



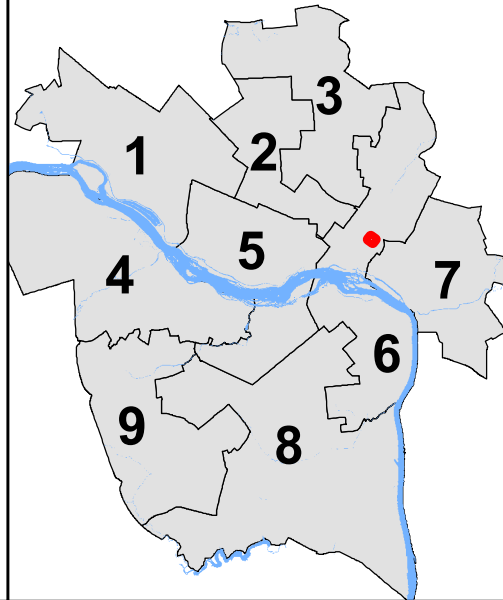
City of Richmond Department of Planning & Development Review

Encroachment

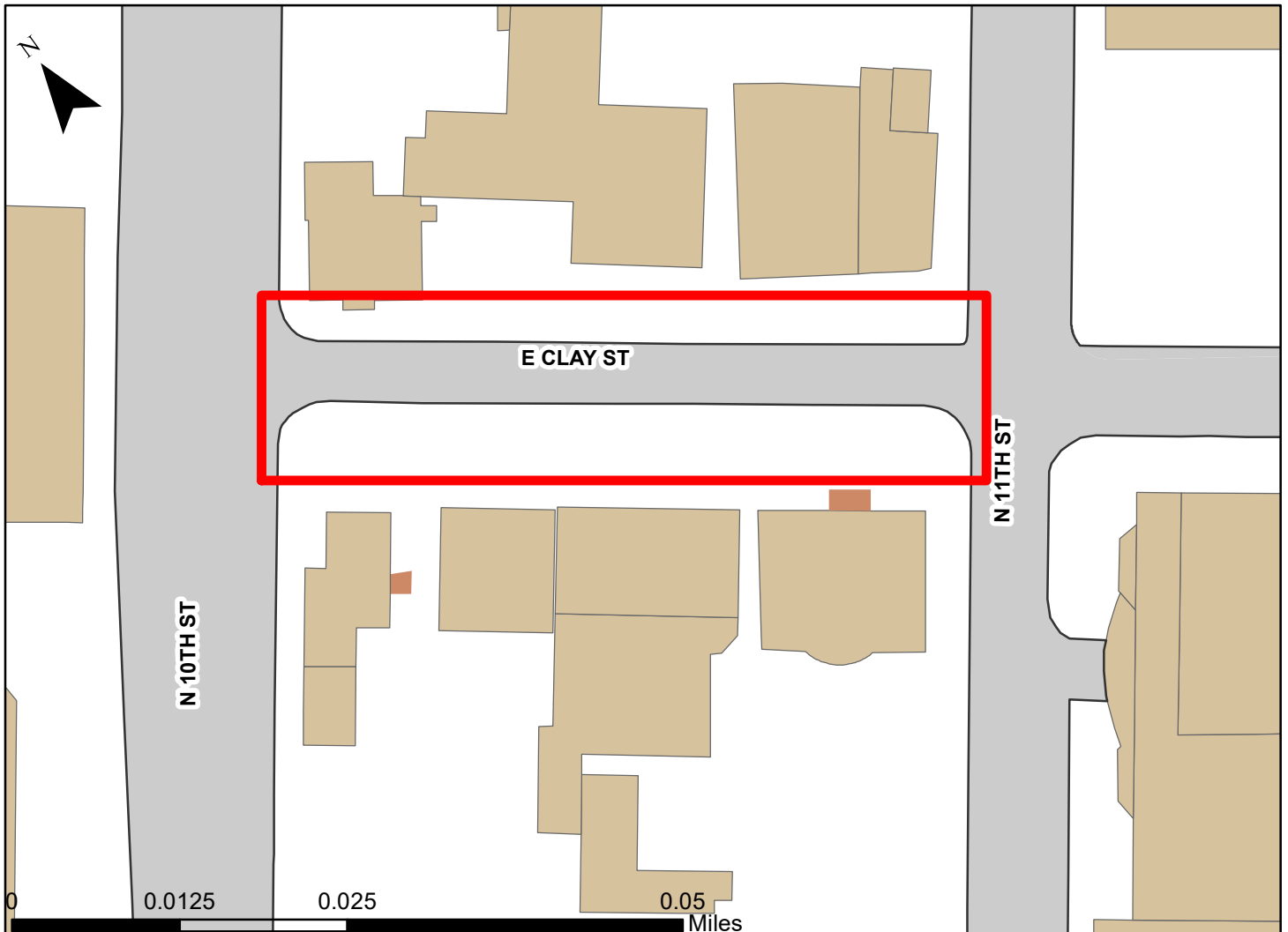
LOCATION: 1001 E. Clay Street

COUNCIL DISTRICT: 6

PROPOSAL: VCUHS Adult Outpatient Facility-
Review of Landscape and Hardscape
Encroachments on E. Clay Street between N. 10th
and N. 11th Streets.



*For questions, please contact Alex Dandridge
at 646-6569 or alex.dandridge@richmondgov.com*





Application for Urban Design Committee Review

Department of Planning and Development Review
Planning & Preservation Division
900 E. Broad Street, Room 510
Richmond, Virginia 23219 | (804) 646-6335
www.richmondgov.com/CommitteeUrbanDesign



Application Type (select one)

- Location, Character, & Extent
 Section 17.05
 Other:

- Encroachment
 Design Overlay District

Review Type (select one)

- Conceptual
 Final

Project Information

Submission Date: _____

Project Name: VCU Health System Adult Outpatient Facility

Project Address: 1001 E. Leigh St., Richmond, VA

Brief Project Description (this is not a replacement for the required detailed narrative):

As part of the VCUHS AOP project, VCUHS will be making landscape and hardscape improvements on Clay St. between 10th and 11th St. These improvements include a new mid-block pedestrian crosswalk, recessed pavers within the crosswalks across Clay St. at the 10th and 11th St. intersections, new benches and trash receptacles, enlargement of existing tree pits, and planting of additional trees.

Applicant Information (a City representative must be the applicant, with an exception for encroachments)

Name: Brenton Barefoot (JLL for VCUHS) Email: brenton.barefoot@am.jll.com

City Agency: VCU Health System Phone: 7039260625

Main Contact (if different from Applicant): _____

Company: _____ Phone: _____

Email: brenton.barefoot@am.jll.com

Submittal Deadlines

All applications and support materials must be filed no later than 21 days prior to the scheduled meeting of the Urban Design Committee (UDC). Please see the schedule on page 3 as actual deadlines are adjusted due to City holidays. **Late or incomplete submissions will be deferred to the next meeting.**

Filing

Applications can be mailed or delivered to the attention of "Urban Design Committee" at the address listed at the top of this page. **It is important that the applicant discuss the proposal with appropriate City agencies, Zoning Administration staff, and area civic associations and residents prior to filing the application with the UDC.**

Submittal Deadlines

The UDC is a ten member committee created by City Council in 1968 whose purpose is to advise the City Planning Commission (CPC) on the design of projects on City property or right-of-way. The UDC provides advice of an aesthetic nature in connection with the performance of the duties of the Commission under Sections 17.05, 17.06, and 17.07 of the City Charter. The UDC also advises the Department of Public Works in regards to private encroachments in the public right-of-way.



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Submission Requirements

- An electronic copy (PDF preferred) of all application materials, which can be emailed, or delivered by FTP or USB.
- Three (3) copies of the application cover sheet and all support materials (see below).
- Plan sheets should be 11" x 17", folded to 8 1/2" x 11". If it is not possible to scale plans to these dimensions, please provide one set of larger, scaled plans.
- All applications must include the attached cover sheet and the following support materials, as applicable to the project, based on Review Type:

Conceptual Review:

- A detailed project narrative which includes the following: purpose of the project, project background, project budget and funding sources, description of construction program and estimated construction start date (description should also provide information on the surrounding area to provide context).
- A site plan for the project indicating site characteristics which include: building footprints, parking areas, pedestrian routes, recreation areas, open areas, and areas of future expansion.
- A set of floor plans and elevations, as detailed as possible.
- A landscaping plan which shows the general location and character of plant materials and notes any existing tree to be removed.

Final Review:

- A detailed project narrative which includes the following: purpose of the project, project background, project budget and funding sources, description of construction program, and estimated construction start date (description should also provide information on the surrounding area to provide context).
- A site plan for the project indicating site characteristics which include: building footprints, parking areas, pedestrian routes, recreation areas, open areas, and areas of future expansion.
- A set of floor plans and elevations, as detailed as possible.
- A landscaping plan that includes a complete plant schedule, the precise location of all plant materials, and a landscape maintenance analysis. The plant schedule must show number, size and type of each planting proposed. If existing trees are to be removed, their size, type, and location must be noted on the landscape plan.
- The location of all lighting units should be noted on a site plan, including wall-mounted, site, and parking lot lighting. Other site details such as benches, trash containers, and special paving materials should also be located. Include specification sheets for each item.
- Samples of all proposed exterior building materials, including but not limited to brick, mortar, shingles, siding, glass, paint, and stain colors. When an actual sample cannot be provided, a product information sheet that shows the item or a photo of an existing item may be substituted.

Review and Processing

- Once an application is received, it is reviewed by Staff, who compiles a report that is sent to the UDC.
- A copy of the report and the meeting agenda will be sent to the applicant prior to the meeting.
- At the UDC meeting, the applicant or a representative should be present or the application may be deferred to the next regularly scheduled meeting. It is also strongly suggested that a representative of the City Agency which will have final responsibility for the item be present at the meeting (if the applicant and the representative are not the same).
- Once the UDC recommends action on the application, it is automatically placed on the agenda for the next City Planning Commission (CPC) meeting. Exceptions to this are encroachment applications, recommendations for which are forwarded to the Department of Public Works.
- At the CPC meeting, the applicant or a representative should be present, or the application may be deferred to the next regularly scheduled meeting.



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Regular meetings are scheduled on the Thursday after the first Monday of each month at **10:00 a.m. in the 5th floor conference room of City Hall, 900 E. Broad Street**. Special meetings are scheduled as needed.

Meeting Schedule 2020

UDC Meetings	UDC Submission Deadlines	Anticipated Date of Planning Commission Following the UDC Meeting
December 5, 2019	November 14, 2019	December 16, 2019
January 9, 2020	December 12, 2019	January 21, 2020 ¹
February 6, 2020	January 16, 2020	February 18, 2020 ²
March 5, 2020	February 13, 2020	March 16, 2020
April 9, 2020	March 12, 2020	April 20, 2020
May 7, 2020	April 16, 2020	May 18, 2020
June 4, 2020	May 14, 2020	June 15, 2020
July 9, 2020	June 11, 2020	July 20, 2020
August 6, 2020	July 16, 2020	August 17, 2020 ³
September 10, 2020	August 13, 2020	September 21, 2020
October 8, 2020	September 17, 2020	October 19, 2020
November 5, 2020	October 15, 2020	November 16, 2020
December 10, 2020	November 12, 2020	December 21, 2020 ⁴

¹ Monday, January 20, 2020 is a City of Richmond Holiday.

² Monday, February 17, 2020 is a City of Richmond Holiday.

³ This August CPC Meeting may be canceled. If so, Planning Commission hearing would be Tuesday, September 8, 2020.

⁴ This December CPC Meeting may be canceled.

The Richmond Urban Design Committee is a ten member advisory committee created by City Council in 1968. Its purpose is to advise the City Planning Commission on the design of City projects. The Urban Design Committee reviews projects for appropriateness in "location, character, and extent" and for consistency with the City's Master Plan and forwards recommendations to the City Planning Commission. The Urban Design Committee also advises the Department of Public Works in regards to private encroachments in the public right-of-way.

For more information, please contact the Planning and Preservation Division staff at (804) 646-6335 or Alex Dandridge at (804) 646-6569 or at alex.dandridge@richmondgov.com.

HEALTH SYSTEM AUTHORITY Adult Outpatient Facility (AOF)

Urban Design Committee

Conceptual Review

Clay Street Landscaping and Hardscape Improvements

UDC Meeting: November 5, 2020

UDC Submission: October 15, 2020



DESIGN NARRATIVE

Architectural Narrative

VCUHS is in the process of constructing the new 615,000 SF VCU Health Ambulatory Outpatient Pavilion (AOP) project will reinvent the outpatient and clinical landscape of the VCU Health System. The project includes a new 19 - story high rise ambulatory (outpatient) tower to include cancer treatment, facilities, clinics, and required support space. The project also includes a new, connected 9-tier patient parking garage. Fronting Leigh Street and strategically situated between 10th & 11th streets, the new AOF building will become a gateway project for VCU Health's urban medical campus.

As part of the project and in coordination with The Valentine Museum, VCUHS will be making enhancements to the landscape and hardscape along Clay Street from 10th Street to 11th Street. These enhancements include the replacement of some trees that are no longer viable, the addition of new trees where trees have been previously removed, a new mid-block pedestrian crosswalk and the addition of recessed pavers within the crosswalks across Clay street at 10th and 11th street as illustrated on the proposed site plan. The existing lighting along Clay Street will remain unchanged.



NOTE: This is rendering is for conceptual purposes only. Refer to design drawings for specific details

