



# COMMISSION OF ARCHITECTURAL REVIEW

## APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

PROPERTY (location of work)

Address 2708, 2710, 2712 East Broad

Historic district St Johns

Date/time rec'd: 8/6/2018 2:41 PM  
 Rec'd by: AM  
 Application #: COA-039802-2018  
 Hearing date: \_\_\_\_\_

### APPLICANT INFORMATION

Name Lizabeth m. Lefferts

Phone 804.914.1623

Company \_\_\_\_\_

Email lizabeth.lefferts@gmail.com

Mailing Address 2618 E. Broad St  
Richmond, VA 23223

Applicant Type (circle one): Owner, Agent, Lessee, Architect, Contractor, Other (please specify):

### OWNER INFORMATION (if different from above)

Name \_\_\_\_\_

Company \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_

\_\_\_\_\_

Email \_\_\_\_\_

### PROJECT INFORMATION

Review Type:  Conceptual Review  Final Review

Project Type:  Alteration  Demolition  New Construction (Conceptual Review Required)

Project Description: (attach additional sheets if needed) Approval of installation of suspended gutters on front porches.

### ACKNOWLEDGEMENT OF RESPONSIBILITY

**Compliance:** If granted, you agree to comply with all conditions of the COA. Revisions to approved work require staff review and may require a new application and CAR approval. Failure to comply with the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request.

**Requirements:** A complete application includes all applicable information requested on checklists to provide a complete and accurate description of existing and proposed conditions. Preliminary review meeting or site visit with staff may be necessary to process the application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

**Zoning Requirements:** Prior to CAR review, it is the responsibility of the applicant to determine if zoning approval is required and application materials should be prepared in compliance with zoning.

Signature of Owner [Signature] Date 7.9.18

I Am not available to meet until 8/28. I am away until then  
Thanks

Lizabeth M. Lefferts  
2618 East Broad Street  
Richmond, Va 23223

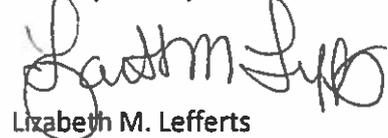
Greetings Members of the Board:

When I purchased 2712 and 2710 East Broad Street I did not realize that they did not have gutters on the front porches. The previous owner rebuilt the front porches and neglected to add gutters. When the porches were inspected the City Inspector neglected to thoroughly check the renovation. Or when the previous owner came before your Committee the gutters were overlooked.

I noticed that my porch columns at the bases were rotting. As well as the porch floor swelling up so much that you can catch your two feet underneath it. I realized that something had to be done immediately especially considering all of the rain we were getting. I had a gutter installed. It is white and very hard to see on the building it blends in perfectly. I saw no other way to preserve the porches. I did this as a desperate measure during all of the rain certainly not to deceive anyone in the Historic District.

The gutters work beautifully and I hope the bases of the columns will dry out. The porch floor has settled back down. My next door neighbor has an identical gutter on his house so I am not setting a precedent.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "Lizabeth M. Lefferts", written in a cursive style.

Lizabeth M. Lefferts

