be appointed by City Council. Members appointed to the commission shall either reside or work in the city of Richmond.

*(Assigned to the Governmental Operations Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Christopher Brooks	All members of Council	01/09/2018	Yes	Yes, but may be unavailable until April. Has not submitted a reappointment application.	Reside or work in the city
Susanne Boer	All members of Council	11/10/2017	Yes	Resigned	Reside or work in the city
Patricia Cummins	All members of Council	09/26/2017	No	-	Reside or work in the city

**Contact:**

Marcus Squires, Chair  
Sister Cities Commission  
(804) 617-7585 (h)  
[richmondsistercities@gmail.com](mailto:richmondsistercities@gmail.com)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**SISTER CITIES COMMISSION**

Title: \_\_\_\_\_  
Name: *Stacy J Henry*  
Home Address: 003172 CULLENWOOD DR RICHMOND VA 23234  
Home Telephone: 804-349-9111 Home Fax: \_\_\_\_\_  
Personal E-Mail Address: stacy.henry@richmondgov.com  
Employer: Richmond Police Dept.  
Job Title: Police Sergeant How Long? \_\_\_\_\_  
Business Address: 002501 Q ST RICHMOND VA 23223  
Business Telephone: 804-646-3602 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_  
Business E-Mail Address stacy.henry@richmondgov.com  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_  
Are You A City Resident?  Yes If Yes, Which City Council District? 8 Number of Years? \_\_\_\_\_

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*MS-Central Michigan University- Administration, concentration in Public Administration  
BS-St. Paul's College- Organization Management  
AAS- JSRCC- Administration of Justice  
Special Education-Virginia Union University  
Served as a Non Commissioned Officer United States Marine Corps  
Police Sergeant-Richmond Police Department*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

*St. Paul's Baptist Church  
Member of Cullenwood community*





City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*City website*

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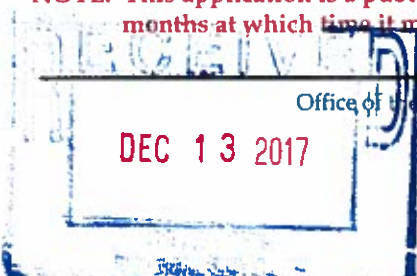
City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: SISTER CITIES COMMISSION	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other:	
Last Name: LUKS	First Name: STACY
Home Street Address: 1507 CONFEDERATE AVENUE	Home Telephone: 804 359 0193
Home City, Zip Code: RICHMOND VA 23221	Home Fax:
Personal E-Mail Address: sphomer@comcast.net	
Employer: self-employed	
Job Title: TRAVEL CONSULTANT	How Long? 9 YRS
Business Street Address: 1507 CONFEDERATE AVE	Business Telephone: 703 405 3763
Business City, Zip Code: RVA 23221	Business Fax:
Business E-Mail Address: Stacy@flourishtravel.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 2 Number of years? 15+	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: - M.A. INTERNATIONAL RELATIONS, THE FLETCHER SCHOOL, TUFTS UNIVERSITY - M.A. HUMAN RESOURCE DEVELOPMENT, THE GEORGE WASHINGTON UNIV. - B.A. POLITICS, WAKE FOREST UNIVERSITY - PROFESSIONAL EXPERIENCE IN INT'L EDUCATION/ NON PROFITS - 10 yrs experience of living outside the U.S. (AUSTRALIA)	

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City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: MANOR'S FOOD POLICY TASK FORCE (MAYOR JONES)  
 Date(s) Served: 2011-13 Office(s) Held: TASK FORCE MEMBER

Entity: \_\_\_\_\_  
 Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
 Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Other community involvement:

- FOUNDRING CHAIR, SLOW FOOD RVA Chapter 2010-2013
- BOARD MEMBER, NATURE CAMP, INC. 2015 - current
- CO-FACILITATOR, YOUTH PHILANTHROPY PROJECT, HANDSON RVA
- RICHMOND REGION TOURISM - I AM TOURISM AMBASSADOR

**OPTIONAL**  
 Please list additional information you would like considered, or you may attach your resume or other information.

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?  
Became aware of commissions existence through a member, Ana Edwards. Also more recently through my City Council, rep. Kim Gray.

Signature: *Harry Jones* Date: Dec 12, 2017  
 (By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# STACY LUKS

TRAVEL CONSULTANT | COMMUNITY VOLUNTEER

## PROFILE

Independent small business owner & 15-yr Richmond resident. 25 years of varied experience in the international education, non-profit and corporate finance sectors. Civic activism has focused on the local food movement, youth service learning & local community preservation efforts.

## CONTACT

+703 405 3763

stacy@flourishtravel.com

1507 Confederate Avenue  
Richmond, VA 23227

## EDUCATION

MA, Human Resource Development, The George Washington University, 1998

MA, International Relations, The Fletcher School of Law & Diplomacy, Tufts University, 1986

BA, Politics, Wake Forest University, 1981

## PERSONAL | INTERESTS

Dual US-Australian Citizen | Married,  
1 child | Widely traveled globally |  
Voting Rights | Culinary & Wellness  
Travel | Olive Oil hobbyist | Yoga

## EXPERIENCE

### Entrepreneurial

Flourish Travel / Sublime Sojourns LLC, Principal & Travel Consultant, 2008-present

The Piquant Palate, Proprietor, 2007-2011

### Non-Profit / Volunteer

Nature Camp, Inc., Board Member & Director, Publicity & Promotion, 2015-present

Slow Food RVA / chapter of Slow Food USA, Founding Chair, 2010-2014

Youth Philanthropy Project, HandsOnRVA, Co-Facilitator, 2014-15

City of Richmond - Mayor's Food Policy Task Force, Member, 2011-13

I am Tourism Ambassador, Richmond Region Tourism 2017 -

### Professional

#### Human Resources & Organizational Development

American Red Cross NHQ - Consultant, Management & Organizational Development 1998-2002

ANZ Banking Group | TRW Inc - Contract Projects Int'l HR Policy & Needs Assessments 1996-98

#### Financial Services

Toronto Dominion Australia Ltd - Senior Corporate Finance Account Manager, 1990-92

Elders IXL Ltd - Resources & Corporate Finance - Manager, 1987-90

#### International Education

University of Melbourne, Asialink Centre, Deputy Director, 1993-95

The Asia Society, Washington DC Center & Williamsburg Conference, Administrator, 1981-84



**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**SISTER CITIES COMMISSION**

Title: \_\_\_\_\_

Name: **STEPHEN T ROBERTSON**

Home Address: 000328 ROSENEATH ROAD RICHMOND VA 23221

Home Telephone: 8045165213 Home Fax: \_\_\_\_\_

Personal E-Mail Address: stephen@blanchardscoffee.com

Employer: BLANCHARD'S COFFEE ROASTING CO.

Job Title: DIRECTOR OF MARKETING & SALES How Long? \_\_\_\_\_

Business Address: 001903 WESTWOOD AVE RICHMOND VA 23227

Business Telephone: 8045165213 Ext: \_\_\_\_\_ Business Fax: \_\_\_\_\_

Business E-Mail Address stephen@blanchardscoffee.com

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No If Yes, Which County? \_\_\_\_\_

Are You A City Resident?  Yes If Yes, Which City Council District? 1 Number of Years? 4

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Bachelor of Music, George Mason University. Thirteen years building small business in Richmond City. Participant/Speaker for Good Ideas for Cities regional development program in Richmond. Richmond Chamber Icons Award finalist for small business. Ten years hands on experience helping new retail, cafe, & restaurant clients concept, design, build, & open new small businesses throughout Richmond City and surrounding counties, as well as throughout Virginia, Maryland, Washington, DC, North Carolina, and beyond.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Good Ideas for Cities regional development project.*

Other Community Involvement:

*Regular volunteer with various organizations, including HandsOn RVA projects, and Tricycle.*



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Another community active friend.*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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# Ethics Reform Task Force

## Vacancy Chart

*As of*  
March 13, 2018

The task force shall consist of 11 members. The Council shall appoint nine members, and the mayor shall appoint two members. All appointments shall be otherwise governed by sections 2-755 and 2-756 of the Code of the City of Richmond (2015), as amended. The membership of the task force should possess experience and expertise concerning ethical standards in both the public sector and the private sector and concerning areas, such as human resources and procurement, that may be relevant to the consideration of appropriate ethical standards for a governmental organization.

*(Not yet assigned to a committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Vacant	All members of Council	-	-	-	Persons with experience and expertise concerning ethical standards in both the public sector and the private sector and concerning areas, such as human resources and procurement, that may be relevant to the consideration of appropriate ethical standards for a governmental organization.
Vacant	Mayor	-	-	-	

**Contact:**

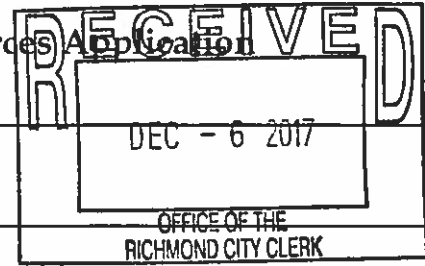
Joyce Davis  
 Council Policy Analyst  
 Office of the Council Chief of Staff  
 804-646-5009 (o)  
[Joyce.davis@richmondgov.com](mailto:Joyce.davis@richmondgov.com)



**City of Richmond, Virginia  
City Council**

**Authorities, Boards, Commissions and Task Forces Application**

(Please Print or Type)



<b>Name of Authority, Board, Commission or Task Force:</b> Ethics Reform Task Force	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input checked="" type="checkbox"/> Other: _____	
<b>Last Name:</b> Jandreau	<b>First Name:</b> Cristen
<b>Home Street Address:</b> 1433 Braeside Dr	<b>Home Telephone:</b> N/A
<b>Home City, Zip Code:</b> 23225	<b>Home Fax:</b> N/A
<b>Personal E-Mail Address:</b> dr.cjandreau@gmail.com	
<b>Employer:</b> Virginia Commonwealth University	
<b>Job Title:</b> Assistant Director, Office of Research Integrity and Ethics	<b>How Long?</b> 2 years
<b>Business Street Address:</b> 800 E Leigh St Suite 3000	<b>Business Telephone:</b> (804) 827-2156
<b>Business City, Zip Code:</b> 23298	<b>Business Fax:</b> N/A
<b>Business E-Mail Address:</b> cbjandreau@vcu.edu	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 4 <sup>th</sup> Number of years? 4 years	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	

**Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:**

At VCU, I facilitate the individual and institutional conflict of interest in research programs. Our office works directly with the State and Local Government Conflict of Interests Act in the context of individual conflicts of interest in research; in particular, we recommend exceptions under § 2.2-3106 C.8., which otherwise prohibits state employees from having a contract with VCU other than their own employment contract. The C.8. exception is granted, upon recommendation of the Conflict of Interest in Research Committee (on which I serve), for contracts for research and development that are in the interest of VCU (i.e. support its mission). Exception recommendations involve reviewing and applying the Code of Virginia, working with multiple VCU stakeholders (including University Counsel), and working with outside stakeholders in the private sector (i.e. the small business, in which a university employee has a financial interest, that wants to subcontract work to be done at VCU). Similarly, our office works directly with procurement and other offices in order to facilitate the institutional conflict of interest in research program.

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**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_  
Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

**Other community involvement:**

As a member of the VCU Student Conduct Board, I serve students of the community by engaging in adjudication processes with the interests of the individual student and the greater community in mind.

**OPTIONAL**

**Please list additional information you would like considered, or you may attach your resume or other information.**  
Prior to coming to VCU, I served at another state agency, the Division of Consolidated Laboratory Services (DCLS – Virginia’s state laboratory), as a Senior Scientist in multiple epidemiology laboratories. I received my B.S. in Biology from James Madison University and my Ph.D. in Biomedical and Veterinary Sciences from Virginia Tech.

Check this box if your resume is attached.

**How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?**

Ross Catrow via his 'Good Morning, RVA' daily email newsletter (<https://gmrva.com/>)

Signature: Cristen Jandreau Date: 12/6/17

*(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)*

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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
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[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Maggie L. Walker Initiative Citizens Advisory Board

## Vacancy Chart

*As of*  
March 13, 2018

The Maggie L. Walker Initiative Citizens Advisory Board shall be composed of sixteen members, including seven members appointed by the mayor, eight members appointed by the Council and a Human Services Manager.

**The mayor shall appoint members from each of the following categories:**

- (a) Four persons who, at the time of appointment, reside in a census tract within the city of Richmond with a poverty rate of at least 25%. At least one of the four persons shall, at the time of appointment, be a tenant of the Richmond Redevelopment and Housing Authority or a recipient of Section 8 housing vouchers from the Richmond Redevelopment and Housing Authority;
- (b) A representative of a service provider assisting low-income individuals or families;
- (c) A representative of a community organization or advocacy group with a primary focus on the reduction of poverty and who resides within the city of Richmond;
- (d) A person who resides within the city of Richmond.

**The Council shall appoint members from each of the following categories:**

- (e) Four persons who, at the time of appointment, reside in a census tract within the city of Richmond with a poverty rate of at least 25%. At least one of the four persons shall, at the time of appointment, be a tenant of the Richmond Redevelopment and Housing Authority or a recipient of Section 8 housing vouchers from the Richmond Redevelopment and Housing Authority;
- (f) A business owner or a representative of a business with a workforce made up of employees, the majority of whom reside in the city of Richmond;
- (g) A representative of a college or university located within the city of Richmond with expertise in studying poverty or in program evaluation;
- (h) A person who resides within the city of Richmond;
- (i) A member of the City Council, who shall be a non-voting member of the board and shall serve as co-chair.

*(Not assigned to a standing committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Heidi Abbott	All members of Council	03/09/2018	Yes	No	(h)
Chanel Bea	Mayor	02/18/2017	Yes	Mayor's Office notified	(a)
Albert Walker	Mayor	02/18/2017	Yes	Mayor's Office notified	(a)
Bollin Millner	Mayor	02/18/2016	Yes	Mayor's Office notified	(d)

**Contact:**

Darcel Jones  
Office of Community Wealth Building  
804-646-6374  
[Darcel.jones@richmondgov.com](mailto:Darcel.jones@richmondgov.com)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**MAGGIE L. WALKER INITIATIVE CITIZENS ADVISORY BOARD**

Title: Mrs

Name: Cindy P Chambers

Home Address: 003216 GARLAND AVE RICHMOND VA 23222

Home Telephone: 4342276878

Home Fax:

Personal E-Mail Address: cindypreuet@gmail.com

Employer: NA

Job Title:

How Long?

Business Address: VA

Business Telephone:

Ext:

Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond  No

Is your Place of Employment Located in the County?  No  If Yes, Which County?

Are You A City Resident?  Yes  If Yes, Which City Council District?  3  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I have worked in the nonprofit sector for the past eight years, advocating for veterans in Washington, DC and serving as case manager for at-risk and homeless families in Atlanta, GA. Additionally, I earned my Master's in Teaching from the University of Virginia in 2011 and have taught ages 3 - 70. Areas of education include job readiness, financial literacy, US civics, and goal-focused program planning. My spouse's job relocated us from DC to Richmond this past summer (2017) and I have not yet gained employment in Richmond, but continue to engage with poverty alleviation through volunteering with Meals on Wheels and community action with the Democratic Socialists of America.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Master of Teaching, Secondary Social Studies Education - University of Virginia - 2011  
Bachelor of Arts, US Southern History major, Classics/Latin minor - University of Virginia - 2005  
Advanced HS Diploma - Woodside High School, Newport News, VA - 2001*

Other Community Involvement:



**Authorities, Boards, Commissions and Task Forces Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Volunteer Experience*

*Meal Delivery, Meals on Wheels - Feedmore, Richmond, VA, 2017 – present*

*Meal Prep & Delivery; Fundraising, Food & Friends, Washington DC, 2014 – 2016*

*Weekly Kitchen Volunteer, DC Central Kitchen, Washington, DC, 2014 – 2015*

*Kids in Need Free Teacher Supply Shop Attendant, Atlanta Community Food Bank, Atlanta, GA, 2012 – 2014*

*2014 Homeless Survey Overnight Counter, Metro Atlanta Homeless Count, Atlanta, GA, 2014*

*2014 Hunger Survey Facilitator, Atlanta Community Food Bank, Atlanta, GA, 2013*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*An energetic nonprofit program manager, strives to help those without access to opportunities. Eight*

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# Economic Development Authority

## Vacancy Chart

*As of*  
May 13, 2018

The Economic Development Authority shall be governed by a board of directors in which all powers of the authority shall be vested and which board shall be composed of seven directors. (Code of Virginia § 15.2-4904)

Each Director of the Economic Development Authority shall be a resident of the City...Of the authority's seven directors, one shall be a member of the residential, commercial or mixed use development community, one shall be a member of the banking, lending or financial services community, one shall be a member of the Virginia State Bar, and one shall be a certified public accountant licensed by the State. The remaining directors may but need not necessarily belong to one of the groups set forth in the previous sentence so long as their qualifications provide a positive benefit to the authority. (Code of the City of Richmond § 2-759)

(Assigned to the Finance & Economic Development Standing Committee)

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Hossein Sadid	All members of Council	04/26/2018	Yes	Application included	Resident of the city
Nupa Agarwal	All members of Council	03/22/2018	Yes	Appointment pending	Member of the Virginia State Bar
Richard Johnson	All members of Council	11/28/2017	No	Yes	Resident of the city who is a member of the residential, commercial or mixed use community

**Contact:**

Sharon Kerrick, Director of Operations  
Economic Development Authority  
(804) 521 – 4002  
[Sharon.kerrick@richmondeda.org](mailto:Sharon.kerrick@richmondeda.org)



**City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force:

Economic Development Authority

Title: Mr.  Mrs.  Ms.  Miss.  Dr.  Other: \_\_\_\_\_

Last Name: Sadid

First Name: Hossein

Home Street Address: 7635 Hill Dr.

Home Telephone: 804-254-3979

Home City, Zip Code: Richmond, 23225

Home Fax: —

Personal E-Mail Address: hosseinsadid@yahoo.com

Employer: VMFA

Job Title: CFO

How Long? 3 years

Business Street Address: 200 N. Boulevard

Business Telephone: 804-340-1507

Business City, Zip Code: Richmond, 23220

Business Fax: —

Business E-Mail Address: hossein.sadid@vmfa.museum

Is your place of employment located in the city of Richmond? Yes  No

Is your place of employment located in the county? Yes  No  If yes, which county? \_\_\_\_\_

Are you a city resident? Yes  No  If yes, which City Council district? 4 Number of years? 4

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes  No

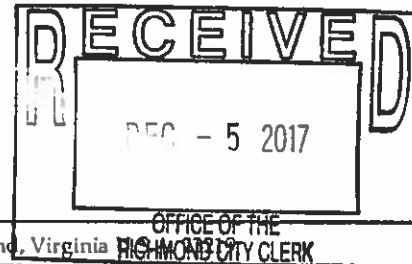
If yes, please provide information on the nature of the contract.

Signature: \_\_\_\_\_

Date: December 5, 2017

*(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)*

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