



City of Richmond

900 East Broad Street
Richmond, VA 23219
www.rva.gov/office-city-clerk

Budget Work Session Minutes

Monday, February 27, 2023

2:00 PM

Council Chamber, 2nd Floor - City Hall

Budget Work Session

Members Present

The Honorable Michael Jones – President
The Honorable Kristen Nye – Vice President
The Honorable Andreas Addison (late arrival)
The Honorable Ann-Frances Lambert (late arrival)
The Honorable Cynthia Newbille
The Honorable Stephanie Lynch
The Honorable Ellen Robertson (late arrival)
The Honorable Reva Trammell

Absent

The Honorable Katherine Jordan

Others in Attendance

Haskell Brown, City Attorney
LaTanja Davenport, Council Budget Analyst
Joyce Davis, Council Policy Analyst
LaTasha Holmes, Council Chief of Staff
Candice Reid, City Clerk
Debra Shaw, Council Management Analyst
Paul Van Lenten, Council Budget Analyst
RJ Warren, Deputy City Clerk

Call to Order

President Michael Jones called the meeting to order at 2:04 p.m., and presided.

Chamber Emergency Evacuation Plan Announcement

Upon the President's request, Deputy City Clerk RJ Warren provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

Council Shared Budget Priority Setting

LaTasha Holmes, Council Chief of Staff (CCOS), provided Council with a presentation that addressed Council's shared budget priority setting, operating budget priorities, and capital improvement project (CIP) priorities. CCOS Holmes stated that members participated in a budget priority survey to identify shared budget priorities, and that the following five priorities were confirmed:

- Planned Growth, Economic Progress and Affordable Housing
- Strong Futures for Children, Adults and Families
- Responsive, Accountable and Innovative Government
- Safe and Clean Neighborhoods
- Strategic Infrastructure Investment

A copy of the material provided has been filed.

[CD.2023.074](#) Council Shared Budget Priority Setting

Councilor Ann-Frances Lambert arrived at 2:11 p.m. and was seated.

Councilor Ellen Robertson arrived at 2:13 p.m. and was seated.

CCOS Holmes provided additional Council goals, actions, and focus descriptions regarding Council's budget priorities. Ms. Holmes also discussed Council's planned budget work session schedule and decision making process.

President Michael Jones discussed with members the process of each member identifying five operating budget priorities and three CIP budget priorities for their individual Council districts. President Jones requested that members adhere to the policy of limiting requests to five operating budget priorities and three CIP budget priorities.

Councilor Ellen Robertson informed members of her concerns with limiting the number of priority requests, and she stated that each Council district is not equal in the need for funding assistance from the city budget.

Councilwoman Reva Trammell stated her objections to members submitting budget priority requests that did not adhere to the request limit of five operating budget priorities and three CIP budget priorities.

CCOS Holmes provided Council with information regarding Council's staff attempts to align Council's shared budget priorities with individual Council district budget priorities.

Councilor Ann-Frances Lambert inquired about how to incorporate the needs of Richmond Public Schools (RPS) into Council's shared budget priorities.

CCOS Holmes informed Council that the RPS budgetary needs would be addressed at a future Council budget work session.

Councilor Ellen Robertson stated that allocating \$10,000,000 to the Affordable Housing Trust Fund should be viewed as a Council priority and not as an individual Council district priority.

Councilor Cynthia Newbille confirmed that Council staff would work with members to delineate individual Council district operating and CIP budget priorities to identify which items could be included within Council city-wide budget priorities.

Councilor Andreas Addison arrived at 2:57 p.m. and was seated.

CCOS Holmes stated that budget requests submitted by Council appointees would be provided to members.

President Michael Jones confirmed consensus amongst members in attendance to proceed with the proposed Council budget review schedule Ms. Holmes shared.

Adjournment

There being no further business, the meeting adjourned at 3:05 p.m.

CITY CLERK