

INTRODUCED: September 12, 2016

AN ORDINANCE No. 2016-213

To authorize the Chief Administrative Officer to accept grant funds in the amount of \$5,000 from the Virginia Commission for the Arts and to appropriate the increase to the Fiscal Year 2016-2017 General Fund Budget by increasing estimated revenues and the amount appropriated to a new line item in the Non-Departmental agency called the “Cadence Theatre Company” line item by \$5,000 for the purpose of making a grant to the Cadence Theatre Company.

\_\_\_\_\_  
Patron – Mayor Jones

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: SEPT 26 2016 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer is authorized to accept grant funds in the amount of \$5,000 from the Virginia Commission for the Arts for the purpose of making a grant to the Cadence Theatre Company.

§ 2. That the funds received from the Virginia Commission for the Arts are hereby appropriated to the General Fund Budget for the fiscal year commencing July 1, 2016, and ending June 30, 2017, by increasing estimated revenues by \$5,000, increasing the amount appropriated for expenditures by \$5,000, and allotting to a new line item in the Non-Departmental agency called

AYES:            9            NOES:            0            ABSTAIN: \_\_\_\_\_

ADOPTED: SEPT 26 2016 REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

“Cadence Theatre Company” the sum of \$5,000 for the purpose of making a grant to the Cadence Theatre Company.

§ 3. This ordinance shall be in force and effect upon adoption.

# O & R REQUEST

JUL 25 2016

Chief Administration Office  
City of Richmond

4-5450



## CITY OF RICHMOND INTRACITY CORRESPONDENCE

### O&R REQUEST

**DATE:** July 13, 2016

**EDITION:** 1

**TO:** The Honorable Members of City Council

**RECEIVED**

**THROUGH:** Dwight C. Jones, Mayor *DWJ*

AUG 01 2016

**THROUGH:** Selena Cuffee-Glenn, Chief Administrative Officer *SCG*

OFFICE OF CITY ATTORNEY

**THROUGH:** John B. Wack, Director of Finance *JBW*

**FROM:** Jay A. Brown, Director of Budget and Strategic Planning *JAB*

**RE:** Appropriation of grant funds from the Virginia Commission for the Arts

**ORD. OR RES. No.** \_\_\_\_\_

**PURPOSE:** To authorize the Chief Administrative Officer to amend the FY2017 General Fund Budget by appropriating a grant award in the amount of \$5,000 from the Virginia Commission for the Arts through the Local Government Challenge Grant Program to the Non-Departmental Budget for the fiscal year beginning on July 1, 2015 and ending June 30, 2016.

**REASON:** The City received a \$5,000 grant award on behalf the Cadence Theatre Company, a local arts organization.

**RECOMMENDATION:** The administration recommends adoption of this Ordinance.

**BACKGROUND:** Each year, the Virginia Commission for the Arts challenges local governments to fund arts organization in their communities and provides up to \$5,000 on a dollar-for-dollar basis for the local government to pass-through to a local arts organization. This year, the City was approached by Cadence Theatre Company to submit a Local Government Challenge Grant application to the Virginia Commission for the Arts on their behalf. The City submitted a grant application that included both organizations which was subsequently awarded.

**FISCAL IMPACT:** There is no fiscal impact or cost associated with acceptance and appropriation of this award. The matching funds requirement has already been met through the City's

Non-Departmental funding of the Arts and Cultural Funding Consortium and no additional City funds or other City resources are required.

**FISCAL IMPLICATIONS:** Acceptance and appropriation of this award will leverage City funds already appropriated for funding arts organizations located in the City of Richmond. The awarded funds will pass-through the City directly to Cadence Theatre Company.

**BUDGET AMENDMENT NECESSARY:** Yes, this will amend the FY2017 General Fund.

**REVENUE TO CITY:** \$5,000

**DESIRED EFFECTIVE DATE:** Upon adoption

**REQUESTED INTRODUCTION DATE:** September 12, 2016

**CITY COUNCIL PUBLIC HEARING DATE:** September 26, 2016

**REQUESTED AGENDA:** Consent agenda

**RECOMMENDED COUNCIL COMMITTEE:** Finance Committee

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** None

**AFFECTED AGENCIES:** Non-Departmental

**RELATIONSHIP TO EXISTING ORD. OR RES.:** Amends Ord. No. 2016-053

**REQUIRED CHANGES TO WORK PROGRAM(S):** None

**ATTACHMENTS:** Grant award letter from the Virginia Commission for the Arts

**STAFF:** Chris Johnston – 646-5048

c: Chris Johnston



RECEIVED  
JUN 30 2016

# COMMONWEALTH of VIRGINIA

CHIEF ADMINISTRATIVE OFFICE

**Commission for the Arts**  
1001 EAST BROAD STREET, SUITE 330  
RICHMOND, VIRGINIA 23219-2010

June 24, 2016

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Selena Cuffee-Glenn, Chief Administrative Officer  
Richmond, City of  
900 East Broad Street, RM 201  
Richmond, VA 23219

Grant I.D. #: 17-0471

Local Government Challenge Grant: \$5,000

Federal I.D. #: 546001556

Vendor I.D. # 0000058592

Dear Ms. Cuffee-Glenn:

It is a pleasure to inform you that the Virginia Commission for the Arts has awarded your locality a Local Government Challenge Grant for FY17 in the amount on the reference line above.

Your signature on the certification of assurances attached to the application indicated your agreement to the grant conditions. Any changes in the distribution of either the local or state funds must be reported to the Commission staff. In all published materials and announcements about your local re-granting program, acknowledgement must be made that the program is partially supported by the Virginia Commission for the Arts and the National Endowment for the Arts. High resolution logos for the VCA and NEA can be downloaded from the Commission website [www.arts.virginia.gov](http://www.arts.virginia.gov)

In order to release the funds, the Commission must receive written confirmation that your local government has fulfilled the matching requirement no later than **February 1, 2017**. The requirement is met through an appropriation of 2016 - 2017 local tax revenues for arts organizations matching or exceeding the amount of the grant. The confirmation letter must include a list of the organizations that received funding and the total amount, including a breakout of the Commission's \$ share and the local government's \$ share, awarded to each organization. This confirmation must take the form of the appropriate page of your jurisdiction's approved 2016 - 2017 budget and/or a copy of the check(s) to the sub-grantee(s).

The Commission is grateful for your contribution in making high quality arts activities available to the citizens of Virginia. Please accept our best wishes for your continued success.

Sincerely,

Margaret Vanderhaye  
Executive Director