

INTRODUCED: June 12, 2017

AN ORDINANCE No. 2017-109

To authorize the Chief Administrative Officer to accept funds in the amount of \$3,540.00 from the Virginia Department of Motor Vehicles, and to appropriate the increase to the Fiscal Year 2016-2017 General Fund Budget by increasing estimated revenues and the amount appropriated to the Office of Animal Care and Control by \$3,540.00 for the purpose of supporting sterilization programs for dogs and cats.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: JUNE 26 2017 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is hereby authorized to accept funds in the amount of \$3,540.00 from the Virginia Department of Motor Vehicles for the purpose of supporting sterilization programs for dogs and cats.

§ 2. That the funds received are hereby appropriated to the General Fund Budget for the fiscal year commencing July 1, 2016, and ending June 30, 2017, by increasing estimated revenues by \$3,540.00, increasing the amount appropriated for expenditures by \$3,540.00, and allotting to

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: JUNE 26 2017 REJECTED: _____ STRICKEN: _____

the Office of Animal Care and Control the sum of \$3,540.00 for the purpose of supporting sterilization programs for dogs and cats.

§ 3. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

Office of the
Chief Administrative Officer

O&R
RE-
QUEST

DATE: May 17, 2017

EDITION: 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

THROUGH: Lenora Reid, DCAO for Finance & Administration

THROUGH: Jay Brown, Director of Budget & Strategic Planning

THROUGH: Bobby Vincent, Signing Authority for DCAO for Operations

FROM: Christie Chipps Peters, Director of Richmond Animal Care & Control

RE: Appropriation of DMV Animal Friendly Plates Revenue

ORD. OR RES. No.

JA 5/3-17

SLG

5/19/17

JTB

[Handwritten signature]

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OFFICE OF CITY ATTORNEY
MAY 31 2017

RECEIVED

PURPOSE: To amend the FY2017 general fund budget by appropriating \$3,540.00 that was received from the Virginia Department of Motor Vehicles Animal Friendly license plate program to the Department of Animal Care & Control Budget for the fiscal year commencing July 1, 2016 and ending June 30, 2017.

REASON: To appropriate funds as outlined in the Virginia Code 46.2-749, as part of its special license plate program.

RECOMMENDATION: The administration recommends adoption of this ordinance.

BACKGROUND: The Department of Motor Vehicles sells the Animal Friendly license plate which is authorized by Virginia Code 46.2-749, as part of its special license plate program. This plate is issued to supporters of dog and cat sterilization programs at a cost of \$25.00 per year in addition to the prescribed fee for vehicle registration. After the first 1,000 sets of plates are sold, \$15.00 of each fee is made available to the locality in which the vehicle is registered, to be used to support sterilization programs for dogs and cats.

FISCAL IMPACT / COST: The total amount of this funding is \$3,540.00. Animal Care & Control will use these funds for [training, materials and supplies for the sterilization program].

This program is effective in trying to control the City's dog and cat population. There are no matching funding required to receive these funds.

FISCAL IMPLICATIONS: This appropriation will increase the funding available for uses in with the sterilization programming.

BUDGET AMENDMENT NECESSARY: Yes, amends Ordinance No. 2016-053, adopted May 13, 2016, which adopted the Fiscal Year 2016-2017 General Fund Budget

REVENUE TO CITY: \$3,540.00

DESIRED EFFECTIVE DATE: Upon Adoption

REQUESTED INTRODUCTION DATE: June 12, 2017

CITY COUNCIL PUBLIC HEARING DATE: June 26, 2017

REQUESTED AGENDA: Consent

RECOMMENDED COUNCIL COMMITTEE: Finance

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: N/A

AFFECTED AGENCIES: Animal Care & Control, Budget & Strategic Planning, Finance

RELATIONSHIP TO EXISTING ORD. OR RES.:

REQUIRED CHANGES TO WORK PROGRAM(S): N/A

ATTACHMENTS:

Copy of letter and forms from the DMV Commonwealth of Virginia

STAFF: Christie Peters, Director of Animal Care & Control, 5740

Christie Peters



RECEIVED
4.5807
NOV 1 2016

COMMONWEALTH of VIRGINIA

CHIEF ADMINISTRATIVE OFFICE

Department of Motor Vehicles
2300 West Broad Street

Richard D. Holcomb
Commissioner

Post Office Box 27412
Richmond, VA 23269-0001

October 28, 2016

Chief Administrative Officer
City of Richmond
900 East Broad Street
Richmond, VA 23219

Makes 14/11/16
Completed form
LM 2/1/17 @ check seat?

Dear Chief Administrative Officer:

The Department of Motor Vehicles sells the Animal Friendly license plate, which is authorized by Virginia Code, §46.2-749.2:7, as part of its special license plate program. This plate is issued to supporters of dog and cat sterilization programs at a cost of \$25.00 per year in addition to the prescribed fee for vehicle registration. After the first 1,000 sets of plates are sold, \$15.00 of each fee is made available to the locality in which the vehicle is registered, to be used to support sterilization programs for dogs and cats. This money is set aside in a special fund titled the Dog and Cat Sterilization Fund for distribution to localities, regardless of the amount of funds involved. For Fiscal Year 2016, DMV's records indicate that your locality is due \$3,540.00 from this Fund.

Virginia Code §46.2-749.2:7 requires each locality to certify that this money will be used to support sterilization of dogs and cats. If your locality does not have a program for this purpose, the statute provides the locality options. You may make the funds available to any private, nonprofit sterilization program for dogs and cats in your locality or decline receipt of funds. Any funds that are declined shall be distributed to other affected localities on a pro rata basis.

Attached to this letter is a form to make your choice pertaining to the amount stated above. Complete the form and return it no later than December 20, 2016, to:

Financial Management Services
Department of Motor Vehicles
Post Office Box 25700
Richmond, Virginia 23260
Attn: Angela Bartlett, Room 714
Fax: (804) 367-6339

If the form is not received by the above date, it will be assumed that your locality is declining the funds. If you have any questions regarding the Animal Friendly Plate, the funds due your locality or about completing the Certification of Funds form FMS 225, please email DMV at accountspayable@dmv.virginia.gov.

With kindest regards.

Sincerely,

Richard D. Holcomb

RDH:kde

Attachment

Certification of Funds Dog and Cat Sterilization Fund

2016

The administrator or manager of the locality should complete this form by selecting the section that signifies the locality's choice regarding the acceptance of money from the Dog and Cat Sterilization Fund. Please return this form with your Federal Employee Identification Number to the Department of Motor Vehicles by December 20, 2016.

94-6001556
(FEIN)

Option One: Acceptance of Funds

City of Richmond acknowledges that it is due funds from the Dog and Cat Sterilization Fund in the amount of \$ 3,540.00 based on sales of the Animal Friendly license plate in Fiscal Year 2016. Furthermore, I certify that these funds will be used for the purpose of sterilization of dogs and cats as stated in Section 46.2-749.2:7 of the Code of Virginia.

Signature

Date

11/14/16

Print Name

Christie Chipp Peters

Title

Director, Animal Control

Option Two: Acceptance/Assignment of Funds (If more than one, please use a separate sheet)

City of Richmond acknowledges that it is due funds from the Dog and Cat Sterilization Fund in the amount of \$ _____ based on sales of the Animal Friendly license plate in Fiscal Year 2016. This locality does not have a sterilization program, but will transfer the funds, in total, to _____
(Name and Address)

_____ which is a private, non-profit group supporting the purposes of the Fund. I certify that these funds will be used by this organization for the purpose of sterilization of dogs and cats as stated in Section 46.2-749.2:7 of the Code of Virginia.

Signature

Date

Print Name

Title

Option Three: Decline Receipt of Funds

City of Richmond acknowledges that it is due funds from the Dog and Cat Sterilization Fund in the amount of \$ _____ based on sales of the Animal Friendly license plate in Fiscal Year 2016. This locality does not wish to accept the funds for this year.

Signature

Date

Print Name

Title