



City of Richmond

900 East Broad Street
Richmond, VA 23219
www.richmondgov.com/cityclerk

Minutes

Organizational Development Standing Committee

Monday, July 5, 2016

5:00 PM

Council Chamber, 2nd Floor-City Hall

Committee Members and Staff in Attendance

The Honorable Council President Michelle Mosby ~ Chair
The Honorable Council Vice President Chris Hilbert ~ Vice Chair
The Honorable Parker Agelasto ~ Member
The Honorable Jonathan Baliles ~ Member
The Honorable Kathy Graziano ~ Member (early departure)
The Honorable Cynthia Newbille ~ Member
The Honorable Ellen Robertson ~ Member
The Honorable Charles Samuels ~ Member (early departure)
Lou B. Ali, Council Chief of Staff
Haskell Brown, Deputy City Attorney
Jean Capel, City Clerk
Allen Jackson, City Attorney
Alexander Rawles, Boards and Commission Administrator
Candice Reid, Deputy City Clerk
Faye Smith, Senior Assistant City Clerk

Absent

The Honorable Reva Trammell ~ Member

Call to Order

Chair Michelle Mosby called the meeting to order at 5:11 p.m. and presided. Upon the Chair's request, Sr. Assistant City Clerk Faye Smith provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

Approval of Minutes

Committee member Cynthia Newbille moved to approve the June 6, 2016 Organizational Development Standing Committee meeting minutes, which was seconded and unanimously approved.

Reports from City Administration, Council Staff and Other Parties

Multi-Year School Capital Investment Funding Plan Final Report and Analysis

Chief Administrative Officer Selena Cuffee-Glenn introduced Davenport & Company's Senior Vice President and Co-Head of Public Finance David Rose who provided the committee with an overview of the final report and analysis regarding Richmond Public Schools' (RPS) Capital Investment Funding Plan. Mr. Rose's overview included but was not limited to: the city's debt capacity and affordability, its funding contribution to RPS and the company's recommendations. Mr. Rose and Ms. Cuffee-Glenn answered questions from the committee.

A copy of the presentation provided has been filed.

Paper(s) for Consideration

None.

Reports of Standing Committees

None.

Discussion Item(s)

Comprehensive Annual Financial Report (CAFR) Update

Deputy Chief Administrative Officer – Finance & Administration Lenora Reid reported that the auditors of Grant Thornton indicated that the city has met its requirements to complete the 2015 CAFR, however, they are still awaiting receipt of the RPS CAFR and the 2014 Single Audit issued prior to completing the report. Ms. Reid further reported that Grant Thornton has communicated that it would take approximately two weeks after receiving the RPS CAFR and the 2014 Single Audit to finalize it.

Ms. Reid spoke to the committee concerning tax collections stating that there is a statistical table in the CAFR that addresses real estate and personal property tax collection rates. Ms. Reid reported that city administration is working as diligently as possible to increase collections. She also introduced Richmond's new Director of Finance John Wack to the committee stating that Mr. Wack is returning to the city with a wealth of financial knowledge and experience.

Reports from City Administration, Council Staff and Other Parties Cont'd.

EnerGov Update

Director of Planning & Development Review Mark Olinger provided to the committee an update on the EnerGov project. Mr. Olinger reported that the EnerGov system will provide opportunities to improve some of the city's business processes and the information from it is much better than the output of the current system. Mr. Olinger stated that, once the system is completely up and running, citizens will be able to submit and check the status of permits online and also submit payments online. He also stated that an oversight committee will be established to review operation procedures that will better assist the public as the project evolves. Mr. Olinger answered questions from the committee.

A copy of the presentation provided has been filed.

Committee member Charles Samuels exited the meeting.

Committee member Kathy Graziano exited the meeting.

Consideration of Appointments to Boards, Commissions and Similar Entities

Boards and Commissions Administrator Alexander Rawles reviewed a board application for the committee's consideration.

A copy of the material provided has been filed.

Vice Chair Chris Hilbert moved to approve the following board application, which was seconded and approved (Vote - 5/0, Baliles excused):

Affordable Housing Trust Fund Oversight Board

Steven Saltzberg

Reports from City Administration, Council Staff and Other Parties Cont'd.

800 MHz – Next Generation Radio System Update

Department of Emergency Communications Director Stephen Willoughby provided a brief overview of the next generation 800 MHz-Radio System. Mr. Willoughby stated that replacement of the current radio system is necessary because it is 16 years old and can no longer be updated. Mr. Willoughby reported that the regional partners in this endeavor are Henrico County, Chesterfield County, Hanover County, Colonial Heights and the Capital Regional Airport Commission. He also stated that the new system will provide increased coverage and the project kick-off is next month with full deployment in 2020.

A copy of the presentation provided has been filed.

Other Business

Chair Michelle Mosby stated that the next Organizational Development Standing Committee meeting will be held on Tuesday, September 6, 2016 and the next Formal City Council meeting will be held on Monday, July 25, 2016.

Adjournment

There being no further business to come before the committee, the meeting adjourned at 7:29 p.m.