



Richmond City Council

Boards & Commissions
 Appointments & Reappointments

Formal Meeting of Richmond City Council
 Monday, April 11, 2016 – 6:00 p.m.

Land Use, Housing and Transportation Standing Committee recommends approval of the following appointments:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Term</u>
Commission of Architectural Review (9 members) (page 2)	Citizen of the city appointed at large	David C. Cooley (page 3)	04/11/2016 – 04/11/2019 <i>Succeeding Matthew D. Elmes, maximum number of terms served</i>
Urban Design Committee (10 members) (page 13)	Member of a recognized local organization in one of the various fields of static arts *	Dawn Hicks (page 14)	04/11/2016 – 04/11/2019 <i>Succeeding Vaughn Whitney Garland, resigned</i>

Public Safety Standing Committee recommends approval of the following appointment:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Term</u>
Advisory Board for the Assessment of Towing Fees and the Storage of Vehicles (7 members) (page 21)	Police Department representative	Victoria Pearson (page 22)	04/11/2016 – 03/22/2019 <i>Succeeding Sergeant Warren Andorfer, maximum number of terms served</i>

Commission of Architectural Review

Vacancy Chart

as of
May 9, 2016

Nine (9) members who are citizens of the City. One member shall be appointed from at least three (3) nominees made by the **Better Housing Coalition**, one shall be appointed from at least three (3) nominees made by the Richmond Chapter of the American Institute of Architects, one shall be appointed from at least (3) nominees made by the Historic Richmond Foundation, one shall be appointed from at least three (3) nominees made by the Richmond Association of Realtors, and five (5) shall be appointed from citizens of the City at-large. **Further, two (2) of the nine (9) members of the commission shall be residents of Old and Historic Districts.** One of the at-large members shall serve a concurrent term on the urban design committee. **No officer or employee of any organization that may nominate candidates for appointment to the commission shall be appointed as a member of the commission.** The Commission shall elect from its membership, a chairman and vice-chairman. **The Director of the Department of Planning and Development Review shall appoint a secretary for the Commission who shall be a qualified employee of that department.**

(Assigned to the Land Use, Housing & Education Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Matthew Elmes	All members of Council	01/28/2016	No	-	Citizen at large

Contact:

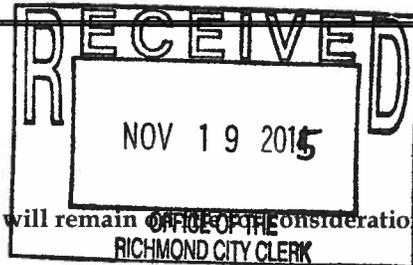
Marianne Pitts, Planner II
Department of Planning & Development Review
646-7550
Marianne.pitts@richmondgov.com



City of Richmond, Virginia City Council

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Commission of Architectural Review	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Cooley	First Name: David
Home Street Address: 2910 Libby Terrace	Home Telephone: 804.649.2001
Home City, Zip Code: Richmond, VA 23223	Home Fax: none
Personal E-Mail Address: DCooley@RBVAInc.com	
Employer: Restoration Builders of Virginia, Inc (RBVa)	
Job Title: President / Co-Owner	How Long? Since 1984
Business Street Address: 2926 P Street	Business Telephone: 804.649.2162
Business City, Zip Code: Richmond, VA 23223	Business Fax: none (emails)
Business E-Mail Address: info@RBVAInc.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 7 Number of years? 36	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: (see attached Resume) I have lived in Church Hill and been restoring houses as a business for 36 years. I have appeared before and worked out historic construction details with CAR, DHR, and NPS for this entire time. I have learned to consult authorities and work with the stated philosophies of the Building Code and multiple other authorities. I bring a Construction Experience to the table of decision-making.	



NOTE: This application is a public document. Completed applications will remain ~~OFFICE OF THE~~ under consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia City Council

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Other community involvement:

Church Hill Association: Zoning Committee Chair, 1999-2002; Treasurer, 2014.

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

Resume attached.

XXX Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

I was first heard of his retirement and the opening from Mr. Matt Elmes, approached by Mr. Bryan Green, and further encouraged to apply by Mr. Joseph F. Yates.

Signature: DAVID C. COOLEY Date: 11/18/15

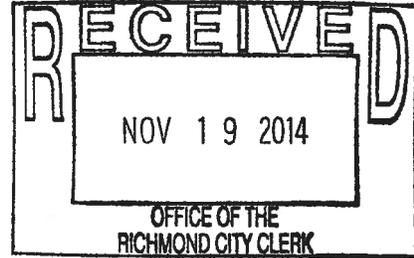
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

RBVa

2926 P St.
Richmond, Virginia
23223-7058

t.804.649.2162
www.rbvainc.com



RESUME

PERSONAL

David Crowell Cooley
2910 Libby Terrace
Richmond, VA 23223
Phone 804.649.2162 office
804.641.3919 mobile
E-mail dcooley@rbvainc.com

EDUCATION

College of William and Mary, Bachelor of Science, 1977
Norfolk Christian Schools, grades 1 to 12, 1972

EMPLOYMENT

President, Restoration Builders of VA, Inc. 1984 to present

Owner of personally held full service development and construction firm, specializing in historic restorations, finish carpentry installations, and sensitive additions. In charge of estimates, sales, quality control, project management, and customer relations. Recognized widely for heroic saving of deteriorated significant structures. Contributes to successful management of time and budget sensitive commercial work.

Owner, David Cooley Carpentry 1979 to 1984

Sole proprietor rough and finish carpentry and contracting service concentrating in Church Hill, downtown, and the Fan. Restored first whole house for self.

Lead Carpenter, PHG Development 1978 to 1979

Lead Carpenter and Site Supervisor for custom and speculative home builders in Richmond area. Learned trade and tasted management.

MEMBERSHIPS

- Historic Richmond Foundation
- National Trust for Historic Preservation
- Church Hill Association
 - Chair, Zoning Committee, 1999-2002
 - Treasurer, 2013-2014

- Richmond Symphony Chorus
- Saint Paul Episcopal Church Choir

LICENSURE

Class A Contractors License, State of Virginia, since 1988

RELATED PROJECTS

Hilary Baker House, 2302 E. Grace St., Richmond, VA; 2013-2014

General Contractor: Whole house interior and exterior renovation and restoration of early-19th century home. Managed all aspects of job from start to completion.

Eppington Plantation: Chesterfield County

General Contractor: New metal roof, siding repairs and painting of a late 1700's structure associated with Thomas Jefferson

Sewell House 2001 Monument Ave., Richmond, VA; 2014

General Contractor: Interior home renovation and modification to accommodate disabled access, including an elevator. Managed the project from start to completion while working with the architect to insure historical character of home.

Castlewood Plantation, 10201 Iron Bridge Rd. Chesterfield, VA; 2013-2014

Managing Sub-Contractor: Exterior restoration of 18th century plantation house. Managed all aspects of the job including subcontractors.

- Project received AIA Award of Merit.

405 N. 23rd, Richmond, VA, 2013

Partner, General Contractor: Whole house renovation and restoration of early-19th century home. Managed all aspects of job from start to completion.

St. John's Church, 2401 E. Broad St., Richmond, VA; 2009

General Contractor: Addition of elevator to NE wing of building and conversion of Sunday school house into a visitor's center. Managed all aspects of the job.

Elmira Shelton House, 2407 E. Grace St., Richmond, VA; 2009

General Contractor: Whole house renovation and restoration of early-19th century home. Managed all aspects of job from start to completion.

Monumental Church, 1234 E. Broad St.; 2002 to 2003

General Contractor: structural and masonry repairs of 1814 masonry church honoring a historic tragedy. Very careful coordination with architectural historians, to preserve original workmanship.

Main Street Station, 1200 E. Main St.; 2002 to 2004

Carpentry Subcontractor: Provide and install exact replica millwork; move 5 original door assemblies to historic location inside front façade; make repairs and prepare for finishes. Coordinate with related trades.

Adam Craig House, 1812 E. Grace St., 2001

General Contractor: total restoration of 1780's era residence, tax credit qualified, managed all aspects of job, preserving plaster, relining chimneys, and adding modern kitchen and systems.

- Winner of ACORN's Golden Hammer Award for Excellence

Lockwood Double House, 1809-1811 E. Grace St., 2001

Partner, General Contractor: Total restoration of 1814 residence, tax credit qualified, managed all aspects of job. A true rescue, requiring extensive engineering, site work and City coordination for utilities.

- Nominee, ACORN's Golden Hammer Aware for excellence

Executive Mansion, 123 Governor Street, 1999

Finish Carpentry Subcontractor: Total restoration of governor's home on a very tight schedule, delivered on time. We showed thorough knowledge of plans and coordination with other trades.

The Federal Courthouse, 1100 E. Main St., 1992 to 1996

General Contractor and Subcontractor: 4 different jobs in this antebellum structure: complete installation of multiple member mahogany wainscot and trim in 2 courtrooms and 3 judge chambers; provide and install casework and trim to Circuit Clerk's office. Careful coordination in a tightly controlled site keeping judges happy while performing the highest level work.

LeClaire Ryan Office upfit, 1309-1311 E. Cary Street, 1991

General Contractor: prepare first office space for emerging firm, with careful coordination in tight downtown work space. Tax credit work in Shockoe Slip.

Uptown Historic District, 1200-1300 W. Main St., 1987 to 1990

General Contractor: Renovation of 5 different storefronts for Ed Eck, creating a new historic district, and qualifying for credits.

Linden Row Inn, First & Franklin St., 1989

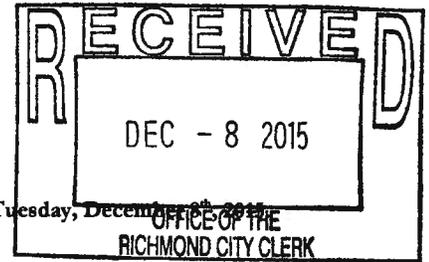
Carpentry Subcontractor: total restoration of windows, doors, and interior staircases for tax credit project.

Ferguson-Gathright (The Ruins), 210-214 N. 29th Street, 1989

Developer, General Contractor: first speculative rescue effort of three contributing residences in danger of demolition, tax credit qualified.

- Winner of HRF Preservation Citation, 1990

Commission of Architectural Review Questionnaire



Please return your completed questionnaire to the Office of the City Clerk no later than noon on Tuesday, December 8, 2015.

NAME: David C. Cooley

1. What motivated you to apply for appointment to Richmond's Commission of Architectural Review, and what do you hope to accomplish by your participation?

- A. I have long appreciated the watchdog role of CAR and the time contributed by its members.
- B. I have been fortunate in the business of restoring structures and view my involvement as an expression of thanks to the City and its citizens.
- C. I was urged by my spouse and three other CAR members to apply.
- D. With my industry experience, I can facilitate understanding of the structural, aesthetic, business and historic considerations of our work.

2. How do you see the role of the public in the planning and design review process, and how can better public participation be achieved?

Notice to neighbors nearby to a proposed project, by the USPS, has long occurred as the medium of public awareness. To improve public meetings, my recommendations would be to 1) increase marketing for the meetings while 2) limit individual input within the meeting to 5 minutes (for the mercy of other participants). Mailings to prospective buyers would be difficult, but informing purchasers of record is critical: "This is what you are getting (have gotten) into!" Modern communication may be more effective for much outreach and soliciting feedback: local newsletters, RTD, CHPN, "constant contact" type mass emails.

3. What architectural design challenges or issues do you see facing the city of Richmond in the next decade?

As the city fills the call for change, upfit, even demo and rebuild will arise. The demands of the in-fill industry will require careful scrutiny of design and materials. The crowding of neighborhoods raises parking and access issues. Balancing the two (or more) sides will continue to be a challenge. Many people just do NOT CARE about historic cohesiveness in a community. The role of policing, and inviting the eyes, ears, and input of sympathetic neighbors, will be ever important.

Communicating the rich history of a restored district is important for developing support for our work. I've talked with my son who works in new media about some ideas for this. He cites some tools that we could use to create digital walking tours that would give a fun and accessible window into the fruits our restoration efforts. I've had success marketing my company's restoration jobs using new media platforms like Facebook and blogs and it has helped build popular support for our work considerably.

Office of the City Clerk • 900 East Broad Street – Suite 200 • Richmond, Virginia 23219
804/646-4089 (O) 804/646-7736 (F) alexander.rawles@richmondgov.com
www.richmondgov.com/cityclerk

Commission of Architectural Review Questionnaire

Please return your completed questionnaire to the Office of the City Clerk no later than noon on Tuesday, December 8th, 2015.

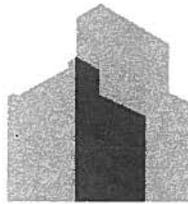
NAME: David C. Cooley

4. What are the three most important issues you will have to address as a member of Richmond's Commission of Architectural Review, and how would you address them?

1. Facing the ire of a neighbor or friend on a CAR outcome. I can listen politely.
2. Balancing my perception of the Guidelines with a well-argued counterpoint. I will vote my understanding and conscience.
3. We must move into the future, balancing the unique aspects of our historic fabric and neighborhoods with the demands of modern living, transportation, materials, and methods. Wood has been genetically changed since the era of most historic structures construction. Trees grow faster and produce softer materials which move and shake off paint. What can we adapt and adopt, and where must we stick to strict guidelines? I can be a voice of reason and experience to the discussions needed to find this balance.

5. The review of design matters tends to be more "shades of gray" than strictly "black or white". This involves balancing objective standards (i.e. laws and regulations) with subjective design criteria such as determining what the appropriate massing, bulk, and/or compatibility, etc., with an area should be. How comfortable are you in making subjective decisions based on an objective set of criteria?

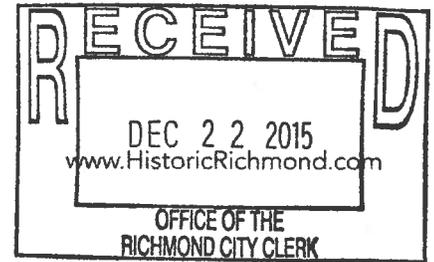
I have been making subjective decisions based on objective criteria for 35 plus years. I am untrained formally in design. I am highly experienced in the production of compatible design by the process of evaluate, cut and fit. I have the experience of many years of building repairs, and building to the drawings of design professionals. This has resulted in an intuitive grasp of the design, materials, and methods used in the building eras we will evaluate. I have developed an eye through my hands on experience.



HISTORIC RICHMOND

4 East Main Street, Suite 1C
Richmond, Virginia 23219

Tel: 804.643.7407
Fax: 804.788.4244



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First Vice-President
- David I. Meyers, Secretary
- Daniel P. Healy, CPA, Treasurer
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- Michael J. Bogese, Jr.
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- Tracy Scott Doherty
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- Mark A. Herzog
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- Gregory H. Ray
- Carol L. Robbins
- R. Scott Ukrop
- Robert A. Vallejo
- Martha A. Warthen
- Harold J. Williams III
- Steven R. Williams
- Elise H. Wright, Life Trustee

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- Elizabeth Carrington Shuff
- William S. Tate
- Barbara B. Ukrop
- Harry J. Warthen, III
- Catherine Whitham
- Lorna Wyckoff

December 22, 2015

Via Electronic Mail: Alexander.rawles@richmondgov.com
Members of Richmond City Council's
Land Use, Housing and Transportation Standing Committee
c/o Alexander B. Rawles
Boards and Commissions Administrator
Office of the City Clerk
City of Richmond
900 East Broad Street, Suite 200
Richmond, Virginia 23219

Re: David Cooley: Candidate for appointment to Commission of Architectural Review

Ladies and Gentlemen:

I am writing to you today to provide a reference in support of the candidacy of David Cooley for appointment as a citizen-at-large to the City of Richmond Commission of Architectural Review (CAR).¹

Historic Richmond is pleased to have had a longstanding relationship working with CAR to protect the historic, architectural, cultural and artistic heritage of the City of Richmond. In this regard, Historic Richmond has encouraged and contributed to efforts to create the City's Old & Historic Districts and the development of appropriate *Design Review Guidelines*.

I understand that Matthew Elmes' term is expiring on CAR and will provide an opportunity for the appointment of a new commissioner. Mr. Elmes experience as a restoration contractor has been invaluable and brings a sense of practicality that can only be produced by professional building experience on site. I cannot think of anyone more appropriate to fill his shoes than Mr. Cooley.

Mr. Cooley is the President of Restorations Builders of Virginia, a firm with extensive experience rehabilitating historic buildings too numerous to count, many of which are located within the City's Old & Historic Districts, such as the Hilary Baker House at 2302 E. Grace St., 2200 E. Marshall St., 405 N. 23rd St., and 2120 M. St.. His practical skills as a builder, his familiarity with working with CAR's *Guidelines*, his sensitivity to preservation issues, and his

¹ Please note that this reference does not constitute a nomination of Historic Richmond under Code Section 114-930.3(b), as the seat of Historic Richmond's appointment to CAR is currently filled.

30 years' experience working in the City's Old & Historic Districts make Mr. Cooley well suited to serve on CAR.

I hope that you will take this experience under consideration as you evaluate the candidacy of Mr. Cooley. Historic Richmond thanks you for the care and attention you devote to matters impacting Richmond and we appreciate your efforts to make Richmond a better place.

Please do not hesitate to contact me at 804-643-7407 or ccrump@historichrichmond.com with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Cyane B. Crump". The signature is fluid and cursive, with a large, stylized initial "C".

Cyane B. Crump
Executive Director

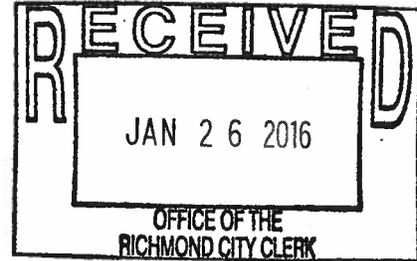
cc: Andrew K. Clark, Esq.

Commonwealth

ARCHITECTS

26 January 26, 2016

Mr. Alexander B. Rawles
Boards and Commissions Administrator
Office of the City Clerk
City of Richmond
900 East Broad Street, Suite 200
Richmond, Virginia 23219



Re: David Cooley application for appointment to the Commission of Architectural Review

Dear Alexander,

I am writing to strongly support the application for appointment to the Commission of Architectural Review (CAR) made by David Cooley. I believe that David's training, experience, and personal integrity would make him an ideal member of the CAR.

David has significant and varied experience as contractor with a special expertise in the rehabilitation and restoration of historic buildings. I know from my professional experience with David that he has had a long-standing and highly-respected interest in the treatment of historic buildings. This is not a passing interest, or a merely personal one: David built his firm, Restoration Builders of Virginia (RBVa), on Church Hill, where he also lives. Historic preservation is at the heart of his professional practice, and through his long personal residency on Church Hill, an important part of his family life as well. I have had the opportunity to work professionally with David, and I can speak from first-hand experience to his depth of knowledge, his patience, and his unflagging integrity.

Significantly, David both lives and works in Church Hill, and has had a long-standing commitment (both personal and professional) to do what he can to make Richmond a better place for all of its citizens. By virtue of his professional experience through RBVa, and his personal commitment to Church Hill, the combination of his professional and personal experiences would make an immediate and significant contribution to the CAR. David's presence would provide us with two skill sets on which we would draw heavily: his professional experience as a contractor would help us address the many questions of constructability that arise at every meeting, and through his residency on Church Hill, would give us much-needed representation from Richmond's East End, the area from which a majority of applications to each CAR meeting come.

As a member and current chair of the CAR, I cannot think of another individual that I would more gladly welcome as a colleague to the CAR. I strongly support David Cooley's application for appointment to the Commission of Architectural Review.

Sincerely,

Bryan Clark Green, Ph.D., LEED AP BD+C
Director of Historic Preservation

Urban Design Committee

Vacancy Chart

as of
May 9, 2016

The Committee shall consist of ten (10) members who either reside in the City or have their primary place of business in the City. Members shall be appointed by City Council. One (1) of the members of the Committee shall be a registered architect; one (1) shall be a member of a recognized local organization in one of the various fields of static arts; one (1) shall be a member of the faculty of the arts division of a local college or university; one (1) shall be a registered professional engineer; one (1) shall be a business executive or professional; one (1) shall be a registered landscape architect or a person having demonstrated talent in landscape design; one (1) shall be a member of the City Planning Commission; one (1) shall be a member of the Commission of Architectural Review; and two (2) shall be citizens of the City appointed at-large.

(Assigned to the Land Use, Housing & Education Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Doug Cole	All members of Council	03/11/2016	No	-	City Planning Commission representative
Vaughn Garland	All members of Council	10/28/2015	No	Resigned	Representative of a recognized local organization in one of the various fields of static arts

Contact:

Jeff Eastman, Planner II
Department of Planning & Development Review
646-6348



Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

URBAN DESIGN COMMITTEE

Title: *Ms.*

Name: *Dawn Hicks*

Home Address: *000802 OVERBROOK ROAD RICHMOND VA 23222*

Home Telephone: *8046909897* Home Fax:

Personal E-Mail Address: *dawnfhicks@gmail.com*

Employer: *County of Henrico-General Services*

Job Title: *Capital Projects Intern* How Long?

Business Address: *004301 E PARHAM ROAD HENRICO VA 23228*

Business Telephone: *8045015981* Ext: Business Fax:

Business E-Mail Address *hic042@henrico.us*

Is Your Place of Employment Located in the city of Richmond No

Is your Place of Employment Located in the County? Yes If Yes, Which County? *Henrico*

Are You A City Resident? Yes If Yes, Which City Council District? *3* Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

- *Ambitious hard working, professional graduate in a challenging discipline.*
- *Able to handle multiple duties and deadlines through team work and self motivation.*
- *Has intense analytic, conceptual, and organization skills to explore and create new forms of architecture.*
- *Successful in thought and design process and passionate about acquiring knowledge through interaction and research.*

Education:

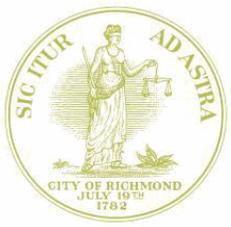
Bachelor of Science-Architectural Engineering
Master of Architecture
5 Week Study Abroad Program - China
Harvard Career Discovery Summer Program-Urban Design
Architecture Intern

Proficient In:

Computer Aided Design - Revit, SketchUp, Vectorworks, AutoCAD
Adobe Suite - Photoshop, Illustrator, Indesign
Other - QuickBooks, Microsoft Office

Awards:

AIA Alpha Rho Chi Bronze Medal (leadership, service, merit)



Authorities, Boards, Commissions and Task Forces Application

Excellence in Critical Exploration Award
Phi Alpha Epsilon (Architectural Engineer Honor Society)
Alpha Lambda Delta (Freshman National Honor Society)
puter Aided Design - Revit, SketchUp, Vectorworks, AutoCAD
Adobe Suite - Photoshop, Illustrator, Indesign
Other - QuickBooks, Microsoft Office

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

NA

Other Community Involvement:

Sixth Mount Zion Baptist Church
-I.O.U. Richmond
-National Night Out
-Technology Assistant
-Financial Secretary

American Institute of Architecture, Associate

National Organization Minority Architects
-Co-founder of UNC-Charlotte Chapter
-President 2009-2010

Delta Sigma Theta Sorority Inc.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

December 2014-Present
Capital Projects Intern
Department of General Services
County of Henrico, Richmond, VA
-Develop schematic designs
-Review construction documents
-Review submittals, budgets, and project schedules
-Attend project planning/progress meetings
-Assist Capital Projects Managers as needed

July - October 2014
Temporary Office Manager
Evolve Architecture, Richmond, VA
-Budgeting/Contract Bid Award comparisons



Authorities, Boards, Commissions and Task Forces Application

-
- Prepare construction billing and invoicing
 - Marketing Assistant-create and print marketing materials, RFP's, Scope of Services reports, and client presentations
 - Payroll-process time sheets
 - Accounts Receivable/Payable-manage and apply payments, manage invoices,bills and financial reports
 - Facilities management

2014 - Present

Technology Assistant

Sixth Mount Zion Baptist Church Richmond, VA

- Manage, maintain, document, and implement church technologies
- Backup and maintain digital resources
- Performs special assignments and assists as needed in other areas of the department

2011 - Present

Freelance Drafter/Graphic Artist

- Develop design schematics
- Develop 3D drawings and presentations
- Establish client's vision for product/design.
- Create design solutions
- Develop concepts, graphics and layouts for product illustrations, company logos, and internet website

2011 - 2013

A/P Accountant

St. Joseph's Villa, Richmond, VA

- Managed invoices and bills for the agency
- Day to day problem solving and resolution of billing and payment errors
- Performed monthly reconciliations, Month-end closing process for accounting department
- Generated and distributed monthly reports
- Performed training for new employees and agency leadership
- Prepared 1099's, audit schedules and reconcile annual reports.

Interest:

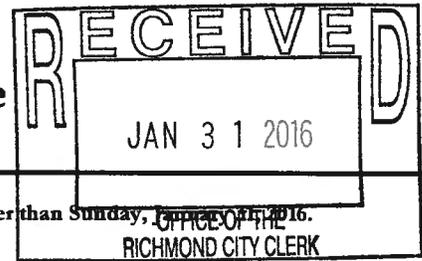
Urban Design, Community Development, Architecture, Hip-Hop Inspired Architecture, and developing Sustainable Communities.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

Ms. Michelle Mosby

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Urban Design Committee Questionnaire



Please return your completed questionnaire to the Office of the City Clerk no later than Sunday, ~~January 31~~ ^{February 1} 2016.

NAME: Dawn F. Hicks

1. What motivated you to apply for appointment to Richmond's Urban Design Committee, and what do you hope to accomplish by your participation?

Recently I was selected for and successfully completed a summer program at Harvard University, where my course curriculum was concentrated in Urban Design and Planning. Although this was the push for me to get more involved in Richmond's city planning, having a Bachelor's degree in Engineering and a Master's degree in Architecture gives me the knowledge to do so. I have studied and understand the spatial practices of architecture and land use as it pertains to urban planning. I also value the historical relevance of cities that produce urban spaces in its context. Along with understanding the socioeconomics of design, I desire to apply each of these practices in order to help build better communities.

My motivation for applying to Richmond's Urban Design Committee comes from years of thesis research on the patterns of gentrification that continuously displaces lower-income families and small businesses. Historically in order to reduce crime rates and effects of deteriorating spaces, the focus goes to restoration of property values, which ultimately forces out current residents. As an aspiring architect, I feel it is my civic responsibility to help residents and business and property owners articulate and achieve a vision for how they want their community to look and function presently and in the future. My passion lies in enhancing urban environments with influences of social, economic, and cultural forces to help shape the built environment and developing inclusive communities.

My hopes are that I am able to lend my knowledge of architecture and planning to Richmond's Urban Design Committee in order for the city to achieve the goals of its master plan. I seek to help establish goals and priorities that will regulate land use, guide revitalization and preservation, and help institute policies and regulations to govern decision-making. My goal is to aid in the rise of new businesses, housing developments, and contribute to the progression of the city. I wish to accomplish this by helping to develop renewal strategies of urban neighborhoods that reflect and consciously include those who already reside there. I look forward to lending my expertise in order to offer foresight to help meet the planning and developmental needs of Richmond.

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Urban Design Committee Questionnaire

Please return your completed questionnaire to the Office of the City Clerk no later than Sunday, January 31, 2016.

NAME: Dawn F. Hicks

2. How do you see the role of the public in the planning and design review process, and how can better public participation be achieved?

The planning and design review process can be used to significantly improve the quality of development, the nature of pedestrian settings and the character of a neighborhood. Collaborative processes will allow the Urban Design Committee the ability to articulate how communities should look and function in the future. But in order to plan, design, and build for residents their opinions and concerns have to be heard. Having a review process could ultimately encourage public interest in design issues through small discussions, design presentations, and even mock design sessions. The planning and design review process should include opportunities for public comment and involvement. These sessions will give city residents opportunities to ask questions, express approval or concerns about any changes occurring in their areas.

A lot of times the public will participate in a design review processes only if the matter concerns their space, at that moment and at that time. Residents sometimes hesitate to get involved if they cannot see the bigger picture of how issues affect the growth of the city. The planning and design review process should be as transparent as possible in order for residents and the public to feel included in some of the decision-making processes. Those appointed to this position have an obligation to help citizens understand the design review standards and guidelines and how they fit into the larger vision. If residents feel included, they may be more inclined to participate more in reaching the goals of the city. Better public participation can be achieved by ensuring a fair and open process following the required procedures for public notice and decision-making.

Urban Design Committee Questionnaire

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3. What are the three most important issues you will have to address as a member of Richmond's Urban Design Committee, and how would you address them?

Focusing on issues to improve the economic, political, and social well being of this city's residents are important in urban design. Examining correct zoning will provide a useful framework for the gentrification process, giving shape, and character to groups of buildings, whole neighborhoods, and the city. Since the city is almost completely developed with well established land use patterns, zoning will be an important factor in development. I will address correct zoning in order help balance multifamily housing versus single family housing versus commercial uses in the city's revitalization plan. In the end this will give way to mixed-use communities and developments that ultimately help provide pedestrian connections.

Ways of addressing this would be expanding transportation systems that connect residents across the area. Rapid Transit and TOD's are helping grow major cities across the country and are important factors in the success of Richmond's urban neighborhoods. Richmond has been making strides pertaining to economic development, but having large areas of deteriorating housing conditions and no real areas of Transit Oriented Developments have negative impacts on the city for residents and visitors alike.

I would address these concerns by helping create more diverse communities through encompassing ideas of urban design, understanding land use and supporting growing transportation systems. Growing transit systems also gives residents access to healthy living and more sense of community by connecting them to their surroundings. Addressing and making great strides in rapid transit, mixed use communities and understanding zoning will continue to drive job production, create business growth, a finally bring together the ideas of Richmond's master plan in its entirety.

Urban Design Committee Questionnaire

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4. The review of design elements tends to be more "shades of gray" than strictly "black or white". This involves balancing objective standards (i.e. laws and regulations) with subjective design criteria such as determining what the appropriate massing, bulk, and/or compatibility, etc., with an area should be. How comfortable are you in making subjective decisions based on an objective set of criteria?

One of the possible planning challenges facing the city in the next decade will be continuing to preserve Richmond's unique and historic character while competing with the an older infrastructure and utility system. Developing in areas with established sewage systems, storm drains, power systems, etc. will pose challenges for future developments. Updating or repairing such issues could put a financial strain on the goal of the city's master plan and limited the growth for business opportunities, recreation, public facilities and other uses. With limited land for new development, addressing Richmond's areas with deteriorating and existing conditions will become even more challenging.

Another planning challenge may be meeting the transportation needs necessary to keep up with the growing patterns of new development and redevelopment. It is essential to Richmond's economic growth for residents and visitors to have convenient access to places like Richmond's Riverfront, Shockoe Bottom, or Downtown Richmond in general. How residents and visitors can easily have access to things such as parking, multiple activities within a one-mile walking radius, or public transportation will determine how often they utilize or travel to these places. Without things like rapid transit or transit-oriented developments, the issue of a declining population can never be resolved. Developing an effective regional public transportation system will be challenging but is imperative to the success of the city's growth and maintaining its progress.

Advisory Board for the Assessment of Towing Fees and the Storage of Vehicles

Vacancy Chart

as of
May 9, 2016

The Board shall have three (3) representatives of the Police Department, three (3) towing and recovery operators, and one (1) member of the general public, who shall be a citizen of the City of Richmond, to be appointed by Council.

Four members of the board shall constitute a quorum.

(Assigned to the Public Safety Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Warren Andorfer	All members of Council	03/22/2016	No	-	Police Department representative

Contact:

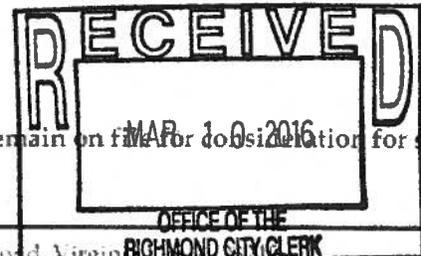
Lt. John Beazley
200 W. Grace St.
Richmond, Va. 23220
804-646-6726 (w)
John.beazley@richmondgov.com

City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Advisory Board for the Assessment of Towing Fees and the Storage of Vehicles	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input checked="" type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Pearson	First Name: Victoria
Home Street Address: 200 W. Grace Street	Home Telephone: N\A
Home City, Zip Code: Richmond, VA 23220	Home Fax:
Personal E-Mail Address: N\A	
Employer: City of Richmond Police Department	
Job Title: General Counsel	How Long? 10yrs in July
Business Street Address: 200 W. Grace Street	Business Telephone: 804-646-4467
Business City, Zip Code: Richmond, VA 23220	Business Fax: 804-646-3974
Business E-Mail Address: Victoria.Pearson@richmondgov.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? _____ Number of years? 9 2	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: Victoria N. Pearson, Esq., is General Counsel for the Richmond Police Department, Richmond, Va. She has been with Richmond Police Department since 2006 as Executive Advisory to the Chief. She has previously served on the City of Richmond's Advisory Board for the Assessment of Towing Fees and the Storage of Vehicles and held the position of Chair of the Board for 6 consecutive years. She has experience with the RFP and Tow Contract process as well as the City ordinances pertaining to private tows. Pearson earned her Juris doctorate at the University of Virginia's School of Law. She is licensed to practice law in the Commonwealth of Virginia and the State of North Carolina	

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



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City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: Advisory Board for the Assessment of Towing Fees and the Storage of Vehicles

Date(s) Served: 2007-2013 Office(s) Held: Chair

Entity: _____

Date(s) Served: _____ Office(s) Held: _____

Entity: _____

Date(s) Served: _____ Office(s) Held: _____

Other community involvement:

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?
served previously

Signature: *Victoria A. Pearson* Date: 3/10/16
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

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