

INTRODUCED: February 5, 2018

AN ORDINANCE No. 2018-018

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Project Agreement for Use of Commonwealth Transportation Funds Fiscal Year 2017 between the City of Richmond and the Virginia Department of Rail and Public Transportation to provide funding for the continuation of the City of Richmond Employee Trip Reduction program.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: FEB 26 2018 AT 5 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, be and is hereby authorized to execute a Project Agreement for Use of Commonwealth Transportation Funds Fiscal Year 2017 between the City of Richmond and the Virginia Department of Rail and Public Transportation to provide funding for the continuation of the City of Richmond Employee Trip Reduction program. The Project Agreement for Use of

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: FEB 26 2018 REJECTED: _____ STRICKEN: _____

Commonwealth Transportation Funds Fiscal Year 2017 shall be approved as to form by the City Attorney and shall be substantially in the form of the document attached to this ordinance.

§ 2. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND

RECEIVED INTRACITY CORRESPONDENCE

DEC 07 2017

O & R REQUEST

4-7189

OCT 30 2017

Office of the Chief Administrative Officer

OFFICE OF CITY AID O&R REQUEST

DATE: October 30, 2017 EDITION: 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor *LS* 12/6/17

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer *SCG*

THROUGH: Peter L. Downey, DCAO Planning & Economic Development *PLD* 10-30-17

FROM: Amy Inman, Sr. Administrator Multimodal Transportation & Strategic Planning *AI*

RE: Authorizing the Chief Administrative Officer (CAO) to execute agreements with the Virginia Department of Rail and Public Transportation (DRPT) for \$200,000 in Federal Congestion Mitigation Air Quality (CMAQ) funding and \$50,000 in Commonwealth Transportation Funds for the continuation of the City of Richmond Employee Trip Generating Reduction Program.

ORD. OR RES. No. _____

PURPOSE: To authorize the Chief Administrative Officer (CAO) to execute agreement with the Virginia Department of Rail and Public Transportation (DRPT) for \$200,000 in Federal Congestion Mitigation Air Quality (CMAQ) funding and \$50,000 in Commonwealth Transportation Funds for the continuation of the City of Richmond Employee Trip Generating Reduction Program.

REASON: The City of Richmond Employee Trip Generating Reduction Program is funded from federal and state grant funds. The Commonwealth Transportation Funds are used as local match to Congestion Mitigation Transportation Funds (CMAQ) that are administered by the Virginia Department of Rail and Public Transportation (DRPT) to fully fund the program.

RECOMMENDATION: Approval is recommended by the City Administration

BACKGROUND: The City of Richmond Employee Trip Reduction Program (RETRP) began in January 2004 to encourage City employees to use alternative forms of transportation in an effort to reduce the dependency on the automobile, reduce the demand for parking, and improve air quality. Since 2004, the City of Richmond has received Federal Highway Congestion Mitigation Air Quality (CMAQ) along with matching Commonwealth Transportation funds that are admin-

istered by the Virginia Department of Rail and Public Transportation (DRPT) to fully fund the Richmond Employee Trip Generation Reduction Program. The grant funding is used to finance the purchase of GRTC swipe cards, as well as vanpool vouchers for full-time City of Richmond employees for their commute to and from work. Approximately 1022 City of Richmond Employees are enrolled in the program with approximately 350 active users. This program has provided 1.4M bus and vanpool trips resulting in a reduction of 18 tons of Hydrocarbons and 19 tons of Nitrous Oxide emissions over the thirteen year period.

FISCAL IMPACT / COST: N/A

BUDGET AMENDMENT NECESSARY: No

REVENUE TO CITY: \$250,000

DESIRED EFFECTIVE DATE: Upon Adoption

REQUESTED INTRODUCTION DATE: December 11, 2017

CITY COUNCIL PUBLIC HEARING DATE: January 8, 2018

REQUESTED AGENDA: Consent Agenda

RECOMMENDED COUNCIL COMMITTEE: Finance & Economic Development

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORD. OR RES.: 2017-036

REQUIRED CHANGES TO WORK PROGRAM(S): None

ATTACHMENTS:

Attachment 1: FY2018 Special Fund Budget Page

Attachment 2: Commonwealth Transportation Funds Project Agreement

Attachment 3: Congestion Mitigation Air Quality Funds Project Agreement

STAFF: Amy Inman

**Project Agreement for Use of
Commonwealth Transportation Funds
Fiscal Year 2017
Six Year Improvement Program Approved Project
Federal Highway Administration Grant Number CM 5A27 (501)
Grant Number 47017-04**

This Project Agreement (“Agreement”), effective May 19, 2017, by and between the Commonwealth of Virginia Department of Rail and Public Transportation (“Department”) and the City of Richmond (“Grantee”) (collectively, the “Parties”), is for the provision of funding for the City of Richmond Employee Trip Reduction Program (“Project”).

WHEREAS, on June 14, 2016, the Commonwealth Transportation Board (“CTB”) allocated funding for the Project; and

WHEREAS, on May 19, 2017, the Federal Highway Administration (“FHWA”) approved funding for the Project; and

WHEREAS, the Department provides state matching funds to Federal funds for approved projects in the Six Year Improvement Program; and

WHEREAS, the Parties wish to define the extent of the Project, the responsibilities of each Party, the manner of performing the necessary Work, the method and time of payment, and to set out additional conditions associated with the Project.

NOW, THEREFORE, in consideration of the covenants and agreements set forth, and other good and valuable consideration, the sufficiency of which is acknowledged, the Parties agree as follows:

ARTICLE 1. SCOPE OF WORK, TERM AND BUDGET

1. The Work to be performed by the Grantee under the terms of this Agreement is as follows:
 - a. Provide funding for the Project.
2. The Department agrees to provide funding as detailed below:
 - a. State grant funding in the amount of \$50,000 to match Federal funds for the Project approved in the Fiscal Year 2017 Six Year Improvement Program. Details concerning this funding are contained in Appendix 1, which is attached and made a part of this Agreement.
3. The Grantee acknowledges that state grant funding for this grant is subject to appropriation by the General Assembly of Virginia and allocation by the CTB.

**ARTICLE 2. INCORPORATION OF MASTER AGREEMENT
FOR USE OF COMMONWEALTH FUNDS**

The Parties agree to incorporate the Master Agreement for Use of Commonwealth Transportation Funds, dated December 13, 2012, as if set out in full herein.

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IN TESTIMONY THEREOF, the Department and the Grantee have caused this Agreement to be executed, each by their duly authorized officers, all as of the day, month, and year first written.

DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION

By: Steve Pittard
Director

Date Signed: 4/18/2018

CITY OF RICHMOND

By: Amy Inman

Title: Senior Administrator

Date Signed: 4/16/2018

ATTACHMENT 1

SPECIAL FUND AGENCY DETAIL

SPECIAL
FUNDS

Agency	2015 Actual	2016 Actual	2017 Adopted	2018 Adopted
Planning and Development Review				
Permitting & Inspections Technology Renewal Fund	193,703	532,512	289,000	289,000
PDR Projects/Grants	46,551	-	-	-
Total Agency Special Funds	\$ 240,255	\$532,512	\$289,000	\$289,000
Police				
Police-Office of Prof Responsibility	1,118	-	-	-
Federal Asset Forfeiture	583,024	397,222	65,000	300,000
State Asset Forfeiture	250,183	35,415	-	200,000
Internet Crimes Against Children	25,845	44,776	75,000	65,000
K-9 Facility	-	(9,851)	-	-
Edward Byrne Justice Assistance Grant (JAG)	90,534	127,207	468,000	200,000
DMV Traffic Enforcement & Safety Initiative	87,970	57,904	294,000	149,800
Bulletproof Vest Partnership	-	-	136,500	-
TRIAD	1,852	48	2,750	2,750
Washington/Baltimore HIDTA	63,824	51,882	90,771	58,771
GRIP - Gang Reduction Intervention Program	-	12,886	-	-
Crisis Intervention Team (CIT)	-	-	300,000	-
OAG Asset Forfeiture Transfer Program	-	-	250,000	-
Cal Ripken	-	4,036	10,000	10,000
VDEM/Homeland Security	-	-	500,000	220,000
OAG	-	57,676	69,000	82,500
Department of Criminal Justice Services	-	-	100,000	82,500
COPS	-	-	-	100,000
Virginia Rules Camp	-	-	-	7,000
Police-Administration	200	-	-	-
Police-Emergency Communications	(15,530)	-	-	-
Police-Support Service	1,213	-	-	-
Police Department Project/Grants	(246.00)	2,268	-	7,000
Total Agency Special Funds	\$ 1,089,988	\$ 781,468	\$ 2,361,021	\$ 1,485,321
Public Works				
DPW Led Traffic Lights	-	1,004	-	-
Urban and Community Forestry	1,436	2,900	10,000	10,000
Litter Control Act Grant	18,102	24,634	35,000	35,000
Richmond Employee Trip Generation Reduction	194,355	177,824	300,000	300,000
Parking Management	2,054	(70)	-	-
Winter Storm Events	918,855	1,763,378	1,000,000	1,000,000
Main Street Station Operating	733,416	724,631	996,295	-
Recycling Partnership	1,000	353,377	-	-
DPW Special Parking District	-	110,314	-	-
Biotech Deck	2,179	-	-	-
DPW-De-Ecs0000878	176	-	-	-
DPW-Workforce Devel	46	-	-	-
DPW-Solid Waste Man	101	-	-	-