

INTRODUCED: May 26, 2015

AN ORDINANCE No. 2015-115-126

To authorize the Chief Administrative Officer to accept funds in the amount of \$18,000 from the Supreme Court of Virginia and to appropriate the increase to the Fiscal Year 2014-2015 General Fund Budget by increasing estimated revenues and the amount appropriated to the Judiciary for the purpose of providing drug treatment services through the Richmond Adult Drug Treatment Court Program.

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Patron – Mayor Jones

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Approved as to form and legality  
by the City Attorney  
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PUBLIC HEARING: JUNE 8 2015 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer is authorized to accept funds in the amount of \$18,000 from the Supreme Court of Virginia for the purpose of providing drug treatment services through the Richmond Adult Drug Treatment Court Program.

§ 2. That the funds received are hereby appropriated to the General Fund Budget for the fiscal year commencing July 1, 2014, and ending June 30, 2015, by increasing estimated revenues by \$18,000, increasing the amount appropriated for expenditures by \$18,000 and

AYES:            9            NOES:            0            ABSTAIN: \_\_\_\_\_

ADOPTED:    JUNE 8 2015    REJECTED: \_\_\_\_\_    STRICKEN: \_\_\_\_\_

allotting to the Judiciary the sum of \$18,000 for the purpose of providing drug treatment services through the Richmond Adult Drug Treatment Court Program.

§ 3. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

RECEIVED

DATE: April 20, 2015 EDITION 1 APR 30 2015

TO: The Honorable Members of Council

OFFICE OF CITY ATTORNEY

THRU: The Honorable Dwight C. Jones, Mayor

THRU: Christopher L. Beschler, Interim Chief Administrative Officer

THRU: Norman Butts, Deputy Chief Administrative Officer - Finance and Administration

THRU: Jay Brown, Director of Budget and Strategic Planning

FROM: Judge Clarence N. Jenkins, Jr., Circuit Court Judge
Richmond Adult Drug Treatment Court

RE: Amend the General Fund Ordinance #2014-62-99 to increase the previous award amount of \$232,000 from the Supreme Court of Virginia to \$250,000 awarded to the City of Richmond Adult Drug Treatment Court

ORD. OR RES. NO. General Fund Ordinance #2014-62-99

PURPOSE: To authorize the Chief Administrative Officer to accept an increase of \$18,000 from the Supreme Court of Virginia to be appropriated to the Richmond Adult Drug Treatment Court Program General Funds Budget and Revenue for fiscal year 2015 for the purpose of providing drug treatment services.

REASON: The City of Richmond, Adult Drug Treatment Court (RADTC) seeks approval to accept an increase of funds in the amount of \$18,000 awarded by the Supreme Court of Virginia. The Official Statement to increase the subcontract has been received and all funds should be appropriated to the Richmond Adult Drug Treatment Court General Funds Budget for fiscal year 2015. This year's funding, as well as future funding will be based upon a formula grant. The program received additional funding based on our average number of program participants (50) for the previous year of FY14. The extra funding for fiscal year 2015 will provide needed support to the Richmond Adult Drug Treatment Court Program. The Richmond Adult Drug Court monitors non-violent drug-addicted offenders with pending cases in Richmond's Circuit Court. Offenders volunteer for the program, and participate only after approval of the Richmond Commonwealth's Attorney. They must meet all program requirements, which include maintaining gainful employment and abstinence from drugs, alcohol and crime, to successfully complete the program.

RECOMMENDATION: It is recommended to accept the \$18,000 funding increase and appropriate to the Richmond Adult Drug Treatment Court general fund budgets for fiscal year 2015.

**BACKGROUND:** This project has the supported by funding from the Supreme Court of Virginia and City of Richmond since 2000. The Richmond Adult Drug Treatment Court monitors non-violent drug-addicted offenders with pending cases in Richmond's Circuit Court. Offenders volunteer for the program, and participate only after approval of the Richmond Commonwealth's Attorney. They must meet all program requirements, which include maintaining gainful employment and abstinence from drugs, alcohol and crime, to successfully complete the program. Drug Court participants enter the program with long-term drug addictions to cocaine or heroin, and lengthy non-violent criminal histories. Moreover, over 98% of the participants are probation violators, and do not receive a reduced or dismissed charge upon graduation. Reducing or dismissing charged offenses is a standard practice in most drug courts. However, the program has been effective in decreasing drug use and crime, and is more cost-effective than incarceration due to low recidivism. The anticipated outcomes will include longer spans in treatment, lowered recidivism rates, and increased RADTC graduation rates for the program.

**FISCAL IMPACT:** The total amount of the grant award after the increase is \$250,000. The Richmond Adult Drug Treatment Court will use the added \$18,000 awarded to provide additional support to Program. There will be no fiscal impact on the City's budget after these funds are expended. There are no matching funds required for the award. The acceptance of this one time increase to our annual award will allow the Richmond Adult Drug Treatment Court to increase service delivery for our program.

**COST TO THE CITY:** There are no matching funds required for this increase to the current grant award.

**REVENUE TO THE CITY:** The City will receive a total of \$18,000 grant funds to be appropriated to the 2015 General Fund Budget.

**DESIRED EFFECTIVE DATE:** Upon Adoption

**REQUESTED INTRODUCTION DATE:** May 11, 2015

**CITY COUNCIL PUBLIC HEARING:** May 26, 2015

**REQUESTED AGENDA:** Consent Agenda

**RECOMMENDED COUNCIL COMMITTEE:** Public Safety

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**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** NONE

**AFFECTED AGENCIES:** The Department of Finance, The Department of Budget and Strategic Planning, Richmond Adult Drug Treatment Court

**RELATIONSHIP TO EXISTING ORD. OR RES:** Request for Amendment to Ordinance 2014-62-99

**REQUIRED CHANGES TO WORK PROGRAM (S):** NONE

**ATTACHMENTS:** Copy of Award Document

**STAFF:** Gloria A. Jones, Richmond Adult Drug Court, Coordinator, 646-3756

**Supreme Court of Virginia  
Office of the Executive Secretary**

100 North Ninth Street, Richmond, VA 23219

**Statement of Grant Award/Acceptance**

<b>Subgrantee--</b> City of Richmond	<b>Date:</b> August 12, 2014	<b>Grant Number--</b> C3688AD
<b>Grant Period--</b> <b>From:</b> 7/1/2014	<b>Through:</b> 6/30/2015	

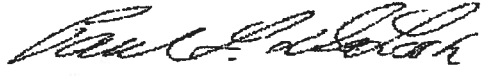
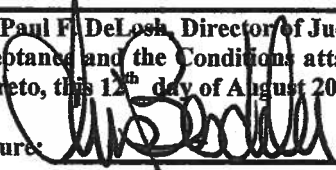
Project Director	Project Administrator	Finance Officer
Hon. C. N. Jenkins, Judge Richmond Circuit Court 501 N. Ninth Street, 2 <sup>nd</sup> Floor Richmond, VA 23219  Phone No: (804) 646-6512 Email: <a href="mailto:jenkinscn@ci.richmond.va.us">jenkinscn@ci.richmond.va.us</a>	Mr. Christopher L. Beschler Interim Chief Administrative Officer City of Richmond 900 E. Broad Street, Rm 201 Richmond, VA 23219 Phone No: (804) 646-7978 Email: <a href="mailto:christopher.beschler@richmondgov.com">christopher.beschler@richmondgov.com</a>	Mr. Wayne Lassiter Director of Finance City of Richmond 900 E. Broad Street Richmond, VA 23219 Phone No: (804) 646-5842 Email: <a href="mailto:Wayne.lassiter@richmondgov.com">Wayne.lassiter@richmondgov.com</a>

**GRANT AWARD BUDGET**

Budget Categories	Program Funds TOTALS
<b>A. Personnel</b>	\$ 170,700
<b>B. Consultants</b>	\$ 62,413
<b>C. Travel</b>	\$ -0-
<b>D. Equipment</b>	\$ -0-
<b>E. Indirect Expenses</b>	\$ -0-
<b>F. Supplies &amp; Other Expenses</b>	\$ 16,887
<b>TOTALS</b>	\$ 250,000

**This grant is subject to all rules, regulations, and criteria included in the grant application and the special conditions attached thereto.**

The undersigned, having received the Statement of Grant Award/Acceptance and the Conditions attached thereto, does hereby accept this grant and agree to the conditions pertaining thereto, this 12<sup>th</sup> day of August 2014.

  
 Paul F. DeLosh, Director of Judicial Services  
 Signature:   
 Title: Acting Chief Administrative Officer

## STATEMENT OF GRANT AWARD SPECIAL CONDITIONS

Supreme Court of Virginia  
Office of the Executive Secretary  
Judicial Services Department  
100 North Ninth Street  
Richmond, Virginia 23219

### For the Supreme Court of Virginia Drug Treatment Court Grant Program to Localities

**Subgrantee:** City of Richmond

**Grant Number:** C3688AD

**Title:** Richmond Adult Drug Treatment Court

**Date:** August 12, 2014

The following conditions are attached to and made a part of this grant award:

1. By signing the Statement of Grant Award/Acceptance, the grant recipient agrees:
  - to use the grant funds to carry out the activities described in the grant application, as modified by the terms and conditions attached to this award or by subsequent amendments approved by the OES;
  - to adhere to the approved budget contained in this award and amendments made to it in accord with these terms and conditions;
  - and to comply with all terms, conditions and assurances either attached to this award or submitted with the grant application.
2. The subgrantee agrees to submit such reports as requested by the OES on forms provided by the OES. Funds from this grant will not be disbursed, if any of the required Financial or Progress reports are overdue by more than 30 days unless you can show good cause for missing the reporting deadline.
3. Grant funds, including local match, may be expended and/or obligated during the grant period. All legal obligations must be liquidated no later than 60 days after the end of the grant period. The grant recipient agrees to supply a final grant financial report and return all received and unexpended grant funds (exclusive of local match) to the OES within 60 days after the end of the grant liquidation period.
4. By accepting this grant, the recipient assures that funds made available through it will not be used to replace state or local funds that would, in the absence of this grant, be made available for the same purposes.
5. Subgrantee may follow their own established travel rates if they have an established travel policy. If a subgrantee does not have an established policy, then they must adhere to state travel policy. The state allows reimbursement for actual reasonable expenses. The state allows \$0.50 per mile for mileage. Transportation costs for air and rail must be at coach rates.
6. Within 60 days of the starting date of the grant, the subgrantee must initiate the project funded. If not, the subgrantee must report to the OES, by letter, the steps taken to initiate the project, the reasons for the delay, and the expected starting date. If the project is not operational within 90 days of the start date, the subgrantee must obtain approval in writing from the OES for a new implementation date or the OES may cancel and terminate the project and redistribute the funds.

7. **No amendment to the approved budget may be made without the prior written approval of OES. No more than two (2) budget amendments will be permitted during the grant period. Budget amendments must be requested using the enclosed budget amendment request form accompanied with a narrative. No budget amendments will be allowed after Friday April 17, 2015.**
  8. The subgrantee agrees to forward a copy to the OES of the scheduled audit of this grant award.
  9. All purchases for goods and services must comply with the Virginia Public Procurement Act. Procurement transactions, whether negotiated or advertised and without regard to dollar value, shall be conducted in a manner so as to provide maximum open and free competition. An exemption to this regulation requires the prior approval of the OES and is only given in unusual circumstances. Any request for exemption must be submitted in writing to the OES. Permission to make sole source procurements must be obtained from the OES in advance.
  10. Acceptance of this grant award by the local government applicant constitutes its agreement that it assumes full responsibility for the management of all aspects of the grant and the activities funded by the grant, including assuring proper fiscal management of and accounting for grant funds; assuring that personnel paid with grant funds are hired, supervised and evaluated in accord with the local government's established employment and personnel policies; and assuring that all terms, conditions and assurances—those submitted with the grant application, and those issued with this award—are complied with.
  11. Any delegation of responsibility for carrying out grant-funded activities to an office or department not a part of the local government must be pursuant to a written memorandum of understanding by which the implementing office or department agrees to comply with all applicable grant terms, conditions and assurances. Any such delegation notwithstanding, the applicant acknowledges by its acceptance of the award its ultimate responsibility for compliance with all terms, conditions and assurances of the grant award.
  12. **PROJECT INCOME:** Any funds generated as a direct result of the OES grant funded projects are deemed project income. Project income must be reported on forms provided by the OES. The following are examples of project income: Service fees; Client fees; Drug test fees; Usage or Rental fees; sales of materials; income received from sale of seized and forfeited assets (cash, personal or real property included).
  13. Prior to the OES disbursing funds, the Subgrantee must comply with the following special conditions:
    - a. None.
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