



City of Richmond

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Meeting Minutes - Draft Planning Commission

Monday, November 15, 2021

1:30 PM

5th Floor Conference Room

This meeting will be held through electronic participation means

This meeting will be held through electronic communication means pursuant to and in compliance with Ordinance No. 2020-093, adopted April 9, 2020, as amended. This meeting will be open to participation through electronic communication means by the public and closed to in-person participation by the public.

Most, if not all, Planning Commission members and other staff will participate in this meeting by teleconference/videoconference via Microsoft Teams. Those who may be assembling for this meeting will do so in the 5th Floor Conference Room of City Hall at 900 East Broad Street in Richmond, Virginia 23219.

Special Guidelines for Public Access and Citizen Participation:

To access or participate, or both, in this Planning Commission meeting you have several options outlined in the following document:

1. [PDRPRES
2021.175](#)

Attachments: [Public Access and Participation Instructions - Planning Commission
11-15-21](#)

Citizens are encouraged to provide their comments in writing to PDRLandUseAdmin@richmondgov.com in lieu of speaking through audio or video means during the meeting.

When submitting your comments by email, be sure to include in your email (i) your full legal name, (ii) any organizations you represent, and (iii) any economic or professional relationships that would be affected by the adoption of the legislation on which you are commenting.

The person responsible for receiving written comments is Richard Saunders, Secretary to the Planning Commission, or his designee. All written comments received via email prior to 10:00 a.m. on the day of this meeting will be provided to all members of the Planning Commission prior to the beginning of the meeting and will be included in the record of the meeting.

Call To Order

Mr. Poole called the regular meeting of the Planning Commission to order at 1:30 p.m.

Roll Call

- Present 9 - * Commissioner Max Hepp-Buchanan, * Commissioner John Thompson, * Commissioner Lincoln Saunders, * Commissioner Melvin Law, * Commissioner Rodney Poole, * Commissioner Vivek G. Murthy, * Commissioner Andreas Addison, * Commissioner Burchell Pinnock, and * Commissioner Elizabeth Hancock Greenfield

Chair's Comments

Mr. Poole welcomed all who were present.

Approval of Minutes

No minutes to approve.

Director's Report

Richmond 300 Update

[PDRPRES
2021.179](#)

Attachments: [Director's Presentation- Nov 15 2021 Meeting](#)

Item Description: Richmond 300 Update
Mr. Kevin Vonck provided an update.

- Council Action Update

Mr. Richard Saunders provided an update on the actions taken by City Council at its November 8, 2021 meeting.

Consideration of Continuances and Deletions from Agenda

3. [CPCR.2021.1
47](#)

Item Description: Resolution of Intent to Amend the Affordable Housing Dwelling Unit (Density Bonus) Program.

A motion was made by Commissioner Hepp-Buchanan, seconded by Commissioner Murthy, that this City Planning Commission Resolution be continued to the December 6, 2021 meeting of the Planning Commission. The motion carried by the following vote:

- Aye --** 8 - * Commissioner Elizabeth Hancock Greenfield, * Commissioner Max Hepp-Buchanan, * Commissioner John Thompson, * Commissioner Lincoln Saunders, * Commissioner Rodney Poole, * Commissioner Vivek G. Murthy, * Commissioner Andreas Addison and * Commissioner Burchell Pinnock

- Excused --** 1 - * Commissioner Melvin Law

Consent Agenda

A motion was made by Commissioner Murthy, seconded by Commissioner Saunders, that the Consent Agenda be adopted. The motion carried by the

following vote:

Aye -- 8 - * Commissioner Max Hepp-Buchanan, * Commissioner John Thompson, * Commissioner Lincoln Saunders, * Commissioner Rodney Poole, * Commissioner Vivek G. Murthy, * Commissioner Andreas Addison, * Commissioner Burchell Pinnock and * Commissioner Elizabeth Hancock Greenfield

Excused -- 1 - * Commissioner Melvin Law

- 4. [ORD. 2021-308](#) To amend Ord. No. 2021-042, adopted May 24, 2021, which accepted a program of proposed Capital Improvement Projects for Fiscal Year 2021-2022 and the four fiscal years thereafter, adopted a Capital Budget for Fiscal Year 2021-2022, and determined a means of financing the same, by transferring funds in the amount of \$7,310,391.00 from the School Planning and Construction project in the Education category and appropriating such transferred funds to the School Modernization - George Wythe High School project in the Education category for the purpose of funding the planning and design of a new George Wythe High School.

Attachments: [Staff Report](#)
[Ord. No. 2021-308](#)
[O&R Map](#)
[Public Hearing Handout_RPS School Board](#)

This Ordinance was recommended for approval to the City Council.

- 5. [ORD. 2021-309](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the total amount of \$145,000.00 from the James River Outdoor Coalition and to appropriate the increase to the Fiscal Year 2021-2022 Capital Budget by increasing estimated revenues and the amount appropriated to the Department of Parks, Recreation and Community Facilities' Universal Access project in the Culture and Recreation category by \$145,000.00 for the purpose of funding the construction of a universal access ramp at Huguenot Flatwater Park located at 8600 Riverside Drive in the city of Richmond. (4th District)

Attachments: [Ord. No. 2021-309](#)
[Staff Report Huguenot Flatwater](#)
[Map Huguenot Flatwater](#)

This ordinance was recommended for approval to the City Council.

- 6. [ORD. 2021-310](#) To declare surplus and to direct the sale of a portion of the City-owned real estate known as 1111 Fourquaren Lane, consisting of 2.270 acres ±, for \$10,000.00 to the Commonwealth Catholic Charities Housing Corporation for the purpose of facilitating the construction of an affordable multifamily residential development. (6th District)

- Attachments:** [Ord. No. 2021-310](#)
[Staff Report 1111 Fourquarean Ln](#)
[Map 1111 Fourquarean Lane](#)
[Letter of Support for 1111 Fourquarean Lane from Santi Elizabeth Catholic Church](#)
[Letters of Support 1111 Fourquarean Lane land sale](#)

This ordinance was recommended for approval to the City Council

7. [ORD. 2021-312](#) To declare a public necessity for and to authorize the acquisition of the parcel of real property owned by the Virginia Department of Transportation and known as 3008 Idlewood Avenue for the purpose maintaining the property as a City green space, playground, and recreational area.
 (5th District)

- Attachments:** [Ord. No. 2021-312](#)
[Staff Report](#)
[Map Grayland Playground](#)

This ordinance was recommended for approval to the City Council.

8. [CPCR.2021.151](#)

- Attachments:** [Staff Report - 335 Charmian Rd](#)
[Exception Application - 335 Charmian Road](#)
[RPA Plan - 335 Charmian Road](#)
[Opposition Goodrich](#)
[Signed Resolution 335 Charmian Road](#)

Item Description: RPA Encroachment Request at 335 Charmian Road

This resolution was adopted.

9. [LOCATION 2021-001](#)

- Attachments:** [Staff Report](#)
[Easement Plat](#)

Item Description: Location Review of two proposed temporary construction easements, two permanent utility easements, and a permanent utility and drainage easement located on portions of the property known as 1501 Richmond Highway abutting the western right-of-way boundary of the 1500 block of Columbia Street, in order to facilitate the replacement of a culvert crossing along Columbia Street at Goodes Creek and to relocate the water main along Columbia Street out of the street with a replacement structure in order to allow for future repair and maintenance of the water main.

This location review was approved.

The consent agenda consists of items that appear relatively non-controversial in nature and for which there was no known opposition at the time this agenda was set. The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.

Regular Agenda

- 10. [ORD. 2021-097](#) To authorize the special use of the property known as 1500 North Lombardy Street for the purpose of four wall signs, upon certain terms and conditions. (3rd District)

Attachments: [Staff Report](#)
[Ord. No. 2021-097](#)
[Application Form](#)
[Applicant's Report](#)
[Plans](#)
[Survey](#)
[Map](#)
[Letter of Support - Edgehill Chamberlayne Court Civic Assoc](#)
[Staff Presentation - May 3, 2021](#)
[Applicant Presentation - May 3, 2021](#)

A motion was made by Commissioner Murthy, seconded by Commissioner Greenfield, that this ordinance be continued to the February 21, 2022 Planning Commission meeting.

Aye -- 8 - * Commissioner Max Hepp-Buchanan, * Commissioner John Thompson, * Commissioner Lincoln Saunders, * Commissioner Rodney Poole, * Commissioner Vivek G. Murthy, * Commissioner Andreas Addison, * Commissioner Burchell Pinnock and * Commissioner Elizabeth Hancock Greenfield

Excused -- 1 - * Commissioner Melvin Law

- 11. [ORD. 2021-311](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Deed between the City of Richmond and the Commonwealth of Virginia, Department of General Services, for the purpose of conveying by quitclaim deed the City-owned right-of-way known as Bank Street from North 9th Street to North 14th Street, North 10th Street from East Main Street to Bank Street, North 12th Street from East Main to Bank Street, and Governor Street from East Main Street to Bank Street, consisting of 127,363.7± square feet, for nominal consideration to the Commonwealth of Virginia, Department of General Services. (6th District)

Attachments: [Ord. No. 2021-311](#)
[Staff Report Bank Street](#)
[Quitclaim Deed](#)
[Survey Plat](#)
[Presentation Bank Street Enhancements](#)

Mr. Joseph Davenport, Department of Public Works spoke.

Mr. Joseph Damico (DGS) provided a presentation.

Public Hearing

Cyane Crump and Brantley Tyndall spoke in opposition.

A motion was made by Commissioner Murthy, seconded by Vice Chair Law, that the Commission make no recommendation regarding this Ordinance. The motion carried unanimously.

Upcoming Items

Mr. Saunders shared a list of items tentatively scheduled for the December 6, 2021 meeting of the Planning Commission.

Adjournment

Mr. Poole adjourned the meeting at 3:19 pm.