

# William Fox Elementary School

Update for the Richmond City School Board

Presented by: Jason Kamras, Superintendent

Venue: Richmond City School Board Meeting

Date: March 7, 2022

## Recommendation

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A survey of Fox families indicated near unanimous support for moving into a physical location as soon as possible. Fox teachers and staff were nearly evenly split about whether to remain virtual until Clark Springs is ready. Given the overwhelming desire of families to end virtual and no clear consensus from staff, and after consulting with Principal Jacobs, [the Administration recommends moving Fox to a stop-gap physical location](#) as soon as possible. Based on an analysis of several stop-gap options, the Administration recommends using [First Baptist Church on Monument Avenue](#). The Administration would like to formally express our profound gratitude to the First Baptist community for generously offering to host Fox through the end of the school year, if so desired.

The Administration proposes the following timeline:

- [Week of March 7](#) – Fox staff will visit First Baptist in the afternoon to see the space.
- [Week of March 14](#) – Fox staff will have access to First Baptist in the afternoons to begin set up.
- [Friday, March 18](#) (Parent/Caregiver Conference Day) – Since no classes are scheduled for this day, we will convert it into a classroom set-up day for Fox staff. Any parent/caregiver who wishes to conference with their student’s teacher will be able to do so virtually after classes conclude for the day, from now until March 17 (details TBD by Principal Jacobs).
- [Monday, March 21](#) – Full day, in-person classes for all Fox students will begin at First Baptist (virtual classes will end).
- [Tuesday, April 19](#) – We are aiming to have Clark Springs ready for occupancy at this point. If the Fox community wants to move at this juncture, it would be able to do so. But it could also choose to remain at First Baptist for the remainder of the year. We will survey families and staff in early April before making this decision.
- [Fall 2022 until Fox is Rebuilt at 2300 Hanover Avenue](#) – Fox will be located at Clark Springs.

## Financial Details About First Baptist Partnership

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First Baptist Church (FBC) would not charge RPS any rent, but is requesting \$5,000 to cover expenses (as outlined below) in addition to any increases in utility costs. The Administration believes this is a very reasonable request.

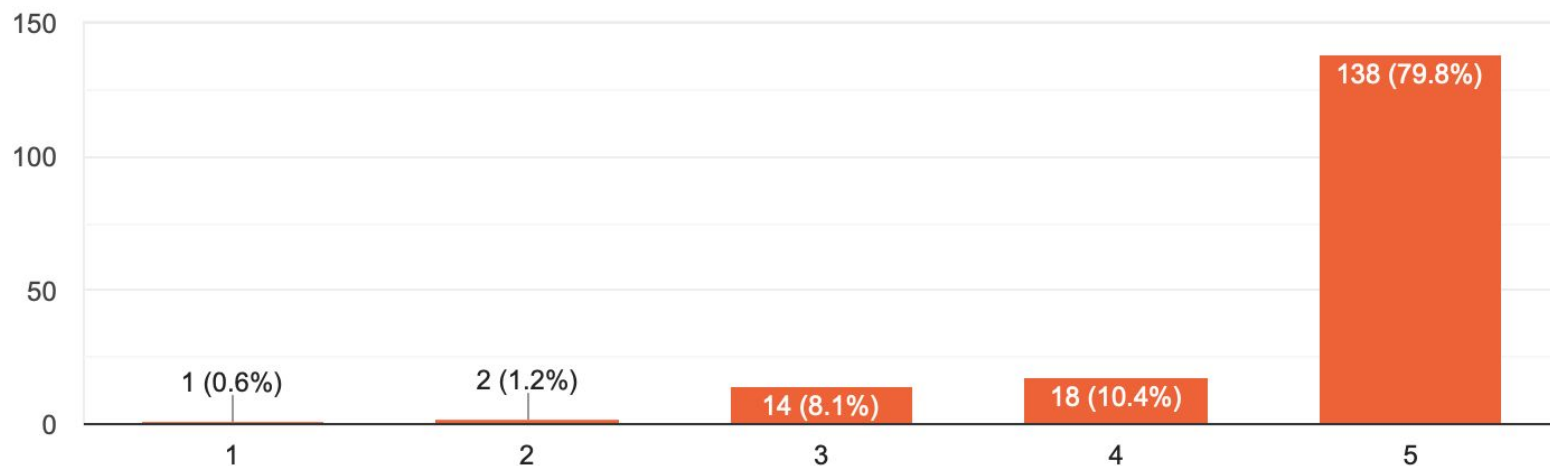
- \$500/month for April/May/June for FBC building support to assist with weekly classroom “resets” on Friday for weekend religious school
- \$1650 one-time management fee for FBC building supervisor to coordinate all support between Fox and FBC over 13 weeks (providing keys, orienting to building, updating and communicating schedule conflicts of shared spaces, etc.)
- \$1700 one-time charge for additional toilet paper, paper towels, soap, trash bags, etc. from FBC’s current supplier
- \$150 one-time charge for FBC lawyer to review agreement/liability

As for liability, the RPS personal injury policy will cover RPS students and staff while at First Baptist. RPS will cover up to \$25,000 in any property damage that may occur as a result of Fox occupying the building during school hours.

## Fox Families

How important is it that your student returns to in-person learning as soon as possible?

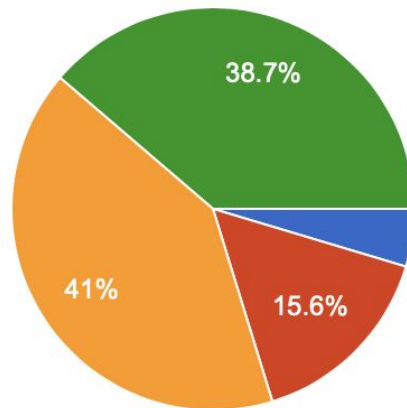
173 responses



## Fox Families

Which option would you prefer for the rest of the year?

173 responses

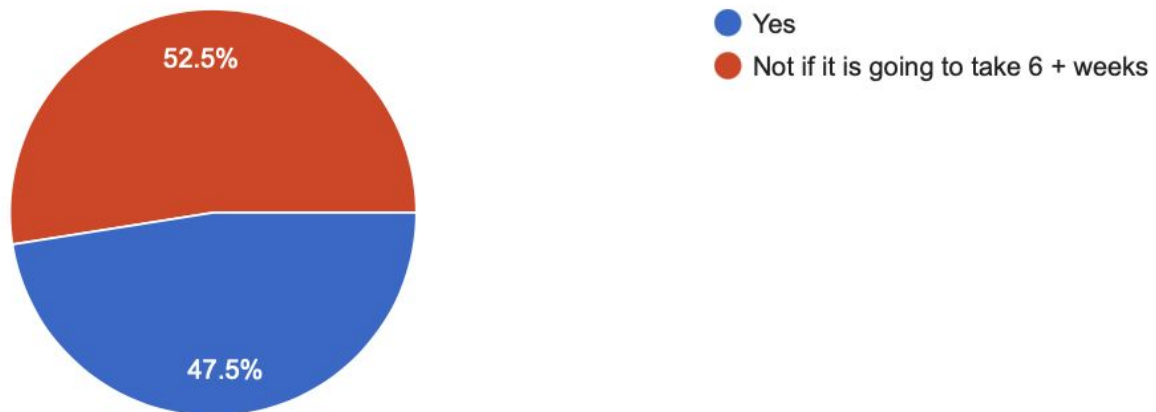


- Virtual for the rest of the year and enter Clark Springs in the Fall (Allowing more time to complete updates to Clarke Sp...
- Virtual until Clark Springs can achieve a satisfactory condition (making one move this year and understanding additional...
- Go into a temporary space until Clark Springs is ready (making two moves t...
- Go into a temporary space and enter Clark Springs in the Fall (making one...

## Fox Staff

Do you prefer to remain Virtual until Clark Springs can be prepared to house our school?

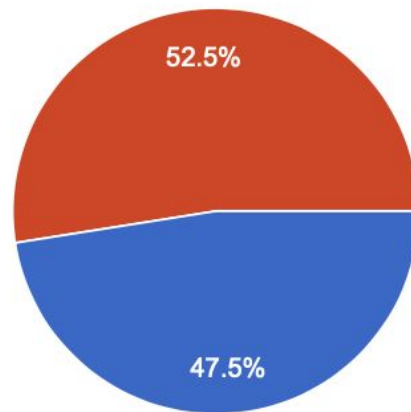
40 responses



## Fox Staff

Do you want to move to a temporary location for the remainder of the year knowing knowing some of the constraints of a temporary location--then move in the Fall to Clark Springs?

40 responses



- Yes--we need to get back to in person instruction- all I need is a room and I will make it work
- I have huge concerns about teaching in someone else's space

## Analysis of Stop-Gap Locations

Location	Address	Pros	Cons
Beth Ahabah Synagogue & St. James's Episcopal Church	1121 West Franklin Street & 1205 West Franklin Street	Nearly sufficient space (23 classrooms + other flexible spaces); physically close to Fox	Would be tight; school would be split between two spaces; no outdoor space; not available for aftercare
First Baptist Church	2709 Monument Avenue	Ample space (35 classrooms); physically close to Fox; greenspace	Classrooms are small; need to return rooms to basic FBC set up each Friday; not available for aftercare
Great Minds Offices	840 Hermitage Road	Beautiful, new space	Space not divided into classrooms and thus not suitable for Fox's needs
Liberation Church	5501 Midlothian Turnpike	Large, modern facility	Property only available for rent; transportation to Southside would create logistical challenges for other schools
School Property Represented by Thalheimer Real Estate	3121 Moss Side Avenue	Property was a school	Property only available for rent or purchase; already under contract with new owner
St. Gertrude High School (vacated)	Stuart Avenue	Ample space that recently served as a school	HVAC system unstable; not ADA compliant; property under contract with new owner



# Clark Spring Renovations

PROJECT DETAILS							Price
STATUS	START DATE	END DATE	DURATION (DAYS)	TASK NAME	VENDOR	DESCRIPTION	COST
In Progress	2/28/22	3/11/22	11	Clean/Move Out	RPS	Remove items not needed	\$0.00
Quote Needed	3/7/22	3/7/22	0	Mold Testing	ECS Mid Atlantic	Air quality testing/Visual Inspection	TBD
Quote Needed	-	-	14	Roof	Tremco	Patching/Repair	TBD
PO Issued	-	-	21	Mechanical	TCMS	Repair flue boiler stack	\$29,013.00
Quote Needed	-	-	14	Mechanical	TCMS	HVAC Preventative Maintenance	TBD
PO Issued	3/8/22	3/11/22	3	Vinyl Tile Flooring	Superior Flooring	Patch and repair broken floor tile	\$5,703.20
PO Needed	-	-	3	Acoustical Ceiling tiles	VA Acoustical	Replace missing/damaged ceiling tiles	\$11,600.00
PO Issued	-	-	24	Doors/Hardware	Architectural Product of VA	Replace 37 exterior doors, interior doors hardware, lock sets, etc	\$115,187.68
Not Yet Started	-	-	10	Volunteer Work	VCU/Flying Squirrels Partnerships	Painting, Out door space (scope forthcoming)	\$0.00
PO Needed	-	-	11	Painting	Top Gun Painting	Painting of interior, pressurewashing, etc	\$100,467.76
In Progress	-	-	-	Electrical	RPS	Panel labeling, recpt. covers, GFCI recpt., exit signs, exterior lights, interior lights	TBD
In Progress	-	-	-	Plumbing	RPS	Bathrooms, sinks, water fountains as needed	TBD
In Progress	-	-	-	IT	RPS	Switches/Access Points	\$47,974.05
In Progress	-	-	-	Kitchen	RPS SNS	Inspecting kitchen equipment, etc	TBD
PO Needed	-	-	10	Final Cleaning	Johnny on the Spot	Full deep clean of the entire interior	\$68,787.00
<b>Total:</b>							<b>\$378,732.69</b>

# FOX ELEMENTARY AT FBC REQUEST

Can FOX Elem present our church as a possible host site at their board meeting on March 7<sup>th</sup>?

**Date:** Approx. March 21-June 24 (13 school weeks) RPS is preparing Clark Springs as the new home of FOX until it is rebuilt. Not sure if Clark Springs will be done prior to end of semester but best to plan for longest case scenario and if Clark Springs is ready before then, we will celebrate with the students/faculty and send them with our love and support.

**Time:** 7:30am-3:00pm (Students), 7am arrival for teachers and they will likely stay later than 3 to work in their rooms.

## Numbers

358 students (k-5<sup>th</sup> grade), plus 24 homeroom teachers, resources, special education, admin, including their 3 custodial/bldg. support. (Perhaps 400 all total). FOX would provide all staffing and no volunteers would be needed/organized through FBC. The 3 custodial support from Fox would be able to assist with resetting rooms/furniture as needed on Friday's/Monday's for student learning.

## Parking/Buses

Fox Staff parking in Robinson lot. Buses on side of road – RPS transportation would coordinate needs related to Bus and Carpool needs/parking signs/etc to minimize traffic.

## Spaces

FOX: 280 Suite (8 rooms), 230 Suite (5 rooms), 240 Suite (6 rooms - not disciples class), 2<sup>nd</sup> floor hallway (244, lambs, 213, 214, 215, 216), 210B, Third Floor (6 rooms), LL 12, 16, 18, Children's library, Blvd Grassy Area. \*Note: All spaces vary in size and FOX would utilize spaces as they see best for their needs.

FBC: 220, Adams, McDaniel, Library, Chapel, Sanctuary, Choir Room, LL35

SHARED: Flamming Hall (FBC for already reserved lunches, FOX lunch other days), Gym (preschool use only until 1pm, FOX use 1-3pm), Playground (preschool 10:30-1, FOX 1-3pm), Choir room (coordinate times with Music Minister)



## **Furniture**

Furniture in FBC rooms/spaces can be used by Fox. If additional tables, chairs, desks, are required and not available at FBC, Fox will bring in additional furniture they need. Fox will provide all teaching materials/whiteboards/supplies for students.

## **Insurance/Liability**

FOX would carry an insurance/liability policy for any personal injuries of their students or staff while on property. It was stated RPS couldn't include major damage to the building in the liability policy but would agree to cover up to 25,000 in damages to FBC building, should it occur.

## **Food**

FOX would prepare food off-site and bring it in daily to serve students. No use of our kitchen facility or staffing

## **Tech Infrastructure**

FOX will bring hotspots that will cover all of their classes so FBC wifi would not be negatively affected. They will bring their own copier and supply their own paper and service their own technical issues/needs. Fox phone lines are being forwarded so no FBC phone lines were required.

## **Security**

FOX would follow their typical protocol for security with regards to the children's safety and their visitor/staff protocols. It is requested that Fox has a security officer or security personnel onsite as our building has many activities and programs and security for children should remain a top priority.

FBC officers would remain solely focused on security needs for FBC preschool and compassion ministry needs and are on site from 9-1pm.

## **Afterschool**

No afterschool care can be provided due to previous community commitments and time needed to reset for evening activities already scheduled.

## ADA Accessibility

FBC has ADA accessible restrooms and elevators to assist any students or staff that may need these facilities.

## Trash

FBC has trash pickup 6 days a week but would need a trash receptacle to be provided from FOX. Preference to a rolling style that will be secured in the FBC trash collection area outside.

## Existing Programs

- FBC has a weekday Preschool that is open each day from 9-1, but the drop off and pick up times do not conflict with Fox arrival/dismissal.
- FBC also has a compassion ministry that serves our homeless neighbors and operates several days a week with primary days being Monday and Thursdays. This ministry is contained to one area of the church and is not shared spaced with Fox students or staff.

## Financial Costs

FBC was asked if space would be donated or if FOX would be expected to “rent” the building space. As it would be a ministry to our neighbors, there was no need felt on the part of the staff or deacon board to make a ministry “rent” space from FBC. However, there could be a few areas that would see an increase in daily costs/usage that we would ask to be covered.

FBC would ask FOX to pay \$5,000 plus any increase to utilities (water/sewage/gas/electric) as outlined below:

\$500/month for April/May/June – FBC building support to assist with weekly setups/changes.

\$1650/one time management fee for FBC Building supervisor to coordinate all building support between FOX and FBC over the 13 weeks. (keys, orienting to building, updating and communicating schedule conflicts of shared spaces, etc)

\$1700/one time charge for a supply of toilet paper/paper towels/soap/trash bags from our current supplier.

\$150 for FBC lawyer to review agreement/liability.

\$ Increase above FBC typical utility usage for water/sewage/gas/electric.

If this proposal seems agreeable to RPS/FOX, we are willing to sign an MOU and welcome FOX students and staff into the FBC building.