



Commission of Architectural Review SUBMISSION APPLICATION

City of Richmond, Room 510 – City Hall
900 East Broad Street, Richmond, Virginia 23219
PHONE: (804) 646-6335 FAX: (804) 646-5789

12 COPIES OF SUPPORTING DOCUMENTATION ARE REQUIRED FOR PROCESSING YOUR SUBMISSION

LOCATION OF WORK: 24th & Cedar Street DATE: 12/22/2015

OWNER'S NAME: Cedar Street Baptist Church of God TEL NO.: (804)648-8919

AND ADDRESS: 2301 Cedar Street Richmond EMAIL: _____

CITY, STATE AND ZIPCODE: Richmond, VA 23223

ARCHITECT/CONTRACTOR'S NAME: KEi Architects/TK Davis TEL. NO.: (804) 788-0338

AND ADDRESS: 101 W. Broad St Suite 101B EMAIL: lrollins@keiarchitects.com

CITY, STATE AND ZIPCODE: Richmond, VA 23220

Would you like to receive your staff report via email? Yes No

REQUEST FOR CONCEPTUAL REVIEW

I hereby request Conceptual Review under the provisions of Chapter 114, Article IX, Division 4, Section 114-930.6(d) of the Richmond City Code for the proposal outlined below in accordance with materials accompanying this application. I understand that conceptual review is advisory only.

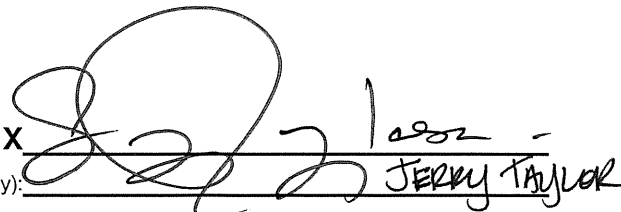
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

I hereby make application for the issuance of a certificate under the provisions of Chapter 114, Article IX, Division 4 (Old and Historic Districts) of the Richmond City Code for the proposal outlined below in accordance with plans and specifications accompanying this application.

DETAILED DESCRIPTION OF PROPOSED WORK (Required):

STATE HOW THE DESIGN REVIEW GUIDELINES INFORM THE DESIGN OF THE WORK

PROPOSED. (Include additional sheets of description if necessary, and 12 copies of artwork helpful in describing the project. The 12 copies are not required if the project is being reviewed for an administrative approval. See instruction sheet for requirements.)

Signature of Owner or Authorized Agent: **X** 

Name of Owner or Authorized Agent (please print legibly): JERRY TAYLOR

(Space below for staff use only)

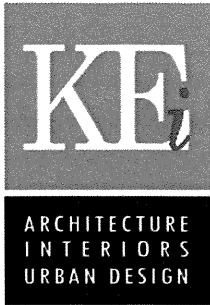
Received by Commission Secretary

APPLICATION NO. _____

DATE 12/28/15 4:30 pm

SCHEDULED FOR _____

Note: CAR reviews all applications on a case-by-case basis.



December 21, 2015

Secretary
Commission of Architectural Review
Room 510
City Hall
900 E. Broad Street
Richmond, VA 23219

To the Commission of Architectural Review:

The Cedar Street Baptist Church of God is renovating their Historic Church located at 2301 Cedar St. Richmond, Va. The church currently uses the fellowship hall of the historic church for auxiliary purposes and staff offices. The sanctuary of the historic church is currently unused. The exterior currently has damage due to age, weathering, and vandalism. The damage ranges from brick re-pointing, exterior masonry cracks and chipping, to damage/deterioration of the stained glass windows.

The exterior work that is included in the renovation is as follows:

- + Restoration of Exterior Stained Glass Windows
- + Repair to Exterior Masonry
- + Repair of Existing Bell Tower
- + Renovate Existing Sanctuary Interior for use as a Chapel
- + Renovate Existing Sanctuary Interior Second Floor for Multi-Purpose Area
- + Renovate Existing Multi-Purpose Area/Baptistery for new Administrative Offices
- + Remove and Replace Existing Stairs
- + Install new elevator

The church will be repairing the masonry on the exterior of the building, restoration of stain glass windows, and repair outside stairs of existing entrances. To assist with the restoration of the stain glass the bottom stain glass windows of the four windows on the arched wall will be removed and relocated to infill and fix damaged stain glass windows in the sanctuary. This will allow the sanctuary to have all stain glass windows restored.

The intent is to replace the four bottom windows with tinted glass to match the color variation of the stain glass in the upper portion of the four windows. Page 1 and Page 2 show the conceptual layouts for renovation. The areas highlighted in yellow on Page 4 are the bottom portion of the stain glass to be relocated.

Kelso & Easter, Inc.

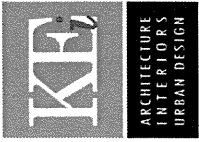
• • •

Page 3 highlights the areas with damaged stain glass windows. The Areas highlighted in yellow on Page 4 are the stained glass to be removed. The areas highlighted in green would receive the salvaged glass from those highlighted in yellow.

Cedar Street Baptist Church of God has made a huge investment and commitment to restore the exterior and renovate the interior of the building. We submit this request to the Commission of Architectural Review Board to obtain a certificate of appropriateness to begin the renovation.

Sincerely,

La'Veesha Allen Rollins
Project Manager
Kelso & Easter, Inc.



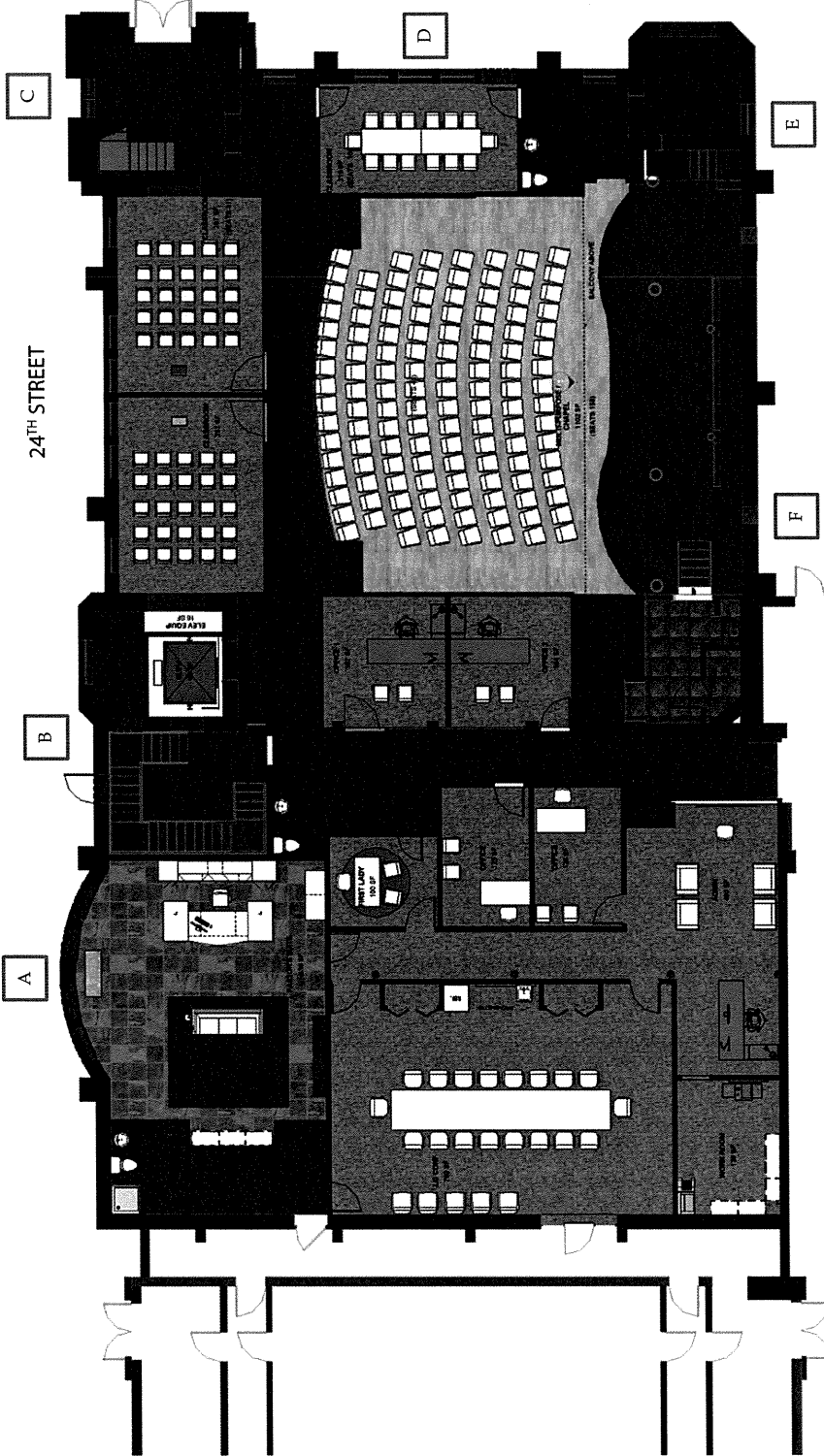
December 21, 2015

Secretary
Commission of Architectural Review
Room 510
City Hall
900 E. Broad Street
Richmond, VA 23219

La'Veesha Allen Rollins
Project Manager
Kelso & Easter, Inc.

ATTACHMENTS

- + PAGE 1: FIRST FLOOR PLAN
- + PAGE 2: SECOND FLOOR PLAN
- + PAGE 3: WINDOWS PROPOSED TO BE REPLACED
WITH SOLID GLASS COLOR TO MATCH STAIN GLASS
ABOVE
- + PAGE 4: LOCATION OF DAMAGED WINDOWS



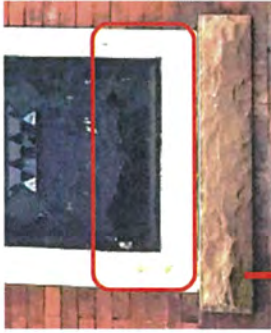
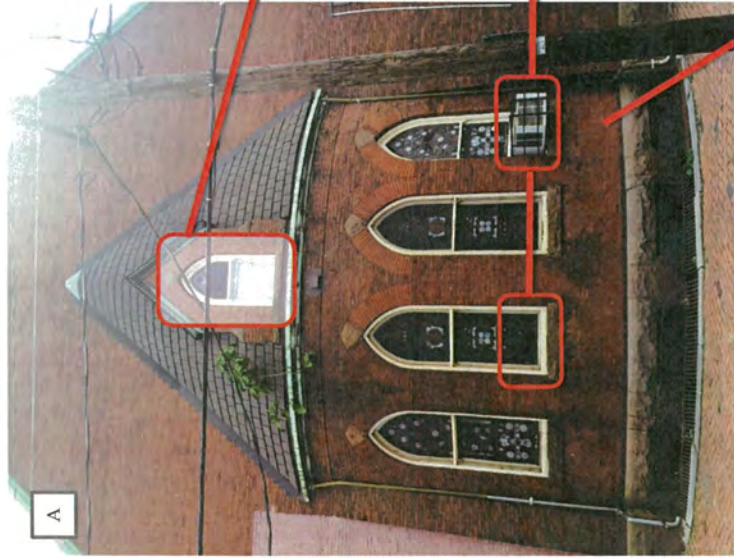
24TH STREET

CEDAR ST.

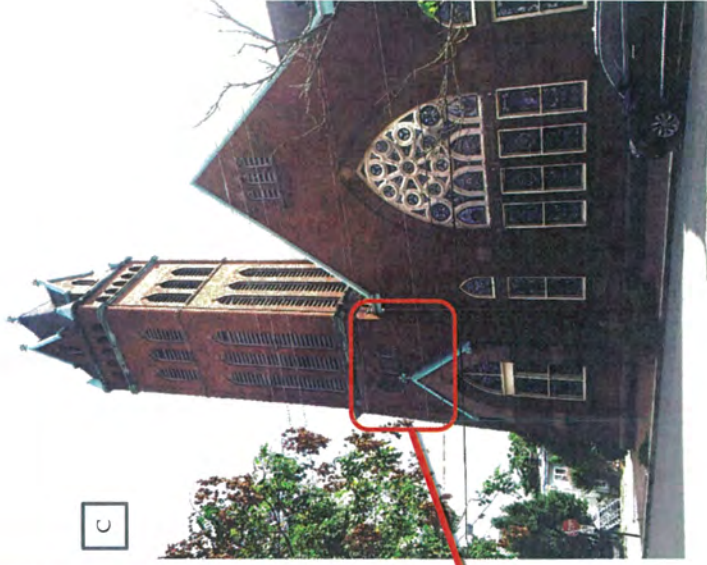
- A** PROPOSED LOCATION FOR PASTOR TO HAVE SOLID GLASS WINDOWS TO VIEW EXTERIOR AND ENGAGE COMMUNITY. WINDOWS DAMAGED DUE TO AC UNIT AND OUTSIDE DAMAGE. BOTTOM AREA WILL BE THE ONLY AREAS REPLACED TOP OF WINDOWS WILL REMAIN STAIN GLASS
- B** DAMAGED LOCATION OF WINDOW ABOVE DOOR
- C** DAMAGED WINDOWS IN BELL TOWER
- D** WINDOW BOTTOM PANE TO BE REPLACED DUE TO DAMAGE. BOTTOM PANE OF WINDOWS FROM ARCHED WINDOW WOULD BE USE TO INFILL DAMAGED AREA.
- E** DAMAGED WINDOW IN SANCTUARY
- F** FIVE EXTERIOR WINDOWS TO BE REPLACED DUE TO DAMAGE

PAGE 1 FIRST FLOOR LAYOUT FOR RENOVATION OF HISTORIC SANCTUARY OF CEDAR STREET BAPTIST CHURCH OF GOD

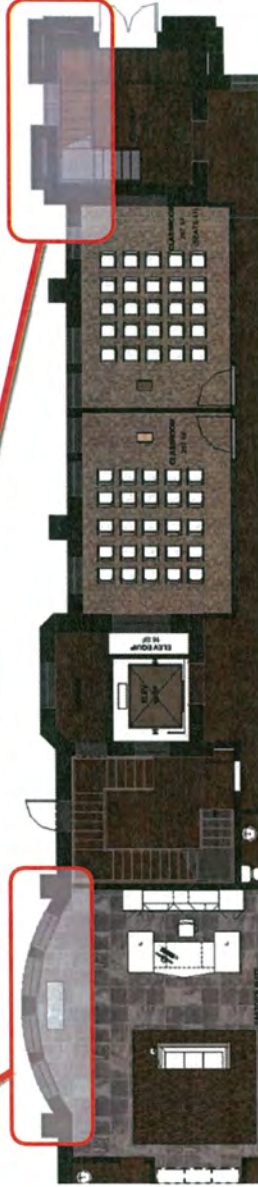




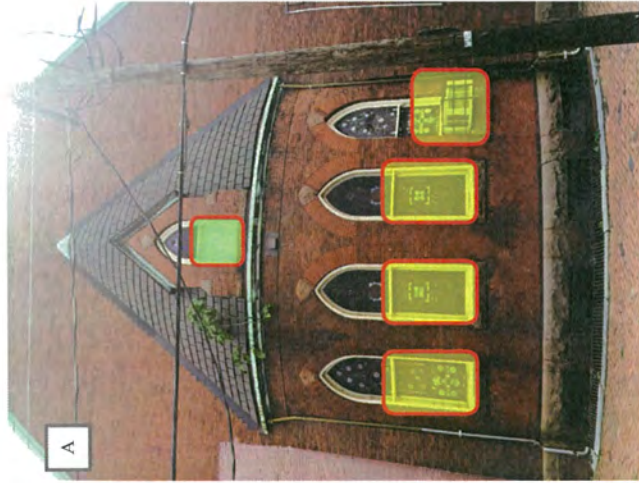
THE IMAGE TO THE LEFT SHOWS THE BOTTOM PORTION COMPLETELY REMOVED AND THE IMAGE ABOVE HAS DAMAGED THE BOTTOM FRAMEWORK OF THE STAIN GLASS.



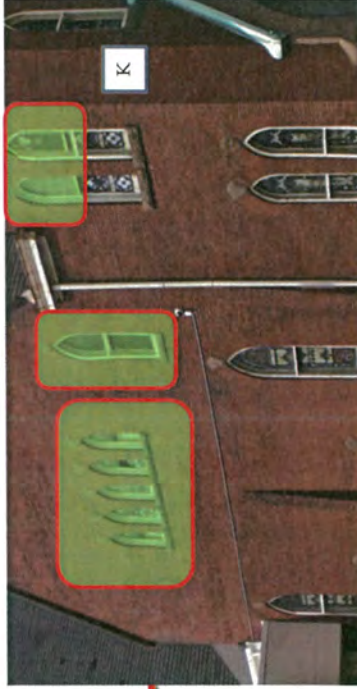
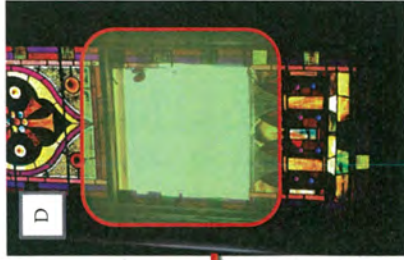
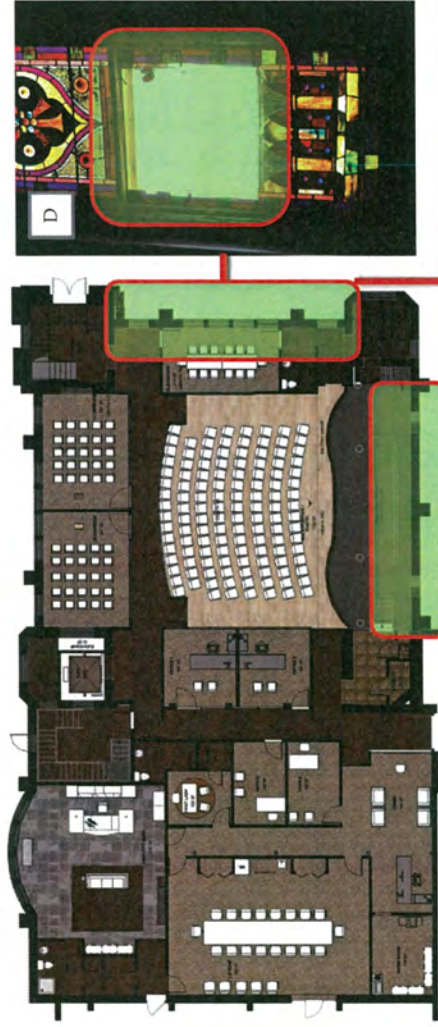
BELL TOWER WINDOWS ARE BEYOND REPAIR. THESE WINDOWS ARE PROPOSING TO BE INFILLED WITH LOUVERS OR SOLID GLASS.



THE WINDOWS ALONG THIS ARCHED WALL HAVE BEEN DAMAGED BY PUTTING IN WINDOW A/C UNITS AND ALSO FROM INTERIOR ITEMS HITTING THE WINDOWS. THE TOP PORTION IS IN FAIR CONDITION AND WILL REMAIN. ONLY THE BOTTOM AREAS ARE REMOVED TO HAVE ALL WINDOWS IN THE HISTORIC SANCTUARY FULL RESTORED.



THE AREA OF THE WINDOWS HIGHLIGHTED IN YELLOW WILL HAVE THE BOTTOM PORTION STAIN GLASS REMOVED TO REPAIR DAMAGED WINDOWS IN SANCTUARY . THE TOP PORTION OF STAIN GLASS WILL REMAIN.

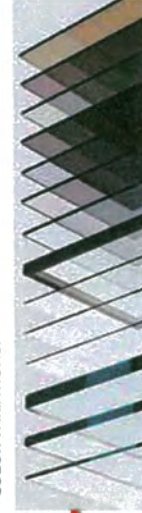


TRANSPARENT GLASS IN BOTTOM PORTION OF WINDOW STAIN GLASS TO REMAIN AT TOP PORTION OF WINDOWS. COLORS WILL MATCH EXISTING STAIN GLASS WINDOW COLOR VARIATIONS.



STAIN GLASS TO BE REMOVED AND USED TO REPAIR DAMAGED WINDOWS

STAIN GLASS REMOVED WILL GO TO REPAIR DAMAGED WINDOWS



END OF DOCUMENT

