

INTRODUCED: October 10, 2022

AN ORDINANCE No. 2022-281

To amend Ord. No. 2022-055, adopted May 9, 2022, which adopted the Fiscal Year 2022-2023 General Fund Budget and made appropriations pursuant thereto, to transfer \$55,119.00 from the Office of Community Wealth Building, and appropriate such \$55,119.00 to the Office of Strategic Communications and Civic Engagement, for the purpose of moving the funding for the position of “Human Services Technician/Coordinator for the Community Ambassador Program” from the Office of Community Wealth Building to a new position within the Office of Strategic Communications and Civic Engagement called the “Neighborhood Support Coordinator.”

\_\_\_\_\_  
Patrons – Mayor Stoney and Ms. Lambert

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: NOV 14 2022 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That Ordinance No. 2022-055, adopted May 9, 2022, which adopted a General Fund Budget for the fiscal year commencing July 1, 2022, and ending June 30, 2023, and made appropriations pursuant thereto, is hereby amended by transferring funds in the amount of \$55,119.00 from the Office of Community Wealth Building and appropriating those transferred funds in the amount of \$55,119.00 to the Office of Strategic Communications and Civic Engagement for the purpose of moving the funding for the position of “Human Services

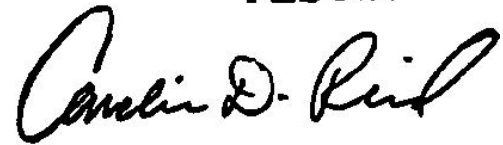
AYES: 9 NOES: 0 ABSTAIN: \_\_\_\_\_

ADOPTED: NOV 14 2022 REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

Technician/Coordinator for the Community Ambassador Program” from the Office of Community Wealth Building to a new position within the Office of Strategic Communications and Civic Engagement called the “Neighborhood Support Coordinator.”

§ 2. This ordinance shall be in force and effect upon adoption.

**A TRUE COPY:  
TESTE:**

A handwritten signature in black ink, appearing to read "Camille D. Reed". The signature is written in a cursive, flowing style.

**City Clerk**



# City of Richmond

## Intracity Correspondence

### O&R REQUEST

**DATE:** September 14, 2022

**EDITION:** 1

**TO:** The Honorable Members of City Council

**THROUGH:** The Honorable Levar M. Stoney, Mayor

J.E. Lincoln  
Saunders / RCS

Digitally signed by J.E. Lincoln  
Saunders / RCS  
Date: 2022.09.22 13:15:56 -04'00'

**THROUGH:** J.E. Lincoln Saunders, Chief Administrative Officer

**THROUGH:** Sabrina Joy-Hogg, Deputy Chief Administrative Officer for Finance and Administration

**THROUGH:** Sheila White, Director of Finance *Sheila White*

**THROUGH:** Jason May, Director of Budget and Strategic Planning *Jason May*

**THROUGH:** Reginald E. Gordon, Deputy Chief Administrative Officer for Human Services

**FROM:** Dominic Barrett, Strategic Projects and Grants Advisor – Office of Human Services

**RE:** Transfer of a position from Office of Community Wealth Building to Office of Strategic Communications and Civic Engagement

**ORD. OR RES. No.** \_\_\_\_\_

**PURPOSE:** To amend Ordinance No. 2022-055 adopted May 9, 2022, which adopted the Fiscal Year 2022-2023 General Fund Budget and made appropriations pursuant thereto, to transfer \$55,119 from the Office of Community Wealth Building, and, to appropriate such \$55,119 to the Office of Strategic Communications and Civic Engagement, all for the purpose of moving all funding for the position of “Human Services Technician /Coordinator for the Community Ambassador Program” from the Office of Community Wealth Building to the Office of Strategic Communications and Civic Engagement for the newly created position of “Neighbor Support Coordinator.”

**REASON:** To move the position previously called “Human Services Technician/Coordinator for the Community Ambassador Program” from the Office of Community Wealth Building to the newly formed Office of Strategic Communications and Civic Engagement with a new position title of “Neighbor Support Coordinator.”

**RECOMMENDATION:** The City Administration recommends adoption.

**BACKGROUND:** In 2018, the City of Richmond launched the Ambassador program through the Office of Community Wealth Building. The program was developed based upon research and feedback from community members indicating the city needed to have a position that is dedicated to being visible in the community. All too often we hear that residents are not aware of city resources. Therefore, some residents unnecessarily struggle on their own or have misperceptions of the responsiveness and support they could receive from the city and other partners. Likewise, decision makers within the city Administration need to have a continuous feedback loop with the residents of Richmond in order to modify or reengineer programs and services to reflect the actual perspective of community residents.

When the program was developed and the position of “Human Services Technician/Coordinator for the Community Ambassador Program” created, the Office of Strategic Communications and Civic Engagement did not exist. Now that the Office has been fully established, it is appropriate to move the position to this office where it can most efficiently and effectively serve residents and the City.

**FISCAL IMPACT / COST:** No cost. This is budget neutral as funding is just being transferred from one department to another.

**FISCAL IMPLICATIONS:** N/A - This is budget neutral as funding is just being transferred from one department to another.

**BUDGET AMENDMENT NECESSARY:** Yes

**REVENUE TO CITY:** N/A

**DESIRED EFFECTIVE DATE:** Upon adoption

**REQUESTED INTRODUCTION DATE:** October 10, 2022

**CITY COUNCIL PUBLIC HEARING DATE:** November 14, 2022

**REQUESTED AGENDA:** Consent

**RECOMMENDED COUNCIL COMMITTEE:**

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** N/A

**AFFECTED AGENCIES:** Human Services, Office of Strategic Communications and Civic Engagement, Budget, Finance

**RELATIONSHIP TO EXISTING ORD. OR RES.:** Amends Ordinance No. 2022-055 adopted May 9, 2022, which adopted the Fiscal Year 2022-2023 General Fund Budget

**REQUIRED CHANGES TO WORK PROGRAM(S):** N/A

**ATTACHMENTS:**

**STAFF:** Dominic Barrett, Strategic Projects and Grants Advisor – Office of Human Services, 646-5861.