



City of Richmond

900 East Broad Street
Richmond, VA 23219
www.rva.gov/office-city-clerk

Minutes

Organizational Development Standing Committee

Monday, October 4, 2021

5:00 PM

Council Chamber, 2nd Floor - City Hall

Committee Members

The Honorable Cynthia Newbille – Chair
The Honorable Ellen Robertson – Vice Chair
The Honorable Andreas Addison – Member
The Honorable Katherine Jordan – Member
The Honorable Ann-Frances Lambert – Member
The Honorable Kristen Larson – Member
The Honorable Stephanie Lynch – Member
The Honorable Michael Jones – Member
The Honorable Reva Trammell – Member

Others in Attendance

Joyce Davis, Interim Council Chief of Staff
Pam Nichols, Senior Assistant City Clerk
Candice Reid, City Clerk
Tabrica Rentz, Acting Deputy City Attorney
RJ Warren, Deputy City Clerk

Call to Order

Chair Cynthia Newbille called the meeting to order at 6:26 p.m., and presided.

Approval of Minutes

There were no corrections or amendments to the minutes of the Tuesday, September 7, 2021 Organizational Development Standing Committee meeting, at 5:00 p.m., and the minutes were approved as presented.

Reports from City Administration, Council Staff and Other Parties

Council Chief of Staff Update

Interim Council Chief of Staff Joyce Davis provided members with an update regarding a restructuring study of Council staff. Ms. Davis informed members that the Virginia Commonwealth University (VCU) Public Policy Management Office would administer the restructuring study requested by Council. Ms. Davis stated that the VCU Public Policy Management Office would also lead the candidate interview process for selecting a Council Chief of Staff. Ms. Davis also discussed facility maintenance and repairs within the third floor of City Hall.

Consideration of Appointments to Boards, Commissions and Similar Entities

Jamie Isley, Boards and Commissions Administrator, reviewed board vacancies for the committee's consideration.

Vice Chair Ellen Robertson moved to forward the following appointment applications to Council with the recommendation to approve:

Board Name	Criteria for Appointment	Applicant Name
Affordable Housing Trust Fund Oversight Board (10 members)	Representative from an organization dedicated to promoting affordable housing	Stephen Wade
	Richmond Association of Realtors Representative – Reside or work in the city	George Smith

The motion was seconded and approved: Ayes 6, Larson, Lynch, Trammell, Jones, Robertson, Newbille. Noes None. Addison, Jordan, Lambert were excused.

Vice Chair Ellen Robertson moved to continue consideration of the following appointment applications to the November 1, 2021 Organizational Development Standing Committee meeting:

Board Name	Criteria for Appointment	Applicant Name
Audit Committee (7 members)	Business Community Representative – Reside or work in the city (1 vacancy)	Gary Levine
Human Rights Commission (13 members)	City Resident (2 vacancies)	Igor Soares
		Makay Carlino
		Frederico Eloy Garza, Jr.
		Christopher E. West
		Alvin Sinsioco Misa
		Whitney Brown
		Elizabeth J. Johnson
Patricia Maina Poyer		

The motion was seconded and approved: Ayes 7, Addison, Larson, Lynch, Trammell, Jones, Robertson, Newbille. Noes None. Jordan, Lambert were excused.

A copy of the material provided has been filed.

Reports of Standing Committees

There were no reports for consideration.

Papers for Consideration

There were no papers for consideration.

Discussion Item

There were no discussion items.

Adjournment

There being no further business, the meeting adjourned at 6:43 p.m.