



# Organizational Development Standing Committee

## Boards & Commissions Board Vacancy Report

Monday, June 7, 2021

Board Name	Criteria for Appointment	Applicant Name	Education/Professional Summary
<b>Ethics Reform Commission</b> (11 members) <a href="#">(page 2)</a>	Reside or work in the city	Tomaree Porter 5 <sup>th</sup> District Employment <a href="#">(page 3)</a>	<ul style="list-style-type: none"> <li>• Background in ethics from years of experience working in Human Resources</li> <li>• Worked closely with a Senior Assistant Attorney on employee relations matters in Chesterfield County government</li> <li>• Bachelor's in Health Science</li> </ul>
		Joaquin Ross 2 <sup>nd</sup> District Resident <a href="#">(page 5)</a>	<ul style="list-style-type: none"> <li>• Master's in Divinity</li> <li>• Coursework in Womanist Literature, Woman/Justice and Engendering Power</li> <li>• Coursework in Philosophy 201 – Race and Justice for Christian Education</li> </ul>
		Belita Strudwick 8 <sup>th</sup> District Resident <a href="#">(page 7)</a>	<ul style="list-style-type: none"> <li>• Extensive experience in implementing and enforcing ethical and moral standards</li> <li>• Experience updating regulations as required by government entities and regulatory bodies</li> <li>• Master of Business Administration</li> </ul>
		Janet VanCuyk 5 <sup>th</sup> District Resident <a href="#">(page 9)</a>	<ul style="list-style-type: none"> <li>• Capital Area Alcohol Safety Action Program (ASAP) Policy Advisory Board member</li> <li>• Master's in Social Work</li> <li>• Worked in a court services unit and a juvenile correctional center</li> <li>• Juris Doctor of Law</li> </ul>
		Lawrence West 2 <sup>nd</sup> District Employment <a href="#">(page 11)</a>	<ul style="list-style-type: none"> <li>• Founder of BLM RVA</li> <li>• Social Justice and Black Liberation leader</li> </ul>
	(4 vacancies)		

# Ethics Reform Commission

*Vacancies as of  
August 8, 2021*

Ordinance No. 2019-264, adopted November 12, 2019, established the Ethics Reform Commission of the City of Richmond with indefinite duration for the purpose of providing to the Council and the Mayor information and advice concerning the implementation of the recommendations from the Ethics Reform Task Force.

The Richmond City Council Ethics Reform Commission shall be composed of **eleven members** whom the Council and the Mayor shall appoint. Of the eleven members, the **Council shall nominate nine members** and the **Mayor shall nominate two members**.

Members should be **broadly representative of each of the City's nine Council districts** and have experience and expertise in ethics rules and regulations in the government or private sector, procurement, human resources, related legal issues, Freedom of Information Act (FOIA), and other code of ethics areas.

*(Assigned to the Organizational Development Standing Committee)*

<b>Current Vacancies</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Council Appointment	Reside or work in City			
Council Appointment	Reside or work in City			
Council Appointment	Reside or work in City			
Council Appointment	Reside or work in City			
<b>Current Membership</b>				
<b>Member Name</b>	<b>Criteria for Appointment</b>	<b>Live / Work District</b>	<b>Term</b>	<b>Terminate</b>
Betty Burrell	Reside or work in City	9 <sup>th</sup>	First Term	03/05/2024
Linda C. Jackson-Shaw	Reside or work in City	3 <sup>rd</sup>	First Term	02/10/2023
Nathan Joyce	Reside or work in City	6 <sup>th</sup>	First Term	07/27/2023
Esson M. Miller, Jr.	Reside or work in City	6 <sup>th</sup>	First Term	02/10/2023
Linda Owen	Reside or work in City	9 <sup>th</sup>	First Term	03/05/2024
Garrett Levy Sawyer	Reside or work in City	4 <sup>th</sup>	First Term	02/10/2023
Albertina Rasin Walker	Reside or work in City	4 <sup>th</sup>	First Term	02/10/2023

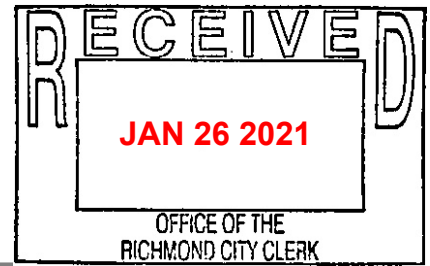
## Contact

Joyce Davis  
Interim Council Chief of Staff  
Office of the Council Chief of Staff  
City Hall, Suite 305  
900 East Broad Street  
Richmond, Va. 23219  
804-646-5009  
[Joyce.davis@richmondgov.com](mailto:Joyce.davis@richmondgov.com)



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**ETHICS REFORM COMMISSION**

Title: Ms.  
Name: Tomaree L Porter  
Home Address: 001505 THISTLE ROAD UNIT 202 HENRICO VA 23238  
Home Telephone: 804-938-0779 Home Fax:  
Personal E-Mail Address: portertl1218@gmail.com  
Employer: Virginia Housing (formerly Virginia Housing Development Authority)  
Job Title: Senior Human Resources Generalist How Long?  
Business Address: 000601 S BELVIDERE ST RICHMOND VA 23220  
Business Telephone: 804-343-5629 Ext: Business Fax:  
Business E-Mail Address: tomaree.porter@virginiahousing.com  
Is Your Place of Employment Located in the city of Richmond Yes  
Is your Place of Employment Located in the County? No If Yes, Which County? Henrico  
Are You A City Resident? No If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*My background in ethics stems from my years of experience working in Human Resources. I currently work at Virginia Housing as a Senior Human Resources Generalist. As a generalist, I work in most aspects of human resources; however, my focus is primarily on performance management, employee relations and compensation. I conduct investigations on code of ethics violations, discriminations, make recommendations following investigations for personnel actions, if applicable. Additionally, I assist with developing policies, reviewing current policies.*

*Prior to working at Virginia Housing, I worked in local government at Chesterfield County Government Human Resources as the Employee Relations Manager. As the manager, I worked closely with the Senior Assistant Attorney on investigations/employee relations matters and responding to complaints from the Equal Employment Opportunity Commission (EEOC). Many of the investigations were related to some code of ethics violation based on policy. I also worked on reviewing and updating policies annually and presenting with leadership team to County Manager. I also assisted the Director of Human Resources with responding to Freedom of Information Act requests. I also partnered with Internal Audit on investigations related to code of ethics violations.*

*I have a Bachelors Degree in Health Science from George Mason University and a Masters o*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

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*I have not previously served on other city of Richmond Authorities, Boards, Commissions or Task Forces.*

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**Other Community Involvement:**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*As an HR Professional, integrity and accountability are very important to me. Most of the work I do is centered around accountability, integrity, fairness and equality which is ethics. Becoming a member of the Ethics Commission will allow me to continue being a champion while working with others to continue to enhance, strengthen and maintain a culture of ethics and oversight.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Reviewing website on Authority, Boards, Commissions and noticed there was a vacancy on the Ethics Co*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219

Telephone: (804) 646-7955 \* Fax: (804) 646-7736

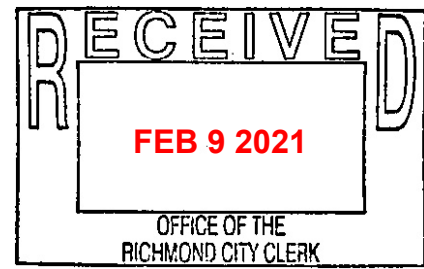
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

06/02/2021



City of Richmond, Virginia  
City Council

Authorities, Boards, Commissions and Task Forces  
Application



(Name of Authority, Board, Commission or Task Force)

ETHICS REFORM COMMISSION

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County?  If Yes, Which County?

Are You A City Resident?  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Union Presbyterian Seminary* *Richmond,*  
*VAMaster of Divinity* *Graduated May 2020*  
*Womanist Literature, Woman/Justice/ and Engendering Power, Trauma and Transfiguration, Pastoral Care, Theory of Education for Child Advocacy, Theory of Christian Education* *Relevant Coursework-*  
*Presbyterian College* *Clinton, SC Religion*  
*& Philosophy* *Graduated May 2017*  
*Coursework-Philosophy 201, Race and Justice for Christian Education, Pauline Epistles, Old Testament Prophets*

Other Community Involvement:



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

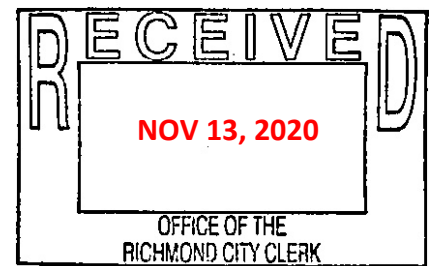
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City of Richmond, Virginia  
City Council



**Authorities, Boards, Commissions and Task Forces  
Application**

(Name of Authority, Board, Commission or Task Force)

**ETHICS REFORM COMMISSION**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County?  If Yes, Which County?

Are You A City Resident?  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I have extensive experience professionally and through community and volunteer involvement to implement and enforce high ethical and moral standards. This is done through process improvements, committee recommendations, and creating policies and procedures. I also have experience updating regulations as required by government entities and regulatory bodies while monitoring and reporting compliance. The aforementioned qualifications coupled with my ability to develop and implement training materials meet the requirements for the Ethics Reform Commission*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Educational Background: Master of Business Administration  
Qualifications: Professional experience in the following areas: Compliance, Accreditation and Regulatory Affairs*

Other Community Involvement:



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Junior League of Richmond  
Urban League Young Professional Richmond  
National Black MBA Association  
United Methodist Women (District VP)  
Richmond City Democratic Committee  
Order of the Eastern Star*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

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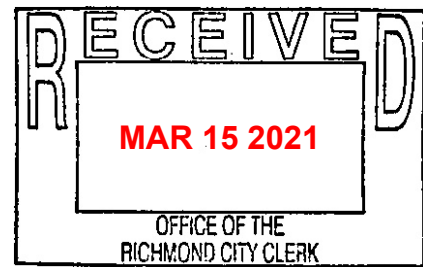
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City of Richmond, Virginia  
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**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**ETHICS REFORM COMMISSION**

Title: *Janet*

Name: *Janet VanCuyk Janet*

Home Address: 000407 PINE STREET 407 RICHMOND VA 23220

Home Telephone: 8045167417

Home Fax:

Personal E-Mail Address: *janetvanc@gmail.com*

Employer: *Virginia Judges and Lawyers Assistance Program*

Job Title: *Manager*

How Long?

Business Address: 001015 MAIN STREET RICHMOND VA 23219

Business Telephone: 7577750058

Ext:

Business Fax:

Business E-Mail Address: *jvancuyk@vjlap.org*

Is Your Place of Employment Located in the city of Richmond  Yes

Is your Place of Employment Located in the County?  No

If Yes, Which County?

Are You A City Resident?  Yes

If Yes, Which City Council District?

Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I have a master's degree of social work and a law degree. I have worked in a court services unit and a juvenile correctional center. I have experience working directly with individuals struggling with mental health and substance use concerns. I worked for over a decade with the state Department of Juvenile Justice in a policy/research capacity.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*J.D.: University of Virginia, School of Law; MSW: Virginia Commonwealth University; BA, Psychology and Sociology: Boston College*

*Direct care experience with youth and adults experiencing concerns with mental health, substance use, and criminal justice matters in a variety of settings. Experience in management at the state government level.*

Other Community Involvement:

*None.*



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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Virginia Judges and Lawyers Assistance Program, Richmond, VA  
Regional Manager and Outreach Coordina*

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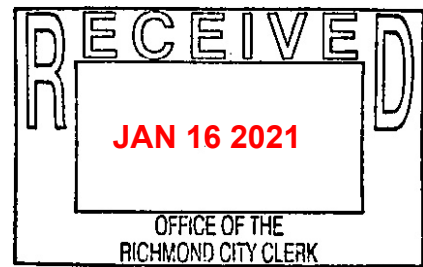
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06/02/2021



City of Richmond, Virginia  
City Council

**Authorities, Boards, Commissions and Task Forces  
Application**



(Name of Authority, Board, Commission or Task Force)

**ETHICS REFORM COMMISSION**

Title: *Mr.*  
Name: *Lawrence West*  
Home Address: *002403 AIKEN DR RICHMOND VA 23294*  
Home Telephone: *8046872244* Home Fax:   
Personal E-Mail Address: *Lawest83@gmail.com*  
Employer: *Integrity Builders Holding Corp*  
Job Title: *President* How Long? *11*  
Business Address: *001639 BROAD STREET RICHMOND VA 23220*  
Business Telephone: *8044614003* Ext: Business Fax:   
Business E-Mail Address: *Lawest83@gmail.com*  
Is Your Place of Employment Located in the city of Richmond  Yes  
Is your Place of Employment Located in the County?  No If Yes, Which County?   
Are You A City Resident?  No If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

*I am also the founder of BlmRVA which may engage in a contract with the city in the near future.*

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Social Justice and Black Liberation leader, in Richmond VA.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

*BlmRVA*

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



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