

INTRODUCED: January 12, 2026

AN ORDINANCE No. 2026-007

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the amount of \$150,000.00 from the Commonwealth of Virginia, and to amend the Fiscal Year 2025-2026 Special Fund Budget by creating a new special fund for the Department of Economic Development entitled “Capital Access Special Fund” and appropriating the increase to the Department of Economic Development’s “Capital Access Special Fund” by \$150,000.00 for the purpose of providing funding to the Metropolitan Business League and Bridging Virginia for the Capital Access Program.

\_\_\_\_\_  
Patron – Mayor Avula

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: JAN 26 2026 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is hereby authorized to accept funds in the amount of \$150,000.00 from the Commonwealth of Virginia for the purpose of providing funding to the Metropolitan Business League and Bridging Virginia for the Capital Access Program.

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

ADOPTED: \_\_\_\_\_ REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

§ 2. That Article I, Section 2 of Ordinance No. 2025-057, adopted May 12, 2025, which adopted a Special Fund Budget for the fiscal year commencing July 1, 2025, and ending June 30, 2026, and made appropriations pursuant thereto, be and is hereby amended by creating a new special fund for the Department of Economic Development entitled “Capital Access Special Fund” for the purpose of providing funding to the Metropolitan Business League and Bridging Virginia for the Capital Access Program.

§ 3. That the funds received from the Commonwealth of Virginia are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2025, and ending June 30, 2026, by increasing estimated revenues by \$150,000.00, increasing the amount appropriated for expenditures by \$150,000.00, and allotting to the Department of Economic Development’s “Capital Access Special Fund” the sum of \$150,000.00 for the purpose of providing funding to the Metropolitan Business League and Bridging Virginia with funding for the Capital Access Program.

§ 4. This ordinance shall be in force and effect upon adoption.

# City of Richmond

## Intracity Correspondence

### O&R Transmittal

**DATE:** October 8, 2025  
**TO:** The Honorable Members of City Council  
**THROUGH:** The Honorable Dr. Danny Avula, Mayor  
**THROUGH:** Odie Donald II, Chief Administrative Officer  
**THROUGH:** Tanikia Jackson, DCAO, Finance and Administration  
**THROUGH:** Letitia Shelton, Director of Finance  
**THROUGH:** Meghan Brown, Director of Budget  
**THROUGH:** Sharon Ebert, Deputy Chief Administrative Officer  
**FROM:** Pat Foster, Director, Office of Minority Business Development  
**RE:** Acceptance of Commonwealth funding for the Capital Access Program  
**ORD. OR RES. No.** \_\_\_\_\_

**PURPOSE:** To authorize the Chief Administrative Officer to accept funds in the amount of \$150,000 from the Commonwealth of Virginia, to amend the Fiscal Year 2026 Special Fund Budget by creating a new special fund for the Department of Economic Development called Capital Access Special Fund, and to appropriate the increase to the Fiscal Year 2026 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Economic Development's Capital Access Special Fund by \$150,000, all for the purpose of providing the Metropolitan Business League and Bridging Virginia with funding for the Capital Access Program pursuant to the Commonwealth of Virginia's 2024-2026 Biannual Budget, HB1600, Chapter 725, Item 111 J, adopted by the General Assembly of Virginia on May 2, 2025.

**BACKGROUND:** The Commonwealth of Virginia's 2024-2026 Biannual Budget, adopted by the General Assembly of Virginia on May 2, 2025, included \$150,000 for the Metropolitan Business League's and Bridging Virginia's Capital Access Program. The program is a collaborative effort between the two organizations that aims to close the capital access gap for

historically marginalized and underinvested small businesses through a combination of early-stage capacity building, technical assistance for capital access, and network growth.

**STRATEGIC INITIATIVES AND OTHER GOVERNMENTAL:** Support for small businesses, and specifically minority small businesses, aligns with the City's adopted Strategic Plan for Equitable Economic Development.

**FISCAL IMPACT:** The acceptance and appropriation of the funds will not impact on the budget beyond the increasing estimated revenues and the amount appropriated to the Department of Economic Development's Capital Access Special Fund.

**DESIRED EFFECTIVE DATE:** Upon Adoption.

**REQUESTED INTRODUCTION DATE:** January 12, 2026

**CITY COUNCIL PUBLIC HEARING DATE:**

**REQUESTED AGENDA:** Consent

**RECOMMENDED COUNCIL COMMITTEE:** Finance and Economic Development Standing Committee

**AFFECTED AGENCIES:** Office of Minority Business Development, Department of Economic Development, Department of Budget and Strategic Planning, and Department of Finance

**RELATIONSHIP TO EXISTING ORD. OR RES.:**

**ATTACHMENTS:** Commonwealth's 2024-2026 Biannual Budget, HB1600, Chapter 725, Item 111

**STAFF:** Pat Foster, Office of Minority of Business Development

Katie McConnell, Senior Deputy Director, Department of Economic Development

---

# VIRGINIA STATE BUDGET

---

2025 Session

## Budget Bill - HB1600 (Chapter 725)

Bill Order » Office of Commerce and Trade » Item 111

Department of Small Business and Supplier Diversity

### Item 111

First Year - FY2025

Second Year - FY2026

|   |                    |                    |
|---|--------------------|--------------------|
| <b>Economic Development Services (53400)</b>                                | <b>\$9,326,797</b> | <b>\$8,826,797</b> |
|   | <b>\$9,476,797</b> | <b>\$8,912,875</b> |
| Minority Business Enterprise Procurement Reporting and Coordination (53406) | \$6,098            | \$6,098            |
| Minority Business Enterprise Outreach (53407)                               | \$193,625          | \$193,625          |
|   | \$112,440          | \$112,440          |
| Minority Business Enterprise Certification (53414)                          | \$1,987,080        | \$1,987,080        |
|   | \$1,923,131        | \$2,041,459        |
| Business Information Services (53418)                                       | \$2,012,607        | \$1,990,887        |
|   | \$1,979,143        | \$2,294,802        |
| Administrative Services (53422)   | \$2,811,108        | \$2,337,828        |
|   | \$3,001,469        | \$2,401,321        |
| Financial Services for Economic Development (53423)                         | \$2,316,279        | \$2,311,279        |
|   | \$2,454,516        | \$2,056,755        |
| Fund Sources:   |                    |                    |
| General   | \$6,180,690        | \$5,680,690        |
|   | \$6,330,690        | \$5,766,768        |
| Special   | \$1,180,540        | \$1,180,540        |
| Commonwealth Transportation   | \$1,800,567        | \$1,800,567        |
| Trust and Agency  | \$100,000          | \$100,000          |
| Dedicated Special Revenue   | \$65,000           | \$65,000           |

---

Authority: Title 2.2, Chapters 16.1 and 22, Code of Virginia.

A. The Department, in conjunction with the Department of General Services, the Virginia Employment Commission, and the Virginia Department of Transportation, is authorized to conduct analyses of the availability of minority business enterprises in Virginia and the utilization of such businesses by the Commonwealth of Virginia, localities, or private industry in the acquisition of goods and services. The Department also is authorized to receive and accept from the United States government, or any agency thereof, and from any other source, private or public, any and all gifts, grants, allotments, bequests or devises of any nature that would assist the Department in conducting such analyses or otherwise strengthen its services to minority business enterprises. The Director, Department of Planning and Budget, is authorized to establish a nongeneral fund appropriation for the purposes of expending revenues that may be received for this effort.

B. Out of the amounts in this Item, \$819,753 the first year and \$819,753 the second year from the general fund shall be deposited to the Small Business Investment Grant Fund pursuant to § 2.2-1616, Code of Virginia. Notwithstanding the provisions of § 2.2-1616, Code of Virginia, an eligible investor that makes a qualified investment in a small business on or after July 1, 2020, but prior to January 1, 2023, that has been certified by the

Authority pursuant to subsection D of § [2.2-1616](#), Code of Virginia shall be eligible for a grant in an amount equal to the lesser of 25 percent of the qualified investment or \$50,000. The Department shall aggressively market the program and shall report to the Governor and the Secretary of Commerce and Trade on the status of the program by November 1 of each year.

C. Out of the amounts in this Item, \$83,000 the first year and \$83,000 the second year from the general fund shall be provided to support the Business One-Stop Program.

D.1. Out of the amounts in this Item, \$1,345,540 from nongeneral funds the first year and \$1,345,540 from nongeneral funds the second year shall be provided for the Virginia Small Business Financing Authority.

2. The Virginia Small Business Financing Authority is authorized to insure additional loans for eligible small businesses, pursuant to § [2.2-2290](#), Code of Virginia, up to an aggregate amount not to exceed four times the principal amount in the Insurance or Guarantee Fund, or up to an aggregate amount of \$15,000,000. In the event that the authority is called upon to pay on guaranties of loans of more than 10 percent of the aggregate amount of all outstanding insured loans, the authority shall not insure any further loans and shall immediately notify the Governor and the Chairs of the House Appropriations and Senate Finance and Appropriations Committees. Pursuant to § 4-1.03 of this act, the Director, Department of Planning and Budget, is authorized to transfer a sum sufficient to the Insurance or Guarantee Fund in the event the amount in the fund falls below the amount needed to honor any guarantee.

3. For the I-95 HOV/HOT Lanes project as evidenced by the Comprehensive Agreement approved pursuant to the Public-Private Transportation Act of 1995, the maximum fee and/or premium charged by the Virginia Small Business Financing Authority pursuant to §§ [2.2-2285](#) and [2.2-2291](#), Code of Virginia, for acting as the conduit issuer for any bond financing is not to exceed \$25,000 per annum.

E. The Department shall include employment services organizations within the development and operation of any state procurement program or program goal and targets for small, women-owned, and minority-owned businesses consistent with requirements in the Code of Virginia requiring the Department to certify employment service organizations.

F. Notwithstanding any other provision of law, any business certified on or after July 1, 2017, by the Department as a small, women-owned, or minority-owned business, shall be certified for a period of five years unless (i) the certification is revoked before the end of the five-year period, (ii) the business ceases operation, or (iii) the business no longer qualifies as a small, women- or minority-owned business.

G. Beginning with the calendar quarter ending September 30, 2018, the Director of the Department shall report to the Secretary of Commerce and Trade and the Chairs of the House Appropriations and Senate Finance and Appropriations Committees on the agency's efforts to maximize job creation and retention among the Commonwealth's small businesses. The report shall include, at a minimum, measures of (i) the effectiveness of programs administered by the Small Business Financing Authority in assisting borrowers to create jobs and enable increased capital investment; (ii) the efficiency and effectiveness of Small, Women-owned, and Minority-owned Business and Disadvantaged Business Enterprise programs; (iii) the success of the agency's outreach and technical assistance activities; and, (iv) the number of businesses certified, and the average number of business days to process a certification application each month. The report shall be in a format prescribed by the Secretary but shall include specific data breakouts for rural areas and service-disabled veteran businesses currently certified in the SWaM certification and shall be due within thirty days of the close of each calendar quarter.

H. Notwithstanding § [2.2-1604](#), Code of Virginia, any cooperative association organized pursuant to Chapter 3 (§ [13.1-301](#) et seq.) of Title 13.1 of the Code of Virginia as a nonstock corporation that was certified as a small business by the Department prior to July 1, 2017, may be recertified as a small business by the Department, provided that such cooperative association otherwise meets the requirements for certification as a small business

pursuant to Article 1 (§ [2.2-1603](#) et seq.) of Chapter 16.1 of Title 2.2 of the Code of Virginia and any other applicable provision of the Code of Virginia.

I. Out of the amounts in this Item, \$500,000 the first year from the general fund shall be used by the department to produce a new statewide disparity study.

*J. Out of this appropriation, \$150,000 the first year from the general fund is provided to the City of Richmond for the Metropolitan Business League's and Bridging Virginia's Capital Access Program. Any funding remaining at the end of the fiscal year 2025 shall be carried forward into the next fiscal year and reappropriated for the purposes described in this paragraph J.*