

City Council FY18 - 19

Proposed Budget Work Sessions/Amendments

DATE(S)	TIME FRAME/LOCATION	ACTIVITY
March xx, 2018	9:00am - Noon Council Chamber Note: Department/agencies will be asked to keep their presentation to no more than 15 minutes. Each member will have no more than 3 minutes to ask "budget related" questions.	Public Safety Portfolio Overview <ul style="list-style-type: none">• Police (40 minutes)• Fire (40 minutes)• Emergency Communications (40 minutes)• Sherriff (40 minutes)• Staff Summary (If needed on non-presenting agencies (20 minutes)
March XX, 2018	12 Noon - 1:00pm	Lunch
March XX, 2018	1:00pm - 4:00pm Or 4:00pm - 8:00pm Council Chamber Note: It is recommended that when a portfolio presents that amendments are not proposed until the next budget work session. Between when agencies present and when amendments are proposed, Members will submit in writing their proposals to CCOS Staff.	<ul style="list-style-type: none">• Identify Priorities and Amendments for the previous work session Portfolio• Staff Summary (if needed)• Questions/Answers• Wrap-Up

BUDGET WORK SESSION DAY
PROPOSED AMENDMENT PROCESS
AMENDMENT PROCESS

AMENDMENTS

Each Member – Maximum of 2 amendment **increases** per agency group

Each Member – **Unlimited** amendment **reductions** per agency group

Amendment **increases** can only be made to the agencies assigned for that budget work session day, on that budget work session day

Amendment **decreases** can only be made to the agencies assigned for that budget work session day, or only during one of the subsequent "Amendment Sessions" to balance the budget

Each Member – Maximum of 2 minutes to propose each amendment

Agreement Call – After the 2 minutes have concluded, the Chair shall call for An agreement to add the proposed amendment to the working amendment listing

If majority agreement is **obtained**, amendment is added to the working amendment listing

If majority agreement is **not obtained**, amendment is considered rejected and not added to the working amendment listing

Once all budget work sessions are complete, Council will be given the working amendment increase listing to rank in priority order. Once final rankings are reviewed, the Chair will request an agreement to finalize the working amendment increase listings that will be worked from. Once agreement is achieved, the priority order will not change.

Any budget reductions added to the working amendment listing will remain as reductions in no priority order, but can only be removed by majority agreement.

A rejected proposed amendment increases can only be reconsidered, either later during the work session or at a subsequent work session, **ONLY IF** a member on the prevailing side makes a request to reconsider a rejected proposal. The Chair will call for agreement for reconsideration, and a majority agreement must be obtained before the proposal can be reconsidered.

AMENDMENT SESSION
BUDGET BALANCING

PROPOSED BUDGET CALENDAR

MARCH 2018						
SUN	Monday	Tuesday	Wednesday	Thursday	Friday	SAT
				1	2	3
4	5	6 MAYOR PROPOSES BUDGET	7	8	9	10
11	12 BUDGET WORK SESSION 1 9am - 4pm	13	14	15	16	17
18	19 BUDGET WORK SESSION 2 9am - 1pm & 4pm - 8pm	20	21	22	23	24
25	26 BUDGET WORK SESSION 3 9am - 4pm	27	28	29	30	31

APRIL 2018						
SUN	Monday	Tuesday	Wednesday	Thursday	Friday	SAT
1	2 BUDGET WORK SESSION 4 9am - 1pm & 4pm - 8pm *BREAK FOR OD MEETING	3	4	5	6	7
8	9 BUDGET WORK SESSION 5 9am - 4pm	10 CIP AMENDMENTS DUE	11	12	13	14
15	16 BUDGET WORK SESSION 6 9am - 1pm & 4pm - 8pm	17	18 RANKINGS AND REDUCTIONS DUE	19	20	21
22	23 AMENDMENT SESSION 1 9am - 4pm	24	25	26 AMENDMENT SESSION 2 9am - 4pm	27	28
29	30 AMENDMENT SESSION 3 9am - 4pm					

MAY 2018						
SUN	Monday	Tuesday	Wednesday	Thursday	Friday	SAT
		1 AMENDMENT SESSION 4 9am - 4pm	2 AMENDMENT SESSION 5 9am - 4pm LAST DAY FOR AMENDMENT FINALIZATION	3	4	5
6	7	8 LAST DAY FOR AMENDMENT INTRO	9	10	11	12
13	14	15 BUDGET ADOPTION	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31 LAST DAY FOR ADOPTION		