

EXPERIENCE**ART PROGRAM PROJECT MANAGER - CAPITAL ONE ACCOUNT****JLL — RICHMOND, VA — 2015-CURRENT**

- Provided management of all services required for the Capital One Corporate Art Collection
4,000+ works facilitated in Capital One office locations in Mid Atlantic, Northeast, Midwest, West, Southwest, and South Regions
- Lead curatorial development and team oversight of approximately 80 rotating exhibitions per year coordinated with non-profit art organizations, museums, university art departments, and Capital One associates
- High to ground level strategic planning as team leader for Art Program staff that services database, registration of collection, art installation & maintenance vendors, accounting, and event planning
- Implemented operational procedures for main programming including exhibition receptions, cultural heritage network partnerships, public engagement and development of corporate culture through art
- Expanded role into regional project management responsibilities to support client's rapid growth in corporate real estate and art acquisition needs

ART PROGRAM SUPERVISOR - CAPITAL ONE ACCOUNT**CBRE — RICHMOND, VA — 2011-2015**

- Supervised the response and action process for art related work order requests generated from Capital One associates and facility management
- Established a collaborative and transparent work environment between Art Program staff and client

MANAGER OF CORPORATE ART PROGRAM AT CAPITAL ONE**GRUBB & ELLIS MANAGEMENT SERVICES, INC. — RICHMOND, VA — 2006-2010**

- Constructed main programming goals for events and exhibitions
- Developed and managed internship program
- Built working relationship with facility management and project managers

MANAGER OF CORPORATE ART PROGRAM AT CAPITAL ONE**KELLY SERVICES — RICHMOND, VA — 2005-2006****ADECCO — RICHMOND, VA — 2004-2004**

- Developed art installation procedures for vendors
- Coordinated local and regional artist studio tours for art acquisition process
- Performed all registrar duties for art collection

ASSISTANT GALLERY DIRECTOR**ELLIPSE ARTS CENTER / ARLINGTON COUNTY BOARD — ARLINGTON, VA — 2004**

- Managed installation of monthly exhibitions
- Coordinated the 2004 Juried Print Exhibition
- Served as assistant to the public art administrator of Arlington Cultural Affairs Division

GALLERY COORDINATOR**VIRGINIA TECH ARMORY ART GALLERY — BLACKSBURG, VA — 2000-2003**

- Installed and co-directed all exhibitions associated with the University Gallery and Art & Art History Department of Virginia Tech
- Served as assistant instructor with course faculty advisor for senior-level exhibition design course
- Co-organized nine Mountain Lake Workshops with director and producer, Ray Kass
Including artists: Ray Kass (Blacksburg, VA), Xiao Yan Gen (Shang Hai, China), Jiro Okura (Kyoto, Japan), James De La Vega (East Harlem, NYC), Lee Sauder (Lexington, VA), Jackie Matisse (Paris, France), Lynn Hull (CO), James Donnelly (Edinburgh, Scotland), and Bruce McClure (Brooklyn, NY)

GRADUATE ARTS MANAGEMENT TEAM**VIRGINIA TECH SCHOOL OF THE ARTS — BLACKSBURG, VA — 2000-2003**

- Represented visual arts for the graduate marketing team that developed and managed event planning for the arts on Virginia Tech campus
- Developed exhibitions in twelve areas on Virginia Tech campus and Blacksburg, VA

CAPITAL CAMPAIGN / EDUCATION DEPARTMENT INTERN**WORLD ARTS FOCUS — MT. RAINIER, MD — 2003**

- Identified foundation prospects with MD State Arts Council
- Submitted 5 grant applications to foundations in D.C./MD area
- Assisted the launching of the capital campaign for 4 months
- Assisted executive director and board of directors
- Assisted in managing after-school program for local school systems

OFFICE MANAGER INTERN**CUNNINGHAM DANCE FOUNDATION — NEW YORK, NY — 2001-2002**

- Assisted with general office administration May - August 2001
- Assistant to the development department
- Assistant to company manager at special 50th anniversary celebration at Lincoln Center
- Transferred selected archives into computer documents
- Studio assistant for *Way Station* artist Charles Long

EDUCATION DEPARTMENT INTERN**AMERICAN MUSEUM OF FOLK ART — NEW YORK, NY — 2001**

- Assistant to the education department and membership departments
- Assisted with planning exhibition and catalogue for the Jacob Kass Fall/Winter exhibition
- Assisted in projects for the production of the Henry Darger catalogue

ACTOR / ASSISTANT FOR SET CONSTRUCTION**RICHARD BLAND COLLEGE THEATER — PETERSBURG, VA — 1996-1998**

- Coordinated theater set construction for eight productions
- Acted in five productions
- Managed house and box office

EDUCATION**MASTER OF FINE ARTS (M.F.A.), ARTS ADMINISTRATION
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY
BLACKSBURG, VA — 2000-2003, 2006**

- Exhibition management related travels to New York, Amsterdam, Rotterdam, and France
- Educational research through visits with various museum staff professionals of Virginia, New York, Maryland, North Carolina, and Europe

**BACHELOR OF ARTS (B.A.), STUDIO ART WITH CONCENTRATION IN PAINTING AND
DRAWING
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY
BLACKSBURG, VA — 1998-2000**

- Educational travel to China and Japan focusing on painting techniques and exhibition design

**ASSOCIATE OF SCIENCE (A.S.)
RICHARD BLAND COLLEGE — PETERSBURG, VA — 1996-1998**

- Educational travel to Italy focusing on fine arts and architecture
- Summer residential student at Governor's School for the Arts at University of Richmond

**HIGH SCHOOL DIPLOMA
DINWIDDIE HIGH SCHOOL — DINWIDDIE, VA — 1993-1997****SELECTED PROGRAMMING, INVITATIONAL TALKS AND REVIEWS**

2012

- Programming Chair for Canvas - Virginia Museum of Fine Arts Event: Tour of Martin Johnson Studio / Final Canvas Event Celebration
- Published article in CBRE Best Practices Spotlight, *Office Art Cultivates a Creative Environment for Capital One Employees*
- Programming Chair for Canvas - Virginia Museum of Fine Arts Event: Tour of Sydney and Frances Lewis Collection with Jay Barrows

2011

- Guest Reviewer at Virginia Commonwealth University, Richmond, VA
Reviewed portfolios for Spring graduating senior class
Curated / Adjudicated graduating senior class exhibition
- Coordinator for Canvas - Virginia Museum of Fine Arts Event: Special Lecture by James Prosek

2010

- Program Lead / Coordinator for Canvas - Virginia Museum of Fine Arts Event: Tour of Federal Reserve Bank of Richmond Art Collection with Special Talk with Artist Bill Fisher
- Program Lead / Coordinator for Canvas - Virginia Museum of Fine Arts Event: Breathing Lines Painting Workshop with Ray Kass / Walkthrough of John Cage: Zen Ox-Herding Pictures with the Exhibition Co-curators Ray Kass and Dr. Stephen Addiss / Reception and Viewing of John Cage and Merce Cunningham Videos
- Program Lead / Coordinator for Canvas - Virginia Museum of Fine Arts Event: Special Talk and Tour of the William and Ann Oppenheimer Folk Art Collection
- Invited Speaker of 1708 Gallery / Talk 20, Richmond, VA
- Presentation of STEPS Mountain Lake Workshops, Richmond, VA
John Cage 1989, Stephen Addiss 2008, Merce Cunningham 2009
- Portfolio Review Panel Member at Virginia Commonwealth University, Richmond, VA
Reviewed portfolios for Spring graduating senior class

2009

- Mountain Lake Workshop Studio Coordinator for the performances of *John Cage's "STEPS": A Composition for a Painting (1989 & 2006)*, by Merce Cunningham and the Cunningham Repertory Understudy Dance Company on October 23, 2006, at the Cunningham Dance Studio in New York City
- Planned initial installation design for *Event* with the Cunningham Dance Company at the Reina Sofia Museum in Madrid, Spain which included four paintings/performances of *John Cage's "STEPS": A Composition for a Painting (1989 & 2006)*, created by Merce Cunningham, Ray Kass, and the Cunningham Repertory Understudy Dance Company (RUGS) with the Mountain Lake Workshop
- Guest Reviewer at Virginia Commonwealth University, Richmond, VA
Reviewed portfolios for Spring graduating senior class
- Guest Reviewer at James Madison University, Harrisonburg, VA
Review portfolios for Spring graduating senior class
- Invited Panel Judge of Virginia Regional Exhibition - Montpelier Center for the Arts, Montpelier, VA
Selected winners of juried regional exhibition

2008

- Publication in College Art Textbook, *Gateways to Art: An Introduction to the Visual Arts*, Thames & Hudson, Ltd, London, UK - Future release date
- Mountain Lake Workshop Studio Coordinator / Exhibition Curator for the "STEPS" Workshop with Dr. Stephen Addiss at Capital One West Creek Campus
- Invited panel participant at a formal session on the topic of "*Education and Professional Experience*" (February, 2008) at the annual meeting of the College Art Association Conference in Dallas, TX
- Invited Judge of *Down on the Farm* exhibition at Crossroads Art Center, Richmond, VA
Curated exhibition and selected winners of juried city wide exhibition

2007

- Invited Judge of 1708 Gallery Wearable Art Fashion Show
- Invited Speaker of *Who's Afraid of Virginia Wood* - Quick Gallery, Richmond, VA
Presentation on Ray Kass and the "*Smoking Paper*" Mountain Lake Workshop
- Grant Review Panel of Arts Council of the Valley, Harrisonburg, VA
Committee Review of Creative Inspiration Grant

SELECTED AWARDS & VOLUNTEER ORGANIZATION POSITIONS

2015

- Vice Chair, Richmond City Public Art Commission
- Advisory Board Member, Longwood Center for the Visual Arts
- Member, C-ART, Richmond, VA (Committee of Richmond, VA corporate art collection curators)
- Purple Legionnaire, Phi Gamma Delta (FIJI)
- Arts & Culture Committee Member, Cathedral of the Sacred Heart
- Art Collection Committee Member, ChildSavers
- Member, Virginia Tech School of the Visual Arts Advancement Council
- 3 year Trustee, Knights of Columbus Council 11710

2014

- Vice Chair, Richmond City Public Art Commission
- Advisory Board Member, Longwood Center for the Visual Arts
- Member, C-ART, Richmond, VA (Committee of Richmond, VA corporate art collection curators)
- Purple Legionnaire, Phi Gamma Delta (FIJI)
- Board of Directors Member, Folk Art Society of America
- Art Collection Committee Member, ChildSavers
- Member, Virginia Tech School of the Visual Arts Advancement Council
- 2 year Trustee, Knights of Columbus Council 11710

2013

FRANCIS THOMPSON

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- Member, Richmond City Public Art Commission
- Member, C-ART, Richmond, VA (Committee of Richmond, VA corporate art collection curators)
- Purple Legionnaire, Phi Gamma Delta (FIJI)
- Board of Directors Member, Folk Art Society of America
- Art Collection Committee Member, ChildSavers
- 3 year Trustee, Knights of Columbus Council 11710

2012

- Member, C-ART, Richmond, VA (Committee of Richmond, VA corporate art collection curators)
- Board Member, Programming Chair, Canvas - Virginia Museum of Fine Arts
- Board of Directors Member, Folk Art Society of America
- Advisor to the Board, Gallery 5, Richmond, VA
- Grand Knight, Knights of Columbus Council 11710

2011

- Member, C-ART, Richmond, VA (Committee of Richmond, VA corporate art collection curators)
- Board Member, Programming Chair, Canvas - Virginia Museum of Fine Arts
- Board of Directors Member, Folk Art Society of America
- Chair of "*Freshman Sendoff*" Event, Virginia Tech Alumni Association - Richmond Chapter
- Membership Chair, Knights of Columbus Council 11710

2010

- Board of Directors Member, Folk Art Society of America
- Board Member, Programming Committee, Canvas - Virginia Museum of Fine Arts
- 4th Degree Award, Knights of Columbus Council 11710

2009

- Committee Member, Young Audiences Arts for Learning Virginia
- Board Member, Programming Committee, Canvas - Virginia Museum of Fine Arts

2008

- Committee Member, Young Audiences Arts for Learning Virginia
- 2nd and 3rd Degree Awards, Knights of Columbus Council 11710
- Board Member, Canvas - Virginia Museum of Fine Arts

2007

- 1st Degree Award, Knights of Columbus Council 11710

1996

- Eagle Scout Award